

January 28, 2008

At a regular meeting of the Southampton County Board of Supervisors held in the Board Room of the Southampton County Office Center, 26022 Administrative Center Drive, Courtland, Virginia on January 28, 2008 at 6:00 PM

SUPERVISORS PRESENT

Dallas O. Jones, Chairman (Drewryville)  
Walter L. Young, Jr., Vice-Chairman (Franklin)  
Walter D. Brown, III (Newsoms)  
Carl J. Faison (Boykins-Branchville)  
Anita T. Felts (Jerusalem)  
Ronald M. West (Berlin-Ivor)  
Moses Wyche (Capron)

SUPERVISORS ABSENT

None

OTHERS PRESENT

Michael W. Johnson, County Administrator (Clerk)  
James A. Randolph, Assistant County Administrator  
Julia G. Williams, Finance Director  
Robert L. Barnett, Director of Community Development  
Julien W. Johnson, Jr. Public Utilities Director  
Richard E. Railey, Jr., County Attorney  
Susan H. Wright, Administrative Secretary

Chairman Jones called the meeting to order, and after the *Pledge of Allegiance*, Supervisor Faison gave the invocation.

Mr. Johnson, County Administrator, announced that included in the agenda were separate resolutions of appreciation for Mr. Wayne M. Cosby and Mr. John R. Harrup, both of whom retired on December 31, 2007 with 26 and 13 years of respective service to the people of Southampton County. Mr. Cosby was present this morning. Mr. Harrup could not be here but would attend next month's meeting.

Mr. Johnson read aloud the following resolution:

**WHEREAS, Wayne M. Cosby** served the citizens of Southampton County as the Clerk of the Circuit Court for more than 26 years, having been first elected at a special election in 1981 and subsequently reelected for three additional eight-year terms; and

**WHEREAS, Wayne M. Cosby** has been faithful and diligent in utilizing state grant funding to preserve and protect the historic land records of Southampton County, ensuring that they remain in existence for future generations to come; and

**WHEREAS, Wayne M. Cosby** has delivered outstanding customer service in faithfully discharging his duty to issue witness subpoenas, marriage licenses, hunting and fishing licenses, concealed weapon permits, and administering oaths to elected and appointed officials; and

**WHEREAS, Wayne M. Cosby** has been a trusted custodian of official court records including those associated with civil and criminal cases, divorce proceedings, land disputes and adoptions and has consistently ensured adequate public access to all such records ;and

**WHEREAS, Wayne M. Cosby** has managed the jury operations in Southampton County for the past 26 years, ensuring an adequate jury pool, preparing jury lists, issuing jury summons, providing juror orientation and coordinating the many needs of county citizens who were called to serve; and

**WHEREAS, Wayne M. Cosby** has cooperated and collaborated with numerous public safety officials to protect the people of Southampton County by providing critical information related to criminal convictions and terms of incarceration; and

**WHEREAS, Wayne M. Cosby's** keen attention to detail and kind personal demeanor have facilitated his many accomplishments and earned for him the respect and admiration of his peers.

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**NOW THEREFORE, BE IT RESOLVED** by the Board of Supervisors of Southampton County, Virginia that Wayne M. Cosby is recognized and commended for his generous and devoted service to the people of Southampton County and is presented this resolution as visual representation of the high esteem in which he is held; and

**BE IT FURTHER RESOLVED** that a copy of this resolution be spread upon the minutes of the Board on the twenty-eighth day of January, 2008, recording and forever preserving its gratitude and appreciation.

Adopted and presented January 28, 2008  
Board of Supervisors

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Dallas O. Jones, Chairman

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Michael W. Johnson, Clerk

**Vice-Chairman Young moved, seconded by Supervisor Felts, to adopt the resolution of appreciation for Mr. Wayne M. Cosby. All were in favor.**

Chairman Jones presented a framed copy of the resolution to Mr. Cosby. He thanked Mr. Cosby for his service and advised that the Board had enjoyed working with him over the years.

Mr. Cosby thanked the Board and stated that it had been a privilege to work with the Board and to serve the citizens of Southampton County.

Mr. Johnson advised that although Mr. John R. Harrup was not present this morning, it was prudent to adopt the resolution this morning, as it was dated with today's date, and then formally present it to him at the next meeting.

**Vice-Chairman Young moved, seconded by Supervisor Felts, to adopt the resolution of appreciation for Mr. John R. Harrup. All were in favor.**

Moving to organizational matters, Mr. Johnson announced that as they knew, state statutes required each local governing body to resolve certain organizational matters at its first meeting each year. The first order of business was election of the chairman and vice-chairman. If the board failed to designate the term of office, it was presumed, by law, that each was elected for a one-year term or until a successor of each had been elected. Chairman and vice-chairmen may succeed themselves in office. A copy of the statute was included in the agenda.

Mr. Johnson opened the floor for nominations for Chairman.

**Vice-Chairman Young moved, seconded by Supervisor Felts, to nominate Dallas O. Jones as Chairman. Supervisor West moved, seconded by Supervisor Faison, to close the nominations. All were in favor and Dallas O. Jones was reelected as Chairman.**

**Mr. Johnson opened the floor for nominations for Vice-Chairman. Supervisor Brown moved, seconded by Supervisor Felts to nominate Walter L. Young, Jr. as Vice-Chairman and to close the nominations. All were in favor and Walter L. Young, Jr. was reelected as Vice-Chairman.**

Mr. Johnson turned the meeting back over to Chairman Jones.

Chairman Jones thanked the Board for reelecting him as Chairman and stated that he would do his best to represent the Board very well.

Mr. Johnson advised that the second order of business was to establish the days and times for regular monthly board meetings. The resolution included in the agenda was consistent with past policy of the Board which was the fourth Monday of each month except for May (to avoid a conflict with Memorial Day) and December (meeting was moved to the third Monday in observance of Christmas). Times had previously alternated monthly at 8:30 AM and 6:00 PM.

Mr. Johnson read aloud the following resolution:

BE IT RESOLVED by the Southampton County Board of Supervisors that the following days and times are hereby prescribed for regular session meetings to be held at the Southampton County Office Center:

Monday, February 25, 2008	8:30 AM
Monday, March 24, 2008	6:00 PM
Monday, April 28, 2008	8:30 AM
Tuesday, May 27, 2008	6:00 PM
Monday, June 23, 2008	8:30 AM
Monday, July 28, 2008	6:00 PM
Monday, August 25, 2008	8:30 AM
Monday, September 22, 2008	6:00 PM
Monday October 27, 2008	8:30 AM
Monday, November 24, 2008	6:00 PM
Monday, December 15, 2008	8:30 AM

AND BE IT RESOLVED that a regular meeting shall be continued to the next following regular business day if the Chairman, or Vice-Chairman in his absence, finds that inclement weather or other conditions are such that it is hazardous for members to attend.

**Supervisor Wyche moved, seconded by Vice-Chairman Young, to adopt the resolution. All were in favor.**

Mr. Johnson advised that it was also necessary that the Board establish the holiday schedule for county employees. The following list was consistent with past policies of the Board as well as with that for state employees.

Mr. Johnson read aloud the following resolution:

WHEREAS, it is the policy of the Commonwealth of Virginia to fix and set aside certain days in the calendar year as legal holidays for the people of Virginia to honor and commemorate such holidays so established; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Southampton County that the following holidays shall be recognized and observed by all county agencies:

Monday, February 18, 2008	President's Day
Monday, May 26, 2008	Memorial Day
Friday, July 4, 2008	Independence Day
Monday, September 1, 2008	Labor Day
Monday, October 13, 2008	Columbus Day (observed)
Tuesday, November 11, 2008	Veteran's Day
Thursday, November 27, 2008	Thanksgiving Day
Friday, November 28, 2008	Thanksgiving Holiday
Thursday, December 25, 2008	Christmas

**Vice-Chairman Young moved, seconded by Supervisor Wyche, to adopt the resolution. All were in favor.**

Chairman Jones sought approval of the minutes of the December 17, 2007 regular session. They were approved as presented, as there were no additions or corrections.

Regarding highway matters, Chairman Jones recognized Mr. Joe Lomax, Residency Administrator of the Virginia Department of Transportation (VDOT) Franklin Residency.

Mr. Lomax advised that the bridge crew had been working throughout the County repairing/replacing beams and performing other bridge maintenance. The maintenance crew had been working throughout the County trimming trees, significantly on Beale Road and General Thomas Highway. They had also performed ditch work throughout the County, including Route 616 in Ivor, Saint Lukes Road, and Kellos Mill Rd. He advised that VDOT would be conducting a special speed study on both Medicine Springs Road and Riverdale Road.

Supervisor Brown thanked Mr. Lomax for the tree cutting on Monroe Road.

Vice-Chairman Young asked about the status of Edgehill. Mr. Lomax advised that once they received the environmental permit, which would probably be in March or April, they would be replacing the pipe with a box culvert.

Mr. Johnson advised that included in the agenda was a copy of email correspondence from Delegate Roslyn Tyler seeking a letter of support from the Board for House Bill 1464, which she introduced earlier this year, that would designate the Virginia Route 687 (Delaware Road) bridge over U.S. Route 58 as the *Trooper Robert A. Hill Memorial Bridge*. The bill also provided that VDOT would place and maintain appropriate signage that would be visible from both U.S. Route 58 and Delaware Road.

**Vice-Chairman Young moved, seconded by Supervisor Felts, to direct the County Administrator to send a letter of support. All were in favor.**

Mr. Johnson informed that he and Supervisor West received a briefing from VDOT staff on December 19 regarding their plans to issue a Request for Detailed Proposals (RFDP) to the three prospective proposal teams that submitted conceptual proposals for a new Route 460. They indicated that the RFDP would provide an alternative opportunity for the proposal teams to offer a plan to defer non-primary road interchanges (including Ivor Road) as a means to save initial construction costs. He and Supervisor West voiced objection at the meeting and he had followed up with an email to VDOT's District Administrator, with a copy to our CTB representative. Without an interchange near Ivor, the Ivor Volunteer Rescue Squad would have to travel to Windsor or Waverly for access and then backtrack to Southampton County in order to respond to accidents on our 12-mile section, which was ridiculous. He stated that VDOT staff also shared preliminary details (subject to change) regarding the manner in which they intended to deal with secondary road crossings. Attachments were included in the agenda.

