

14. MISCELLANEOUS**A. VACo ANNUAL CONFERENCE – VOTING CREDENTIALS**

Attached for your reference please find a copy of correspondence from VACo regarding the voting credentials for the 2014 Annual Business Meeting to be held on November 11, 2014 at 11:00 a.m. in Bath County, Virginia. It is necessary for the Board to authorize a delegate and alternate delegate to cast its votes. Chairman Jones and Supervisor Porter have made tentative plans to attend.

MOTION REQUIRED: If the Board is so inclined, a motion is required to appoint Chairman Jones as the voting delegate and Supervisor Porter as the alternate delegate.

B. NOTICES

Environmental Notices - attached for your reference, please find copies of various notices from the Virginia Department of Health and/or the Virginia Department of Environmental Quality.

Foreclosure Notices – Section 15.2-979 of the Code of Virginia was amended in 2013 requiring any Trustee or Substitute Trustee that conducts a sale under a Deed of Trust to provide notice to the Chief Administrative Officer. Attached for your reference, please find copies of several of these notices.

C. CORRESPONDENCE

Please find various items of correspondence attached for your reference.

President
Harrison A. Moody
Dinwiddie County

President-Elect
Penelope A. Gross
Fairfax County

First Vice President

David V. Hutchins
Carroll County

Second Vice President

Judy S. Lyttle
Surry County

Secretary-Treasurer

Donald L. Hart, Jr.
Accomack County

Immediate Past President

John D. Miller
Middlesex County

Executive Director

James D. Campbell, CAE

General Counsel

Phyllis A. Errico, Esq., CAE

TO: Chairs, County Board of Supervisors
County Chief Administrative Officers

FROM: James D. Campbell, Executive Director

RE: Voting Credentials for the Annual Business Meeting

DATE: September 10, 2014

The 2014 Annual Business Meeting of the Virginia Association of Counties will be held on Tuesday, November 11, from 11 a.m. to Noon at The Homestead in Bath County.

Article VI of the VACo ByLaws states that each county shall designate a representative of its board of supervisors to cast its vote(s) at the Annual Business Meeting. However, if a member of the board of supervisors cannot be present for this meeting, the Association's ByLaws allow a county to designate a non-elected official from your county or a member of a board of supervisors from another county to cast a proxy vote(s) for your county.

For your county to be certified to vote at the Annual Business Meeting, (1) your annual dues must be paid in full and (2) either a completed Voting Credentials Form or a Proxy Statement must be submitted to VACo by November 1, 2014. Alternatively, this information may be submitted to the Credentials Committee at its meeting on Monday, November 10, at 1 p.m. in the Monroe Room, or to the conference registration desk before this meeting.

NOMINATING COMMITTEE

The Nominating Committee will meet at 5 p.m. in the Wilson Room on Monday, November 10 during VACo's Annual Conference at The Homestead. The committee is charged to nominate a candidate for President-Elect, First Vice President, Second Vice President, and Secretary-Treasurer to be elected at the Annual Business Meeting. Please send your expressions of interest and nominations to the Committee or to VACo's Executive Director.

REGIONAL DIRECTORS

Pursuant to VACo's By-Laws, "regional directors shall be selected at the Annual Meeting by the member counties located within the region which the director will represent." Regional caucuses will be scheduled during the Annual Meeting to select directors. Incumbent regional directors should chair the caucuses. Reports should be given to VACo's Executive Director by 6 p.m. on Monday, November 10. The attached list shows the regional directors that must be selected.

Attachments

cc: VACo Board of Directors
Nominations Committee

1207 E. Main St., Suite 300
Richmond, Va. 23219-3627

Phone: 804.788.6652
Fax: 804.788.0083

E-mail: mail@vaco.org
Web site: www.vaco.org

**VACo 2014 Annual Meeting
Voting Credentials Form
Form may be returned by mail or fax (804-788-0083)**

Voting Delegate:
(Supervisor)

Name _____

Title _____

Locality _____

Alternate Delegate:
(Supervisor)

Name _____

Title _____

Locality _____

Certified by:
(Clerk of the Board)

Name _____

Title _____

Locality _____

**VACo 2014 Annual Meeting
Proxy Statement**

_____ County authorizes the following person to cast its vote at the 2014 Annual Meeting of the Virginia Association of Counties on November 11, 2014.

_____, a non-elected official of this county.

-OR-

_____ a supervisor from _____ County.

This authorization is:

Uninstructed. The proxy may use his/her discretion to cast _____ County's votes on any issue to come before the annual meeting.

