

**14. MISCELLANEOUS**A. NOTICES

Attached for your reference please find copies of various notices.

B. INCOMING CORRESPONDENCE

Please find various items of incoming correspondence attached.

C. OUTGOING CORRESPONDENCE

Please find various items of outgoing correspondence attached.

D. ARTICLES OF INTEREST

Please find copies of various newspaper articles attached for your reference.



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# COMMONWEALTH of VIRGINIA

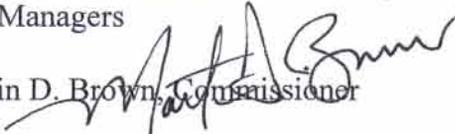
## DEPARTMENT OF SOCIAL SERVICES

### *Office of the Commissioner*

Martin D. Brown  
COMMISSIONER

November 6, 2012

TO: County Administrators  
City Managers

FROM: Martin D. Brown, Commissioner  


SUBJECT: Annual Financial Statement

The 2004 Virginia General Assembly directed staff from the Joint Legislative Audit Review Commission (JLARC) to conduct a review of the operation and performance of Virginia's social services system. The final JLARC report, issued in October 2005, included a number of recommendations for the Virginia Department of Social Services (VDSS). One of JLARC's recommendations was that VDSS provide an annual financial statement to each local department, local government, and to the public. The seventh annual report for state fiscal year 2012 activity was recently completed.

A copy of your locality's financial statement for fiscal year 2012 is enclosed. The statement represents a synopsis of program and administrative costs for the social services provided to your community. The statement also reflects the share of costs paid by federal, state, and local governments.

A state-wide summary is also enclosed to provide a benchmark for reviewing your locality's data. These statements are intended to provide you with a better view of the total social services system as it exists within the Commonwealth.

To produce this report, VDSS gathered locality data from several VDSS systems, as well as from other state agency systems and websites. Every effort is made to ensure the report is as accurate and useful as possible. We welcome any comments you may have that would assist us in refining and improving the report in the future.

General comments and questions should be directed to David Morrison, VDSS Local Reimbursement Unit at [david.morrison@dss.virginia.gov](mailto:david.morrison@dss.virginia.gov) or 804-726-7266.

MDB/jrs  
Enclosures

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Fiscal Year 2012 Social Services Expenses by Category and Budget Line  
LASER Set of Books Adjusted by Cost Allocation Results

Abbreviation Key for Category:

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<sup>3</sup> Sections I and II reflect only those costs reported through VDSS financial systems. Figures reflect expenditures reported

<sup>4</sup> Section III reflect expenditures incurred during the state fiscal year.

<sup>5</sup> CSA Costs are paid at the local level with reimbursement from the State Comprehensive Services

<sup>6</sup> The SLH program was not funded for SFY12, therefore there were no expenditures

<sup>7</sup> Refugee Assistance payments are made at Local Health Districts and not the LDSS

