



Southampton County
Mail to: Franklin Southampton Community Development
207 W 2nd Avenue, Franklin, VA 23851
757-562-1003

APPLICATION FOR VOLUNTARY AGRICULTURAL-FORESTAL DISTRICT

NEW DISTRICT

ADDITION/MODIFICATION TO EXISTING DISTRICT

Specify existing district _____

WITHDRAWAL FROM/TERMINATION OF DISTRICT

CONTACT INFORMATION

Applicant or Representative Name: _____

Address: _____

City, State, Zip: _____

Phone: Day _____ Evening _____ Mobile _____

Owner Name: _____

Address: _____

City, State, Zip: _____

Phone: Day _____ Evening _____ Mobile _____

PROPERTY INFORMATION

Address or Location: _____

Tax Parcel Number(s): Please list all included tax parcels:

Total Acreage of Parcel(s): _____

Amount of above acreage to be considered: _____

Current Use of property: _____

Note which of these criteria the property meets:

- Is within the required 200-acre core of the proposed **new district**, or within one (1) mile of boundary of core for an initial application, or
- Is within one (1) mile of a district for additions to an **existing district**, or
- Is made up of land not meeting above criteria but that is made up of agriculturally or forestally significant land for additions to an existing district, or
- Is the subject of a request for a modification or withdrawal/termination of a parcel within a district.

Required Items to be submitted with application:

_____ Completed Application Form

_____ Application Fee of \$500 payable to City of Franklin

_____ Cover Letter outlining historic and current use of the property, structures on the property. Provide brief description of and reason for request, describe agricultural/forestal significance of land

_____ Period before first review, between four (4) and ten (10) years. If this is an addition to an existing district, the original review date has been set and no additional information is required with this application.

If the request is for the **creation of a new agricultural and forestal district**, a list of all of the properties and property owners, as well as their applications, must be included. A map must be included that illustrates ALL of the properties in the proposed new district and their relationship to one another on one map. The "core" must be illustrated, and all properties not within the core must be illustrated with their distance from the core noted. All properties not within the core must be no more than one (1) mile from the core.

If the request is for an **addition to an existing agricultural and forestal district**, the district to which properties are to be added must be identified. A list of properties to be added to the existing district and property owners, as well as their applications, must be provided. A map indicating the existing district (can be found on County's GIS) and the location of the proposed additions to the district must be submitted. All properties proposed to be added to an existing district must be no more than one (1) mile from an existing district, and the distance from the existing district and the proposed addition must be noted on the map.

Note: If applicant is anyone other than the fee simple owner, written authorization of the fee simple owner designating the applicant as the authorized agent for all matters concerning this application shall be filed with the agent. A Special Limited Power of Attorney form is available upon request.

The undersigned _____ Owner _____ Applicant authorizes the entry of Southampton County personnel onto the property in order to perform their duties with regard to this request. Signature of landowner acknowledges agreement to seek inclusion in Agricultural-Forestal district program as outlined in GS 15.2-4305 and Southampton County Code Section 2.6.

Date

Signature

Signature

Each owner shall include all of their requested properties on one application form. For a new district application to create the required minimum 200-acre core and any noncontiguous parcels no more than one (1) mile from the boundary of the proposed core (satellites), all applications must be submitted coincidentally. Name, address, and signature of each landowner are required.

Application period April 1 through July 1 each year

OFFICE USE ONLY

Received By: _____

Date: _____

Date of Committee meeting: _____

PC Agenda Date: _____

BOS Agenda Date: _____

BOS action: _____