

At a regular meeting of the Southampton County Board of Supervisors held in the Board Room of the Southampton County Office Center, 26022 Administration Center Drive, Courtland, Virginia on January 24, 2011 at 6:00 PM

SUPERVISORS PRESENT

Dallas O. Jones, Chairman (Drewryville)
Walter L. Young, Jr., Vice-Chairman (Franklin)
Walter D. Brown, III (Newsoms)
Carl J. Faison (Boykins-Branchville)
Anita T. Felts (Jerusalem)
Ronald M. West (Berlin-Ivor)
Moses Wyche (Capron)

SUPERVISORS ABSENT

None

OTHERS PRESENT

Michael W. Johnson, County Administrator (Clerk)
Lynette C. Lowe, Finance Director
Beth Lewis, Director of Community Development
Sandi Plyler, Information Technology Manager
Julien W. Johnson, Jr. Public Utilities Director
Richard E. Railey, Jr., County Attorney
Susan H. Wright, Administrative Secretary

Chairman Jones called the meeting to order. After the *Pledge of Allegiance*, Supervisor Faison gave the invocation.

Mr. Michael Johnson, County Administrator, announced that as they knew, state statutes required each local governing body to resolve certain organizational matters at its first meeting each year. The first order of business was election of the chairman and vice-chairman. If the board failed to designate the term of office, it was presumed, by law, that each was elected for a one-year term or until a successor of each had been elected. Chairmen and vice-chairmen may succeed themselves in office. A copy of the statute was included in the agenda.

Mr. Johnson opened the floor for nominations for Chairman.

Vice-Chairman Young moved, seconded by Supervisor Felts, to nominate Dallas O. Jones as Chairman. Supervisor Wyche moved, seconded by Supervisor Faison, to close the nominations. All were in favor and Dallas O. Jones was reelected as Chairman.

Chairman Jones opened the floor for nominations for Vice-Chairman.

Supervisor West moved, seconded by Supervisor Brown, to nominate Walter L. Young, Jr. as Vice-Chairman. Supervisor Felts moved, seconded by Supervisor Wyche, to close the nominations. All were in favor and Walter L. Young, Jr. was reelected as Vice-Chairman.

Mr. Johnson advised that the second order of business was to establish the days and times for regular monthly board meetings. The resolution included in the agenda was consistent with past policy of the Board which was the fourth Monday of each month except for December (meeting was moved to the third Monday in observance of Christmas). Times had previously alternated monthly at 8:30 AM and 6:00 PM.

Mr. Johnson read aloud the following resolution:

BE IT RESOLVED by the Southampton County Board of Supervisors that the following days and times are hereby prescribed for regular session meetings to be held at the Southampton County Office Center:

| | |
|---------------------------|---------|
| Monday, February 28, 2011 | 8:30 AM |
| Monday, March 28, 2011 | 6:00 PM |
| Monday, April 25, 2011 | 8:30 AM |
| Monday, May 23, 2011 | 6:00 PM |

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|----------------------------|---------|
| Monday, June 27, 2011 | 8:30 AM |
| Monday, July 25, 2011 | 6:00 PM |
| Monday, August 22, 2011 | 8:30 AM |
| Monday, September 26, 2011 | 6:00 PM |
| Monday October 24, 2011 | 8:30 AM |
| Monday, November 28 2011 | 6:00 PM |
| Monday, December 19, 2011 | 8:30 AM |

AND BE IT FURTHER RESOLVED that a regular meeting shall be continued to the next following regular business day if the Chairman, or Vice-Chairman in his absence, finds that inclement weather or other conditions are such that it is hazardous for members to attend.

Vice-Chairman Young moved, seconded by Supervisor Wyche, to adopt the resolution. All were in favor.

Mr. Johnson advised that it was also necessary that the Board establish the holiday schedule for county employees. The following list was consistent with past policies of the Board as well as with that for state employees.

Mr. Johnson read aloud the following resolution:

WHEREAS, it is the policy of the Commonwealth of Virginia to fix and set aside certain days in the calendar year as legal holidays for the people of Virginia to honor and commemorate such holidays so established; and

WHEREAS, the following days have been established by the Commonwealth as legal holidays pursuant to § 2.2-3300, *Code of Virginia*.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Southampton County that the following holidays shall be recognized and observed by all county agencies:

| | |
|-----------------------------|--------------------------|
| Monday, February 21, 2011 | President's Day |
| Monday, May 30, 2011 | Memorial Day |
| Monday, July 4, 2011 | Independence Day Holiday |
| Monday, September 5, 2011 | Labor Day |
| Monday, October 10, 2011 | Columbus Day |
| Friday, November 11, 2011 | Veteran's Day |
| Thursday, November 24, 2011 | Thanksgiving Day |
| Friday, November 25, 2011 | Thanksgiving Holiday |
| Monday, December 26, 2011 | Christmas Holiday |

And any other days so appointed by the Governor of the Commonwealth or the President of the United States as a legal holiday with regard to the transaction of business.

Supervisor Brown moved, seconded by Supervisor Felts, to adopt the resolution. All were in favor.

Chairman Jones sought approval of the minutes of the December 20, 2010 regular meeting.

Supervisor Brown informed that on page 169, 4th paragraph from the bottom, the sentence "Supervisor Brown advised that Mr. Johnson covered in his email to VDOT the concerns he had about Riverdale Road at Sunbeam and the reseeding," should state "Supervisor Brown advised that Mr. Johnson covered in his email to VDOT the concerns he had about Riverdale Road, Sunbeam Road and Sandy Ridge Road and the reseeding."

The minutes were approved with the correction noted by Supervisor Brown.

Regarding highway matters, Mr. Michael Johnson, County Administrator, advised that included in the agenda was email correspondence to the Virginia Department of Transportations (VDOT) communicating last month's concerns and a copy of their response. He would be pleased to answer any questions or take any additional concerns.

Supervisor Brown advised that reseeding had taken place on Sunbeam Road, but he was not aware

of reseeded taking place on Riverdale Road and Sandy Ridge Road.

Vice-Chairman Young stated that a lot of ditches still needed to be cleaned. He had been told that the “ditch machine” was on its way to Ivor – he hoped it would make its way to the Franklin District. It was his understanding that the water backing up on the west side of 671 was coming from beavers. It was also his understanding that CSX, not VDOT, was responsible for the culvert beneath the railroad tracks between Rose Valley Road and Route 58.

Supervisor Felts commented that she assumed the ditch on Vicksville Road would be cleaned.

Supervisor West advised that there were numerous dead trees along the roads and it was a safety issue.

Supervisor Wyche stated that ditches were a problem all over the County. He asked Mr. Johnson for an update on the sign he had requested for Bryants Church Road.

Mr. Johnson advised that Mr. Jerry Kee, VDOT Assistant Residency Administrator, had submitted the request to the traffic division. He anticipated a favorable response but could not confirm that today.

Supervisor West stated that it was once mentioned perhaps having a VDOT representative come to our Board meetings every 3 months or so. What was the status of that? Mr. Johnson replied that it had not been discussed since.

Regarding the Route 460 Corridor Improvement Project, Mr. Johnson advised that following discussion last month, he and Supervisor West collaborated to develop comments that were submitted on December 30 for the Independent Review Panel’s (IRP) consideration. A copy was included in the agenda. Supervisor West also offered remarks at the public meeting in Windsor on January 6. He advised that on January 13, the IRP voted to recommend that all 3 conceptual proposals advance to the detailed proposal phase. Their recommendation would be considered by the Commonwealth Transportation Board (CTB) on January 19. If the CTB accepted and adopted the recommendation, VDOT would be directed to issue a Request for Detailed Proposals – proposals would then be prepared and submitted by each of the 3 prospective teams early this summer. He stated that the major impediment was still the money required to build the highway. None of the current proposals were feasible without a sizable public contribution – and no public funds had been identified or programmed as of yet.

Supervisor West stated that he would absolutely not be in favor of any proposal that did not include an interchange in Southampton County (Ivor). It was imperative that Ivor have an interchange for our economy. The businesses along there, including the new Stuckey’s Truck Stop, depended on an interchange to prosper. An interchange was also important to enable emergency medical personnel to respond efficiently. He would like the Board to take a stand.

Supervisor Brown asked, what was the reasoning behind what interchanges to include in the 3 proposals? Mr. Johnson replied none – there was not rationale.

Mr. Johnson reminded that we were still in the conceptual phase. When the detailed proposals came out, the Board would need to weigh-in heavily regarding the inclusion of an interchange in Southampton County.

Regarding reports, various reports were received and provided in the agenda. They were Financial, Sheriff’s Office (Communication Center Activities, EMS and Fire Department Activities, Traffic Tickets, Civil Papers), Animal Control, Litter Control, Building Permits, and New Housing Starts. Also, Cooperative Extension, Treasurer’s Report, Solid Waste Quantities, Personnel, 2010 Community Development Report, and Compensation Reports for Planning Commission, Board of Zoning Appeals, and Board of Assessors.