Instructed. The proxy is limited in how he/she may cast _____ County's votes. The issues on which he/she may cast those votes and how he/she should vote are:
(List issues and instructions on the back of this form)

Certified by: Name _____

Title _____

Locality _____

- Region 1.....William A. Robertson , Jr. (Prince George County)
- Region 3.....Patricia S. O’Bannon (Henrico County)
- Region 5.....Mozell H. Booker (Fluvanna County)**
- Region 6.....J. Michael Hobert (Clarke County)
- Region 7.....Wayne A. Acors (Caroline County)
- Region 8.....Gerry W. Hyland (Fairfax County)
- Region 8.....J. Walter Tejada (Arlington County)
- Region 8.....Sharon S. Bulova (Fairfax County)
- Region 8.....Scott K. York (Loudoun County)
- Region 10.....Gary W. Tanner (Appomattox County)
- Region 11.....Charlotte A. Moore (Roanoke County)
- Region 12.....Timothy A. Reeves, Sr. (Wythe County)

Virginia Association of Counties



Connecting County Governments since 1934

President
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Dinwiddie County

President-Elect
Penelope A. Gross
Fairfax County

First Vice President
David V. Hutchins
Carroll County

Second Vice President
Judy S. Lyttle
Surry County

Secretary-Treasurer
Donald L. Hart, Jr.
Accomack County

Immediate Past President
John D. Miller
Middlesex County

Executive Director
James D. Campbell, CAE

General Counsel
Phyllis A. Errico, Esq., CAE

September 12, 2014

Mr. William A. Robertson, Jr.
Supervisor
Prince George County
2851 Fountain Ridge Rd.
Hopewell, VA 23860

Dear Bill:

Your current term on the Board of Directors expires at the end of this year. According to VACO's By-Laws, you are eligible to serve additional terms.

As the incumbent regional representative, you are urged to assemble a caucus of the counties from your region (Region 1) to determine who will represent your region on the VACO Board of Directors for the 2-year term ending December 31, 2016. We have scheduled the Blue Ridge Room for your regional caucus at VACO's annual conference at 4:30 p.m., Sunday, November 9, 2014.

Should you need additional information, please call me.

Sincerely,

James D. Campbell, CAE
Executive Director

Copies to:

- Region 1 County Administrators
- Region 1 Board of Supervisors Chairmen ✓

1207 E. Main St., Suite 300
Richmond, Va. 23219-3627

Phone: 804.788.6652
Fax: 804.788.0083

E-mail: mail@vaco.org
Web site: www.vaco.org



RECEIVED SEP 1 7 2014

COMMONWEALTH of VIRGINIA

DEPARTMENT OF HEALTH

OFFICE OF DRINKING WATER

Southeast Virginia Field Office

Marissa J. Levine, MD, MPH, FAAFP
State Health Commissioner

John J. Aulbach II, PE
Director, Office of Drinking Water

830 Southampton Avenue
Suite 2058
Norfolk, VA 23510
Phone (757) 683-2000
Fax (757) 683-2007

SEP 15 2014

Groundwater System Sanitary Survey Report

To: Mr. Robert P. Finch, President
Sedley Water Company
P. O. Box 340
Toano, Virginia 23168

SUBJECT: SOUTHAMPTON COUNTY
Water – Sedley
PWSID No. 3175690

Survey Date: August 19, 2014

Present at Survey: Nathan Mathis, PE, Kenneth "Ike" Eisenhart and Robert Finch

Next Survey Scheduled For: N/A

As a result of the sanitary survey noted above, the Department offers the following comments. Should you have questions or desire to discuss our findings, or desire a copy of the inspector's field evaluation notes, please contact us at 757-683-2000, ext. 113.

General:

This system consists of two active wells, one 30,000-gallon ground storage tank, one 5,000-gallon hydropneumatic tank and the distribution system.

This was the final construction inspection of the modifications to the waterworks. The project consisted of the installation of approximately 1,500 linear feet of 4-inch diameter waterlines and related appurtenances to replace the existing 2-inch diameter waterlines, construction of a new control building, new electrical control equipment, an emergency generator with automatic transfer switch and liquid propane fuel storage tank, site fencing, and recoating of the existing ground storage and replacement of the hydropneumatic tank.

The facilities were modified under Construction Permit No. 300413 with an effective date of February 19, 2013 and an expiration date of February 19, 2018. Replacement of the hydropneumatic tank was approved April 25, 2014, under Change Order #2. The waterworks is currently operating with a temporary hydropneumatic tank. The tank was placed on line during the construction phase of the project. The tank will be disconnected from the system after permanent electrical power has been restored.

A Statement of Completion was received on August 5, 2014. Upon receipt of satisfactory bacteriological samples the project can be placed in service.