NOTE: Percentages calculated against Total YTD Reimbursables

Category BL	Budget Line Description	Federal Fund YTD	Fed %	ARRA Fund YTD <sup>1</sup>	ARRA %	State Fund YTD	State %	Federal/ARRA/ State YTD	Federal/ARRA/ State %	Local YTD	Local %	Total Reimbursables YTD	Non Reimbursables YTD <sup>2</sup>	Grand Total YTD
<b>I Local Department of Social Services<sup>3</sup></b>														
<b>Staff, Administrative and Operational Overhead Costs</b>														
A	853 Eligibility Staff & Operations	454,510	51.13%	0	0.00%	296,597	33.37%	751,107	84.50%	137,774	15.50%	888,881	6,335	895,216
A	854 Services Staff & Operations	439,982	60.17%	0	0.00%	177,874	24.33%	617,856	84.50%	113,331	15.50%	731,187	5,282	736,469
A	856 Eligibility Staff & Operations Pass Through	(1)	-3466.67%	0	0.00%	0	0.00%	(1)	-3466.67%	1	#####	0	(0)	0
<b>Subtotal: Staff, Administrative and Operational Overhead Costs</b>		<b>\$ 894,491</b>	<b>55.21%</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ 474,471</b>	<b>29.29%</b>	<b>\$ 1,368,962</b>	<b>84.50%</b>	<b>\$ 251,106</b>	<b>15.50%</b>	<b>\$ 1,620,069</b>	<b>\$ 11,617</b>	<b>\$ 1,631,686</b>
<b>Benefit Payments to Clients</b>														
B	804 Auxiliary Grant	0	0.00%	0	0.00%	52,608	80.00%	52,608	80.00%	13,152	20.00%	65,760	0	65,760
B	808 TANF - Manual Checks	(1,088)	51.00%	0	0.00%	(1,043)	49.00%	(2,129)	100.00%	0	0.00%	(2,129)	0	(2,129)
B	811 IV-E - Foster Care	30,952	50.00%	0	0.00%	30,952	50.00%	61,904	100.00%	0	0.00%	61,904	(0)	61,904
B	812 IV-E - Adoption Assistance	33,718	50.00%	0	0.00%	33,718	50.00%	67,435	100.00%	0	0.00%	67,435	3,679	71,114
<b>Subtotal: Benefit Payments to Clients</b>		<b>\$ 63,584</b>	<b>32.95%</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ 116,234</b>	<b>60.23%</b>	<b>\$ 179,818</b>	<b>93.18%</b>	<b>\$ 13,152</b>	<b>6.82%</b>	<b>\$ 192,970</b>	<b>\$ 3,679</b>	<b>\$ 196,649</b>
<b>Client Services Purchased by LDSSs</b>														
PS	824 Other Purchased Services	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	218	218
PS	829 Family Preservation (SSBG)	3,810	84.00%	0	0.00%	23	0.50%	3,833	84.50%	703	15.50%	4,536	(0)	4,536
PS	833 Adult Services	32,750	80.00%	0	0.00%	0	0.00%	32,750	80.00%	8,187	20.00%	40,937	0	40,937
PS	862 Independent Living Program - Basic Allocation	1,548	80.00%	0	0.00%	387	20.00%	1,935	100.00%	0	0.00%	1,935	0	1,935
PS	866 Family Preservation / Support - Purch Serv	13,952	75.00%	0	0.00%	1,767	9.50%	15,720	84.50%	2,883	15.50%	18,603	1,268	19,871
PS	871 TANF/VIEW Working and Trans Child Care	14,615	50.00%	0	0.00%	12,368	42.31%	26,983	92.31%	2,247	7.69%	29,229	0	29,229
PS	872 VIEW	38,416	50.75%	0	0.00%	25,552	33.75%	63,968	84.50%	11,734	15.50%	75,701	(0)	75,701
PS	878 Head Start Transition To Work Child Care	14,757	100.00%	0	0.00%	0	0.00%	14,757	100.00%	0	0.00%	14,757	0	14,757
PS	881 Fee Child Care - Matching	4,567	50.00%	0	0.00%	3,654	40.00%	8,221	90.00%	913	10.00%	9,134	0	9,134
PS	883 Fee Child Care - 100% Federal	53,916	100.00%	0	0.00%	0	0.00%	53,916	100.00%	0	0.00%	53,916	0	53,916
PS	890 Child Care Quality Initiative Program	2,712	50.00%	0	0.00%	1,871	34.50%	4,584	84.50%	841	15.50%	5,425	(0)	5,425
PS	895 Adult Protective Services	9,082	84.00%	0	0.00%	54	0.50%	9,137	84.50%	1,676	15.50%	10,812	0	10,812
<b>Subtotal: Client Services Purchased by LDSSs</b>		<b>\$ 190,125</b>	<b>71.75%</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ 45,676</b>	<b>17.24%</b>	<b>\$ 235,801</b>	<b>88.99%</b>	<b>\$ 29,184</b>	<b>11.01%</b>	<b>\$ 264,986</b>	<b>\$ 1,486</b>	<b>\$ 266,471</b>
<b>Unspecified Local &amp; Miscellaneous Programs</b>														
U	000 Miscellaneous	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0	0
<b>Subtotal: Unspecified Local &amp; Miscellaneous Programs</b>		<b>\$ -</b>	<b>0.00%</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Totals: Local Department of Social Services</b>		<b>\$ 1,148,200</b>	<b>55.25%</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ 636,382</b>	<b>30.62%</b>	<b>\$ 1,784,582</b>	<b>85.88%</b>	<b>\$ 293,443</b>	<b>14.12%</b>	<b>\$ 2,078,025</b>	<b>\$ 16,782</b>	<b>\$ 2,094,806</b>
<b>II Reimbursements to Localities for Non LDSS Expenses<sup>3</sup></b>														
<b>Central Services Cost Allocation</b>														
R	843 Central Service Cost Allocation	49,107	50.00%	0	0.00%	0	0.00%	49,107	50.00%	49,107	50.00%	98,214	0	98,214
<b>Subtotal: Central Services Cost Allocation</b>		<b>\$ 49,107</b>	<b>50.00%</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ 49,107</b>	<b>50.00%</b>	<b>\$ 49,107</b>	<b>50.00%</b>	<b>\$ 98,214</b>	<b>\$ -</b>	<b>\$ 98,214</b>
<b>Grand Totals: To Localities</b>		<b>\$ 1,197,307</b>	<b>55.02%</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ 636,382</b>	<b>29.24%</b>	<b>\$ 1,833,689</b>	<b>84.26%</b>	<b>\$ 342,550</b>	<b>15.74%</b>	<b>\$ 2,176,239</b>	<b>\$ 16,782</b>	<b>\$ 2,193,020</b>

