

6. APPOINTMENTS**A. LITTER CONTROL COUNCIL**

On August 1, Mr. Will Haas (Berlin-Ivor) resigned from the Litter Control Council citing difficulty in attending meetings. Supervisor West will need to appoint another representative from his district.

MOTION REQUIRED: Supervisor West will need to nominate a potential successor for Mr. Haas.

B. BOARD OF BUILDING CODE APPEALS

On September 30, Mr. E.P. Kea Jr.'s (Berlin-Ivor) term on the Board of Building Code Appeals will expire. The Virginia Uniform Statewide Building Code (USBC) provides that members of the BBCA should be selected on the basis of their ability to render fair and competent decisions regarding application of the USBC and should, to the extent possible, represent different occupational or professional fields relating to the construction industry. At least one member should be an experienced builder; at least one member should be a registered design professional (architect or engineer), and at least one member should be an experienced property manager. Mr. Kea is an experienced builder.

Other current members currently include Jason Fowler (Design Professional), Sonny Draper (Builder), Bob Edwards, and Gary Banks.

MOTION REQUIRED: A motion is required to either reappoint Mr. Kea, or a successor.

C. BOARD OF ZONING APPEALS

On September 30, Mr. Ellis Wright's term on the Board of Zoning Appeals will expire. Mr. Wright represents the Drewryville District and was appointed to fill the remaining unexpired term of David Holland in August 2012.

MOTION REQUIRED: A motion is required to recommend reappointment of Mr. Wright, or a successor, to the Circuit Court.

D. COMMUNITY POLICY AND MANAGEMENT TEAM (CPMT)

In order to receive state funds for delivery of services mandated by the Comprehensive Services Act (CSA), the county is required to establish a

community policy and management team to cooperatively manage the needs of troubled and at-risk youths and their families. The team is comprised of one designee from the governing body (Mrs. Lowe), and the local agency heads or designees of the Community Services Board, Juvenile Court Services Unit, Department of Health, Department of Social Services and the local School Division. The team must also include a parent representative.

Attached for your consideration, please find correspondence from our local CSA Coordinator, Amy Lehman, seeking your consideration in appointing Ms. Joy Eaton of Sedley to the CPMT as a parent representative for a term commencing July 1, 2013 and ending June 30, 2015.

MOTION REQUIRED: A motion is required to appoint Ms. Eaton as a parent representative on the CPMT.

E. SOUTHEASTERN PUBLIC SERVICE AUTHORITY

As you may recall, House Bill 1872 approved by the General Assembly in 2009 provided that:

- Each locality shall nominate three potential directors who “possess general business knowledge” and cannot be an elected official;
- The Governor shall appoint one director from the list of nominees submitted by the member localities;
- Board members are appointed by the Governor for terms of 4 years. Vacancies for reasons other than expiration of a term are filled for remainder of unexpired term. Members are limited to two 4 year terms.

All of the Governor’s current appointees’ terms are due to expire at the end of December. SPSA’s General Counsel has been in touch with the Governor’s Office regarding the reappointment process and provided a report at last month’s SPSA Board meeting.

Based on advice from the Governor’s Office, if a SPSA member community wishes to nominate its current Board representative and the representative wishes to continue service, then the community should nominate the incumbent, noting its preference that the incumbent be reappointed by the Governor, but also nominate one other alternative for consideration.

Alternately, if a SPSA member community does not wish to nominate its current Board representative and/or the current representative does not wish to continue service, then the community should nominate three individuals, consistent with HB1872 and may indicate a preference among the three candidates if it wishes.

The Governor is expected to announce the appointments in early November, and the appointees will have to be confirmed by the General Assembly within 30 days after the session begins next January.

The Governor's Office has asked for nominees to be submitted no later than October 15, 2013. As you know, our gubernatorial representative is Mr. Roy Chesson, formerly a representative of the Berlin-Ivor District. Mr. Chesson moved to Smithfield last year. Residency is not a statutory requirement for nomination, but if the Board prefers appointment of a Southampton County resident, you'll need to develop a list of three nominees no later than your September 23 meeting. While the nominations are submitted online, I'll need a current resume for each candidate in order to submit the nominations.

Serving the Commonwealth of Virginia on the SPSA Board is both an honor and a privilege. Public service, however, is not for everyone. Individuals agreeing to serve should be aware of the following:

- As expected in an open and democratic government, the activities of the SPSA Board are subject to public and press scrutiny;
- Nominees who are selected by the Governor to serve will be required to complete an annual financial disclosure statement as a condition of serving;
- The SPSA Board meets once monthly on the 4th Wednesday at 9:30 a.m. in Chesapeake – meetings generally last about 2 hours;
- Service on the SPSA Board is voluntary – members are not paid a stipend or reimbursed for travel expenses to meetings.