Regarding reports, various reports were received and provided in the agenda. They were Financial, Sheriff's Office, Animal Control, Communication Center Activity Report, Traffic Tickets, Building Inspections, and New Housing Starts. Also Cooperative Extension, Treasurer's Report, Delinquent Tax Collection, EMS and Fire Department Activity, Solid Waste Quantities, and Personnel.

In regards to the personnel report, Mr. Johnson advised that Richard L. Francis was elected as Clerk of the Circuit Court and took office effective 01/01/08 at an annual salary of \$104,319. Mitchell T. Pearson and Daniel J. Kirk were both hired in the Utilities Department effective 01/07/08 at an annual salary of \$23,383. Quentin J. Turner was hired in Utilities Department effective 01/11/08 at an annual salary of \$24,552. Dennis E. Beale was hired at the Boykins WWT Plant effective 01/08/08 at an annual salary of \$25,780. He informed that Amy B. Carr, who was formerly an employee of the Commissioner of the Revenue's Office, was elected as Commissioner of the Revenue and took office effective 01/01/08 at an annual salary of \$65,730. The annual salary of Jeannette S. Everett of the Commissioner of the Revenue's Office was increased to \$32,902 effective 01/01/08 due to a promotion. He stated that the annual salary of Robert E. Croak of the Utilities Department was increased to \$60,963 effective 01/01/08 due to a promotion. The annual salary of Raymond L. Bryant, Jr. of the Utilities Department was increased to \$48,611 effective 01/01/08 due to a promotion.

Moving to financial matters, Mr. Johnson announced that included in the agenda was an appropriations resolution with total appropriations of \$24,971,065.35. The appropriation was related to the General Fund, Building Fund and Enterprise Fund, and consisted of a myriad of expenditure refunds, insurance reimbursements, donations, grants, deferred revenues and carry-over funds from previous fiscal years. Of the total appropriations, \$13,970.12 would come from the unappropriated general fund reserve, since the associated expenses were not included in the FY 2008 annual budget and there were no other sources of identified funding. A full breakdown of the items was included in the agenda. Otherwise, revenue in the amount of \$24,658,835.32 was being carried over from the prior fiscal year, and the balance of \$298,259.91 had been received from the sources indicated and was available for the itemized expenditures upon order of the Board.

The appropriations resolution is as follows:

**APPROPRIATIONS - JANUARY 28, 2008**

**NEW MONEY REQUIRED FOR JANUARY 2008 APPROPRIATION**

**GENERAL FUND**

902.25	BOARD OF SUPERVISORS/EASTERN VA HEALTH SYS
2,500.00	BOARD OF SUPERVISORS/WHRO PIONEER BANQUET
1,000.00	BOARD OF SUPERVISORS/GIRLS SOFTBALL TEAM
5,000.00	SHERIFF/DETENTION/EMPLOYEE SICK LEAVE
4,567.87	COMPREHENSIVE SERVICES ACT/MATCH/STATE FUNDS
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<b>13,970.12</b>	<b>TOTAL NEW MONEY/GENERAL FUND</b>

**GENERAL FUND - CARRY-OVER FUNDS**

1,924.39	BOARD OF SUPERVISORS/BOARD RETREAT
1,882.14	CLERK OF THE CIRCUIT COURT/FORAMTING GRANT
9,755.46	CLERK OF THE CIRCUIT COURT/COST COLLECTIONS
17,349.36	COMMONWEALTH'S ATTORNEY/COST COLLECTIONS
696.28	SHERIFF/SHS FOOTBALL SECURITY
10,174.00	SHERIFF/COMPREHENSIVE & COLLISION INSURANCE
5,550.96	SHERIFF/CAMP FOUNDATION/EDUCATION
7,908.26	SHERIFF/CRIME PREVENTION
2,442.93	SHERIFF/DARE
13,358.89	SHERIFF/PROJ LIFESAVER
1,059.05	EMERGENCY SERVICES/CAMP FOUNDATION/DISASTER PREPAREDNESS EQUIPMENT
24,416.36	COMPREHENSIVE SERVICES ACT/ADMIN
3,341.16	PLANNING/ZONING/LITTER CONTROL
18,825.00	PLANNING/ZONING/ORDINANCE UPDATES
2,590.51	EXTENSION/JUNE SALARY & FRINGES
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<b>121,274.75</b>	<b>TOTAL CARRY-OVER/GENERAL FUND</b>

**BUILDING FUND - CARRY-OVER FUNDS**

13,581,878.74	RIVERDALE ELEMENTARY SCHOOL
10,847,052.43	TURNER TRACT
17,561.97	GIS
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<b>24,446,493.14</b>	<b>TOTAL CARRY-OVER/BUILDING FUND</b>

**ENTERPRISE FUND - CARRY-OVER FUNDS**

91,067.43	UNEXPENDED FY 07/ACCESS ROAD
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<b>91,067.43</b>	<b>TOTAL CARRY-OVER/ENTERPRISE FUND</b>

APPROPRIATIONS - JANUARY 28, 2008

11010 BOARD OF SUPERVISORS	<p>(1) Received reimbursement for personal expenses NACO/Supervisor Jones (\$4.09)</p> <p>(2) Carry-over Camp-Younts Foundation funds from FY 07 earmarked for Board Retreat (\$1,924.39) <b>CARRY-OVER FUNDS</b></p> <p>(3) Funds previously approved by Board for the Eastern VA Health Systems (\$902.25) <b>NEW MONEY</b></p> <p>(4) Funds previously approved by Board for the WHRO Pioneer Banquet (\$2,500) <b>NEW MONEY</b></p> <p>(5) Funds previously approved by Board for Girls Softball Team/Hornets Fastpitch (\$1,000) <b>NEW MONEY</b></p>
12110 COUNTY ADMINISTRATOR	<p>Refund received from VACO for registration for Jay Randolph (\$250)</p>
12550 INSURANCE/COUNTY CODE	<p>(1) Reimbursement received from retirees for BCBS (\$12,918)</p> <p>(2) Appropriation needed to allocate worker's compensation to proper department--worker's comp is a one time cost--funds are originally budgeted in one department (\$-0-)</p>
21100 CIRCUIT COURT	<p>State reimbursement received for jurors &amp; witnesses (\$9,685.30)</p>
21600 CLERK OF THE CIRCUIT COURT	<p>(1) Formatting Grant funds not expended in FY 07 (\$1,882.14) <b>CARRY-OVER FUNDS</b></p> <p>(2) Reimbursement from Clerk's Office (\$1,467.75)</p> <p>(3) Cost collection carry-over funds used to supplement deputy clerks' salaries (\$9,755.46) <b>CARRY-OVER FUNDS</b></p> <p>(4)Technology Trust Funds received from the state (\$41,887)</p>
22100 COMMONWEALTH'S ATTORNEY	<p>(1) Cost collection carry-over funds to be used for meals &amp; parking (\$313) <b>CARRY- OVER FUNDS</b></p> <p>(2) One-half of FY 07 cost collection carry-over funds required to be returned to the state (\$17,036.36) <b>CARRY-OVER FUNDS</b></p>
31200 SHERIFF LAW ENFORCEMENT	<p>(1) Reimbursement received from Southampton High School for football security-salaries &amp; FICA (\$1,813.33)</p> <p>(2) Carry-over funds rec'd FY 07 from Southampton High School for football security--salaries &amp; FICA (\$696.28) <b>CARRY-OVER FUNDS</b></p> <p>(3) Reimbursement received for warranty claim (\$30)</p> <p>(4) Refund from Gately Communications (\$498.27)</p> <p>(5) Reimbursement received from insurance company for comprehensive claim (\$1,800.40)</p> <p>(6) Insurance received FY 07 for comprehensive claim</p>

(\$729.50) **CARRY-OVER FUNDS**  
 (7) Refund received for pager (\$7.50)  
 (8) Reimbursement received for extradition of inmates (\$7,369.28)  
 (9) Reimbursement rec'd for meals/meeting/Davis (\$53)  
 (10) Camp Foundation funds earmarked for Education/Scholarships brought forward from FY 2007 (\$5,550.96)  
**CARRY-OVER FUNDS**  
 (11) Reimbursement from Geico Ins for vehicle that was totaled (\$9,444.50) **CARRY-OVER FUNDS**  
 (12) Reimbursement rec'd from employees for uniforms (\$156.24)  
 (13) Camp Foundation funds received for Sheriff's Discretionary Fund (\$5,000)  
 (14) Funds earmarked for Crime Prevention brought forward from FY 2007 (\$7,908.26) **CARRY-OVER FUNDS**  
 (15) Funds earmarked for DARE Program brought forward from FY 2007 (\$2,442.93) **CARRY-OVER FUNDS**

31600 SHERIFF  
 PROJECT LIFESAVER  
 (1) Carry-over donations from Camp/Campbell Funds & others earmarked for Project Lifesaver (\$13,358.89) **CARRY-OVER FUNDS**  
 (2) Contributions received for Project Lifesaver (\$125)

32200 VOLUNTEER  
 FIRE DEPTS  
 Reimbursements rec'd from Sedley Vol Fire and Drewryville Vol Fire for electrical services (\$2,796.91)

33100 DETENTION  
 (1) Sick leave pay for deputy that left county employment-  
 Byrum (\$5,000) **NEW MONEY**  
 (2) Reimbursement from Sussex County for inmate medication (\$819.70)  
 (3) Reimbursement rec'd from other localities for housing of inmates (\$5,780)  
 (4) Capital credit received (\$1,793.36)  
 (5) Refund from Amerigas (\$330.81)  
 (6) Funds received from auction of surplus property (\$4,123)  
 (7) Funds received from sale of scrap metal (\$315.05)  
 (8) Reimbursement rec'd from employee for uniforms (\$24.25)