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<b>III</b>	<b>Statewide Benefit Payments <sup>4</sup></b>													
<b>State, Federal &amp; Local Paid Benefits</b>														
SW	Comprehensive Services Act (CSA) <sup>5</sup>	0	0.00%	0	0.00%	332,313	67.22%	332,313	67.22%	162,057	32.78%	494,370	0	494,370
SW	Medicaid Benefits	9,095,399	50.00%	0	0.00%	9,095,399	50.00%	18,190,799	100.00%	0	0.00%	18,190,799	0	18,190,799
SW	Supplemental Nutrition Assistance Program (SNAP)	4,555,296	100.00%	0	0.00%	0	0.00%	4,555,296	100.00%	0	0.00%	4,555,296	0	4,555,296
SW	State & Local Health <sup>6</sup>													
SW	Energy Assistance	394,784	100.00%	0	0.00%	0	0.00%	394,784	100.00%	0	0.00%	394,784	0	394,784
SW	TANF	180,540	50.53%	0	0.00%	176,730	49.47%	357,270	100.00%	0	0.00%	357,270	0	357,270
SW	FAMIS (Total Title XXI Expenditures)	419,043	65.00%	0	0.00%	225,639	35.00%	644,682	100.00%	0	0.00%	644,682	0	644,682
SW	Refugee Assistance <sup>7</sup>													
<b>Subtotal: State, Federal &amp; Local Paid Benefits</b>		<b>\$ 14,645,062</b>	<b>59.44%</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ 9,830,082</b>	<b>39.90%</b>	<b>\$ 24,475,144</b>	<b>99.34%</b>	<b>\$ 162,057</b>	<b>0.66%</b>	<b>\$ 24,637,201</b>	<b>\$ -</b>	<b>\$ 24,637,201</b>
<b>Grand Totals: Social Services System</b>		<b>\$ 15,842,370</b>	<b>59.08%</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ 10,466,463</b>	<b>39.03%</b>	<b>\$ 26,308,833</b>	<b>98.12%</b>	<b>\$ 504,607</b>	<b>1.88%</b>	<b>\$ 26,813,440</b>	<b>\$ 16,782</b>	<b>\$ 26,830,221</b>