DIRECTION REQUIRED: The Board will need to reach consensus on how it wishes to proceed.



SOUTHAMPTON COUNTY OFFICE OF COMPREHENSIVE SERVICES

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July 31, 2013

Mr. Michael Johnson
Southampton County Administrator
P.O. Box 400
Courtland, VA 23837

Dear Mr. Johnson,

The Southampton County Community Policy and Management Team (CPMT) appointed Mrs. Joy Eaton of Sedley, VA as the CPMT Parent Representative for the term July 1, 2013 to June 30, 2015. The Parent Representative is a state mandated position; the service term is two years, and the representative may serve two consecutive terms.

Mrs. Eaton is the mother of five children. Four of her children have gone on to college and beyond. Her youngest child, Tyler, has high functioning Autism and is the reason she retired early from York County Schools. Tyler received CSA funded vocational education services through July of 2012 and is now employed by Grazn' Acres in Ivor.

Over the years Mrs. Eaton has served on many boards including Colonial Services Boards, Peninsula Autism Society, and SEAC of York County. Between her own family and her professional career, children have been her focus for the last 20 years. I have attached her resume for your review.

I am requesting that the Board of Supervisors approve Mrs. Eaton's appointment as the Parent Representative on the Southampton County CPMT.

Thank you for your consideration in this matter. Please let me know if you have any questions or require additional information.

Respectfully,

Amy P. Lehman
CSA Coordinator /Southampton County

Joy M. Eaton

33039 Vicksville Road
Franklin, VA 23851
757-880-1463
redives@msn.com

Educational Work History

Assistant Principal, Mount Vernon Elementary School, York County School Division
2006-2011

- Teacher mentoring, observation, and evaluation
- School based professional development
- Administrator for Elementary Autism self contained program
- Discipline, behavior intervention plans and attendance
- Child Study, Response to Intervention and Special Education program and procedures
- Coordinator for Gifted program
- Coordinator for English as a second language program
- Technology, Textbook Inventory, and materials planning
- Crisis planning and procedures
- Coordinator of building preschool program
- Testing Coordinator for SOL testing, Division and standardized assessments, VAAP, VGLA

Special Education Teacher, York County School Division
2000-2006

ESY Summer Program 2002

- Remediation reading and math for students with Autism, Emotional Disturbance and Learning Disabilities

Summer Program 2001

- Self-Contained program for out of district students with Autism

Coordinator for York County Parent Resource Center

Education

- Virginia Commonwealth University Autism Graduate Certificate Program
- ED. S. Education Specialist- The George Washington University
- Master of Science in Education – Old Dominion University
 - Endorsement LD, ED and MR
- Bachelor of Science in Finance- Indiana University
- 15 year career in Business/Finance

Professional Experience at the Division Level

- York County Autism Cohort
- VDOE Autism Trainer
- VDOE Functional Behavioral Assessment Trainer
- Virtual Facilitator for YCSD Professional Development online Courses

- YCSD Assistive Technology Committee
- YCSD LEP Review Committee
- YCSD Communication Support Committee
- YCSD Software Review Committee
- YCSD Federal Monitoring Review Committee
- Certified Crisis Prevention Intervention
- VDOE Virginia Alternate Assessment Training

Professional Development

- Presenter and Coordinator for:
 - Teacher Workshops for Peninsula Autism Society on Autism 2001-present
 - ODU General Education Teacher Series on Autism
 - ODU Undergraduates and Graduates Studies on Families with children with exceptionalities
 - Thomas Nelson Community College on Families with Autism
 - Peninsula Counselor's Association on Aspergers and High Functioning Autism
 - Special Education Process and Procedures for Various groups and schools
 - Teacher Workshops on Differentiated Instruction 2006- present
 - Teacher Workshops on High Yield Instructional Strategies 2006- present

Professional Experience at the School Level

- Special Education Grade Chair from 2003-2006
- Lead Mentor for Seaford Elementary School
- Coordinator of NCLB Tracking and Teacher Counseling (Grade 3-5)
- Coordinator of Vertical Articulation for Grades 3-5
- Supervising Teacher of VDOE staff development of paraeducator series
- Mentor Teacher for ODU and W&M practicum students
- Mentor Teacher for YHS Career Mentorships
- Coordinator for visits from out of division special education task forces
- Coordinator for Homework Help Program 2003-2006

Grants and Awards

- York County Apple Award 2010
- 2003-2004 Teacher of the year for Seaford Elementary School
- York Foundation Grants 2004, 2005
- YCSD Remediation Grants 2002-2005

Community Service

- Past Board Member of Colonial Services Board
- Past Board Member of Peninsula Autism Society
- Past Board Member of Zion Methodist Church
- Phi Kappa Phi Honor Society
- SEAC committee member
- Treasurer of PEO
- Leadership Team Courtland United Methodist Church
- Volunteer Grazn Acres

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§ 2.2-5205. Community policy and management teams; membership; immunity from liability.