35500 EMERGENCY SERVICES  
 (1) Funds previously received from Camp Foundations for disaster preparedness equipment (\$1,059.05) **CARRY-OVER FUNDS**

42300 REFUSE COLLECTION  
 Funds received from auction of surplus property (\$3,700)

43000 BUILDINGS &  
 GROUNDS  
 (1) Insurance claim received for Library windows (\$4,100)  
 (2) Reimbursement received from Rawls Museum Arts for electrical invoices (\$2,580.71)  
 (3) Reimbursement received from Dept of Social Services and Health Dept for telephones (\$3,433.91)

51400 SR CITIZEN HOME HLT SERVICE	Reimbursement rec'd for Visiting Nurse for salary, fringe benefits (\$631.48)
53500 COMPREHENSIVE SERVICES ACT	(1) CSA earmarked carry-over administrative funds from previous year (\$24,416.36) <b>CARRY-OVER FUNDS</b> (2) Increase to CSA budget for FY 08--new state funds (\$9,574.13) and required local funds (\$4,567.87) <b>NEW MONEY</b>
81100 PLANNING & ZONING	(1) Litter Control Grant funds received for FY 2008 (\$14,267) (2) Litter Control Grant funds rec'd in FY 07 & not expended (\$3,341.16) <b>CARRY-OVER FUNDS</b> (3) Funds brought forward from FY 07 budgeted for Ordinance Updates (\$18,825) <b>CARRY-OVER FUNDS</b>
82500 SOIL & WATER CONSERVATION	Reimbursement rec'd for personnel costs (\$33,152.10)
83500 COOPERATIVE EXTENTION	Carry-over funds for a portion of June salary & fringes for Extension Agent (\$2,590.51) <b>CARRY-OVER FUNDS</b>
91400 NON-DEPARTMENTAL	(1) Contributions rec'd from Camp Foundation, Camp- Younts Foundation, & Ruth Camp Campbell Founda- tion (\$59,000)
LOCAL UTILITY TAX BLDG FD	(1) Carry-over loan proceeds from FY 07 for Riverdale Elementary School (\$13,581,878.74) and Turner Tract (\$10,847,052) <b>CARRY-OVER FUNDS</b> (2) Carry-over GIS funds from FY 07 (\$17,561.97) <b>CARRY-OVER FUNDS</b>
ENTERPRISE FUND	(1) Balance of funds budgeted FY 07 for Access Road brought forward for completion of project (\$91,067.43) <b>CARRY-OVER FUNDS</b> & VDOT state funds (\$67,892.34) (2) Safety grant received from VML (\$880.00)

At a meeting of the Board of Supervisors of Southampton County,  
Virginia on Monday, January 28,  
2008

RESOLUTION

BE IT RESOLVED by the Board of Supervisors of Southampton County,  
Virginia that the following appropriations be and hereby are made  
from the Fund to the Fund for the period of July 1, 2007 through  
June 30, 2008 for the function and purpose indicated:

From the General Fund to the  
General Operating Fund to be  
expended only on order of the  
Board of Supervisors:

4-100-11010-5500	TRAVEL CONVENTION, EDUCATION	4.09
11010-5510	TRAVEL BOARD RETREAT	1,924.39
11010-5658	EASTERN VA HEALTH SYSTEMS	902.25
11010-5685	WHRO PIONEER GALA	2,500.00
11010-5740	HORNETS FASTPITCH	1,000.00
12110-2700	WORKER'S COMPENSATION	219.84
12110-5500	TRAVEL CONVENTION, EDUCATION	250.00
12310-2700	WORKER'S COMPENSATION	222.27
12410-2700	WORKER'S COMPENSATION	184.89
12430-2700	WORKER'S COMPENSATION	183.88
12510-2700	WORKER'S COMPENSATION	112.25
12550-2300	HOSPITAL PLAN	12,918.00
12550-2700	WORKER'S COMPENSATION	(64,510.06)
13200-2700	WORKER'S COMPENSATION	82.36
21100-2700	WORKER'S COMPENSATION	44.44
21100-3848	JURORS & WITNESSES - STATE	9,463.78
21100-3848	JURORS & WITNESSES - STATE	221.52
21600-1375	COMPENSATION-REFORMATTING GRANT	1,882.14
21600-1375	COMPENSATION-REFORMATTING GRANT	1,467.75
21600-1800	SALARY SUPPLEMENT/COSTS FUNDS	1,800.19
21600-2700	WORKER'S COMPENSATION	468.70
21600-3847	TECH TRUST FUND/IMAGING	25,137.00
21600-3847	TECH TRUST FUND/IMAGING	14,750.00
21600-5830	COLLECTION FEE ACCOUNT	7,955.27
21600-8201	EQUIPMENT	2,000.00
21700-2700	WORKER'S COMPENSATION	5,083.52
22100-2700	WORKER'S COMPENSATION	326.15
22100-5500	TRAVEL CONVENTION, EDUCATION	313.00
22100-5830	REFUND-COLLECTION FEE ACCOUNT	17,036.36
31200-1901	PART-TIME/SOUTHAMPTON HIGH SCHOOL	1,684.46
31200-1901	PART-TIME/SOUTHAMPTON HIGH SCHOOL	646.80
31200-2100	FICA	128.87
31200-2100	FICA	49.48
31200-2700	WORKER'S COMPENSATION	13,110.76
31200-3310	REPAIR & MAINTENANCE	30.00
31200-3310	REPAIR & MAINTENANCE	498.27
31200-3310	REPAIR & MAINTENANCE	1,800.40
31200-3310	REPAIR & MAINTENANCE	729.50
31200-5230	TELECOMMUNICATIONS	7.50
31200-5500	TRAVEL CONVENTION, EDUCATION	502.38
31200-5500	TRAVEL CONVENTION, EDUCATION	613.14
31200-5500	TRAVEL CONVENTION, EDUCATION	53.00
31200-5500	TRAVEL CONVENTION, EDUCATION	796.63
31200-5500	TRAVEL CONVENTION, EDUCATION	3,390.97
31200-5500	TRAVEL CONVENTION, EDUCATION	2,066.16
31200-5540	EDUCATION/SCHOLARSHIPS CAMP- YOUNTS FD	5,550.96
31200-6011	UNIFORMS & APPAREL	75.00
31200-6011	UNIFORMS & APPAREL	35.24
31200-6011	UNIFORMS & APPAREL	46.00
31200-6024	DISCRETIONARY FUND	5,000.00

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31200-6025	CRIME PREVENTION	7,908.26
31200-6030	DARE	2,442.93
31200-8105	MOTOR VEHICLES	9,444.50
31600-5510	TRAINING/EQUIP PROJ LIFESAVER	13,358.89
31600-5510	TRAINING/EQUIP PROJ LIFESAVER	50.00
31600-5510	TRAINING/EQUIP PROJ LIFESAVER	75.00
32200-5110	ELECTRICAL SERVICES	449.80
32200-5110	ELECTRICAL SERVICES	2,347.11
33100-1325	SICK LEAVE	5,000.00
33100-2700	WORKER'S COMPENSATION	28,957.94
33100-3800	PURCHASE OF SERVICE-OTHER INSTITUTIONS	2,600.00
33100-3800	PURCHASE OF SERVICE-OTHER INSTITUTIONS	2,310.00
33100-3800	PURCHASE OF SERVICE-OTHER INSTITUTIONS	505.30
33100-3800	PURCHASE OF SERVICE-OTHER INSTITUTIONS	600.00
33100-3800	PURCHASE OF SERVICE-OTHER INSTITUTIONS	270.00
33100-3800	PURCHASE OF SERVICE-OTHER INSTITUTIONS	314.40
33100-5110	ELECTRICAL SERVICES	1,793.36
33100-5120	HEATING SERVICES	330.81
33100-6001	OFFICE SUPPLIES	4,123.00
33100-6007	REPAIR & MAINTENANCE SUPPLIES	315.05
33100-6011	UNIFORMS & APPAREL	24.25
34000-2700	WORKER'S COMPENSATION	1,167.21
35100-2700	WORKER'S COMPENSATION	702.53
35500-8200	DISASTER PREPAREDNESS EQUIP/CAMP FD	1,059.05
42300-2700	WORKER'S COMPENSATION	9,837.81
42300-6030	EQUIPMENT	3,700.00
43000-2700	WORKER'S COMPENSATION	2,233.87
43000-3310	REPAIR & MAINTENANCE	4,100.00
43000-5110	ELECTRICAL SERVICES	2,580.71
43000-5241	TELECOM-SOC SER/HEALTH	1,675.29
43000-5241	TELECOM-SOC SER/HEALTH	1,758.62
51400-1100	SALARIES & WAGES REGULAR	586.60
51400-2851	FRINGE BENEFITS	44.88
53500-5666	ADMINISTRATIVE ALLOCATION	24,416.36
53500-5667	STANDARD ALLOCATION	9,574.13
53500-5667	STANDARD ALLOCATION	4,567.87
81100-2700	WORKER'S COMPENSATION	1,571.64
81100-5647	LITTER CONTROL GRANT	14,267.00
81100-5647	LITTER CONTROL GRANT	3,341.16
81100-5660	ORDINANCE UPDATES	18,825.00
82500-1100	SALARIES & WAGES REGULAR	21,526.00
82500-1300	PART-TIME SALARIES	3,915.00
82500-2100	FICA	1,918.46
82500-2210	RETIREMENT	1,397.04
82500-2215	RETIREMENT-EMPLOYEE	1,076.32
82500-2300	HOSPITAL PLAN	3,104.00
82500-2400	GROUP INSURANCE	215.28
83500-1100	SALARIES & WAGES REGULAR	2,000.40
83500-2215	RETIREMENT - EMPLOYEE/EMPLOYER	590.11
91400-5671	CAMP CAMPBELL FUNDS	59,000.00
	TOTAL	364,732.44

Utility Tax Building Fund to be expended  
only on order of the Board of Supervisors:

4-300-94000-7900	RIVERDALE ELEMENTARY SCHOOL	13,581,878.74
94000-8135	GIS	17,561.97
94000-8250	TURNER TRACT DEVELOPMENT-NON-UTILITY	4,931,758.43
94000-8251	TURNER TRACT DEVELOPMENT	5,915,294.00
		<hr/>
	TOTAL	24,446,493.14

From the Enterprise Fund to the  
Operating Enterprise Fund to be  
expended only on order of the  
Board of Supervisors:

4-500-89400-8222	ENG/CONS SOUTH BUSINESS PARK	38,612.12
89400-8223	UTILITY EXTENSION ACCESS ROAD	67,892.34
89400-8223	UTILITY EXTENSION ACCESS ROAD	52,455.31
89500-8201	EQUIPMENT	880.00
		<hr/>
	TOTAL	159,839.77

TOTAL APPROPRIATION =====  
24,971,065.35

REVENUE APPROPRIATION JANUARY 2008  
(REVENUE RECEIVED FOR ABOVE EXPENDITURES)

GENERAL FUND

3-100-16040-0003	REIMBURSEMENT VFD-VRS	449.80
3-100-16040-0003	REIMBURSEMENT VFD-VRS	2,347.11
3-100-16050-0001	CHARGES FOR DETENTION	2,600.00
3-100-16050-0001	CHARGES FOR DETENTION	2,310.00
3-100-16050-0001	CHARGES FOR DETENTION	505.30
3-100-16050-0001	CHARGES FOR DETENTION	600.00
3-100-16050-0001	CHARGES FOR DETENTION	270.00
3-100-16050-0001	CHARGES FOR DETENTION	314.40
3-100-16090-0001	HEALTH-TELEPHONE	1,675.29
3-100-16110-0001	SOCIAL SERVICES-TELEPHONE	1,758.62
3-100-16120-0001	REIMB-SOIL & WATER SALARIES	33,152.10
3-100-16140-0002	ELECTRICAL - RMA	2,580.71
3-100-16170-0001	PROJECT LIFESAVER	50.00
3-100-16170-0001	PROJECT LIFESAVER	75.00
3-100-18030-0003	EXPENDITURE REFUND	1,813.33
3-100-18030-0003	EXPENDITURE REFUND	1,467.75
3-100-18030-0003	EXPENDITURE REFUND	4.09
3-100-18030-0003	EXPENDITURE REFUND	1,793.36

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3-100-18030-0003	EXPENDITURE REFUND	250.00
3-100-18030-0003	EXPENDITURE REFUND	170.05
3-100-18030-0003	EXPENDITURE REFUND	330.81
3-100-18030-0003	EXPENDITURE REFUND	135.50
3-100-18030-0003	EXPENDITURE REFUND	498.27
3-100-18030-0003	EXPENDITURE REFUND	35.24
3-100-18030-0003	EXPENDITURE REFUND	24.25
3-100-18030-0003	EXPENDITURE REFUND	46.00
3-100-18030-0003	EXPENDITURE REFUND	30.00
3-100-18030-0003	EXPENDITURE REFUND	145.00
3-100-18030-0004	INSURANCE CLAIMS & DIVIDENDS	4,100.00
3-100-18030-0004	INSURANCE CLAIMS & DIVIDENDS	1,800.40
3-100-18030-0005	HOSPITAL PLAN	12,918.00
3-100-18090-0006	SALE OF SALVAGE/SURPLUS PROPERTY	7,823.00
3-100-18990-0025	CAMP/CAMPBELL FOUNDATION	5,000.00
3-100-18990-0025	CAMP/CAMPBELL FOUNDATION	59,000.00
3-100-23020-0007	EXTRADITION EXPENSES	502.38
3-100-23020-0007	EXTRADITION EXPENSES	613.14
3-100-23020-0007	EXTRADITION EXPENSES	796.63
3-100-23020-0007	EXTRADITION EXPENSES	3,390.97
3-100-23020-0007	EXTRADITION EXPENSES	2,066.16
3-100-23070-0006	CLERK TECHNOLOGY TRUST FUND	41,887.00
3-100-24040-0014	JURORS & WITNESSES	9,463.78
3-100-24040-0014	JURORS & WITNESSES	221.52
3-100-24040-0015	SEVAMP-VISITING NURSE	631.48
3-100-24040-0020	LITTER CONTROL GRANT	14,267.00
3-100-24040-0052	COMPREHENSIVE SERVICES ACT	9,574.13
3-100-41050-0005	TRANSFER IN-GENERAL FUND RESERVE	2,500.00
3-100-41050-0005	TRANSFER IN-GENERAL FUND RESERVE	902.25
3-100-41050-0005	TRANSFER IN-GENERAL FUND RESERVE	1,000.00
3-100-41050-0005	TRANSFER IN-GENERAL FUND RESERVE	5,000.00
3-100-41050-0005	TRANSFER IN-GENERAL FUND RESERVE	4,567.87
3-100-41050-0005	TRANSFER IN-GENERAL FUND RESERVE	1,800.19
3-100-41050-0005	TRANSFER IN-GENERAL FUND RESERVE	7,955.27
3-100-41050-0005	TRANSFER IN-GENERAL FUND RESERVE	313.00
3-100-41050-0005	TRANSFER IN-GENERAL FUND RESERVE	17,036.36
3-100-41050-0005	TRANSFER IN-GENERAL FUND RESERVE	2,590.51
3-100-41050-0005	TRANSFER IN-GENERAL FUND RESERVE	1,059.05
3-100-41050-0005	TRANSFER IN-GENERAL FUND RESERVE	2,442.93
3-100-41050-0005	TRANSFER IN-GENERAL FUND RESERVE	7,908.26
3-100-41050-0005	TRANSFER IN-GENERAL FUND RESERVE	5,550.96
3-100-41050-0005	TRANSFER IN-GENERAL FUND RESERVE	24,416.36
3-100-41050-0005	TRANSFER IN-GENERAL FUND RESERVE	1,924.39
3-100-41050-0005	TRANSFER IN-GENERAL FUND RESERVE	729.50
3-100-41050-0005	TRANSFER IN-GENERAL FUND RESERVE	9,444.50
3-100-41050-0005	TRANSFER IN-GENERAL FUND RESERVE	13,358.89
3-100-41050-0005	TRANSFER IN-GENERAL FUND RESERVE	18,825.00
3-100-41050-0005	TRANSFER IN-GENERAL FUND RESERVE	1,882.14
3-100-41050-0005	TRANSFER IN-GENERAL FUND RESERVE	696.28
3-100-41050-0005	TRANSFER IN-GENERAL FUND RESERVE	3,341.16
		<hr/>
	REVENUE GENERAL FUND	364,732.44
3-300-61010-0001	RESERVE FUNDS	13,581,878.74
3-300-61010-0001	RESERVE FUNDS	4,931,758.43
3-300-61010-0001	RESERVE FUNDS	5,915,294.00

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3-300-61010-0001	RESERVE FUNDS	17,561.97
	REVENUE LOC UTIL TAX BLDG FD	24,446,493.14
3-500-16100-0025	MATCHING SAFETY GRANT PROGRAM	880.00
3-500-16500-0001	RESERVE/UTIL EXTEN ACCESS ROAD	91,067.43
3-500-24040-0001	VDOT/UTILITY EXTENSION ACCESS ROAD	67,892.34
	REVENUE ENTERPRISE FUND	159,839.77
	TOTAL APPROPRIATION	24,971,065.35

A copy teste: \_\_\_\_\_, Clerk  
Michael W. Johnson

Southampton County Board of Supervisors  
01/28/08

**Vice-Chairman Young moved, seconded by Supervisor Felts, to adopt the appropriations resolution. All were in favor.**

Mr. Johnson advised that bills in the amount of \$2,305,476.73 were received.

**Vice-Chairman Young moved, seconded by Supervisor West, that the bills in the amount of \$2,305,476.73 be paid with check numbers 84973 through 85511.**

Supervisor Wyche asked about the \$500 that was paid to the Greenville Volunteer Rescue Squad. Mr. Johnson explained that from Adams Grove westward in Southampton County, the Greenville Volunteer Rescue Squad often responded to calls. We paid them a certain amount per call.

**All were in favor of the motion.**

Mr. Johnson informed that included in the agenda was a proposed budget calendar and memorandum calling for estimates from various agencies, departments and organizations.

Mr. Johnson read aloud the following budget calendar:

**February**

**1** 5:00 PM Operating budget request forms issued to county departments, community agencies and organizations

**29** 5:00 PM County department budget forms and community agency funding requests due back to Finance Director

**March**

**24** 7:00 PM Advance public comment received during regular session of the Board of Supervisors

**April**

**9** 6:30 PM Initial budget work session – presentation of County Administrator’s recommended budget to Board of Supervisors

**16** 6:30 PM Budget work session with presentations by county departments and community agencies

**23** 6:30 PM Budget work session

**28** 8:30 AM Draft budget finalized during regular session

January 28, 2008

**May**

19	7:00 PM	Public hearing on Board's draft budget
21	6:30 PM	Budget work session (if necessary)
27	6:00 PM	Board of Supervisors adopts Fiscal Year 2008-09 annual budget
27	6:00 PM	Board of Supervisors adopts 2008 calendar year tax rates

The memorandum calling for estimates is as follows:

**MEMORANDUM**

TO: Departments, agencies and organizations requesting county funding

BY: Mike Johnson, County Administrator

DATE: February 1, 2008

RE: Call for estimates – FY 2009

During its regular session on January 28, 2008 the Southampton County Board of Supervisors directed me to issue this call for estimates for FY 2008-09 from each agency, department and organization which has historically received funding from Southampton County.