SUBJECT: SOUTHAMPTON COUNTY
Water - Sedley
PWSID No. 3175690

SEP 15 2014

Emergency Management Plan for Extended Power Outage:

An emergency generator with automatic transfer switch and liquid propane fuel storage tank was installed to be used when there is a power outage. The Emergency Management Plan for extended power outage documentation verification was requested by this office as part of a recommendation during the previous sanitary survey. Our records show that no certification has been submitted by this waterworks. Please provide our office with certification that an Emergency Management Plan is in place for this waterworks, *Waterworks Regulations* 12 VAC 5-590-505. In light of the installation of the onsite generator and propane storage tank, an Emergency Management Plan must be established. This plan was requested during your routine inspection. The certification must be submitted to this office.

Source (Wells #1 and #3)

1. The concrete pad around well #3 is still cracked. These cracks can allow contaminants to enter the wells compromising the quality of the source water. It is recommended that the concrete pad be reinstalled.
2. A well vent should be provided for well #1, 18 inches extended above ground, with return bend screened and facing downward when feasible. In addition sample taps must be installed at each raw water source.
3. The well house and well #3 are enclosed within the new fence. Before the modifications were implemented, the discharge from well #3 was tied into the tank fill line in the well house along with the discharge from well #1. This discharge line was severed during construction and will need to be re-established. The well must be incorporated into the electrical system. The owner stated that he would extend the piping from the well into the tank fill line.
4. There was standing water around the well house in a trench, excavated for electrical wire connections for the well system, and on the lot due to the recent storm. The owner stated that the area is to be graded to prevent standing water.
5. The blow-offs for both wells are combined with isolation valves for each well. It appears that the blow-off pipe is used as a sample tap for source water sampling. It is recommended that an independent standard suitable smooth nozzle raw-water sample tap be installed for each well piping system for sample collection when needed.
6. Only well #1 was in service. The meters were not read.
7. The combined source capacity for both wells is 240,000 gallons per day. The DEQ permit is 35,287 gallons per day and 1,670,000 gallons per month (55,667 gallons per day).

Well House:

8. A new prefabricated well house has been installed. A floor drain has not been installed in the new well house floor. The operator stated that he intends to install a floor drain.

Hydropneumatic Tank:

9. The pressure relief and/or air relief valves are difficult to distinguish. The protective covers for the valves and the switch are to be installed prior to startup.
10. A new hydropneumatic tank was installed. Bacteriological samples must be collected before placing the tank in service.
11. The Department of Labor and Industry certification was not noted on the tank. Every two years pressure tanks should be inspected and the inspection certification kept on site with the expiration date indicated. It is recommended that this tank be inspected and certified by the Department of Labor and Industry. The inspection certification should be available during future inspections.
12. An entry point tap has not been installed. An entry point tap must be installed for compliance sampling.

SUBJECT: SOUTHAMPTON COUNTY
Water - Sedley
PWSID No. 3175690

SEP 15 2014

Storage Ground Tank:

- 13. The overflow drain pipe is directly discharging on to the tank bottom slab and not on its own splash pad. There is a potential to erode the ground in this area since no protection is provided to convey the drainage away from tank bottom. For both tank overflow and tank drain pipes it is important to provide a sufficient erosion control structure.
- 14. The tank has been inspected and recoated. It was learned that the interior coating was not damaged. Bacteriological samples must be collected from the tank before placing it on line.
- 15. The access cage should be secured to prevent entry into the tank.
- 16. The area surrounding the tank should be graded.

Transfer Pumps:

- 17. Each pump has been provided with discharge pressure gauges. The pumps discharge to the hydropneumatic tank.

Distribution System:

- 18. The initial project included the installation of 4-inch diameter water line along Rosemont Road (State Route 646) and First Street (State Route 1008) to increase capacity and pressure. The modifications to the distribution system were taken out of the contract. The operator stated that he would install the waterline at a later date.
- 19. Pressure monitoring of the distribution system is not conducted on regular basis unless a complaint comes from the customers.
- 20. Records for repairs, distribution line flushing, hydrant tests and other relevant management related documents were not maintained on site and were not made available during the inspection. It is recommended that records of waterworks activities should be kept on site for at least three years and made available during inspections.

Please visit our web site at www.vdh.virginia.gov/drinkingwater. There you will find helpful information on water sampling and testing, operator licensing and training, consumer education, project funding and many other topics, as well as, links to other key websites and Virginia's *Waterworks Regulations*.