The community policy and management team to be appointed by the local governing body shall include, at a minimum, at least one elected official or appointed official or his designee from the governing body of a locality that is a member of the team, and the local agency heads or their designees of the following community agencies: community services board established pursuant to § [6:150834](#), juvenile court services unit, department of health, department of social services and the local school division. The team shall also include a representative of a private organization or association of providers for children's or family services if such organizations or associations are located within the locality, and a parent representative. Parent representatives who are employed by a public or private program that receives funds pursuant to this chapter or agencies represented on a community policy and management team may serve as a parent representative provided that they do not, as a part of their employment, interact directly on a regular and daily basis with children or supervise employees who interact directly on a daily basis with children. Notwithstanding this provision, foster parents may serve as parent representatives. Those persons appointed to represent community agencies shall be authorized to make policy and funding decisions for their agencies.

The local governing body may appoint other members to the team including, but not limited to, a local government official, a local law-enforcement official and representatives of other public agencies.

When any combination of counties, cities or counties, and cities establishes a community policy and management team, the membership requirements previously set out shall be adhered to by the team as a whole.

Persons who serve on the team shall be immune from any civil liability for decisions made about the appropriate services for a family or the proper placement or treatment of a child who comes before the team, unless it is proven that such person acted with malicious intent. Any person serving on such team who does not represent a public agency shall file a statement of economic interests as set out in § [5150644](#): of the State and Local Government Conflict of Interests Act (§ [51506433](#) et seq.). Persons representing public agencies shall file such statements if required to do so pursuant to the State and Local Government Conflict of Interests Act.

Persons serving on the team who are parent representatives or who represent private organizations or associations of providers for children's or family services shall abstain from decision-making involving individual cases or agencies in which they have either a personal interest, as defined in § [51506434](#) of the State and Local Government Conflict of Interests Act, or a fiduciary interest.

(1992, cc. 837, 880, § 2.1-751; 1995, c. [4<3](#); 1999, cc. [977](#), [99<](#); 2001, c. [;77](#).)

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GOVERNOR APPOINTED DIRECTORS – NOMINATION PROCESS

Note: Based on telephone conferences with Director of Appointments in the Governor's office, regarding interpretation of applicable law and the Governor appointments process generally.

Board Presentation: July 24, 2013



Nominees:

- Incumbent IS Nominated by Locality: If a SPSA member community wishes to nominate its current Board representative **and** the representative wishes to continue service:
 - The community should nominate the incumbent, noting its preference that the incumbent be reappointed by the Governor.
 - The community should also nominate **one alternative** for consideration – in this situation, it is **not** necessary to have three nominees, even though HB1872 suggests that three individuals must be nominated.
- Incumbent NOT Nominated by Locality: If a SPSA member community does **not** wish to nominate its current Board representative **and/or** the current representative does **not** wish to continue service:
 - The community should nominate **three individuals**, consistent with HB1872.
 - The community may indicate a preference among the three candidates if it wishes.



Process:

- Online: The director-nomination process is now conducted entirely online.
- Form:
 - I will provide the Chief Legal Officer of each member community with detailed information regarding the “mechanics” of the nomination process, including instructions on completing the nomination form.
 - Nominees should have to provide only their current resume, including current employer information if applicable.



Timeline:

- Nominations: Nominations must be submitted by the SPSA member communities via the online process no later than **October 15, 2013**. (NOTE: The Director of Appointments specifically stated “the earlier, the better”.)
- Appointment: The Governor will meet with Secretary and appointments staff and select director-appointees in **early November**.
- Confirmation: The 2014 General Assembly must then confirm the appointments within **30 days** after its session begins.



Local/“Ex Officio” Directors:

- Process: Local/ex officio directors are selected by the majority vote of the governing bodies of the member communities.
- Timing: All local/ex officio director terms expire at year-end, so appointments/re-appointments of ex officio directors must be completed before **December 31, 2013**. (All current ex officio directors are eligible to serve at least another four-year term.)

QUESTIONS ??