Please find a computer spreadsheet attached which details your respective FY 06 and FY 07 expenditures by line item, your FY 08 budgeted funds, and your FY 08 actual expenditures through December 2007. After careful thought and consideration, please complete the column which is headed **“DEPARTMENT REQUEST.”** **Any requests for increases should include a complete explanation of why the increase is necessary.**

*If your agency or organization receives a lump-sum appropriation and funds are not appropriated by line item, you do not need to complete the form; a simple letter of request returned to my attention will suffice.*

Please note that all funding requests are due back to me by close of business on **Friday, February 29, 2008.**

For your reference, I am attaching a FY 2009 budget calendar. The board of supervisors will listen to oral presentations from departments/agencies/organizations on Wednesday, April 16 beginning at 6:30 PM. **Please notify Mrs. Julia Williams at 653-3015 by close of business on April 14 if you wish to make a presentation.** Oral presentations are not required but provide an opportunity for dialogue with the board.

If you have any questions, or if I may be of assistance, please let me know.

**Vice-Chairman Young moved, seconded by Supervisor West, to adopt the budget calendar and direct the call for estimates. All were in favor.**

Moving to appointments, Mr. Johnson announced that as discussed last month, Ms. Teresa Beale's term on the Industrial Development Authority expired December 31, 2007. Supervisor Felts indicated that Ms. Beale declined reappointment and she was seeking a successor from the Jerusalem District.

**Supervisor Felts moved, seconded by Vice-Chairman Young to appoint Mr. Eppa J. “Jimmy” Gray, Jr., of 19374 Black Creek Road, to succeed Ms. Teresa Beale on the Industrial Development Authority. All were in favor.**

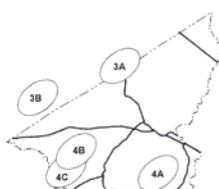
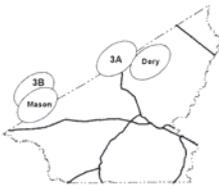
Mr. Johnson advised that included in the agenda for their information was a letter of resignation from Mr. Jim Bradshaw with regard to his court appointment to the Board of Zoning Appeals (BZA). Mr. Bradshaw accepted a position with Brunswick County, NC and would be moving out of the area. BZA appointments were made by the Circuit Court, but he was sure that Judge Parker

would welcome their recommendation. Appointments had historically been made by voting district – Mr. Bradshaw represented the Jerusalem District. Supervisor Felts may wish to begin searching for a nominee.

Moving forward, Mr. Johnson announced that given last Tuesday’s announcement by the Navy that two sites in Southampton County remained under consideration for construction of an outlying landing field (OLF), he had placed the matter on the agenda for continued discussion. He encouraged them to prepare for a long bumpy ride. This would be a drawn-out, gut-wrenching, emotional roller coaster ride that was not likely to end anytime soon. While the folks in Washington and Beaufort Counties were successful in having their sites removed from consideration, *it took them more than 5 years to do it*, and not until after the environmental impact statements and supplemental statements were completed, published and thoroughly debated. The process likely would not be any different here. Some had likened it to a 2-year death sentence. He advised that since Tuesday, he had focused his attention on learning more about the National Environmental Protection Act (NEPA) and what we may expect over the next 2 years. In addition, he was contacted Thursday by Delegate Tyler’s office regarding our interest in traveling to Washington for a face-to-face meeting with Senator Webb. He advised Delegate Tyler’s office that we were most interested and they were in the process of scheduling that meeting. At this point, the best advice he could offer was to:

- 1) Educate ourselves on the NEPA process which would dictate the selection timeline;
- 2) Educate ourselves on the congressional funding process for the OLF;
- 3) Initiate strategic diplomatic discussions with our congressional delegation and solicit their support to oppose a siting in Southampton County, Virginia;
- 4) Take a deep breath — this would be a marathon, not a sprint.

Mr. Johnson presented the following PowerPoint presentation:

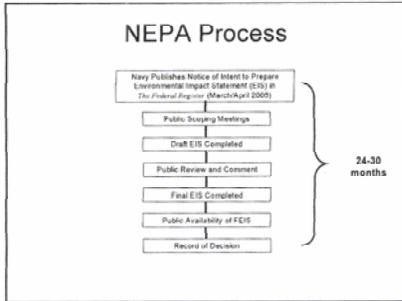
<p>Southampton County Board of Supervisors</p> <p>Report Regarding a Proposed Outlying Landing Field (OLF) Monday, January 28, 2007</p> 	<p>July 2007 Announcement</p> 
<p>Southampton County's Position</p> <ul style="list-style-type: none"> <li>• Resolution of 8/1/07             <ul style="list-style-type: none"> <li>– Opposed to development of an OLF in Southampton County</li> <li>– Requested removal of sites 3A (Sebrell), 4A (Statesville), 4B (Pinopolis), and 4C (Little Texas) from further consideration</li> </ul> </li> <li>• Motion of 9/24/07             <ul style="list-style-type: none"> <li>– Position has not softened</li> <li>– No interest in negotiating financial incentives</li> <li>– Letter sent to Governor Kaine and copied to the Secretary of the Navy and Fleet Forces Command</li> </ul> </li> </ul>	<p>Put the Rumors to Rest</p> <ul style="list-style-type: none"> <li>• No secret meetings, discussions, phone conversations, correspondence or e-mail with Navy officials or the Governor's Office regarding the OLF</li> <li>• While there have been clear suggestions that financial incentives may accompany an OLF, there has been no discussion of specific incentives</li> <li>• We have no information other than what has been made publicly available</li> </ul>
<p>January 2008 Announcement</p> 	<p>Recommendation for Next Steps</p> <ul style="list-style-type: none"> <li>• Educate ourselves on the NEPA Process</li> <li>• Educate ourselves on the Congressional Funding Process</li> <li>• Initiate diplomatic discussions with our Congressional Delegation and solicit their support to oppose siting an OLF in Southampton County</li> <li>• Identify potential allies and establish contact</li> <li>• This will be a marathon, not a sprint</li> </ul>

**National Environmental Policy Act  
NEPA**

- Signed into law by President Nixon in 1970
- The "Magna Carta" of environmental laws
- NEPA requires Federal agencies to assess the environmental effects of their proposed actions *before* making decisions
- NEPA is the doorway for citizen input and involvement

**Who Oversees NEPA?**

- Three Federal Agencies
  - Council on Environmental Quality (CEQ) – Issues and interprets NEPA regulations
  - Environmental Protection Agency (EPA) – reviews the EIS
  - U.S. Institute for Environmental Conflict Resolution - provides dispute resolution alternatives to litigation



**The Federal Register**

- Official daily publication for official notices of Federal agencies
- Published Monday-Friday and updated at 6:00 a.m. daily
- This is the source of information for availability of documents, schedule of meetings, notice of intent to prepare Environmental Impact Statements
- [www.gpoaccess.gov/fr/index.html](http://www.gpoaccess.gov/fr/index.html)

**Public Scoping**

- Identify people or organizations interested in the project and means of communication
- Identify the significant issues to be analyzed in the EIS and other potential alternatives
- Determine the roles and responsibilities of lead and cooperating agencies
- Establish the timeline for reaching a record of decision

**Draft EIS Review and Comment**

- Comment period must be a minimum of 45 days long and may be longer
- Navy will conduct public meetings and hearings to solicit comment
- Navy must evaluate all reasonable alternatives and, for alternatives eliminated from detailed study, describe the reasons why they were eliminated
- Navy must also include a "no action" alternative
- Navy must analyze the direct, indirect and cumulative effects of the preferred alternative

**Final EIS**

- Final EIS must address all issues raised from the public comment period following publication of the draft EIS
- Notice of availability of the Final EIS will be published on the Federal Register
- Publication starts another 30-day period before a Record of Decision may be reached

**Comments about Comments**

- Should be clear, concise and relevant
- Emotion notwithstanding, the tone should be polite and respectful
- Comments that are solution oriented with creative suggestions will be more effective than simple comments of opposition – NEPA is not a referendum
- Comments should be made early and often

Supervisor Brown asked, as we looked to the Environmental Impact Statements, what types of things would be looked at? Mr. Johnson replied wetlands, impact on forestry land, impact on prime farming land, etc. It was important that economic impacts be looked at as well as environmental impacts.

Supervisor Faison advised that he appreciated Mr. Johnson being on top of this. The other Board members concurred.

Supervisor West stated that we needed to be united in our opposition and we did not need to send any mixed signals. We did not need to negotiate anything or put anything out there as far as any negotiations regarding financial benefits.

Chairman Jones asked if the hearing would take place in the County? Mr. Johnson replied that he felt confident that it would be.

Supervisor West asked if there seemed to be a feel as to which sites may be front-runners? Mr. Johnson replied that any assumption would be based on speculation.

Mr. Johnson stated that Congressman J. Randy Forbes had indicated that he supported the original comments made by the Governor and the Navy stating that they would not force an OLF on any locality that did not want it.

Supervisor Brown advised that it was critical for Southampton County and Sussex County to be on the same playing field. He also advised that this was Congressman Forbes' district and we needed to talk to him in person.

The Board took a 10-minute recess.

Upon returning to open session, Mr. Johnson announced that the first public hearing was being held to consider the following:

A proposed ordinance to amend Section 15-97 (h) of the Southampton County Code abolishing the annual revalidation requirement for land use value assessment and requiring each property owner to revalidate with the Commissioner of the Revenue every sixth (6<sup>th</sup>) year any application previously approved.

The proposed ordinance is as follows:

AN ORDINANCE TO AMEND CHAPTER 15 OF THE SOUTHAMPTON COUNTY CODE BY REVISING SECTION 15-97 WITH REGARD TO ANNUAL REVALIDATION FOR SPECIAL USE VALUE ASSESSMENT

- - - - -

BE IT ORDAINED by the Board of Supervisors of Southampton County, Virginia that the Southampton County Code be, and hereby is, amended by revising paragraph (h) of Section 15-97 as illustrated herein below:

**Sec. 15-97. Application for special assessment; fees.**

(a) Applications for taxation of real estate on the basis of used assessment shall be submitted to the commissioner of the revenue on forms provided by the Virginia Department of Taxation and supplied by the commissioner of the revenue. The application shall include such additional schedules, photographs, and drawings as may be required by the commissioner of the revenue.

