

**6. APPOINTMENTS****A. LITTER CONTROL COUNCIL**

As discussed last month, on August 1, Mr. Will Haas (Berlin-Ivor) resigned from the Litter Control Council citing difficulty in attending meetings. Supervisor West will need to appoint another representative from his district.

**MOTION REQUIRED: Supervisor West will need to nominate a potential successor for Mr. Haas.**

**B. BOARD OF BUILDING CODE APPEALS**

On September 30, Mr. E.P. Kea Jr.'s (Berlin-Ivor) term on the Board of Building Code Appeals will expire. The Virginia Uniform Statewide Building Code (USBC) provides that members of the BBCA should be selected on the basis of their ability to render fair and competent decisions regarding application of the USBC and should, to the extent possible, represent different occupational or professional fields relating to the construction industry. At least one member should be an experienced builder; at least one member should be a registered design professional (architect or engineer), and at least one member should be an experienced property manager. Mr. Kea is an experienced builder.

Other current members currently include Jason Fowler (Design Professional), Sonny Draper (Builder), Bob Edwards, and Gary Banks.

**MOTION REQUIRED: A motion is required to either reappoint Mr. Kea, or a successor.**

**C. BOARD OF ZONING APPEALS**

On September 30, Mr. Ellis Wright's term on the Board of Zoning Appeals will expire. Mr. Wright represents the Drewryville District and was appointed to fill the remaining unexpired term of David Holland in August 2012.

**MOTION REQUIRED: A motion is required to recommend reappointment of Mr. Wright, or a successor, to the Circuit Court.**

**D. SOUTHEASTERN PUBLIC SERVICE AUTHORITY**

As discussed last month, House Bill 1872 approved by the General Assembly in 2009 provided that:

- Each locality shall nominate three potential directors who “possess general business knowledge” and cannot be an elected official;
- The Governor shall appoint one director from the list of nominees submitted by the member localities;
- Board members are appointed by the Governor for terms of 4 years. Vacancies for reasons other than expiration of a term are filled for remainder of unexpired term. Members are limited to two 4 year terms.

All of the Governor’s current appointees’ terms are due to expire at the end of December. SPSA’s General Counsel has been in touch with the Governor’s Office regarding the reappointment process and provided a report at the July SPSA Board meeting.

By letter of September 16, our current Director, Mr. Roy Chesson, officially withdrew his name from consideration for reappointment. Accordingly, it is necessary for the Board to nominate three individuals, consistent with HB1872 and indicate a preference among the three candidates, if it wishes.

The Governor is expected to announce the appointments in early November, and the appointees will have to be confirmed by the General Assembly within 30 days after the session begins next January.

As discussed last month, I’ll need a current resume for each candidate in order to submit the nominations.

Serving the Commonwealth of Virginia on the SPSA Board is both an honor and a privilege. Public service, however, is not for everyone. Individuals agreeing to serve should be aware of the following:

- As expected in an open and democratic government, the activities of the SPSA Board are subject to public and press scrutiny;
- Nominees who are selected by the Governor to serve will be required to complete an annual financial disclosure statement as a condition of serving;
- The SPSA Board meets once monthly on the 4<sup>th</sup> Wednesday at 9:30 a.m. in Chesapeake – meetings generally last about 2 hours;
- Service on the SPSA Board is voluntary – members are not paid a stipend or reimbursed for travel expenses to meetings.

**MOTIONS REQUIRED: Motions are required to nominate three individuals for consideration by the Governor.**

E. PROJECT MANAGEMENT TEAM – PLANNING GRANT

As you are all aware from the community meetings last week, we’ll need to appoint 1 member of the Board of Supervisors and 2 citizen representatives to

the Project Management Team for the joint planning grant with the City of Franklin.

**MOTIONS REQUIRED:** Motions are required to nominate one Board member and two citizen representatives to the Planning Grant Project Management Team.