In regards to Litter Control, Supervisor Brown thanked the Sheriff’s Office for having inmates pick up litter on Old Bridge Road.

Supervisor Brown asked how many Adopt-A-Highway participants did we have and how many miles were adopted? Mr. Johnson replied that he would have to check with VDOT who

administered the program.

Supervisor West stated that VDOT had destroyed the Adopt-A-Highway program by cutting ditches once a year. People were not going to get over in high weeds and grass to pick up trash.

In regards to Personnel, Mr. Johnson advised that W. Andrew Johnson of Community Development (Inspections) resigned effective 12/31/10. Robert E. Croak of Public Utilities retired effective 02/01/11.

Moving to financial matters, Mr. Johnson announced that included in the agenda was an appropriations resolution with total appropriations of \$584,195.63. The appropriation was related to the School Fund and General Fund, and consisted of a myriad of expenditure refunds, insurance reimbursements, donations, grants, deferred revenues and carry-over funds from previous fiscal years. Of the total appropriation, \$36,090.00 would come from the unappropriated general fund reserve, and \$59,200 from the unappropriated building fund reserve, since the associated expenses were not included in the FY 2011 annual budget and there were no other sources of identified funding. A breakdown of these items was included in the agenda. Otherwise, revenue in the amount of \$51,106.12 was being carried over from the prior fiscal year and the balance of \$496,999.51 had been received from the sources indicated and was available for the itemized expenditures upon order of the Board.

The appropriations resolution is as follows:

APPROPRIATIONS - JANUARY 24, 2011

NEW MONEY REQUIRED FOR JANUARY 2011 APPROPRIATIONS

GENERAL FUND

| | |
|------------------|---|
| 500.00 | BOARD OF SUPERVISORS/PDCCC GOLF TOURNAMENT |
| 20,370.00 | COMPREHENSIVE SERVICES ACT/MATCH/STATE FUNDS |
| 15,220.00 | ACCOUNTING/CONTRACTUAL SERVICES/PREVIOUSLY APPVD BY BOARD |
| <hr/> | |
| 36,090.00 | TOTAL NEW MONEY/GENERAL FUND |

GENERAL FUND - CARRY-OVER FUNDS

| | |
|------------------|---|
| 730.00 | SHERIFF/MEMORIAL FUND |
| 1,380.00 | CLERK OF THE CIRCUIT COURT/RECORDS GRANT |
| 3,049.00 | CLERK OF THE CIRCUIT COURT/RECORDS PRESERVATION |
| 1,906.21 | COMMONWEALTH'S ATTORNEY/COST COLLECTIONS |
| 16,655.25 | COMMONWEALTH'S ATTORNEY/COST COLLECTIONS TO GO TO STATE |
| 449.40 | SHERIFF/EDUCATION |
| 4,937.44 | SHERIFF/CRIME PREVENTION |
| 2,442.93 | SHERIFF/DARE |
| 12,292.50 | SHERIFF/PROJECT LIFESAVER |
| 405.87 | CLERK OF THE CIRCUIT COURT/CONTRACTUAL SVCS |
| 1,261.51 | COMMONWEALTH'S ATTORNEY/COST COLLECTION MEALS & PARKING |
| 4,536.96 | SHERIFF/DISCRETIONARY FUND |
| 1,059.05 | SHERIFF/DISASTER PREPAREDNESS |
| <hr/> | |
| 51,106.12 | TOTAL CARRY-OVER/GENERAL FUND |

APPROPRIATIONS - JANUARY 24, 2011

| | |
|----------------------------------|--|
| 11010 BOARD OF SUPERVISORS | <p>(1) Received reimbursement for personal expenses VACO/Supervisor Wyche (\$323.78)</p> <p>(2) Funds previously approved by Board for the Paul D Camp Community College/Golf Tourn (\$500.00) NEW MONEY</p> |
| 12320 BOARD OF ASSESSORS | <p>Refund of software costs by Wingate. County purchased/contract specified Wingate to pay for software (\$1500.00)</p> |
| 12410 TREASUER | <p>Refund of office supply expense - rebate Stopzilla- (\$30.00)</p> |
| 12430 ACCOUNTING | <p>Contract - J. Williams - previously approved by Board (15,220.00) NEW MONEY</p> |
| 12550 INSURANCE/COUNTY CODE | <p>(1) Reimbursement received from retirees for BCBS (\$25,105.00)</p> <p>(2) Appropriation needed to allocate worker's compensation to proper department--worker's comp is a one time cost--funds are originally budgeted in one department (\$-0-)</p> <p>(3) Reimb received from Selective Ins for windshield repair - D. Day (\$239.93)</p> |
| 21100 CIRCUIT COURT | <p>State reimbursement received for jurors & witnesses (\$540.00 + 1200.00)</p> |
| 21600 CLERK OF THE CIRCUIT COURT | <p>(1) Records Grant funds not expended in FY 10 (\$1,380.00) CARRY-OVER FUNDS</p> <p>(2) Grant for records preservation funds not expended in FY 10(\$3,049.00) CARRY-OVER FUNDS</p> <p>(3) Contractual Services funds not expended in FY 10 (\$405.87) CARRY-OVER FUNDS</p> |
| 22100 COMMONWEALTH'S ATTORNEY | <p>(1) Cost collection carry-over funds to be used for Comp Cost Collections for Attny I & Attny IV (\$1,906.21) CARRY-OVER FUNDS</p> <p>(2) One-half of FY 10 cost collection carry-over funds required to be returned to the state (\$16,655.25) CARRY-OVER FUNDS</p> <p>(3) Cost collection carry-over funds to be used for meals & parking (\$1,261.51) CARRY- OVER FUNDS</p> <p>(4) Reimb from Geronimo Dev. Corp for Casefinder CD subscription (\$1017.00)</p> |
| 31200 SHERIFF LAW ENFORCEMENT | <p>(1) Reimbursement received from Southampton High School for event security-salaries & FICA (\$430.60 + \$1,111.48)</p> <p>(2) Refund from Gately Communications (\$422.88)</p> <p>(3) Reimbursement received from insurance company for vehicles no longer owned by county (\$2,364.72)</p> <p>(4) Reimbursement received for extradition of inmates (\$1,217.46 + 677.10)</p> <p>(5) Reimbursement rec'd from individual that backed</p> |

into a county vehicle (\$322.92)

(6) Funds earmarked for Education/
Scholarships brought forward from FY 2010 (\$449.40)

CARRY-OVER FUNDS

(7) Funds earmarked for Memorial Fund brought forward
from FY 2010 (\$730.00) **CARRY-OVER FUNDS**

(8) Reimbursement rec'd from employees for uniforms
(\$124.00)

(9) Funds earmarked for Sheriff's Discretionary
Fund from FY 2010 (\$4,536.96) **CARRY-OVER FUNDS**

(10) Funds earmarked for Crime Prevention brought for-
ward from FY 2010 (\$4,937.44) **CARRY-OVER FUNDS**

(11) Funds earmarked for DARE Program brought for-
ward from FY 2010 (\$2,442.93) **CARRY-OVER FUNDS**

(12) Memorial Funds received for Ray (\$300.00)

(13) Reimbursement from Selective Ins for vehicle that
was involved in an accident (\$5,761.46)

(14) Reimbursement from Selective Ins for vehicle that
was involved in an accident (\$3,578.39)

(15) Reimbursement from Selective Ins for vehicle that
was involved in an accident (\$1,755.45)

31600 SHERIFF
PROJECT LIFESAVER

(1) Carry-over donations from Camp/Campbell Funds
& others earmarked for Project Lifesaver (\$12,292.50)

CARRY-OVER FUNDS

(2) Contributions received for Project Lifesaver
(\$75.00 + 50.00 + 75.00)

32200 VOLUNTEER
FIRE DEPTS

(1)Reimbursements rec'd from Sedley Vol Fire and
Drewryville Vol Fire for electrical services (\$2,084.33)

(2) State Fire Program funds for FY2010 (\$40,523.00)

(3) State Fire Program funds for FY2011 (\$37,573.00)

(4) State VFIRS Hardware Grant (\$3,000.00)

33100 DETENTION

(1) Refund received from US Food Service (\$170.22)

(2) Refund from Carter Machinery (\$6.87)

(3) Recovery/Valley Proteins-Tank Grease (\$20.20)

(4) Reimbursement rec'd from employee for uniforms
(\$146.27)

34000 INPECTIONS

Reimb for telephone charges (\$73.75)

35100 ANIMAL CONTROL

State grant for dog & cat sterilization (\$28.50)

