



RECEIVED AUG 15 2013

**Catherine M. DeLuca**  
Assistant Vice President  
AVP/Manager

275 Broadhollow Road tel 631-531-2802  
Melville, NY 11747 fax 631-298-2332  
catherine.deluca@capitalonebank.com

July 31, 2013

Michael Johnson  
County Administrator  
Southampton County School Board  
(Equip. Lease Pur. Agreement-School Buses)  
21308 Plank Road  
Courtland, VA 23837

**RE: \$449,503.86 - Equipment Lease Purchase Agreement, dated as of July 24, 2013 - School Buses -  
Funded 07/24/13.**

Dear Mr. Johnson:

Capital One Public Funding, LLC is pleased to have provided tax-exempt financing to your organization. Please note that you will receive all invoices for the above-referenced obligation from Deutsche Bank National Trust Company, acting as servicing agent on behalf of Capital One. Invoices shall be mailed by Deutsche Bank approximately forty-five (45) days prior to the next payment due date.

**Your Capital One Loan # is                   2944-00001**  
**Your First Payment is due                   12/01/13**

It is important to note that Deutsche Bank is only billing and collecting payments. Capital One is your lessor/lender and owner of the obligation.

Should you have questions or need additional information about your invoices, please contact Jacqueline McNeil of Deutsche Bank at (662) 890-3789 or jacqueline.mcneil@db.com.

Should general questions arise in reference to your account, kindly contact me directly at 631-531-2802 or catherine.deluca@capitalonebank.com. We welcome you to Capital One and look forward to servicing your account.

Sincerely,

Catherine DeLuca, AVP/Manager



RECEIVED AUG - 9 2013

## Blackwater/Nottoway RIVERKEEPER® Program

P.O. Box 44 Sedley, Va. 23878-2513

E-mail: [blknotkpr@earthlink.net](mailto:blknotkpr@earthlink.net)

[www.blackwaternottoway.com](http://www.blackwaternottoway.com)

Phone: 757-562-5173

*129 Members Strong*

Dear Mike & S.C. Board of Supervisors,

I want to thank you so much for your recent funding to the Blackwater Nottoway Riverkeeper Program (BNRP). The BNRP works very hard to protect the Blackwater and Nottoway watersheds. But more than that we strive to educate our citizens and children how to protect our valuable natural resources and why it is important to do so. The funding you have provided will certainly help in that endeavor. Now more floating classroom Eco-Cruises will be available. I believe that is one great way to educate people as to why it is important to protect our rivers. Your funding makes it possible for us to provide Eco-Cruise to the community free of charge making it possible for any group to utilize that program. The funding helps us with our clean-ups, water testing and ALL our other services we provide the community. Still it amazes me how many children and adults have never been on the rivers or even know we have two great rivers. It is our intention to change that. The BNRP was the 47<sup>th</sup> Riverkeeper Program in the world and the first in Virginia. I am proud of that fact and proud of the 13 years of service we have provided this area.

Thank you again for your generous funding and support in our efforts; they are greatly appreciated.

P.S. Ya'll should get together and let me take the BOS's out this Fall!

Sincerely,

A handwritten signature in black ink that reads "Jeff".

Jeff Turner  
BNRP Riverkeeper



RECEIVED AUG - 8 2013

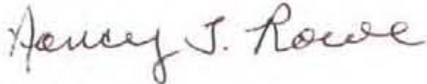
Franklin-Southampton Concert Association  
P.O. Box 3  
Courtland, Virginia 23837  
August 7, 2013

To: The Southampton County Board of Supervisors

On behalf of The Franklin-Southampton Concert Association, I am requesting the four thousand five hundred dollars (\$4500.00) you awarded our organization. I know you have a very difficult job when you tackle a budget that will run our entire county. We are thankful that we are getting help from you and are grateful for the support you give us. This money will be used wisely.

We are working on our 2013-2014 Membership drive now. I am enclosing a flyer so you can see what an exciting series we have planned for our community. Please note that our post office box is now in Courtland.

Sincerely yours,

A handwritten signature in cursive script that reads "Nancy T. Rowe".

Nancy T. Rowe  
President

A photograph of a theater stage. The background is a vibrant red curtain with a gold fringe at the bottom. The stage floor is made of polished wood, reflecting the light. The text is overlaid on the image in a white, elegant cursive font.