F. SOUTH CENTRE CORRIDORS RC&D COUNCIL

I received a copy of the attached correspondence earlier this month from the South Centre Corridors RC&D Council advising that Mr. M. L. Everett's term actually expired December 31, 2012. It is unclear to me at this writing whether Mr. Everett is eligible for reappointment, but I have a phone call in to the RC&D Council to confirm. Supervisor Updike is the county's other representative on the Council.

**MOTION REQUIRED:** A motion will be required to make the appointment to the RC&D Council.

906 Smithfield Blvd.  
Smithfield, VA 23430

September 16, 2013

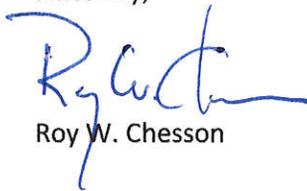
Michael W. Johnson  
Southampton County Administrator  
P.O. Box 400  
Courtland, VA 23837

Dear Mr. Johnson,

Following up on our conversation last week, I am hereby officially removing my name for consideration for nomination by the Southampton Board of Supervisors to another term on the Southeastern Public Service Authority (SPSA) Board of Directors. Because I have moved out of the county since my original appointment to the Board, I believe that it would be in the best interest of the County to nominate a current county resident for the next term.

I have taken pride in representing Southampton County on the SPSA Board of Directors for the past four years and believe that I have always acted in the best interest of both Southampton County and SPSA. I would like to thank the Board of Supervisors for having given me this opportunity. It has also been a pleasure working with you during this time.

Sincerely,



Roy W. Chesson

RECEIVED JUL 19 2013



Robert F. McDonnell  
Governor

James S. Cheng  
Secretary of Commerce  
and Trade

# COMMONWEALTH of VIRGINIA

## DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

William C. Shelton  
Director

July 9, 2013

Mr. Michael W. Johnson  
County Administrator  
Southampton County  
26022 Administration Center Drive  
Courtland, VA 23837

Re: 2013 CDBG Planning Grant  
Response to Initial Request

Dear Mr. Johnson:

We have reviewed the County's request for CDBG Planning Grant assistance for assessing options for consolidation of infrastructure services with the City of Franklin. We are prepared to offer planning grant assistance for completing the needs assessment, engineering work, and potential structuring of a regional authority as part of identifying a solution for the County's noted opportunity. We have reserved \$3,000 in Planning Grant funding to reimburse the County for completion of the following activities by September 16, 2013:

**1. Completion of an initial public meetings**

The County and City must schedule a public meeting in each locality to give citizens an overview of the proposed project. The localities must undertake comprehensive measures to ensure the public is aware of the meetings. Citizens must be informed about the County's and City's intentions to engage in this study, including conducting public and management team meetings, completion of engineering assessments, and review of options to create a regional management entity. The localities must disclose the rationale for pursuing this study and of their intentions to investigate the feasibility and potential efficiencies and benefits gained from consolidation. The localities must disclose that future Planning Grant and Community Improvement Grant funding depends on completion of these initial activities. At this meeting, energized neighborhood leaders called "sparkplugs" must be identified and included as members of the management team.

**2. Completion of an initial management team meeting**

The localities must identify key stakeholders and secure their commitment in serving on a project management team. **The management team must include, at a minimum,** the County Administrator, City Manager, representatives from the public works and community development offices, **a representative from the County Board of Supervisors** and City Council, a representative from the Hampton Roads Planning District Commission, and **at least two neighborhood representatives**. At this initial meeting, management team members must help the localities to develop a plan for completing these initial Planning Grant activities.

Partners for Better Communities



[www.dhcd.virginia.gov](http://www.dhcd.virginia.gov)

**3. Draft of Request for Proposals for Consultants**

The localities should draft appropriate Request for Proposals (RFP's) for procuring any assistance it intends to use in this project. The County must submit copies of the proposed procurement documents to DHCD. Please note the County may not sign contracts or obligate any CDBG funds prior to the execution of the CDBG Planning Grant contract with DHCD.