(b) Applications shall be submitted:

- (1) At least sixty days preceding the tax year for which such taxation is sought; or
- (2) In any year in which a general reassessment is being made, until thirty days have elapsed after the notice of increase in assessment has been mailed to the property owner in accordance with § 58.1-3330 of the *Code of Virginia*, or sixty days preceding the tax year, whichever is later.

(c) The application shall be signed by all owners of the subject property. An owner of an undivided interest in the property may apply on behalf of owners that are minors or that cannot be located, upon submitting an affidavit attesting to such facts.

(d) A separate application shall be filed for each parcel or tract shown on the land book.

(e) An application fee of \$20.00 shall accompany each application.

(f) An application shall be submitted whenever the use or acreage of such land previously approved changes; provided, however, that no application shall be required when a change in acreage occurs solely as a result of a conveyance necessitated by government action or condemnation of a portion of any land previously approved.

(g) If any tax on the land affected by an application is delinquent when the application is filed, then the application shall not be accepted. Upon payment of delinquent taxes, interest and penalties relating to such land, the application shall then be treated with the provisions of this section.

(h) Such property owner must revalidate ~~annually~~ *every sixth year* with the commissioner of the revenue any application previously approved. *An application fee of \$20.00 shall accompany each revalidation.*

A copy teste: \_\_\_\_\_, Clerk  
Southampton County Board of Supervisors  
Adopted: January 28, 2008

Chairman Jones opened the public hearing.

Ms. Florence Reynolds spoke. She stated that she wanted to thank the Board for proposing this amendment.

Mr. Ash Cutchin spoke. He advised that he owned a farm in Isle of Wight County and it was very convenient to only have to revalidate every few years. In his opinion, he thought that if a land owner employed illegal aliens, they should not qualify for land use.

Chairman Jones closed the public hearing.

**Vice-Chairman Young moved, seconded by Supervisor Felts, to adopt the ordinance.**

Supervisor West stated that illegal aliens was an important issue. He agreed with Mr. Cutchin in that if people harbored illegal aliens, they should not have the same rights as those who abided by the law.

Mr. Johnson advised that we were under the Dillon Rule, meaning that we could only do what we were given the statutory authority to do. If we wanted to impose such a stipulation, we would need to lobby the General Assembly and obtain the authority to do so. Mr. Richard E. Railey, Jr., County Attorney, confirmed that that was correct.

**All were in favor of the motion.**

Mr. Johnson announced that the second public hearing was being held to consider the following:

A proposed ordinance to amend Section 15-79 (c) of the Southampton County Code reducing the penalty on personal property owners who fail to file their annual return by march 15 from ten percent (10%) or \$10, whichever is greater, to one percent (1%) or \$10, whichever is greater.

The proposed ordinance is as follows:

AN ORDINANCE TO AMEND CHAPTER 15 OF THE SOUTHAMPTON COUNTY CODE BY  
REVISING SECTION 15-79 TO REDUCE THE PENALTY FOR FAILURE TO FILE THE  
REQUIRED RETRUN BY THE PRESCRIBED DATE

-----

BE IT ORDAINED by the Board of Supervisors of Southampton County, Virginia that the Southampton County code be, and hereby is, amended by revising paragraph (c) of Section 15-79 to reduce the penalty for failure to file the required personal property return form by March 15 from ten percent (10%) of the tax assessable or ten dollars (\$10.00), whichever is greater, to one percent (1%) of the tax assessable or ten dollars (\$10.00), whichever is greater:

Sec. 15-79. Personal property taxes.

(a) All assessments for taxes for the county on personal property, machinery, tools and farm machinery shall be made as of the first day of January of each year.

(b) Every person owning any taxable tangible personal property, machinery, tools or farm machinery in the county on January first of any year shall be assessed on such property for such taxable year and shall file a return thereof with the commissioner of the revenue on forms prescribed by the commissioner. Such return shall be filed on or before March fifteenth of each year.

(c) Any person failing to file a return required by subsection (b) above on or before the date prescribed shall incur a penalty thereof of ~~ten (10)~~ *one (1)* percent of the tax assessable on such return or ten dollars (\$10.00), whichever is greater; provided, however, that the penalty shall in no case exceed the amount of the tax assessable. Such penalty shall be added to the amount due from the taxpayer on the day after such return is due.

(d) If any taxpayer liable to file a return pursuant to subsection (b) above neglects or refuses to file such return within the time prescribed, the commissioner of the revenue shall, from the best information obtainable, enter the fair market value of such property and assess the same, as if it had been reported on the required return, and added the penalty required in subsection (c) above.

(Ord. of 6-27-88, § 16-25.1; Ord. of 6-26-89, § 58.1-3916.

State law references: Authority for above section, Code of Virginia, § 58.1-3916.

A copy teste: \_\_\_\_\_, Clerk  
Southampton County Board of Supervisors  
Adopted: January 28, 2008

Chairman Jones opened the public hearing.

Mrs. Florence Reynolds spoke. She advised that just this past year, she forgot to return the form and was penalized. She thanked them for proposing to reduce the penalty.

Mr. Ash Cutchin spoke. He asked, what about the people who file on time? How much would reducing the penalty cost the County? Would the people who file on time ultimately be penalized by paying higher taxes to make up for the revenue lost?

Mrs. Amy Carr, Commissioner of the Revenue, explained that reducing the penalty would result in a \$50,000 loss in revenue to the County. However, the current punishment/penalty for not filing the form on time no longer fitted the crime. Although receiving the completed form was helpful, they now had other means of obtaining the information if someone failed to return the form.

Chairman Jones closed the public hearing.

**Vice-Chairman Young moved, seconded by Supervisor West, to adopt the ordinance. All were in favor.**

Mr. Johnson announced that the third and final public hearing was to consider the following:

An application filed by Franklin-Southampton LLC, owner, requesting a change to the Comprehensive Plan of approximately 12.5 acres for the purpose of amending the future land use map, Courtland Planning Area Map 8-2b, from its designation as Single Family Residential to a revised designation of Commercial. The subject area is a portion of Tax Parcel 63-56 and is located on the east side of Woods Trail (Rt. 706) adjacent to the corporate boundary of the City of Franklin and is located in the Franklin Magisterial District.

Mr. Jay Randolph, Assistant County Administrator and Secretary to the Planning Commission, reported that the Planning Commission held a public hearing on this application at its December 13, 2007 meeting, and after considerable debate, recommended approval on a vote of 5-4. He advised that the applicant was proposing a 12-acre commercial development. However, there were not enough rooftops at this time to support that. The applicant had made considerable investments in the City of Franklin and was seeking to do the same in the County.

Supervisor Brown asked how far the proposed commercial site was from the Edgehill subdivision? Mr. Randolph replied about ½ mile.

Supervisor West advised that it was his understanding that Southampton County had sent correspondence to the City of Franklin asking if they would be willing to extend utilities to the proposed commercial development. Why had the City not responded? Mr. Randolph clarified that Mr. Rowland “Bucky” Taylor, Franklin City Manager, had responded with an email indicating that City Council had made no decision with regard to extending utilities to the proposed commercial development. However, Council had agreed to extend utilities to the 30 residential homes across the street from the proposed commercial development under certain conditions.

Supervisor Faison asked what would happen if Franklin ultimately said no to extending utilities to the proposed commercial development? Mr. Randolph advised that what was being requested from the applicant was an amendment to the Comprehensive Plan (Comp. Plan). The Comp. Plan was a long-range plan and would afford the County to look at other alternatives for utilities long-term. He noted that the County just accepted the Courtland WWTP Master Plan completed by The Timmons Group.

Supervisor Brown asked if any input was received from the applicant regarding this project at the public input sessions for the Comp. Plan update? Mr. Randolph replied that the applicant did attend the public input session at Hunterdale Elementary, but did not specifically advocate for this project. However, the applicant had been working with the County for some time on this project.

Supervisor Wyche confirmed that what was being requested tonight was an amendment to the Comprehensive Plan – the applicant would have to come back to request a rezoning.

Supervisor Brown asked if there was a plan to put more houses out there? Mr. Randolph replied that he thought so, as the applicant owned property to the north of the subject property. He clarified that the land was not being farmed.

Supervisor Faison asked wasn't there a commercial designation in the Comp. Plan just north of the proposed property? And the applicant was proposing to move that commercial designation just a little further south? Mr. Randolph replied yes, and added that the location of the commercial designation in the Comp. Plan was chosen because they felt it was the most appropriate location. However, it would ultimately be up to the owner of that property whether or not anything commercial ever came to be on that property.

Supervisor West stated that he thought that saying yes to the Comp. Plan amendment would make it difficult to say no to a rezoning later. The developer would have to understand that the Board would not vote favorably towards a rezoning unless the utility issues were resolved.

Mr. Randolph clarified that they could not say no to a rezoning just because there were not adequate public facilities. For example, they could not say no to the proposed development of 30 homes because they did not have capacity in the schools to support the children that would live in those homes.

Mr. Randolph advised that he encouraged the applicant to first apply for a Comp. Plan amendment prior to applying for a rezoning in order to get an idea of whether or not it was something the County even wanted to look at. And if the Comp. Plan were amended, a future zoning request would then be consistent with the Comp. Plan land use maps.

Chairman Jones opened the public hearing.

Mr. Elliot Cobb, attorney representing Franklin-Southampton LLC, owner, addressed the Board. He advised that prior to the recent update of the Comp. Plan, his client's property (the subject property) was designated as A-1. During the update and ultimate adoption of the Comp. Plan, his client's property was changed to a designation of residential. There was now a lot of land on both sides of Woods Trail designated as residential. His client was looking at a 25-year plan. He suggested that the Comp. Plan be amended to allow a 12-acre commercial development to support the homes they envisioned in that area. If the Board approved the Comp. Plan amendment, they

were in no way obligated to approve a future rezoning. They seemed to get hung up on the utility issues, and he understood that it was extremely difficult not to. However, utility issues should be resolved during a rezoning. The matter before them tonight was a land use issue. The application came before them tonight with a favorable recommendation from the Planning Commission, albeit 5-4. If it made sense to put commercial development close to where people would be, they should approve it the request.

