



Application for Holding of Temporary Outdoor Entertainment Events

Application Fee: \$100.00

Name of Applicant: **Charity J Kuebler**

Name of Group/Organization Represented by Applicant: **Tidewater Dirt Riders**

Type of Event: **Motorcycle/dirt bike event**

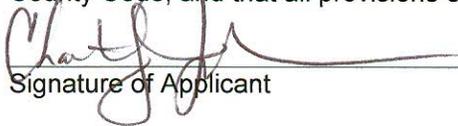
Location of Event: **35595 Warrique Rd, Ivor, VA**

Date(s) & Time(s) of Event: **June 11 – 12, 2011**

The following documents, plans, etc. are to be attached to this application:

- 1) A copy of the ticket or badge of admission to the event, containing the date(s) and time of the event, together with a statement by the applicant of the total number of tickets to be offered for sale and the best reasonable estimate by the applicant of the number of persons expected to be in attendance.
- 2) A statement of the name and address of the promoters of the event, financial backing of the event and the names of all groups participating at such event.
- 3) A statement of the location of the event, the name and address of the owner of the property on which the event is to be held and the nature and interest of the applicant therein. If the applicant is not the owner of the property, a letter from the property owner must be attached to the application authorizing the use of the property for the event.
- 4) A plan for adequate sanitation facilities and garbage, trash and sewage disposal for persons at the event, including a valid letter of requirements from the state health department, the plan shall meet the requirements of all state and local regulations and will not be accepted unless approved by the health official.
- 5) A site plan illustrating the number and location of sites dedicated for temporary camping, which shall not commence more than one day in advance of the proposed activity and shall cease no more than one day thereafter.
- 6) A plan if providing food, water and lodging for the persons at the event. The plan shall meet the requirements of all state and local regulations.
- 7) A plan for adequate medical facilities for persons at this event.
- 8) A plan for adequate parking facilities and traffic control in and around the event area, including a security plan indicating the number of deputies (if required) approved by the sheriff's department.
- 9) A plan for adequate fire protection, (if required) such plan will not be accepted unless approved by the county building official.
- 10) A statement specifying whether any outdoor lights or lighting to be utilized and if so, a plan showing the location of such lights and any shielding device, such plan will not be approved unless approved by the county administrator.
- 11) A statement from the building official that all plans have been reviewed and approved. Any required permits or a letter of compliance must be attached to the application.
- 12) A statement of whether alcoholic beverages will be sold or served. If alcohol will be served, a copy of the Virginia Alcohol Beverage Control license allowing alcoholic beverages to be served at the event must be attached.
- 13) A certificate of liability insurance carrier covering the liability loss, if any, incurred in the operation of the event.

I certify that the information supplied on this application and on the applicable attachments is true to the best of my knowledge. I understand that issuance of the permit is pursuant to Article IV, Chapter 7, of the Southampton County Code, and that all provisions of said Article apply.


Signature of Applicant

4-20-2011
Date

I certify that all applicable information and attachments have been received satisfactorily and further recommend that this application be forwarded to the Board of Supervisors for consideration.

Signature of Authorized County Official

Date

Re: Tidewater Dirt Riders motorcycle event on June 12, 2011

1. A copy of the ticket or badge of admission to the event, containing the date(s) and time of the event, together with a statement by the applicant of the number of tickets to be offered for sale and the best reasonable estimate by the applicant of the number of persons expected to be in attendance.
 - Ticket: *No formal tickets will be issued for admission to this event.*
 - Estimate attendance: *550. Attendance can be calculated by counting the mandatory signatures on the release form at the entrance.*

2. A statement of the name and address of the promoters of the event, financial backing of the event and the names of all groups participating at such event.
 - Promoters of the event: *Tidewater Dirt Riders
2855 Holiday Point Dr
Suffolk, VA 23435*

 - Financial backing of the event is provided by: *Tidewater Dirt Riders*

 - Participating groups: *Tidewater Dirt Riders
Virginia Championship Hare Scramble Series (VCHSS)
J.P. Bain Sr.
T.L. Bain LP
Ivor Community Hunt Club
American Motorcyclist Association / District 13*

3. A statement of the location of the event, the name and address of the owner of the property on which the event is to be held and the nature and interest of the applicant therein. If the applicant is not the owner of the property, a letter from the property owner must be attached to the application authorizing the use of the property for the event.
 - Property owner: *J.P. Bain Jr.*
 - Address: *35595 Warrigue Rd. Ivor, VA.*
 - Land use authorization letter from the land owner: *See attached letter.*