It is anticipated the procured consultant will assist in examining the feasibility of system consolidation and will assist in developing the potential structure and guidelines for creation and operation of a regional management entity. The evaluation must also consider how possible transfer of assets would be undertaken and the potential impact on rates for County and City residents. The study must also identify other construction improvements and/or costs necessary to support the consolidation or regionalization of the system and explore funding options to support the recommendations; this includes a review and analysis of grant and loan options.

Upon completion of these three initial items, the County must submit the draft RFP and a summary of meeting activities to DHCD. The responses must be submitted online using the Agency's Centralized Application and Management System (CAMS). If you have questions about how to access or use CAMS, please get in touch. The County must submit this information by the September 16, 2013 deadline noted above. Once DHCD has received and reviewed your response detailing the results of the above steps, DHCD will notify the County regarding our agreement to move forward. If we agree planning efforts under CDBG may continue you should then work with the assigned Community Development Specialist to conduct a Facilitated Planning Strategy session with the Management Team. The purpose of this meeting is threefold: 1) To discuss with the Management Team and key stakeholders the necessary activities that need to take place to complete the planning grant; (2) Determine the timeframe for completion of these activities; and (3) Determine which individual will be responsible for completing each activity.

**IMMEDIATELY FOLLOWING the Facilitated Planning Strategy meeting, the local government must submit a CDBG Planning Grant proposal.** After successful completion of the planning grant proposal, DHCD will allow the County up to \$40,000 for all activities under this process, including preliminary engineering, income surveys, and development of cooperative agreements.

Should you have any questions, please call Matt Weaver or Chris Thompson at (804) 371-7061.

Sincerely,



Denise H. Ambrose  
Associate Director

cc: Randy Martin, City Manager, City of Franklin  
Dwight Farmer, Hampton Roads Planning District Commission  
Joanne Peerman, DHCD  
Tonya Thomas, DHCD  
Traci Munyan, DHCD  
Matthew Weaver, DHCD  
Chris Thompson, DHCD



## South Centre Corridors Resource Conservation and Development Council

706 South Main St  
Emporia, VA 23847

Phone: 804-732-4375 Fax: 434-634-6575  
<http://southcentrecorridorsrcd.org>

*"The mission of South Centre Corridors RC&D is to develop partnerships to advocate and promote the conservation, preservation and development of our resources to enhance the quality of life in the region."*

### Council Members:

City of Hopewell  
Brenda Pelham

City of Petersburg  
Treska Wilson Smith  
Ken Pritchett

Dinwiddie County  
Daniel Lee  
Donald Turner

Greensville County  
Linda Clements  
Nicky Lynch

Prince George County  
Jerry Skalsky

Southampton County  
M. L. Everett, Jr.  
Glenn Updike

Sussex County  
Thomas E. Harris  
Crockett Morris

Appomattox River  
Soil and Water  
Conservation District  
Granville Maitland

Chowan Basin Soil and  
Water Conservation  
District  
Gary Cross  
Walter Robinson

James River Soil and  
Water Conservation  
District  
Donald A. Bagshaw  
W. D. Kreider

Crater Planning District  
Commission

At-Large Members  
Linda McAllister

September 6, 2013

The Honorable Dallas O. Jones, Chairman  
Southampton County  
P. O. Box 400  
Courtland, VA 23837

Dear Chairman Jones,

In reviewing our records, we have discovered one of the Southampton County council member terms for the South Centre Corridors Resource Conservation and Development Council has expired. The term for Mr. M. L. Everett, Jr. expired on December 31, 2012.

We are requesting this item be added to your next meeting agenda and notification be sent to us on any action taken. The vacant position is for a three year term.

Thank you for your attention to this request.

Sincerely,

Stacey Bradshaw  
Past Chair, SCC RC&D

Cc: **Mike Johnson**  
M. L. Everett, Jr.  
Dan Lee, RC&D