Mr. Cobb clarified for Supervisor Brown that the property owned by his client stopped right at Edgehill.

Mr. Mark Urban, managing partner of Franklin-Southampton LLC, addressed the Board. He shared 3 exhibits: 1) a map of his property as designated in the Comp. Plan prior to the recent update, 2) a map of his property as designated in the Comp. Plan after adoption of the recent update, and 3) a map depicting where commercial was designated in the Comp. Plan north of his property, and depicting where they were proposing the commercial, which was a little further south. He noted that the proposed location of the commercial development would be easily accessible by bike and walking trails. He stated that Mr. Randolph had mentioned that there currently were not enough rooftops to support a commercial development. He disagreed with that statement, as there were about 900 rooftops platted or under construction in that area.

Mr. Urban advised that he met with Mike Johnson, County Administrator, and the former planner several years ago and they asked him to come back with a concept plan, and he had done just that. He thought it made sense to put the commercial development where they were proposed to put it, as it would serve what was already there and any future residential development.

Mr. Urban advised that Southampton County did send a letter to the City of Franklin asking if they would consider extending utilities to the property. Franklin agreed to serve the 30 residential homes and responded indicating such. He was told that the reason Franklin did not formally consider serving the commercial development was because there was a revenue sharing agreement in place between Southampton County and the City of Franklin regarding commercial developments, and this would fall under that agreement.

Mr. Urban explained that he, the developer, would bear all costs associated with streets, etc. A commercial development on this property would decrease the number of homes that could otherwise be built and would also provide \$500,000 in tax revenue to the County in the first year. It would provide an annual \$200,000 in tax revenue thereafter. In addition, the roads and the environment would be improved and about 75 jobs created.

Supervisor Brown asked if the majority of the 900 rooftops that were already platted or under construction located in the City of Franklin? Mr. Urban replied yes. Supervisor Brown asked how many other homes could potentially be developed on his property? Mr. Urban replied 450 homes at a maximum, but that was considering there were no wetlands, etc. and the County would still need to rezone it.

Mr. Gregg Dodd of Horton & Dodd, Franklin-Southampton LLC's engineers, spoke. He advised that they met with Mike Johnson, County Administrator, and the former planner a few years ago. They were interested in what was going on in the County and what the future would look like. There was a lot of undesirable piano-key development going on at the time. They wanted to develop a desirable neighborhood complete with bike trails, walking trails, and green space – all the “buzz” words they were hearing at the time. They thought that they had come up with a development that the County wanted to strive for in the future.

Supervisor West asked what market did they look to attract from? Chesapeake? Virginia Beach? Mr. Dodd replied that the County identified this area in the Comp. Plan for future residential development. Franklin-Southampton, LLC had not marketed for people from specific areas to come in.

Mr. Ash Cutchin spoke. He stated that he lived near Sebrell, but if he lived near this proposed development, he would be in favor of it. He asked how dense the residential development would be? Mr. Dodd replied that would be up to the County. Mr. Cutchin stated that assuming it were still true that it cost the County \$1.30 in services for every \$1.00 received from residential

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development, he thought adding a commercial development would result in a net gain for the County. He asked if the proposed bike/walking trails would be lighted? Mr. Dodd replied yes.

Mr. Wayne Cosby spoke. He advised that he was not in favor of this application. This was another step in which it would be very difficult later for the Board to say no to a rezoning. The proposed commercial development would attract more rooftops. It was easy to take a step forward, but it would difficult to take a step backward.

Mr. Glenn Updike spoke. He stated that he wanted to congratulate Mr. Urban for an excellent presentation. They wanted to make the Board think this was nothing more than a Comp. Plan amendment. In fact, this was a losing proposition. As soon as water and sewer was extended there, they would put in high-density housing. With high-density housing came more crime and drugs. If the Board approved this Comp. Plan amendment, the Board of Supervisors' and Planning Commission's hands would be tied and they would not be able to say no to a rezoning.

Chairman Jones closed the public hearing.

**Vice-Chairman Young moved, seconded by Supervisor Wyche, to accept the Planning Commission's recommendation and approve the Comprehensive Plan amendment.**

Supervisor Brown stated that he had a problem with the Comp. Plan being looked at as a precursor to rezonings. And the real question was, did they want to amend a Comp. Plan that had not even been in place for a year? The citizens of this County provided their input during the Comp. Plan update sessions and he thought they needed to stand by the citizens.

Supervisor West asked Chairman Jones, who was also a member of the Planning Commission, what was the main reason/argument at the Planning Commission meeting as to why 4 of the members voted against recommending approval of this amendment? Chairman Jones replied water/sewer issues.

Mr. Randolph stated that if there were enough density/rooftops in that area to make a commercial development viable, the developer would have put it in the City of Franklin by now. He was standing by his statement that there were not enough rooftops to support a commercial development at this time. If this Comp. Plan amendment and a subsequent rezoning were approved, they would be facing issues along that corridor.

Supervisor West advised that he was concerned about it, but he agreed with Mr. Cutchin in that a commercial development would bring in more money. Supervisor West asked Mr. Urban if he wanted to build the commercial development first prior to residential development? Mr. Urban replied no. Mr. Urban commented that Southampton County deserved the commercial development.

Supervisor Brown asked, if they approved the Comp. Plan amendment, what would prevent other developers from coming in and asking for a Comp. Plan amendment? The credibility of the Comp. Plan was at stake.

Supervisor Faison advised there were areas in the Comp. Plan that the County had designated as residential. And this property was earmarked for residential, so they should expect it to come. He liked the idea of a commercial development in Southampton County. The commercial development would bring in revenue, whereby residential houses alone would not.

Chairman Jones remarked that the applicant would have to come back before them to request anything else.

Chairman Jones called for a vote on the motion.

**Chairman Jones, Vice-Chairman Young, and Supervisors Faison, Felts, West, and Wyche voted in favor of the motion. Supervisor Brown voted in opposition to the motion. The vote was 6-1 in favor of the motion, thus the motion passed.**

Moving forward, Mr. Johnson announced that as discussed last month, he asked Mrs. Julia

Williams, Finance Director, to evaluate the fiscal impact of implementing the revised alcohol and substance abuse policy. A copy of her memo was included in the agenda. Our current testing provider, Pembroke Occupational Health, Inc. suggested that we consider a program that would randomly test up to 20% of the non-CDL employee group each year, a total of 22 employees. They also suggested that while we randomly test for drugs, we reserve alcohol testing for circumstances involving probable cause. Based on those parameters, the cost was minuscule – less than \$300 annually. Accordingly, he was recommending that they consider adoption of the revised policy, a copy of which was included in the agenda.

**Vice-Chairman Young moved, seconded by Supervisor West, to adopt the policy. All were in favor.**

Moving forward, Mr. Johnson announced that as they may recall, under the terms of the original School Donation Site Agreement, in addition to donating the 30-acre site, Hampton Roads Development, LLC (HRD) agreed to fund the cost of a septic system to serve the needs of Riverdale Elementary School. At the County’s request, HRD deferred construction of a septic system pending our completion of the Courtland and Environs Master Sewer Plan. Based upon the Timmons Group findings, they believed that it was a better long-term investment to extend gravity sewer from the Agri-Business Park to serve the school and have HRD contribute a pro-rata share of the cost in lieu of installing a septic system. He advised that because the school would be opening prior to completion of the gravity sewer, they applied last July to the Virginia Department of Health for a temporary “pump and haul” permit. This permit would allow for the wastewater from the school to flow to a 10,000 gallon vault which would be pumped out daily by county forces and transported to the Courtland Wastewater Treatment Plant for treatment. This process was temporary and would be abandoned as soon as the gravity sewer was complete. Prior to approving the permit, the Health Department was seeking a binding commitment from the county that permanent facilities would be constructed and available for the school to connect to by July 31, 2009. Accordingly, a resolution was included in the agenda for their consideration.

Mr. Johnson read aloud the following resolution:

**BOARD OF SUPERVISORS  
SOUTHAMPTON COUNTY, VIRGINIA**

**RESOLUTION 0108-10**

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At a meeting of the Board of Supervisors of Southampton County, Virginia, held in the Southampton County Office Center, Board of Supervisors’ Meeting Room, 26022 Administration Center Drive, Courtland, Virginia on Monday, January 28, 2008 at 6:00 p.m.

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**PRESENT**

- The Honorable Dallas O. Jones, Chairman
- The Honorable Walter L. Young, Jr., Vice Chairman
- The Honorable Walter D. Brown, III
- The Honorable Carl J. Faison
- The Honorable Anita T. Felts
- The Honorable Ronald M. West
- The Honorable Moses Wyche

**IN RE: A RESOLUTION REGARDING SEWAGE FACILITIES TO SERVE RIVERDALE ELEMENTARY SCHOOL**

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Motion by Supervisor \_\_\_\_\_:

WHEREAS, Southampton County has made application to the Virginia Department of Health for a temporary permit to remove and transport sewage from Riverdale Elementary School at 31023 Camp Parkway to the Courtland Wastewater Treatment Plant; and

WHEREAS, Southampton County intends to provide permanent sewage facilities to Riverdale Elementary School by construction of a gravity sewer line along Camp Parkway that will connect to

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the existing Courtland Wastewater Treatment Plant via a pumping station and force main sewer to be located on Southampton Parkway; and

WHEREAS, construction of permanent sewage facilities are expected to be complete by July 31, 2009.

NOW THEREFORE, BE IT RESOLVED by the Board of Supervisors of Southampton County, Virginia that it hereby agrees to complete installation of permanent sanitary sewer facilities to serve Riverdale Elementary School no later than July 31, 2009, subject to any unforeseen extenuating circumstances which may arise.

Seconded by Supervisor \_\_\_\_\_.

VOTING ON THE ITEM: YES -

NO -

A COPY TESTE:

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Michael W. Johnson, County Administrator/  
Clerk, Southampton County Board of Supervisors

Mr. Johnson confirmed for Supervisor Brown that the Southampton County Utilities Department would have to pump the sewage from the vault on a daily basis and that Southampton County would incur this cost.