4. A plan for adequate sanitation facilities and garbage, trash and sewage disposal for persons at the event, including a valid letter of requirements from the state health department, the plan shall meet the requirements of all state and local regulations and will not be accepted unless approved by the health official.
 - Sanitation plan: *As discussed with Mr. Brandon Applewhite, TDR will provide a minimum of 6 Port-O-Jons for the event. They will be dropped off Friday before the event and picked up the Monday after the event.*
 - Garbage collection: *Garbage containers will be set up for use by attendees of the event. If any refuse is left behind it will be collected immediately after the event and properly disposed of.*
 - Permit: *See attached.*

5. A site plan illustrating the number and location of sites dedicated for temporary camping, which shall note commence more than one day in advance of the property activity and shall cease no more than one day thereafter.
 - Site plan: *There are two (2) open fields that will be used for temporary camping. All campers will be self-contained and will carry out all gray and black water. There are approximately 75 temporary sites for overnight camping. Campers will be allowed in on Saturday morning and will leave after the events end on Sunday.*
 - Site plan: *See attached.*
6. A plan if providing food, water and lodging for the persons at the event. The plan shall meet the requirements of all state and local regulations.
 - Food servicing plan: *As of 4-15-2011 N/A*
 - Permit: *If needed, will obtain permit prior to the event.*
7. A plan for adequate medical facilities for persons at this event.
 - Medical facilities plan: *Per conversation with Mr. Paul Key Sr (757-536-8424) with the Ivor Volunteer Rescue Squad concerning medical. He will bring up for discussion before their membership on Monday, May 2, 2011 about providing medical services for our event on June 12, 201. As soon as we can confirm with Mr. Key we will forward the information to Mr. Johnson. If Ivor Rescue Squad is unable to provide medical for this event then we will use Special Events Provider.*
8. A plan for adequate parking facilities and traffic control in and around the event area, including a security plan indicating the number of deputies (if required) approved by the sheriff's department.
 - *As in past events, TDR and the Ivor Community Hunt Club will handle all parking and traffic control for this event. TDR will have members of the club assigned to handle parking throughout the weekend. The Ivor Community Hunt Club will handle the traffic control and the access to the land. Admittance to the event will be allowed during designated hours over the weekend. Gates will open around 10AM on Saturday, June 11, and close that evening around 9PM. The gates will open once again on June 12, Sunday morning at 6AM. All participates should be off of the property after the event no later than 6PM.*
 - *A parking, traffic and security plan was sent to the Southampton County Sheriff's Department. The plan was approved by Sheriff Francis. Sheriff Francis gave a verbal approval and said that he would get with Mr. Johnson personally.*
9. A plan for adequate fire protection, (if required) such plan will not be accepted unless approved by the county building official.
 - *TDR will have on sight and available to all attendance, portable fire extinguishers to use in case of an emergency.*

10. A statement specifying whether any outdoor lights or lighting to be utilized and if so, a plan showing the location of such lights and any shielding device, such plan will not be approved unless approved by the county administrator.

- *N/A*

11. A statement from the building official that all plans have been reviewed and approved. Any required permits or a letter of compliance must be attached to the application.

- *I have reviewed this package and certify that all letters of compliance are in order and all requirements have been met to issue a permit for this event.*

Mr.



Signature

A statement of whether alcoholic beverages will be sold or served. If alcohol will be served, a copy of the Virginia Alcohol Beverage Control license allowing alcoholic beverages to be served at the event must be attached.

- *N/A*

12. A certificate of liability insurance carrier covering the liability loss, if any, incurred in the operation of the event.

- *A certificate of Insurance will be issued 30 days prior to the event. Once received, a copy will be provided to Southampton County.*



April 15, 2011

To: Mr. Brandon Applewhite
Southampton Health Department
2802 Administration Center Dr.
P.O. Box 09
Courtland, Virginia 23837

From: Charity Kuebler
Tidewater Dirt Riders
2855 Holiday Point Dr
Suffolk, Virginia 23435

Re: Sanitation Facilities, Garbage, Trash and Sewage Disposal for June 11-12, 2011 Event

Dear Mr. Brandon Applewhite:

On June 12, 2011 the Tidewater Dirt Riders (TDR) will be holding its annual motorcycle event at the property of MR. Phil Bain, which is located at 35595 Warrigoe Road, Ivor, VA.