35500 EMERGENCY SERVICES

(1) Funds previously received from Camp Foundations
for disaster preparedness equipment (\$1,059.05)

CARRY-OVER FUNDS

(2)STATE Rescue Squad Assistance Grant to Capron Vol
Rescue to purchase Ambulance (\$106,835.20)

42300 REFUSE COLLECTION

(1) Funds received from sale of scrap
metal (\$1,062.30)

(2) Reimbursement received from Dept of Social Services
and Health Dept for telephones (\$1859.32+\$1231.10)

53500 COMPREHENSIVE

Increase to CSA budget for FY 11--new state funds

| | |
|------------------------------------|---|
| SERVICES ACT | (\$42,688.00) and required new local funds (\$20,370.00) NEW MONEY |
| 72200 RAWLS MUSEUM ARTS | State Grant received for RMA (\$5,000.00) |
| 81100 PLANNING & ZONING | Litter Control Grant funds received for FY 2011 (\$12,938.00) |
| 82500 SOIL & WATER CONSERVATION | Reimbursement rec'd for personnel costs (\$28,462.74) |
| 91400 NON-DEPARTMENTAL | Contributions rec'd from Camp Foundation, Camp-Younts Foundation, & Ruth Camp Campbell Foundation (\$58,250.00) |
| SCHOOL BOARD | (1) Expenditure refunds received--see attached letter (\$5,984.76) (2)E-Rates reimbursement received--see attached letters (\$2,652.82 + 85,447.71) (3) Reimbursements from retirees for health insurance premium--see attached letters (\$125.00 + 1,073.00 + 11,541.25) |

At a meeting of the Board of Supervisors of Southampton County, Virginia on Monday, January 24, 2011

RESOLUTION

BE IT RESOLVED by the Board of Supervisors of Southampton County, Virginia that the following appropriations be and hereby are made from the Fund to the Fund for the period of July 1, 2010 through June 30, 2011 for the function and purpose indicated:

From the General Fund to the General Operating Fund to be expended only on order of the Board of Supervisors:

| | | |
|------------------|-------------------------------|-------------|
| 4-100-11010-5648 | PAUL D CAMP COMMUNITY COLLEGE | 500.00 |
| 11010-5500 | TRAVEL CONVENTION, EDUCATION | 323.78 |
| 12110-2700 | WORKER'S COMPENSATION | 197.84 |
| 12310-2700 | WORKER'S COMPENSATION | 175.32 |
| 12320-3170 | APPRAISAL FIRM | 1,500.00 |
| 12410-2700 | WORKER'S COMPENSATION | 171.49 |
| 12410-6001 | OFFICE SUPPLIES | 30.00 |
| 12430-2700 | WORKER'S COMPENSATION | 169.52 |
| 12430-3170 | CONTRACTUAL SERVICES | 15,220.00 |
| 12510-2700 | WORKER'S COMPENSATION | 100.85 |
| 12550-2300 | HOSPITAL PLAN | 25,105.00 |
| 12550-2700 | WORKER'S COMPENSATION | (55,964.54) |
| 12550-5305 | MOTOR VEHICLE INSURANCE | 239.93 |

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| 13200-2700 | WORKER'S COMPENSATION | 72.41 |
| 21100-2700 | WORKER'S COMPENSATION | 38.52 |
| 21100-3848 | JURORS & WITNESSES - STATE | 540.00 |
| 21100-3848 | JURORS & WITNESSES - STATE | 1,200.00 |
| 21600-2700 | WORKER'S COMPENSATION | 408.32 |
| 21600-3325 | CONTRACTUAL SERVICES/PHOTO COURT RE | 405.87 |
| 21600-3866 | GRANT-RECORDS PRESERVATION | 3,049.00 |
| 21600-3862 | RECORDS GRANT | 1,380.00 |
| 21700-2700 | WORKER'S COMPENSATION | 3,751.21 |
| 22100-1760 | COMP COST COLL ATTY I & ATTY IV | 1,906.21 |
| 22100-2700 | WORKER'S COMPENSATION | 277.47 |
| 22100-5830 | REFUND-COLLECTION FEE ACCOUNT | 16,655.25 |
| 22100-5835 | COST COLLECTION CARRY-OVER FUNDS | 1,261.51 |
| 22100-6001 | OFFICE SUPPLIES | 1,017.00 |
| 31200-1901 | PART-TIME/SOUTHAMPTON HIGH SCHOOL | 1,032.50 |
| 31200-1901 | PART-TIME/SOUTHAMPTON HIGH SCHOOL | 400.00 |
| 31200-2100 | FICA | 30.60 |
| 31200-2100 | FICA | 78.98 |
| 31200-2700 | WORKER'S COMPENSATION | 8,614.97 |
| 31200-3310 | REPAIR & MAINTENANCE | 322.92 |
| 31200-3310 | REPAIR & MAINTENANCE | 2,364.72 |
| 31200-3310 | REPAIR & MAINTENANCE | 422.88 |
| 31200-3310 | REPAIR & MAINTENANCE | 5,761.46 |
| 31200-3310 | REPAIR & MAINTENANCE | 3,578.39 |
| 31200-3310 | REPAIR & MAINTENANCE | 1,755.45 |
| 31200-5500 | TRAVEL CONVENTION, EDUCATION | 1,217.46 |
| 31200-5500 | TRAVEL CONVENTION, EDUCATION | 677.10 |
| 31200-5540 | EDUCATION/SCHOLARSHIPS | 449.40 |
| 31200-6011 | UNIFORMS & APPAREL | 124.00 |
| 31200-6024 | DISCRETIONARY FUND | 4,536.96 |
| 31200-6030 | DARE | 2,442.93 |
| 31200-6050 | SHERIFF'S OFFICE MEMORIAL FUND | 300.00 |
| 31200-6050 | SHERIFF'S OFFICE MEMORIAL FUND | 730.00 |
| 31600-5510 | TRAINING/EQUIP PROJ LIFESAVER | 12,292.50 |
| 31600-5510 | TRAINING/EQUIP PROJ LIFESAVER | 50.00 |
| 31600-5510 | TRAINING/EQUIP PROJ LIFESAVER | 75.00 |
| 31600-5510 | TRAINING/EQUIP PROJ LIFESAVER | 75.00 |
| 32200-5110 | ELECTRICAL SERVICES | 411.62 |
| 32200-5110 | ELECTRICAL SERVICES | 1,672.71 |
| 32200-5843 | STATE FUNDS/FIRE PROGRAM FUNDS | 40,523.00 |
| 32200-5843 | STATE FUNDS/FIRE PROGRAM FUNDS | 37,573.00 |
| 32200-5843 | STATE FUNDS/FIRE PROGRAM FUNDS | 3,000.00 |
| 33100-2700 | WORKER'S COMPENSATION | 18,313.80 |
| 33100-3310 | REPAIR & MAINTENANCE | 6.87 |
| 33100-6002 | FOOD SUPPLIES | 20.20 |
| 33100-6002 | FOOD SUPPLIES | 170.22 |
| 33100-6011 | UNIFORMS & APPAREL | 146.27 |
| 34000-2700 | WORKER'S COMPENSATION | 959.60 |
| 34000-5230 | TELECOMMUNICATIONS | 73.75 |
| 35100-1902 | GRANT-DOG & CAT STERILIZATION | 28.50 |
| 35100-2700 | WORKER'S COMPENSATION | 384.67 |
| 35500-8200 | DISASTER PREPAREDNESS OEMS CONSOLIDATED GRANTS | 1,059.05 |
| 35500-8204 | PROGRAM | 106,835.20 |
| 31200-6025 | CRIME PREVENTION | 4,937.44 |
| 41500-2700 | ASSIGN-A-HIGHWAY | 352.86 |
| 42300-2700 | WORKER'S COMPENSATION | 18,025.99 |

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| 42300-6030 | EQUIPMENT | 1,062.30 |
| 43000-2700 | WORKER'S COMPENSATION | 1,911.22 |
| 43000-5241 | TELECOM-SOC SER/HEALTH | 1,231.10 |
| 43000-5241 | TELECOM-SOC SER/HEALTH | 1,859.32 |
| 53500-5667 | STANDARD ALLOCATION | 42,688.00 |
| 53500-5667 | STANDARD ALLOCATION | 20,370.00 |
| 61200-2700 | SUMMER YOUTH WORK | 12.53 |
| 72200-5601 | CONTRIBUTION-GOVT CHALLENGE-VA COMM | 5,000.00 |
| 81100-2700 | WORKER'S COMPENSATION | 2,025.95 |
| 81100-5647 | LITTER CONTROL GRANT | 12,938.00 |
| 82500-1100 | SALARIES & WAGES REGULAR | 16,628.76 |
| 82500-1300 | PART-TIME SALARIES | 4,640.76 |
| 82500-2100 | FICA | 1,493.49 |
| 82500-2210 | RETIREMENT | 1,875.72 |
| 82500-2215 | RETIREMENT-EMPLOYEE | 831.45 |
| 82500-2300 | HOSPITAL PLAN | 2,946.00 |
| 82500-2400 | GROUP INSURANCE | 46.56 |
| 91400-5671 | CAMP CAMPBELL FUNDS | 58,250.00 |
| | TOTAL | <u>477,371.09</u> |