**Vice-Chairman Young moved, seconded by Supervisor Wyche, to adopt the resolution. All were in favor.**

Moving forward, Mr. Johnson announced that they may recall from their October meeting authorizing Supervisor Brown to organize and direct the efforts of a local committee to help plan for a 4-year statewide commemoration of the American Civil War that would occur between 2011 and 2015 (excerpts from the minutes of the October meeting were included in the agenda for their reference). Accordingly, to better prepare himself for the work ahead, Supervisor Brown had expressed interest in attending the 1<sup>st</sup> Annual Civil War Institute at the Airfield Conference Center on February 10-13, 2008. Supervisor Brown was seeking the Board's consideration in covering the cost of the conference registration (\$180) – he did not intend to stay overnight. A conference itinerary was included in the agenda.

Supervisor Brown advised that he looked forward to attending the conference and he would appreciate the Board's support.

**Supervisor West moved, seconded by Vice-Chairman Young, to cover the cost of the conference registration (\$180) for Supervisor Brown. All were in favor.**

Regarding miscellaneous issues, Mr. Johnson announced that included in the agenda was a note of gratitude from WHRO for the Board's recent support of their 5<sup>th</sup> annual Pioneer Awards celebration. Among other things, their sponsorship entitled the County to six (6) tickets to the gala event, which would be held on Saturday, February 23 at the Virginia Beach Convention Center. They had asked him to provide the names of our representatives no later than February 8.

It was consensus of the Board that the following persons would attend:

- Vice-Chairman Young and wife, Betty Sue
- Supervisor Felts and husband, Jay
- Supervisor Brown
- Supervisor Wyche

Mr. Johnson informed that he had informed the planners at Regent University of their intention to

sponsor the 2008 Salute to Teachers next September. Their sponsorship entitled the County to two (2) complimentary tickets to the event. Invitations would be mailed sometime around April, at which time they would need to decide who would represent the County.

Mr. Johnson advised that the Hampton Roads Planning District Commission had engaged SCS Engineers to study, evaluate, and recommend an approach to managing the solid waste in South Hampton Roads following the expiration of the inter-local agreements with SPSA in 2018. While this study would obviously impact SPSA's future, it was not a SPSA-funded or SPSA-directed study. Included in the agenda was a copy of the Scope of Services. This would be a very significant exercise for each participating community, because it would seek to answer the fundamental question of what would we do with our garbage after January 24, 2018 (sunset of the SPSA agreements). The cost of the study was roughly \$248,000 and our pro-rata share to participate was \$4,000. The study was expected to be completed by the end of calendar year 2008.

Mr. Johnson stated that VACo had asked him to share a copy of their 2008 Legislative Priorities, as adopted at the annual meeting last November. A copy was included in the agenda. In addition, VACo had announced plans to continue their regional meetings this spring. He received notice earlier this week that our region would convene on Monday, March 31, from 6:00 – 8:00 PM at the Airfield Conference Center. He would need a confirmed headcount by March 20.

Mr. Johnson informed that included in the agenda was correspondence from Randy Wheeler, Spotsylvania County Administrator and Committee Chairman for the recently-formed Illegal Immigration Coalition. They had met twice thus far. In accordance with the Board's direction, he attended the first meeting but had a conflict with the second and was unable to attend. Meetings were held in Culpeper – allowing for the 6 hours of travel (round trip), it was an all day event. Mr. Wheeler was seeking their consideration in appointing 2 elected officials to join him in representing Southampton County on the coalition. Meetings were tentatively scheduled for the 4<sup>th</sup> Thursday of each month.

**Vice-Chairman Young moved, seconded by Supervisor Wyche, to appoint Supervisors Brown and West to officially serve on the Illegal Immigration Coalition. All were in favor.**

Mr. Johnson noted that there was a meeting this Thursday, but he had a conflict and would be unable to attend. Supervisor West stated that he would not be able to attend this Thursday's meeting on such short notice. Supervisor Brown indicated that he would be able to attend. He would arrange to get information and directions from Mr. Johnson.

Continuing with miscellaneous issues, Mr. Johnson advised that he was pleased to report that Jay Randolph, Assistant County Administrator, had accumulated the required professional experience to sit for the highly-regarded American Institute of Certified Planners (AICP) examination later this spring. AICP was the American Planning Association's professional institute, providing recognized leadership nationwide in the certification of professional planners, ethics, professional development, planning education, and the standards of planning practice. To become a certified planner entitled to use the AICP designation, APA members must meet certain education and experience requirements and pass a written examination. The exam was given twice a year, in May and November.

The Board wished Mr. Randolph good luck.

Mr. Johnson stated that included in the agenda were a number of reports and newsletters from agencies and organizations of interest, including:

- 1) Virginia Department of Social Services – FY 2007 Financial Statement
- 2) Virginia Outdoors Foundation – Fall 2007 Newsletter
- 3) Western Tidewater CSB – 2007 Annual Report
- 4) TEMS Council – 2007 Annual Report
- 5) The Genieve Shelter – quarterly newsletter

Mr. Johnson reported that included in the agenda were copies of the following public notices:

- 1) From the Department of Health, Office of Drinking Water, copy of a notice of

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- violation issued to the operator of the Nottoway Shores waterworks for failing to collect the required bacteriological samples for the month of November; and
- 2) From the Department of Health, Office of Drinking Water, copy of a notice of violation issued to the Town of Capron for failing to collect the required bacteriological samples for the month of November.

Mr. Johnson informed that included in the agenda were copies of the following incoming correspondence:

- 1) Copied correspondence from Ms. Dina Clapper regarding her opposition to the potential siting of an outlying landing field in Southampton County;
- 2) Copied correspondence from Isle of Wight County regarding its position on the application of Dominion Virginia Power to construct the new 500 kV transmission line from Carson to Suffolk;
- 3) Copied correspondence from the Virginia Department of Conservation and Recreation regarding our compliance with the Corrective Action Agreement to make our Erosion and Sediment Control Program fully consistent with state regulations;
- 4) Copied email correspondence from John W. Stewart expressing his thoughts about dog hunting problems;
- 5) Notice from Isle of Wight County that Stan D. Clark has been elected Chairman of the Board in 2008 and James B. Brown, Jr. has been elected as Vice-Chairman;
- 6) A letter of gratitude from the Western Tidewater Free Clinic regarding your financial contribution in fiscal year 2008;
- 7) Notice from Charter Communications regarding upcoming changes in prices and services that will occur in February;
- 8) A note of thanks from the Hon. Wayne M. Cosby for our cooperation during his tenure as Clerk of the Circuit Court; and
- 9) From McGuire Woods, copies of additional documents filed with SCC on behalf of Dominion Virginia Power regarding its application to construct the new 500 kV transmission line from Carson to Suffolk.

Mr. Johnson advised that outgoing correspondence and articles of interest were also included in the agenda.

Moving to late arriving matters, Mr. Johnson announced that the Fire and Rescue Association's annual dinner was scheduled for Tuesday, February 12, 2007 at 7:00 PM at the Ivor Fire Department. He needed a headcount of who planned to attend. All of the Board members indicated that they planned to attend.

Mr. Johnson advised that Ms. Johnnie Bradley of the Drewryville District had announced her resignation on the Social Services Board. Chairman Jones made wish to start seeking an appointee.

Chairman Jones asked if there was anything else to come before this Board?

Supervisor Brown advised that there were 5 members of the Newsoms Volunteer Fire Department with 30+ years of service. He would like to bring those names to the Board so that those individuals may be recognized.

Mr. Charles Turner, Division Superintendent of Southampton County Schools, spoke. He advised that 3 Southampton County Schools had been selected for the VIP Program: Meherrin Elementary, Capron Elementary, and Nottoway Elementary. He thanked the Board for all they had done in regard to the school facilities. Everyone could be proud of our facilities, including the new Riverdale Elementary.

**Chairman Jones announced that it was necessary for the Board to conduct a closed meeting in accordance with the provisions set out in the Code of Virginia, 1950, as amended, for the following purposes:**

**Section 2.2-3711 (A) (5) Discussion concerning prospective industries where no previous announcement has been made of the business' or industry's interest in locating its facilities in the community;**

**Section 2.2-3711 (A) (1) Discussion of performance and consideration of the salary of an employees in the Cooperative Extension Office;**

**Section 2.2-3711 (A) (3) Discussion and consideration of the acquisition of real property for construction of a sewer pumping station where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body;**

**Section 2.2-3711 (A) (3) Discussion and consideration of the acquisition of real property for public purposes where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body;**

**Section 2.2-3711 (A) (7) Consultation with legal counsel and briefings by staff members pertaining to probable litigation associated with a subdivision matter where discussion in open session would adversely affect the litigating posture of the governing body.**

**Supervisor Wyche moved, seconded by Vice-Chairman Young, to conduct a closed meeting for the purposes previously read.**

Richard Railey, County Attorney, Jay Randolph, Assistant County Administrator, Julia Williams, Finance Director, Julien Johnson, Public Utilities Director, and John Smolak, President of Franklin-Southampton Economic Development, Inc. were also present in the closed meeting.

**Upon returning to open session, Vice-Chairman Young moved, seconded by Supervisor West, to adopt the following resolution:**

**RESOLUTION OF CLOSED MEETING**

**WHEREAS, the Southampton County Board of Supervisors had convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and**

**WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by the Board that such closed meeting was conducted in conformity with Virginia law.**

**NOW, THEREFORE, BE IT RESOLVED that the Southampton County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public matters as were identified in the motion convening the closed meeting were heard, discussed and considered by the Southampton County Board of Supervisors.**

**Supervisors Voting Aye: Dallas O. Jones  
Walter D. Brown, III  
Carl J. Faison  
Anita T. Felts  
Ronald M. West  
Moses Wyche**

The motion passed unanimously.

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There being no further business, the meeting was adjourned at 9:40 PM.

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Dallas O. Jones, Chairman

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Michael W. Johnson, Clerk