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Robert F. McDonnell
Governor

James S. Cheng
Secretary of Commerce
and Trade

COMMONWEALTH of VIRGINIA

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

William C. Shelton
Director

May 3, 2011

Mr. Michael Johnson
County Administrator
Southampton County
P. O. Box 400
Courtland, VA 23837

RE: 2012 Subrecipient Designation
Indoor Plumbing Rehabilitation Loan Program

Dear Mr. Johnson:

The Department of Housing and Community Development will award the Indoor Plumbing Rehabilitation Program funds (IPR) for FY 2012 shortly. This program provides state and federal funds for the rehabilitation of homes which lack complete indoor plumbing due to inoperable household plumbing facilities, meaning no source of potable water or a lack of sewage treatment capability. This program is not for deferred maintenance plumbing repairs.

Funds will be available to county homeowners, based on the administrator's performance. The funds are provided on a first-come first-served basis. There is approximately \$6,472,730 available statewide for just over 50 localities. The program has not been administered in your locality this fiscal year.

You now have the opportunity to select a new administrator if you so desire. If you wish to select an administrator, you must do so by **July 1, 2011**. Should you opt for an administrator, you will need to follow Competitive Negotiations Procedures according to the Virginia Procurement Act. Competitive Negotiation will not be necessary if you select a Public Agency.

If we do not receive your response by **July 1, 2011**, we will enter into Contract Negotiations with the subrecipient currently serving your area. You may notify us by letter, by calling (804) 786-1150 or by sending an e-mail to Keira.Johnson@dhcd.virginia.gov.

Sincerely,

Denise H. Ambrose
Associate Director

Partners for Better Communities



www.dhcd.virginia.gov