From the General Fund to the School
 Operating Fund to be expended only
 on order of the Southampton County
 School Board:

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| 4-205-61100-5500-002-1-100 | TRAVEL (MILEAGE) - REG | 137.76 |
| 62110-2300 | HOSPITALIZATION | 1,073.00 |
| 62110-2300 | HOSPITALIZATION | 1,073.00 |
| 63200-2300 | HOSPITALIZATION | 125.00 |
| 62120-2350 | RETIREE HEALTH INS PREMIUMS | 10,468.25 |
| 64200-2700 | WORKER'S COMPENSATION | 5,847.00 |
| 68100-5001-09- -100 | TELECOMMUNICATIONS | 2,652.82 |
| 68100-5001-09- -100 | TELECOMMUNICATIONS | 85,447.71 |
| | TOTAL | 106,824.54 |
| | | ===== |
| | TOTAL APPROPRIATION | 584,195.63 |

REVENUE APPROPRIATION JANUARY 24, 2011
 (REVENUE RECEIVED FOR ABOVE EXPENDITURES)

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| GENERAL FUND | | |
| 3-100-16040-0003 | REIMBURSEMENT VFD-VRS | 411.62 |
| 3-100-16040-0003 | REIMBURSEMENT VFD-VRS | 1,672.71 |
| 3-100-16090-0001 | HEALTH-TELEPHONE | 1,231.10 |
| 3-100-16110-0001 | SOCIAL SERVICES-TELEPHONE | 1,859.32 |
| 3-100-16120-0001 | REIMB-SOIL & WATER SALARIES | 28,462.74 |
| 3-100-16170-0001 | PROJECT LIFESAVER | 50.00 |

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| 3-100-16170-0001 | PROJECT LIFESAVER | 75.00 |
| 3-100-16170-0001 | PROJECT LIFESAVER | 75.00 |
| 3-100-18030-0003 | EXPENDITURE REFUND | 430.60 |
| 3-100-18030-0003 | EXPENDITURE REFUND | 170.22 |
| 3-100-18030-0003 | EXPENDITURE REFUND | 323.78 |
| 3-100-18030-0003 | EXPENDITURE REFUND | 20.20 |
| 3-100-18030-0003 | EXPENDITURE REFUND | 422.88 |
| 3-100-18030-0003 | EXPENDITURE REFUND | 1,062.30 |
| 3-100-18030-0003 | EXPENDITURE REFUND | 1,500.00 |
| 3-100-18030-0003 | EXPENDITURE REFUND | 124.00 |
| 3-100-18030-0003 | EXPENDITURE REFUND | 73.75 |
| 3-100-18030-0003 | EXPENDITURE REFUND | 30.00 |
| 3-100-18030-0003 | EXPENDITURE REFUND | 146.27 |
| 3-100-18030-0003 | EXPENDITURE REFUND | 1,017.00 |
| 3-100-18030-0003 | EXPENDITURE REFUND | 1,111.48 |
| 3-100-18030-0003 | EXPENDITURE REFUND | 322.92 |
| 3-100-18030-0003 | EXPENDITURE REFUND | 6.87 |
| 3-100-18030-0004 | INSURANCE CLAIMS & DIVIDENDS | 2,364.72 |
| 3-100-18030-0004 | INSURANCE CLAIMS & DIVIDENDS | 239.93 |
| 3-100-18030-0004 | INSURANCE CLAIMS & DIVIDENDS | 3,578.39 |
| 3-100-18030-0004 | INSURANCE CLAIMS & DIVIDENDS | 1,755.45 |
| 3-100-18030-0004 | INSURANCE CLAIMS & DIVIDENDS | 5,761.46 |
| 3-100-18030-0005 | HOSPITAL PLAN | 25,105.00 |
| 3-100-18990-0003 | GIFTS, DONATIONS, & CONTRIBUTIONS | 300.00 |
| 3-100-18990-0025 | CAMP/CAMPBELL FOUNDATION | 58,250.00 |
| 3-100-23020-0007 | EXTRADITION EXPENSES | 1,217.46 |
| 3-100-23020-0007 | EXTRADITION EXPENSES | 677.10 |
| 3-100-24040-0012 | FIRE PROGRAM FUND ALLOCATION | 40,523.00 |
| 3-100-24040-0012 | FIRE PROGRAM FUND ALLOCATION | 37,573.00 |
| 3-100-24040-0012 | FIRE PROGRAM FUND ALLOCATION | 3,000.00 |
| 3-100-24040-0014 | JURORS & WITNESSES | 540.00 |
| 3-100-24040-0014 | JURORS & WITNESSES | 1,200.00 |
| 3-100-24040-0020 | LITTER CONTROL GRANT | 12,938.00 |
| 3-100-24040-0052 | COMPREHENSIVE SERVICES ACT | 42,688.00 |
| 3-100-24040-0056 | VA COM FOR THE ARTS-RMA | 5,000.00 |
| 3-100-24040-0075 | ANIMAL FRIENDLY FUNDS | 28.50 |
| 3-100-24040-0090 | OFFICE OF EMERGENCY MEDICAL SERVICE | 106,835.20 |
| 3-100-41050-0005 | TRANSFER IN-GENERAL FUND RESERVE | 500.00 |
| 3-100-41050-0005 | TRANSFER IN-GENERAL FUND RESERVE | 16,655.25 |
| 3-100-41050-0005 | TRANSFER IN-GENERAL FUND RESERVE | 1,906.21 |
| 3-100-41050-0005 | TRANSFER IN-GENERAL FUND RESERVE | 1,261.51 |
| 3-100-41050-0005 | TRANSFER IN-GENERAL FUND RESERVE | 1,059.05 |
| 3-100-41050-0005 | TRANSFER IN-GENERAL FUND RESERVE | 2,442.93 |
| 3-100-41050-0005 | TRANSFER IN-GENERAL FUND RESERVE | 4,937.44 |
| 3-100-41050-0005 | TRANSFER IN-GENERAL FUND RESERVE | 449.40 |
| 3-100-41050-0005 | TRANSFER IN-GENERAL FUND RESERVE | 20,370.00 |
| 3-100-41050-0005 | TRANSFER IN-GENERAL FUND RESERVE | 405.87 |
| 3-100-41050-0005 | TRANSFER IN-GENERAL FUND RESERVE | 15,220.00 |
| 3-100-41050-0005 | TRANSFER IN-GENERAL FUND RESERVE | 12,292.50 |
| 3-100-41050-0005 | TRANSFER IN-GENERAL FUND RESERVE | 1,380.00 |
| 3-100-41050-0005 | TRANSFER IN-GENERAL FUND RESERVE | 4,536.96 |
| 3-100-41050-0005 | TRANSFER IN-GENERAL FUND RESERVE | 730.00 |
| 3-100-41050-0005 | TRANSFER IN-GENERAL FUND RESERVE | 3,049.00 |
| | REVENUE GENERAL FUND | 477,371.09 |

SCHOOL FUND

| | | |
|------------------|-------------------------------|------------|
| 3-205-18990-0060 | SCHOOL BLUE CROSS BLUE SHIELD | 125.00 |
| 3-205-18990-0060 | SCHOOL BLUE CROSS BLUE SHIELD | 1,073.00 |
| 3-205-18990-0060 | SCHOOL BLUE CROSS BLUE SHIELD | 11,541.25 |
| 3-205-18990-0100 | EXPENDITURE REFUNDS | 5,984.76 |
| 3-205-18990-0200 | E-RATES REFUND | 2,652.82 |
| 3-205-18990-0200 | E-RATES REFUND | 85,447.71 |
| | REVENUE SCHOOL FUND | 106,824.54 |
| | | ===== |
| | TOTAL APPROPRIATION | 584,195.63 |

A copy teste: _____, Clerk

Michael W. Johnson

Southampton County Board of Supervisors

01/24/2011

Vice-Chairman Young moved, seconded by Supervisors Faison and Wyche, to adopt the appropriations resolution. All were in favor.

Mr. Johnson advised that bills in the amount of \$1,385,484.22 were received.

Vice-Chairman Young moved, seconded by Supervisors Brown and Felts, that the bills in the amount of \$1,385,484.22 be paid with check numbers 100371 through 100722. All were in favor of the motion.

Mr. Johnson informed that included in the agenda was a proposed budget and the annual memorandum calling for budget estimates from various agencies, departments and organizations.