*The Curtain is Rising  
The Stage is Set.*

*Now Open This Flyer & See the Performers*

**The Franklin-Southampton Concert Association 2013-2014 Season**

## Umi Garrett

Sunday, October 13, 2013  
3:00pm



Eleven year old classical piano prodigy, Umi Garrett, has skyrocketed into superstardom since her appearance on The Ellen DeGeneres Show in 2009. Receiving requests to perform worldwide and appearing regularly with symphony orchestras around the world, she is thrilling audiences with her unparalleled performances and youthful, enthusiastic charm. She was recently invited to perform a solo recital at Carnegie Hall. A great way to begin the season! Young family members and friends will be fascinated by their contemporary.

## The Diamonds

Saturday, November 9, 2013  
7:30pm



The Diamonds, with three gold records, thirty-three appearances on American Bandstand and inductions into the DooWop Hall of Fame and Vocal Group Hall of Fame, are classic rock' n' rollers. The original quartet rose to prominence in the 1950s and early 1960s with Billboard hits such as *The Stroll* and *Little Darlin* which have sold approx. 20 million copies to date. The newest quartet members, playing saxophone and trombone joined with piano and drums, continue to expand their audience by touring in the US and Europe, South America, and Asia.

## The Virginia Symphony

Thursday, December 12, 2013  
7:30pm



### JoAnn Falletta, Musical Director

Sponsored by The Camp Foundation, the Virginia Symphony has been one of our most popular shows for many years. This season's concert offers something special- a Holiday show-to start your celebration on a high note. Christmas is a busy time for the Symphony so we are grateful they could find a spot for us. The program will incorporate many of the features of one of the Orchestra's most popular offerings: *The Holiday Pops*. Fa -la-la-la-la-la-la-

## The Walter Noona Trio

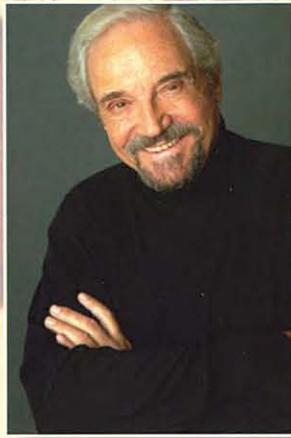
Saturday, March 29, 2014  
7:30pm



The Walter Noona Trio with Walter at the piano, Greg Hanson, electric guitar and Ralph Copley, percussionist will return by popular demand. They are from the Tidewater area. Walter teaches at Norfolk Academy and writes piano teaching materials and lectures with his talented wife, Carol. Greg is a teacher and you can see Ralph performing with *The Tidewater Winds*. While we don't know exactly what they will do for us this season, Walter always comes up with an upbeat jazzy program that delights our membership.

## An Evening with Hal Linden

Saturday, April 26, 2014  
7:30pm



Backed by a 7 piece band, Hal Linden spices up the stage with a dose of nostalgia and a dash of legendary star quality. Over 65 years in show business, he is best known for his portrayal of the police precinct captain in the TV series, *Barney Miller*, for which he earned multiple Golden Globe and Emmy nominations. He made his Broadway debut in the musical *Bells Are Ringing* opposite Judy Holiday and has performed in more than 20 Broadway and off-Broadway productions. He won the Tony Award for Best Actor in the musical, *The Rothschilds*. Those reviewing Hal Linden's show gave it a fantastic recommendation.

## The Glenn Miller Orchestra

Tuesday, May 6, 2014  
7:30pm



The popular Glenn Miller disappeared on Dec.15, 1944 during a flight over the English Channel, but neither his orchestra nor his sound have ever disappeared from the American Music scene, nor from the hearts of several generations of fans. Over 60 years since this sound was first embraced, it is the most sought after band in the world for concerts and dance engagements. The current Glenn Miller Orchestra was formed in 1956 by the Miller Estate which remains in control. Sit back and enjoy favorites such as *In The Mood*, *A String of Pearls*, *Tuxedo Junction* and many more.

For further information contact Nancy Rowe (757-653-2498) or Bill Vick (757-653-2892).  
 To join, detach and complete the form below, attach your check and mail to:  
**Franklin-Southampton Concert Association, P.O. Box 3, Courtland, Virginia 23837.**  
 A Special Giver does not need to purchase regular tickets as they are included in your level of support!

