

**5. APPOINTMENTS****A. INDUSTRIAL DEVELOPMENT AUTHORITY**

On December 31, 2011, Mr. J. Edward Hatfield, III's (Franklin District) and Mr. Eppa J. Gray's (Jerusalem District) respective terms expired. Section 15.2-4904 of the Code of Virginia provides that both men shall continue to serve until such time as a successor is appointed and qualifies (takes the oath).

After last year's redistricting process, Mr. Hatfield now resides in the Berlin-Ivor District and Mr. Gray resides in the Franklin District.

I have contacted Supervisors Porter and Edwards alerting them to the fact that these appointments have expired.

**MOTIONS REQUIRED:** Separate motions are required to appoint (or reappoint) representatives from the Franklin and Jerusalem Districts.

**B. FRANKLIN BUSINESS INCUBATOR ADVISORY BOARD**

Please find an email attached from Ms. Nancy Parrish (FSEDI) seeking your consideration in appointing a representative from the BOS to the Franklin Business Incubator Advisory Board. Mrs. Felts formerly represented the Board. The advisory board meets on the second Thursday of each month at 7:30 a.m. for approximately 90 minutes. Qualifications include a devoted passion for small business.

**MOTION REQUIRED:** A motion is required to appoint a representative from the BOS to the Franklin Business Incubator Advisory Board.

**C. HAMPTON ROADS PLANNING DISTRICT COMMISSION**

The Hampton Roads Planning District Commission (HRPDC), one of 21 Planning Districts across the Commonwealth, is a consortium of 16 local governments in southeastern Virginia, established to encourage and facilitate local government cooperation and state-local cooperation in addressing on a regional basis problems of greater than local significance. Simply put, it is a forum for local and elected officials and chief administrators to deliberate and decide issues of regional importance. The HRPDC includes the Cities of Chesapeake, Franklin, Hampton, Newport News, Norfolk, Poquoson, Portsmouth, Suffolk, Virginia Beach, and Williamsburg, and the Counties of Gloucester, Isle of Wight, James City, Southampton, Surry, and York. Mr. Dwight Farmer is the Executive Director and manages the daily operations of the planning district's professional staff of over 40 people.

Membership on the 45-member Commission is based on population, with each jurisdiction having a minimum of two members. Mr. Johnson is the appointed representative to the Executive Committee, which meets on a monthly basis, and Mrs. Felts was the BOS representative to the full Commission, which meets quarterly at 9:30 a.m. on the third Thursdays of January, April, July and October in Chesapeake. It is necessary for the Board to appoint one of its members to represent the BOS on the Hampton Roads Planning District Commission.

**MOTION REQUIRED:** A motion is required to appoint a representative from the BOS to the Hampton Roads Planning District Commission.

D. BOARD OF BUILDING CODE APPEALS

The Board of Building Code of Appeals is charged with hearing appeals related to the application of the Virginia Uniform Statewide Building Code (USBC) or refusal by the code official to grant reasonable modifications to certain provisions of the code. All hearings are open to the public and decisions are final unless appealed further to the State Technical Review Board. The Board meets upon notice of the chairman within thirty (30) days of the filing of a building code appeal – it has had occasion to meet only twice in the past twenty years.

That said, the most recent version of the Building Code (effective in 2011) provides that the Board shall meet at least once annually to assure a duly constituted board, appoint officers as necessary, and receive such training on the code as may be appropriate or necessary from staff of the locality. Mr. Copeland, our local Building Official, has expressed an eagerness to proceed with this organizational meeting.

The Board is a 5-member Board. With Mr. Updike's election, he is no longer eligible to serve. The Board needs to appoint a successor to fill his unexpired term through September 30, 2015. In addition, it has come to my attention that Mr. L. F. Draper's (Boykins) term expired September 30, 2011. Other members include Robert "Bob" Edwards (term expires 9/30/12), E. P. "Buddy" Kea (term expires 9/30/13), and Morgan Munford (term expires 9/30/14).

Members should be selected on the basis of their ability to render fair and competent decisions regarding application of the USBC and shall to the extent possible, represent different occupational or professional fields relating to the construction industry. At least one member should be an experienced builder; at least one member should be a Registered Design Professional, and at least one member should be an experienced property manager. Employees or officials of the locality shall not serve as members of the Board of Building Code Appeals.

**MOTIONS REQUIRED:** Separate motions are required to reappoint (or appoint a successor to) Mr. L.F. Draper, and to appoint a successor to Mr. Glenn H. Updike.