The budget calendar is as follows:

February

- 1** 5:00 PM Operating budget request forms issued to county departments, community agencies and organizations
- 22** 5:00 PM County department budget forms and community agency funding requests due back to Finance Director
- 28** 8:30 AM Preliminary revenue projections presented at regular BOS meeting

March

- 28** 7:00 PM Receipt of public comment regarding FY 2012 budget priorities

April

- 6** 6:30 PM Initial budget work session – presentation of County Administrator’s recommended budget to Board of Supervisors
- 13** 6:30 PM Budget work session with presentations by county departments and community agencies
- 20** 6:30 PM Budget work session
- 25** 8:30 AM Draft budget finalized during regular session

May

- 16** 7:00 PM Public hearing on Board’s draft budget
- 18** 6:30 PM Budget work session (if necessary)
- 23** 6:00 PM Board of Supervisors adopts Fiscal Year 2011-12 annual budget
- 23** 6:00 PM Board of Supervisors adopts 2011 calendar year tax rates

The memorandum calling for estimates is as follows:

January 24, 2011

MEMORANDUM

TO: Departments, agencies and organizations requesting county funding
BY: Mike Johnson, County Administrator
DATE: February 1, 2011
RE: Call for estimates – FY 2012

During its regular session on January 24, 2011 the Southampton County Board of Supervisors directed me to issue this call for estimates for FY 2011-12 from each agency, department and organization which has historically received funding from Southampton County.

I anticipate continued reductions in state and local revenue funding streams and encourage each of you to exercise diligence in *reducing* your FY 2012 funding request.

Please find a computer spreadsheet attached which details your respective FY 09 and FY 10 expenditures by line item, your FY 11 budgeted funds, and your FY 11 actual expenditures through December 2010. After thoughtful consideration, please complete the column which is headed **“DEPARTMENT REQUEST.”**

If your agency or organization receives a lump-sum appropriation and funds are not appropriated by line item, you do not need to complete the form; a simple letter of request returned to my attention will suffice.

Please note that all funding requests are due back to us by close of business on ***Tuesday, February 22, 2011.***

For your reference, I am also attaching a FY 2012 budget calendar. The board of supervisors will listen to oral presentations from departments/agencies/organizations on Wednesday, April 13 beginning at 6:30 PM. ***Please notify Mrs. Lynette Lowe at 653-3015 by close of business on April 11 if you wish to make a presentation.*** Oral presentations are not required but provide an opportunity for dialogue with the board.

If you have any questions, or if I may be of assistance, please let me know.

Vice-Chairman Young moved, seconded by Supervisor Felts, to adopt the budget calendar and direct the call for estimates. All were in favor.

Moving forward, Mr. Michael Johnson, County Administrator, announced that Dr. Paul Conco, President of Paul D. Camp Community College had requested a few moments share with the Board a brief PowerPoint presentation about the college.

Chairman Jones recognized Dr. Paul Conco.

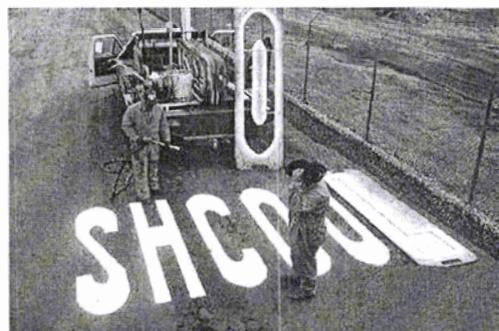
Dr. Conco introduced himself as the new President of Paul D. Camp Community College. He was excited about Paul D. Camp Community College and was pleased to come before the Board this morning.

Dr. Conco presented the following PowerPoint presentation:

Southampton County, Bd of Supervisors
January 24, 2011



PDCCC
Perspectives of a new president



Paul D. Camp Community College

Mission statement:

Paul D. Camp Community College provides diverse learning opportunities to enhance the quality of life for students and the community.



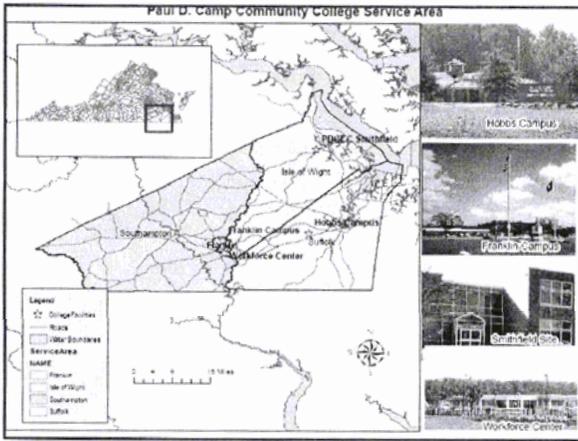
A Short PDCCC History

On April 1, 1970, the College was officially named "Paul D. Camp" to honor a man noted for his contributions to this region's development and whose family donated the land for the campus.

In Fall of 1971 Paul D. Camp Community College opened its Franklin Campus

In 1979, the College began offering classes in Suffolk, In 1988, the Pinner Street facility received campus status. In 1993, the Smithfield Center began operation, and in 1995, the Hobbs Suffolk Campus was constructed on Kenyon Road.

The Franklin Workforce Development Center was completed in December, 2001



Tidewater News
and
Suffolk News-Herald

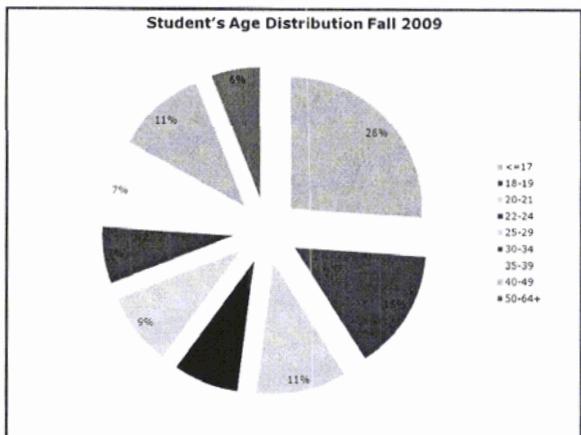
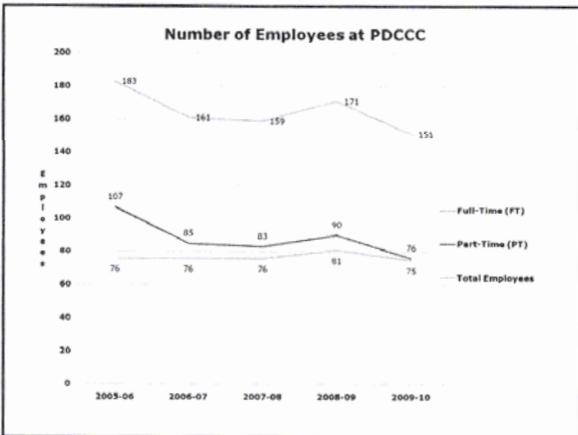
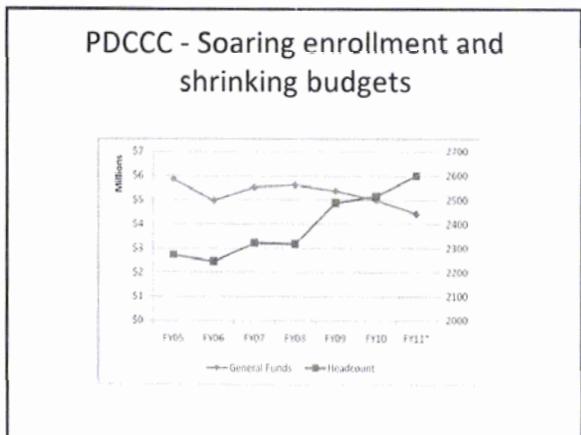
PDCCC recognized as:

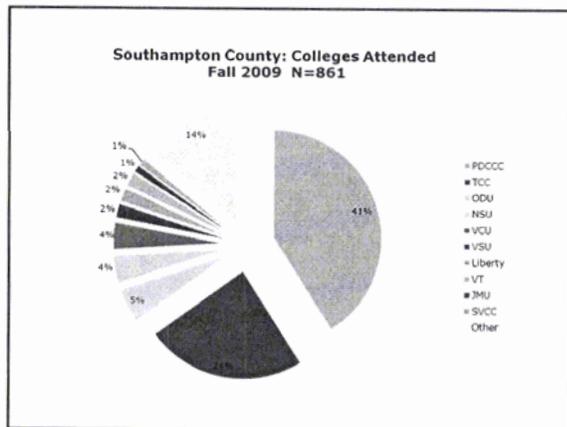
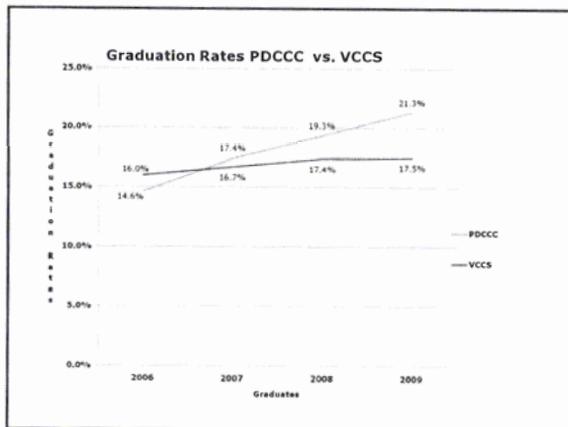
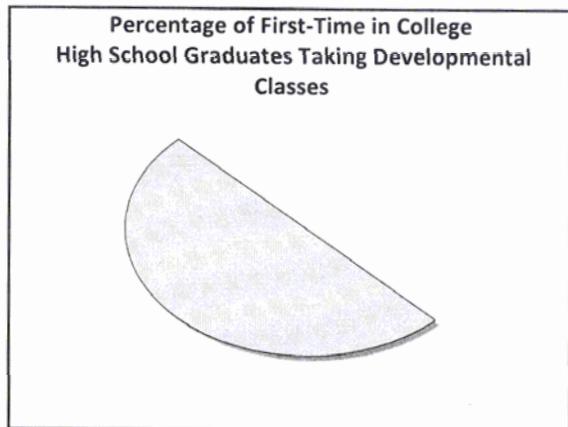
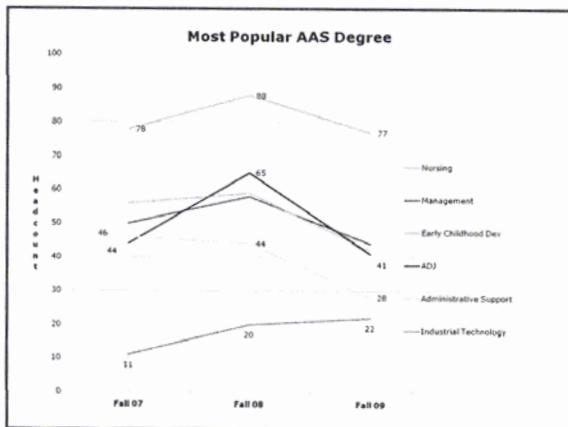
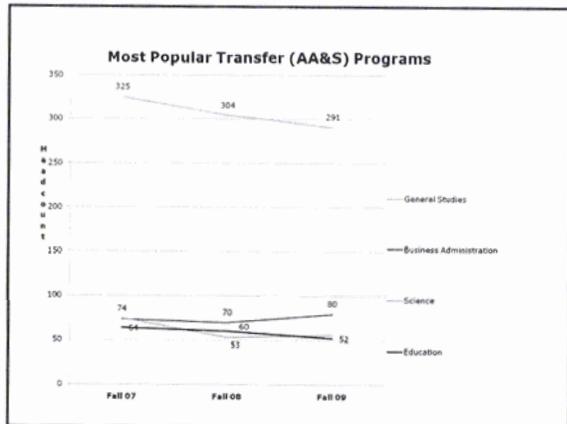
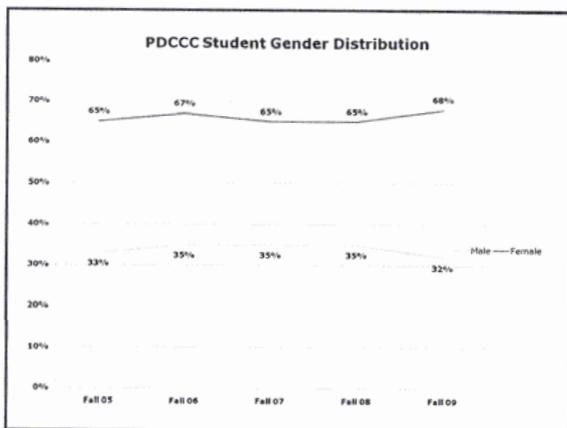
"A regional jewel"

• Editorial: January 14, 2011

• **PDCCC reaches record 1,656 enrollment**

FRANKLIN—Enrollment is the highest in the history of Paul D. Camp Community College since its Franklin campus opened in 1971. The college had 1,656 students in the fall semester, an increase of 10.4 percent over 2009.



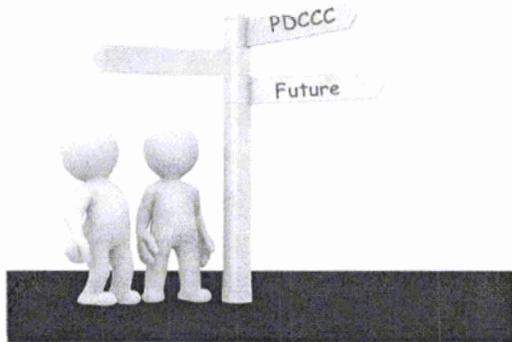


PDCCC Workforce Development Center



Workforce Services throughout our service region

- Customized Training – our specialty!
- Open enrollment Courses and Seminars
- Business Start-up and Expansion Training
- Consulting, Coaching, and Facilitation Services
- Job Profiling and Job Candidate Assessment
- **and more...**
- *Plus Community Education classes!*



Progress is impossible without change;

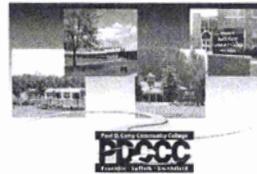
– George Bernard Shaw



- Access
- Affordability
- Student Success
- Workforce
- Resources

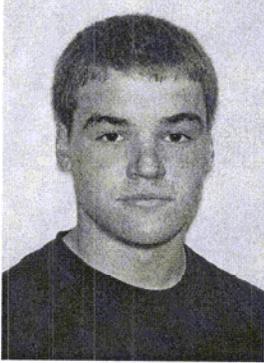
We make a difference...remember our mission!
Creating our Future

- **Major Gifts Campaign** for
 - New Academic and Workforce Programs
 - Student Scholarship endowment
 - Instructional Technology endowment



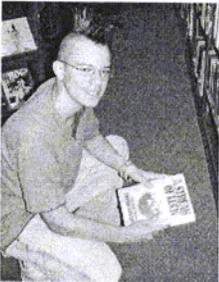
Listening Tour

- listen@pdc.edu
- pconco@pdc.edu

- **Ryan Suits of Drewryville.** The recipient of a Career Preparation Grant scholarship at PDCCC in the fall, he graduated from Southampton Academy. He is in General Studies and Welding at the college. He is a member of the National Honor Society. Ryan assisted in the PDCCC Golf Tournament in August and the "Community College Day" Legislative visit to Richmond in January 2011.

R. Scott Carr Commonwealth Legacy Scholarship



- **Zachary Gurganus,** a 2010 graduate of Southampton High School, recipient of the R. Scott Carr Commonwealth Legacy Scholarship. Goals are to transfer to VMI to study civil engineering, join the Marines, and then attend ODU to earn his degree in architectural engineering.



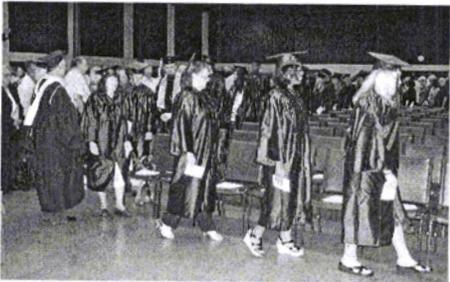
- **Denise Gephart of Ivor.** A nursing student at PDCCC, Gephart was the recipient of the Suffolk Ruritan Mona Eby Driver Memorial Scholarship last fall. She works at Sentara Obici Hospital and plans to attain her BSN after graduating in 2012 from PDCCC. She is a member of Phi Theta Kappa (PTK).

Do you know this person?




- **GRADUATE STUDENT SURVEY RESPONSE:**
- **PDCCC IS LIKE....**
 - "...the Harvard of Hampton Roads,"
 - "...a first date, you don't know the person but later you begin to fall in love,"
 - "...a college with a desire to serve and better their community,"
 - "...home away from home. Like one big family,"
 - "...a shot of vitamin B for the brain,"
 - "...a stairway leading to a better future."

Our reason for being...



The Board thanked Dr. Conco for sharing the presentation.

Moving forward, Mr. Johnson announced that Supervisor Felts had requested that we reserve a few moments this morning to receive a brief progress report from Smart Beginnings Western Tidewater.

Chairman Jones recognized Mr. Randy Betz of Smart Beginnings Western Tidewater.