**Special Giver Category and Regular Membership rates are as follows:**

SPECIAL GIVER**	CONTRIBUTION	NUMBER OF TICKETS AVAILABLE	NUMBER OF TICKETS DESIRED*
BENEFACTOR	\$1,000.00 or more		
SUSTAINER	\$500.00 or more		
CONTRIBUTOR	\$340.00 or more	6	
PRODUCER	\$290.00 or more	5	
ENDORSER	\$240.00 or more	4	
SUPPORTER	\$190.00 or more	3	
SPONSOR	\$140.00 or more	2	
DONOR	\$70.00 or more	1	1
<b>REGULAR MEMBERSHIP</b>			
ADULT	\$50.00 or more	1	1
STUDENT	\$10.00 or more	1	1

RECEIVED JUL 25 2013

July 24, 2013

Mr. Michael W. Johnson  
County Administrator  
Southampton County  
P.O. Box 400  
Courtland, Virginia 23837

Dear Mr. Johnson:

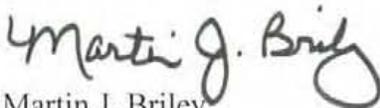
We are in receipt of the approval letter from Secretary Cheng regarding the \$200,000 grant from the Governor's Opportunity Fund to be used for Hampton Farms.

Enclosed are the procedures for requesting payment, as well as a sample letter to be used when doing so. Please allow four to six weeks for payment requests to be processed. The audit requirements for the Governor's Opportunity Fund are also included.

As you are aware, a performance agreement between the locality and the company is required prior to payment of the grant. If you have not yet communicated with Sandi McNinch, our legal counsel, she will be in touch with you shortly to begin the process.

If you have any questions, please feel free to contact me.

Sincerely,



Martin J. Briley  
President and Chief Executive Officer

/kme

Enclosures

cc Sandi McNinch

# Virginia Economic Development Partnership

## Governor's Economic Development Opportunity Fund Policies and Procedures

### A. Approval Procedures:

1. The Virginia Economic Development Partnership (VEDP) will evaluate political subdivision applications for grants and/or loans in accordance with *Code of Virginia* Section 2.1-51.6:5 and VEDP's published evaluation procedures. The VEDP's recommendation, a summary of the fund status, and a decision brief will then be forwarded to the Secretary of Commerce and Trade (Secretary) for review.
2. The Secretary will review the recommendation and decision brief. The Secretary will then approve/modify, as appropriate, forward to the Governor, and provide a copy to the Department of Planning and Budget (DPB).
3. Upon approval, the Governor returns the original recommendation with the signed decision brief to the Secretary, who will advise DPB and the VEDP of the decision.
4. The Secretary will also notify the political subdivision that the application has been approved and advise that the VEDP will contact the chief appointed political subdivision official concerning the procedures for obtaining the funds.

### B. Payment Request Procedures

1. To transfer grant or loan funds from the Governor's Opportunity Fund to political subdivisions, the following will be required:
  - a. A letter from the chief appointed official of the political subdivision certifying the following:
    1. The political subdivision has taken the necessary steps to implement its commitment to the "local financial participation," as outlined in the Opportunity Fund application.
    2. The grant or loan from the Opportunity Fund will be expended only for the purpose as outlined in the Opportunity Fund application.
    3. If the funds have not yet been spent, then a time line will be included indicating when the expenditures will take place. In the event the funds can not be spent in accordance with the time line, the political subdivision will request an extension and submit a revised time line.
    4. Any funds not spent in accordance with the agreement will be returned to the Commonwealth.

## Virginia Economic Development Partnership

### Governor's Economic Development Opportunity Fund Policies and Procedures

- b. A copy of the Performance Agreement between the locality and the company for any project receiving approval.
  2. The political subdivision will make grant or loan agreement records available to the VEDP upon request.
- C. Audit Requirements:
  1. In accordance with the *Code of Virginia*, each political subdivision must have an audit performed by an independent auditor. The audit must meet the Auditor of Public Accounts' (APA) Specifications for Audits of Counties, Cities, and Towns.
  2. In instances where the Opportunity Fund grant or loan is material to the financial statements, the auditor will perform the procedures for this program as outlined in the APA specifications indicated above.
  3. The political subdivision is responsible for providing a copy of the independent audit report to the VEDP for each year that Opportunity Fund monies are received or expended.
- D. Special Loan Provisions:
  1. The VEDP will be responsible for monitoring loan agreements to ensure that funds are repaid as scheduled.
  2. The VEDP will provide the DOA with a copy of the Governor's signed decision brief and loan agreement upon execution of the loan agreement.