Survey By:



Renée S. Hall
District Engineer

RSH/bjm

- pc: Ms. Jessica M. Kwiatkowski, P.E., Bowman Consulting Group, Ltd.
- Dr. Nancy Welch, Acting Director, Southampton County Health Department
- Mr. Michael Johnson, County Administrator, Southampton County
- Mr. John Jenkins, Building Official, Southampton County
- Mr. Barry E. Matthews, P.G., Project Engineering, ODW - FCAP
- ODW - Southeast Virginia Field Office
- ODW - Central Office

RECEIVED SEP 17 2014



COMMONWEALTH of VIRGINIA

DEPARTMENT OF HEALTH

OFFICE OF DRINKING WATER

Southeast Virginia Field Office

SEP 02 2014

NOTICE OF VIOLATION

Marissa J. Levine, MD, MPH, FAAFP
State Health Commissioner

John J. Aulbach II, PE
Director, Office of Drinking Water

830 Southampton Avenue
Suite 2058
Norfolk, VA 23510
Phone (757) 683-2000
Fax (757) 683-2007

SUBJECT: SOUTHAMPTON COUNTY
Water - Darden's Mill Estates
PWSID No. 3175282

Mr. Davis Magette
620 Carrington Drive
Weston, FL 33326

Re: Failure to Distribute Consumer Confidence Report

Dear Mr. Magette:

This is to advise you that the Darden's Mill Estates waterworks may be in violation of federal and state drinking water regulations known as the Consumer Confidence Report (CCR) Rule. According to our records we have not received a copy of your 2013 Consumer Confidence Report (CCR), and we do not know if you distributed it to your customers. The rule requires owners of community waterworks to distribute the CCR to customers by July 1, 2014.

If you have already prepared the CCR and delivered it to your customers, please send us a copy. If you have not prepared the CCR or delivered it, please do so at once. **You may be able to avoid further enforcement action if you immediately deliver the required CCR to your customers and send us a copy.** We ask that you do this as soon as possible.

The CCR Rule also requires that a certification statement be signed and submitted to the state by October 1, 2014. We have not received a Certification Statement from you. We would request that you submit the certification form along with the copy of your CCR. A certification form is enclosed for your use.

Please let us know if we can assist you in any way.

Sincerely,

Renée S. Hall
District Engineer

TD/RSH/bjm

Enclosure: Certification Form

pc: Dr. Nancy Welch, Acting Director, Southampton County Health Department
Mr. Michael W. Johnson, County Administrator, Southampton County
V.D.H. – Office of Drinking Water

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RECEIVED SEP 02 2014



COMMONWEALTH of VIRGINIA

DEPARTMENT OF HEALTH

OFFICE OF DRINKING WATER

Southeast Virginia Field Office

AUG 21 2014

CERTIFIED MAIL – RETURN RECEIPT REQUESTED

Marissa J. Levine, MD, MPH, FAAFP
State Health Commissioner

John J. Aulbach II, PE
Director, Office of Drinking Water

830 Southampton Avenue
Suite 2058
Norfolk, VA 23510
Phone (757) 683-2000
Fax (757) 683-2007

SUBJECT: SOUTHAMPTON COUNTY
Water - Hercules, Inc. (Ashland Inc.)
PWSID No. 3175380

Mr. Andrew B. Chapman, Plant Manager
Hercules, Inc.(Ashland, Inc.)
27123 Shady Brook Trail
Courtland, VA 23837-2034

Dear Mr. Chapman:

You are hereby notified that it is our intent to revoke Virginia Department of Health Operation Permit Number 3175380 issued on October 20, 1998 covering the operation of the waterworks at Hercules, Inc. (Ashland, Inc.) in Southampton County, Virginia. Revocation is in accordance with the provisions of Code of Virginia §32.1-174 and 12VAC5-590-320 of the *Waterworks Regulations*. VDH proposes to revoke the permit because of the change of ownership from Hercules, Inc.(Ashland, Inc.) to Solenis LLC (Solenis).

If you agree to the revocation of this permit, please sign and date the statement at the bottom of this letter and return it to this office. If you object to the revocation you have the right to a hearing, and may send a written request to schedule a hearing to this Office no later than 30 calendar days from the date that you or your agent signs for this certified letter. If VDH does not hear from you within that time frame (or if this certified letter is returned to VDH for non-receipt), we will immediately revoke the permit and send you written confirmation of our action.

A copy of this letter is enclosed for your records.

If we can be of further assistance, please contact me at 757-683-2000, ext 113.

Sincerely,

Renee S. Hall
District Engineer

RSH/bjm
Enclosure

pc: Nancy Welch, MD, Acting Director, Southampton County Health Department
Mr. Michael Johnson, Southampton County Administrator
Mr. Lee Copeland, Building Official, Southampton County
VDH - ODW, Central Office

This is to advise VDH that I, _____, have no objection to the revocation of Waterworks
(Print Name)
Operation Permit No. 3175380, issued October 20, 1998 for Hercules, Inc. (Ashland Inc.) located in Southampton County.

(Name and Title)

(Date)

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