Mr. Betz introduced himself to the Board and thanked them for the opportunity to come before them this morning. He recognized Supervisor Anita Felts and Michelle Stivers, Director of Social Services, who were present and served on their Board.

Mr. Betz then presented the following brief PowerPoint presentation:

The Case for Early Childhood



Investing in early care and education is an:

- Investment in business
- Investment in national security
- Investment in health and well being
- Investment in economic success



The BIG Picture

- Children should learn to read proficiently by the end of 3rd grade.
- 55% of US 4th grade students from moderate/high income families fail to meet proficient reading levels.
- The US will need 60% of the population to possess post secondary degrees or credentials by 2025 to remain globally competitive.



The BIG Picture

- Every high school drop out costs our society an estimated \$260,000 in lost earnings, taxes, and productivity.
- 25% of China's population with the highest IQ is greater than the total US population.
- India graduates more honor students than the US has kids.



The BIG Picture

- The US is losing over half of our potential workforce because they lack a high school diploma.
- The US continues to drop in the Global Competitive Report and now ranks as 5th.



The BIG Picture

- 1 in 5 children in VA arrive at school "not ready."
- The number of Asian students who choose to pursue Ph. D.'s at US universities dropped by 19% over the last four years.
- 80% of brain development occurs before the age of 5!





Smart Beginnings Western Tidewater is accomplishing our mission that:

All Children in Western Tidewater enter school healthy and ready to learn.




1 in 5 children in Virginia arrive to school without the basic skills to succeed.




SBWT is making a difference!

in **LITERACY:**

- ✓ Expanding the Raising A Reader program in the Franklin library to expose more children to reading and increase literacy skills
- ✓ Increasing # of children meeting or exceeding the PALS K benchmark
- ✓ Gathering individual data concerning the child's pre-school experience for more informed decision making and application of resources



SBWT is making a difference!

in **HEALTH and DEVELOPMENTAL DELAYS:**

- ✓ Screening children for social/emotional/behavioral concerns
- ✓ Increased identification and enrollment of eligible families in at-risk programs and services
- ✓ Ensuring access to healthcare and nutrition through increased and continued participation in Women/Infant/Children (WIC)

in **PROVIDER TRAINING:**

- ✓ Conducting training sessions for early care and education providers



SBWT is making a difference!

in **COMMUNITY OUTREACH:**

- ✓ Effectively communicating to and engaging the public to further the work of SBWT
- ✓ Currently working on initiative to enroll uninsured children in Western Tidewater in FAMIS and Medicaid





They Are Our Future!
Let's Make Sure They Are Prepared!



Mr. Betz thanked the Board for their continued support of Smart Beginnings Western Tidewater.

The Board thanked Mr. Betz for sharing the presentation.

Moving forward, Mr. Johnson announced that under separate cover, was a copy of the FY 2010 Comprehensive Annual Financial Report prepared by Creedle, Jones, and Alga, P.C., Certified Public Accountants. The schedule of findings and questioned costs appeared on page 71 of the report – he noted that the report included an unqualified (clean) opinion with no significant deficiencies, no instances of noncompliance and no findings. He reminded that the audit was only a snapshot of the County's financial position on June 30, 2010 – there had been a number of significant changes since that time which were not reflected in the audit.

Major items to note for FY 2010:

- In the general fund, we collected 1.2% less revenue than budgeted – (\$314,281) (pages 48-

50). Chiefly responsible for the revenue shortfall were lagging general property taxes and significantly reduced revenue from the Commonwealth of Virginia. The shortfalls were partially offset by strong growth in other local taxes, permits and licenses, charges for service (ambulance fees), and growing industrial corridor tax revenues from the City of Franklin;

- In response to lagging revenues, we applied the brakes to spending, actually spending 11.7% less than budgeted - \$3,211,410 (pages 50-51). Chiefly responsible for the expenditure savings were the Southampton County School Board, Board of Supervisors, Sheriff, Commonwealth's Attorney, and savings from the vacant positions at Virginia Cooperative Extension;
- The school board underspent its local budget by 20.7% - \$2,468,411 (page 51) (please note that these funds were subsequently re-appropriated back to them for use in FY 2011 by resolution adopted in November);
- The end of year general fund balance actually increased by 4.4% (\$6,408,068 – page 14), remarkably strong performance given the current economic climate, and remains well within recommended fiscal guidelines for a healthy organization (represents roughly 12.2% of our total budget of \$52,416,658); and
- Your FY 2011 budget provides for up to \$867,861 (which is 21.3% less than budgeted in FY 2010) to come from the unappropriated general fund reserve, if necessary, to balance.

Mrs. Robin Jones presented the FY 2010 Comprehensive Annual Financial Report (Audit). She stated that Mr. Johnson had done an excellent job in pointing out the major items to note. She advised that the report included an unqualified (clean) opinion, all reports had been filed, and the County was in sound financial condition.

Supervisor Wyche moved, seconded by Supervisor Felts, to receive and accept the FY 2010 Comprehensive Annual Financial Report (Audit). All were in favor.

Moving to the citizen requests to address the Board, Chairman Jones recognized Mr. J. Blair Bunn.

Mr. Bunn thanked the Board for the opportunity to speak. He advised that he wanted to talk to them about something that was very important to him – the problem with litter in our County. Southampton County had become one of the dirtiest and filthiest counties in Virginia due to litter. Litter was being thrown out along our roadways and had gotten out of hand. He stressed the importance of an attractive and clean county. It was important to make a good impression on those traveling through or visiting our County. It was also important for community pride. It was very rare that law enforcement issued a citation for littering, and even then, the person was not held accountable. If law enforcement issued more citations to litterers, and if the Judge imposed hefty fines and ordered the offenders to pick up litter as community service, people might think twice about littering. Mr. Bunn suggested that perhaps we could start bringing awareness to the problem with a sign campaign – perhaps VDOT could help us put up some “Keep Southampton County Beautiful” signs.

The Board thanked Mr. Bunn for his comments and indicated that they too were very concerned about litter. Supervisor Brown stated that litter was indeed a serious problem in our County and he shared his concerns. Chairman Jones remarked that perhaps Mr. Charles Turner, School Superintendent, could help bring awareness to students in our schools. Supervisor West commented that perhaps Paul D. Camp Community College could help bring awareness also.

Mr. Johnson suggested appointing 2 Board members to serve on the Southampton County Litter Control Council, if this was something the Board was serious about addressing.

The Board appointed Supervisors Brown and West to serve on the Litter Control Council.

Continuing with citizen requests to address the Board, Chairman Jones recognized Mr. Spier Edwards.

Mr. Edwards thanked the Board for the opportunity to address them. He noted that he was on the

Litter Control Council in Boykins and was very concerned about litter as well, but that was not why he was here this morning. He had been asked to address the Board on behalf of Citizens for Responsible Government, whose goal was to try and make Southampton County a better place to live. He was asked to speak against filling the vacant building inspector position, although he had done some research and did not think one inspector could handle it. If the Board wanted to fill the assistant county administrator position, they should talk to the citizens and get their feedback, although he did agree that we needed someone who could take over for Mr. Johnson, County Administrator, should he get sick or hurt. We also needed to sell our wetland credits. How were we going to pay the County's \$72 million debt? By raising taxes? We needed to sell buildings that we were not utilizing, such as the old International Paper (IP) Building. If we were not using it, we needed to get rid of it. How much interest was this building costing the taxpayers? The citizens needed to be more involved.

Supervisor Brown commented that his last statement, "The citizens needed to be more involved," was very powerful. The citizens needed to come to the meetings or read the meeting minutes so they would know what was going on with the County.

The Board thanked Mr. Edwards for his comments.

Moving to voter redistricting 2011, Mr. Johnson announced that the detailed results of the 2010 Census would soon be released and would serve as the basis for reapportionment of local election districts. All localities were mandated by statute to redistrict every ten years following release of the new census data. Like all other counties in Virginia, because we had local elections scheduled for this November, we would be under tremendous pressure to officially adopt the redistricting ordinance and have it pre-cleared by the U.S. Department of Justice prior to the deadline for candidate(s) filing. There was legislation pending in the General Assembly to delay the political primary elections from early June to late August, which would help a little. At this time, we hoped to have population totals at the census block level by mid- to late February. In order to allow for timely filing by candidates for an August primary, the local process would need to be completed and the ordinance adopted by late April or early May. That was a tall order given the fact that we would also be in the midst of developing and approving the FY 2012 budget.

Mr. Johnson advised that there were a number of guiding legal principals to redistricting outlined in Sections 2 and 5 of the Voting Rights Act, and more recently from the cause of action defined in *Shaw v. Reno*, including:

- Avoidance of an overall deviation of more than 10% between the population of the largest district and the population of the smallest district;
- Changes must enhance or leave unchanged the voting strength of minorities;
- Race may not be the predominant factor in redistricting to the subordination of other traditional redistricting principals (i.e., no gerrymandering); and
- Districts must be as geographically compact as possible.