## SAMPLE REQUEST FOR PAYMENT LETTER

DATE

Mr. Martin J. Briley  
President and Chief Executive Officer  
Virginia Economic Development Partnership  
P.O. Box 798  
Richmond, Virginia 23218-0798

Dear Mr. Briley/Martin:

I am writing to request the release of the grant amount Governor's Opportunity Fund grant for company. Therefore, in accordance with the payment procedures, a request is formally submitted for the release of these funds, and we certify the following:

1. Locality has taken the necessary steps to implement its commitment to the local financial participation as outlined in our Opportunity Fund application of date application submitted.
2. These funds will be expended only for those purposes outlined in the Opportunity Fund application of date application submitted.
3. All funds are expected to be obligated and spent by date.
4. Any funds not used will be returned to the Commonwealth.
5. A copy of the performance agreement between the locality and the company should be included.



RECEIVED JUL 25 2013

*COMMONWEALTH of VIRGINIA*  
*Office of the Governor*

James S. Cheng  
Secretary of Commerce and Trade

July 23, 2013

Mr. Michael W. Johnson  
County Administrator  
Southampton County  
P.O. Box 400  
Courtland, Virginia 23837

Dear Mr. Johnson:

I am delighted to inform you that Governor McDonnell has preliminarily approved a \$200,000 grant from the Governor's Opportunity Fund to assist Southampton County with the location of Hampton Farms. Formal approval will occur when Hampton Farms finalizes its decision and we can jointly announce this significant accomplishment for your community.

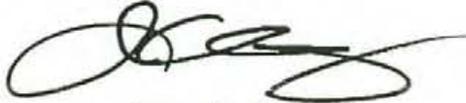
The Hampton Farms facility is extremely important to both the Commonwealth and Southampton County, and we are hopeful that the Opportunity Fund Grant will encourage Hampton Farms to make a favorable decision. You certainly have our full support as we work to this end. If you are successful in securing this commitment from Hampton Farms to locate in Southampton County, please notify Suzanne Clark at the Virginia Economic Development Partnership (804-545-5806) so that the announcement of their decision can be coordinated with the company and you. Governor McDonnell has followed this project closely and would like to participate in the official announcement if his schedule permits. If not, a mutually agreed upon joint press release is the appropriate vehicle for the public disclosure of this project.

We would like to remind you that in accordance with the Governor's Opportunity Fund guidelines, a performance agreement between the County and Hampton Farms is essential prior to the actual payment of this grant. This item will be required when your payment request is submitted.

Mr. Michael W. Johnson  
July 23, 2013  
Page Two

I want to thank you for your efforts in working on this project to bring economic growth to Southampton.

Sincerely,

A handwritten signature in black ink, appearing to read 'James S. Cheng', with a large, stylized flourish at the end.

James S. Cheng

JSC:kme

cc Mr. Martin J. Briley  
Virginia Economic Development Partnership

Ms. Suzanne Clark  
Virginia Economic Development Partnership



Courtland Volunteer Rescue Squad  
P.O. BOX 439 Courtland, VA 23837

July 22, 2013

Michael Johnson  
County Administrator

It is with great pleasure that the membership of the Courtland Volunteer Rescue Squad announces the slate of Administrative officers and Chief for the 2013-2014 term. Installation of officers took place on July 17th to complete the transition of authority to these members. Appointment of line officers will be made in the coming month by the Chief. Please feel free to contact us if needed and we look forward to working with your staff in the coming year.

Chief Greg South  
[obxdivr@charter.net](mailto:obxdivr@charter.net)  
(757) 647-8676

President Stevie Ezzell, Sr.  
[N2JLUGO@yahoo.com](mailto:N2JLUGO@yahoo.com)  
(757) 653-6835

Vice President Andy Bailey  
[Labailey79@aol.com](mailto:Labailey79@aol.com)  
(757)651-8915

Secretary Missi Hatfield  
[467rescue@gmail.com](mailto:467rescue@gmail.com)  
(757) 334-4605

Treasurer Nancy Gray  
[Countrygal\\_n\\_va@verizon.net](mailto:Countrygal_n_va@verizon.net)  
(757)377-9284

Chaplain Alnee Bailey  
[RN2BNVA08@yahoo.com](mailto:RN2BNVA08@yahoo.com)  
(757)653-8742

Sincerely,

Missi Hatfield  
Secretary Elect, Board of Directors