

**6. APPOINTMENTS****A. INDUSTRIAL DEVELOPMENT AUTHORITY**

As discussed last month, Mr. V. S. Pittman, II's term on the IDA will expire on December 31. Mr. Pittman represents the Capron District, but now resides in the Boykins District as a result of the latest redistricting. While it has been customary, there's no statutory requirement that each election district be represented. Mr. Pittman has been an active member and is eligible for reappointment.

**MOTION REQUIRED: Supervisor Phillips should be prepared to make a nomination no later than the December 16 meeting.**

**B. WESTERN TIDEWATER COMMUNITY SERVICES BOARD**

Also as discussed last month, Mrs. Dorothy Jones' (Capron District) term on the WTCSB will expire on December 31 – she is eligible for reappointment.

**MOTION REQUIRED: Supervisor Phillips should be prepared to make a nomination no later than the December 16 meeting.**

**C. COMMUNITY POLICY AND MANAGEMENT TEAM**

As you may recall, in order to continue receiving state funds for delivery of services mandated by the Comprehensive Services Act (CSA), the county is required to maintain a community policy and management team to cooperatively manage the needs of troubled and at-risk youths and their families. The team is comprised of one designee from the governing body (Mrs. Lowe), and the local agency heads or designees of the Community Services Board, Juvenile Court Services Unit, Department of Health, Department of Social Services, Sheriff's Office, The Children's Center, and the local School Division. The team must also include a parent representative (you appointed Ms. Joy Eaton in August).

Attached for your consideration, please find correspondence from our local CSA Coordinator, Amy Lehman, seeking your consideration in officially appointing Deputy Lundy Sadler as the Sheriff's Office representative and Ms. Dorothy Bryant as The Children's Center representative.

**MOTION REQUIRED: A motion is required to appoint Deputy Lundy Sadler and Ms. Dorothy Bryant to the CPMT.**

**D. BUILDING OFFICIAL**

The Virginia Uniform Statewide Building Code (VUSBC) provides that, “Every local building department shall have a building official as the executive official in charge of the department. The building official shall be appointed in a manner selected by the local governing body.”

Under the new Shared Services arrangement, Donald Goodwin is the most experienced Code Official, first achieving certification as a Building Official in 1987. He is also certified as a Fire Protection Inspector and Plans Examiner, a Commercial Building Inspector and Plans Examiner, as well as an Amusement Device Inspector. He has continuously served as the Building Official in the City of Franklin since the early 1990's.

Under the VUSBC and the new Shared Services program, it is necessary for Mr. Goodwin to be officially recognized as the “Building Official” by Southampton County.

**MOTION REQUIRED: A motion is required to appoint Mr. Donald Goodwin as the Building Official for Southampton County.**



# SOUTHAMPTON COUNTY OFFICE OF COMPREHENSIVE SERVICES

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November 7, 2013

Mr. Michael Johnson  
Southampton County Administrator  
P.O. Box 400  
Courtland, VA 23837

Dear Mr. Johnson,

Please accept this correspondence as my request to the Board of Supervisors for approval of two appointments to the Southampton County Community Policy and Management Team (CPMT). The Sheriff's Office and The Children's Center are permanent members of the CPMT and may be represented by either the agency head or their designee.

The Honorable Sheriff J. B. Stutts has designated Deputy Sheriff Lundy Sadler as his representative.

Ms. Rosalind Cutchins, Executive Director of The Children's Center, has designated Mrs. Dorothy Bryant as her representative.

Thank you for your consideration in this matter. Please let me know if you have any questions or require additional information.

Respectfully,

Amy P. Lehman  
CSA Coordinator /Southampton County