Mr. Johnson stated that in order to facilitate the process, he recommended that they consider appointment of a redistricting committee to prepare and evaluation options. He had asked Mrs. Susan Wright, Administrative Secretary, to take the lead and serve as the staff point person in working with the committee. She was already preparing herself for the task by studying the exhaustive guide published by the Virginia Division of Legislative Services. Subject to their discretion, the committee may include up to two Board members, the county attorney, an electoral board member, and a planning commissioner.

Supervisor Brown remarked that the relocation of minorities in the County may affect the boundaries.

The Board appointed Vice-Chairman Young and Supervisor Faison to serve on the redistricting committee in addition to the county attorney, voter registrar, electoral board members, and a planning commissioner (to be appointed at next meeting of planning commission).

Moving forward, Mr. Johnson, County Administrator, announced that VACo/VML Legislative Day 2011 was scheduled for Thursday, February 3 at the Richmond Marriott. Registration would begin at 11:00 AM followed by legislative briefings from the VACo/VML staff at noon. Boxed

lunches would be provided for those registering in advance. The afternoon would be spent meeting with local delegates and senators to discuss legislation of importance to local governments. He noted that while the advance registration deadline was January 13, he had made arrangements with the VACo staff to confirm our headcount tomorrow.

The entire Board indicated that they planned to attend.

Moving forward, Mr. Johnson announced that included in the agenda was a request from the Virginia Association of Counties for a special \$1,000 assessment to fight legislation (HB 1588) introduced by Delegate Iaquinto (Virginia Beach). The proposed legislation transferred the burden of proof from the taxpayer to the assessor when a taxpayer appealed the assessment of real property to a board of equalization, and from the taxpayer to the locality when an appeal was made to the circuit court. The bill also extended statewide provisions regarding boards of equalization that were currently applicable only to the City of Virginia Beach. Mr. Johnson advised that under current law, assessments of property were presumed to be correct and the burden of proof was on the taxpayer to prove that it was erroneous. The proposed legislation would shift the burden of proof to the locality to prove that the assessment was correct. This could have far reaching negative consequences on local governments as described in the letter included in the agenda. Accordingly, VACo and VML had retained specialized counsel and consultants to fight the legislation and were requesting each member to contribute to cover the cost of the contract.

Vice-Chairman Young moved, seconded by Supervisor Faison, to authorize payment of the special assessment. All were in favor.

Moving forward, Mr. Johnson announced that Section 58.1-3403 of the *Code of Virginia* allowed localities to levy a service charge on real property owned by the commonwealth when the value of all such property exceeded three percent of the value of all real property located within the county. The levy was based upon a formula prescribed by statute and was calculated after a locality completed its Comprehensive Annual Financial Report (CAFR). Southampton County had imposed this levy since 2001 and last year collected slightly more than \$50,000 from the commonwealth. Mr. Johnson advised that notwithstanding our statutory authority to levy the charge, at last year's legislative session, buried deep in the budget bill and unbeknownst to affected localities, the General Assembly exempted the Department of Corrections from paying the charges in the current biennium. The exemption affected only 9 counties. While it was significant to us (\$47,000 of the \$50,000 last year came from DOC), it was devastating for our friends in Sussex (\$415,000) and Greensville (\$200,000). He informed that Delegate Tyler would be introducing a budget amendment in this year's session to restore the funding – at this time, he did not have a sense of her odds of success but encouraged the Board to thank her for taking up the cause. This was certainly an issue that they would want to discuss with legislators on February 3.

Moving forward, Mr. Johnson announced that included in the agenda was memoranda from Mrs. Beth Lewis, Director of Community Development, advising that the Planning Commission recommended final approval of the Shady Brook subdivision, for which the preliminary plat was approved last month. This plat was unchanged, depicting five (5) residential building lots located just off Shady Brook Trail, on a 22 acre parent parcel, ranging in size from a minimum of 1.038 acres to a maximum of 16.347 acres, acceptable standards in a Residential R-1 zoning district. The lots were proposed to be served by a private well and individual septic systems. Because the average lot size was greater than 1 acre, streetlights were not required to be installed at the developer's expense. The developer was, however, obligated to complete the paving of the street, which was estimated at slightly less than \$15,000. A letter of credit was posted on January 13, paving the way for final approval.

Mrs. Beth Lewis noted that the only thing left to do was the hard surfacing of the road.

Vice-Chairman Young moved, seconded by Supervisors Brown and Felts, to accept the Planning Commission's recommendation and approve the plat. All were in favor.

Regarding miscellaneous issues, Mr. Johnson announced that it had been almost a year since our last retreat, and with the issues facing us in 2011, several Board members had expressed an interest in scheduling one soon. He would like to again suggest a day-and-a-half time frame, convening on a Thursday morning and concluding around noon on Friday. March 17-18 would give us adequate

time to plan, organize and prepare, if that worked for the Board. He would also like some direction on the topics they were interested in covering and what they would like to accomplish.

The Board was amenable to the dates March 17-18. Some topics suggested by the Board were:

- Litter;
- The Board's relationship with citizens;
- Overview of budget, debts, what we owe, and how long we owe it;
- Courtland interchange;
- Route 460;
- Fire/rescue; and
- Redistricting

Mr. Johnson noted that they could contact him with other topics they may wish to discuss.

Mr. Johnson advised that included in the agenda were copies of the annual report from the Chowan Basin Soil and Water Conservation District and the regular newsletter from the Court Appointed Special Advocate (CASA) and the Blackwater/Nottoway Riverkeeper.

Mr. Johnson reported that included in the agenda were copies of the following notices:

- 1) A Notice of Violation from VDH, Office of Drinking Water, to Davis Magette (Darden Mill Estates) for failing to collect the required bacteriological samples in November 2010;
- 2) A Notice of Violation from VDH, Office of Drinking Water, to Aura, Inc. (Kingsdale) for failing to collect the required bacteriological samples in November 2010;
- 3) Notice from VDEQ regarding an application it has received for groundwater withdrawal in eastern Virginia from BASF (Williamsburg) for irrigation;
- 4) A Notice of Violation from VDH, the Office of Drinking Water, to the Girl Scout Council of the Colonial Coast (Camp Darden) for failing to collect the required bacteriological samples in October 2010;
- 5) A Notice of Violation from VDH, Office of Drinking Water, to the Courtland Motel for failing to collect the required triggered source bacteriological sample in November 2010; and
- 6) A Notice of Violation from VDH, Office of Drinking Water, to the Courtland Motel for failing to collect the required repeat bacteriological samples in November 2010.

Mr. Johnson noted that incoming and outgoing correspondence and articles of interest were also included in the agenda.

Moving to late arriving matters, Supervisor Brown advised that he had asked for the Sesquicentennial Civil War Mobil Unit come to Southampton County.

Supervisor West noted that he gave Mr. Johnson some information regarding a noise ordinance in Gates County.

Mr. Johnson commented that he would look at it, but he thought aircraft noise would be exempt from the noise ordinance.

Mr. Johnson announced that it was necessary for the Board to conduct a closed meeting in accordance with the provisions set out in the Code of Virginia, 1950, as amended, for the following purposes:

Section 2.2-3711 (A) (5) Discussion concerning prospective industries where no previous announcement has been made of the business' or industry's interest in locating its facilities in the community;

Section 2.2-3711 (A) (7) Consultation with legal counsel and briefings by staff members related to actual litigation where such briefing in an open session would adversely affect the litigating posture of the public body; and

(Note: Mr. Johnson added the following:)

Section 2.2-3711 (A) (1) Discussion concerning personnel.

Vice-Chairman Young moved, seconded by Supervisor Wyche, to conduct a closed meeting for the purposes previously read.

Richard Railey, County Attorney, Julien Johnson, Public Utilities Director, and John Smolak, President of Franklin-Southampton Economic Development, Inc. were also present in the closed meeting along with Mr. Johnson and the Board.

Upon returning to open session, Vice-Chairman Young moved, seconded by Supervisor Wyche, to adopt the following resolution:

RESOLUTION OF CLOSED MEETING

WHEREAS, the Southampton County Board of Supervisors had convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by the Board that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Southampton County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public matters as were identified in the motion convening the closed meeting were heard, discussed and considered by the Southampton County Board of Supervisors.

**Supervisors Voting Aye: Dallas O. Jones
Walter L. Young, Jr.
Walter D. Brown, III
Carl J. Faison
Anita T. Felts
Ronald M. West
Moses Wyche**

The motion passed unanimously.

There being no further business, the meeting was adjourned at 9:20 PM.

Dallas O. Jones, Chairman

Michael W. Johnson, Clerk