Sanitation plan: TDR will provide a minimum of 6 Port-O-Jons for this event. TDR will secure more if the preceding events show that the attendance is higher than normal. The portable facilities will be dropped off on Friday June 10, 2011 and will be picked up on Monday, June 13, 2011.

Garbage collection: Garbage containers will be set up for the use by attendees of the event. If any refuse is left behind it will be collected immediately after the event and properly disposed of.

If you have any questions, please contact me at either 757-484-3013 or 757-435-7288.

Thank you for your time.

Respectfully,

A handwritten signature in black ink, appearing to read "Ch. J.", with a long horizontal line extending to the right.

Charity J Kuebler
TDR Treasurer

Approved By Southampton County Health
Department.

Adam Gurganus
Environmental Health Specialist Sr.

4-19-11

Moody's/A.V.E.S.

All Virginia Environmental Solutions, Inc.

P.O. Box 953

Smithfield, VA 23431

(757) 357-9997 & (757) 357-7895 ph.

(757) 357-9911 fax

April 20, 2011

Tidewater Dirt Riders Association
2855 Holiday Point Drive
Suffolk, VA 23435

Attn: Charity Kuebler

RE: Portable Restrooms
Ivor, VA

AVES will provide (5) PJ's without sinks and (1) PJ with a sink for the event being held at 35595 Warrigue Road in Ivor on June 10th and will pick them up on June 13th 2011.

The price breakdown for this event will be covered on our rental agreement.

Sincerely,

Mary Boyd



April 14, 2011

To: **Mr. Vernie Francis**
Southampton County Sheriff's Department
22336 Main St.
Courtland, Virginia 23837

From: Charity J Kuebler
Tidewater Dirt Riders
2855 Holiday Point Dr
Suffolk, Virginia 23435

Re: Traffic Control/Parking/Security for June 12, 2011

Sheriff Francis:

On June 12, 2011 the Tidewater Dirt Riders (TDR) will be holding its annual motorcycle event at the property of MR. Phil Bain, which is located at 35595 Warrigue Road, Ivor, VA. The following describes the security plan TDR/Ivor Community Hunt Club and Mr. Phil Bain, Jr. will utilize during the weekends event:

- **Estimated attendance:** 550
- **Alcohol Sales:** Alcohol will not be sold at this event. Fliers and the event website (www.VCHSS.org) for this event will state that alcohol is not allowed on the land.
- **Security plan:** TDR will have designated members acting as a security force to ensure all rules are followed. TDR and the Ivor community Hunt Club will ensure that traffic flows into the land off of Warrigue Road. TDR will not allow event attendees to park on Warrigue Road. The entrance to the property will be continually manned when it is open over the weekend. This will prevent unwanted access to the land and help maintain control of the access to the land.
- **Traffic Control and access to the land:** Admittance to the event will be allowed during designated hours over the weekend. The Ivor community Hunt Club and TDR will handle the traffic control and access to the land. Gates will open around 10AM on Saturday, June 11, and close that evening around 9:00PM. The gates will reopen on June 12, Sunday morning at 6AM. All participants should be off the property after the event no later than 6PM.
- **Emergencies:** The Ivor Volunteer Rescue Squad has agreed to be on hand during the event. TDR and the Virginia Championship Hare Scramble Series (VCHSS) will also have paramedics on hand if additional help is needed. Access and egress of the land can be accomplished through the entrance road. In case of extreme emergencies there are several fields available for a helicopter landing.

● POC's for this event in case of an emergency are:

Andy Vasques	TDR President	757-434-5331
Steve Trenholm	TDR Vice President	757-617-0794
Ralph Benhart	TDR Trail boss	757-871-5736
Charity Kuebler	TDR Treasurer	757-435-7288

- **Parking:** TDR will handle all parking for this event. TDR will have members of the club assigned to handle parking throughout the weekend.
- **Number of vehicles:** Saturday night, June 11, there will be approximately 50-75 vehicles staying overnight. Sunday, an additional 100-150 vehicles can be expected. The number in attendance will be dictated by weather. We hope it is dry but if it is wet the number will decrease.

If you have any questions, please contact me at either 757-484-3013 or 757-435-7288.

Thank you for your time.

Respectfully,



Charity J Kuebler

Reviewed
 and approved

 4-15-11