

At a regular meeting of the Southampton County Board of Supervisors held in the Board Room of the Southampton County Office Center at 26022 Administration Center Drive, Courtland, Virginia on July 26, 2004 at 6:00 PM.

SUPERVISORS PRESENT

Dallas O. Jones, Chairman (Drewryville)
Walter L. Young, Jr., Vice-Chairman (Franklin)
E. Beale Carter, Jr. (Newsoms)
Carl J. Faison (Boykins-Branchville)
Anita T. Felts (Jerusalem)
Ronald M. West (Berlin-Ivor)
Moses Wyche (Capron)

SUPERVISORS ABSENT

None

OTHERS PRESENT

Michael W. Johnson, County Administrator (Clerk)
J. Waverly Coggsdale, III, Assistant County Administrator
Richard E. Railey, Jr., County Attorney
Julia G. Williams, Finance Director
Cynthia L. Cave, Community/Economic Development Director

Chairman Jones called the meeting to order at 6:00 PM, and after the *Pledge of Allegiance*, Supervisor Faison gave the invocation.

[Note: Supervisor Beale Carter was not yet present].

Chairman Jones sought approval of the minutes of the June 28, 2004 regular meeting. They were approved as recorded, as there were no additions or corrections.

Regarding highway matters, Chairman Jones recognized Mr. Randolph Cook, Resident Engineer of the Virginia Department of Transportation (VDOT).

Mr. Johnson announced that included in the agenda was a copy of correspondence that confirmed Southampton County's obligation to repay a portion of the industrial access road funds used to construct Agri-Park Drive. He reminded that the County received funding from VDOT through its Industrial Access Road Fund in a principal sum of \$272,000 for expenses associated with construction of Agri-Park Drive. The program stipulated that the County was eligible to retain the full principal sum, subject to qualified private investment in the park of 10 times that amount (\$2.27 million) within 3 years. That time period was subsequently extended to 7 years due to extenuating circumstances. He informed that under the terms of the agreement, the County was obligated to reimburse VDOT in the amount not justified by the eligible industrial capital outlay. With the Farmers' Market investment ineligible, the sole qualifying investment in the Park was Southampton Cutting Industry, estimated at \$377,960. That gave the County a credit of \$37,796 against the original principal sum, leaving a balance owed of \$234,204. He advised that the expense was anticipated and they had held a joint certificate of deposit (CD) with VDOT since 1997 to cover the full principal sum. That CD was set to mature on July 31 and they were prepared to proceed with the reimbursement. He noted that although it was disappointing to have to repay anything, the end result was still a seven-year interest-free loan of \$234,204. Also, they accrued \$91,110 in interest earnings over the seven-year period. So the real out-of-pocket expense for construction of the road equated to roughly \$143,094, which was not really a bad bargain.

Mr. Johnson announced that VDOT had completed the first 2 phases of the Route 460 Location study and had narrowed the number of Candidate-Build Alternatives (CBAs) to 3. He pointed out an aerial map displayed in the Board Room depicting all 3 alternatives, all of which were physically located in Southampton County. He advised that a Draft Environmental Impact Statement (DEIS) would be undertaken by VDOT to analyze the various impacts of each alternative, including, among other things, the expected impact on air quality, historic properties, wetlands and streams, threatened and endangered species, noise, and open space. The DEIS should be complete around the end of the calendar year, after which there would be a 45-day public comment period. VDOT would conduct at least 2 public hearings at that time before publishing their final EIS and reaching consensus on one preferred alternative.

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Mr. Cook clarified for Supervisor West that there was no money for construction of that project. The only money allocated was for preliminary engineering and environmental. But, he understood that the General Assembly would be looking harder at it and there was a lot of support for it.

Supervisor West stated that he read in *The Virginian Pilot* about a federal road program that would go before the President to be signed in which not more than \$256 billion would be distributed among the states. Mr. Cook advised that that was the 6-year federal bill and was considerably less than the \$321 billion that Congress had asked for. It would actually impact the local program negatively because every urban, primary, or interstate project in the 6-year plan was dependent on federal aid. It would push them back further. He hoped there would be some compromising and they would end up somewhere between the \$256 billion and \$321 billion.

Mr. Johnson announced that included in the agenda for the Board's reference was a copy of Commissioner Shucet's year-end report on VDOT activities. Also included, to present a balanced perspective, was a copy of Richard Carden's (*Editor, The Virginia Engineer*) recent letter to Commissioner Shucet.

Mr. Cook advised that he had again talked to both of the Railroads concerning the crossings at Isaac and Delaware Roads and all they were telling him was that they planned to do something. He did not know when. He would continue contacting the Railroads every month.

Mr. Cook informed that repair of the bridge at Hancocks was on schedule and expected to be complete by August 15th.

Mr. Cook stated that as the Board was aware, VDOT had proffered some money with Food Lion (being constructed on Route 58 in Courtland). A stoplight was possible and they had 36 months to decide. He informed that the traffic engineer wanted to do a study on Route 58 from Route 650 to Route 742 within 2 or 3 weeks after Food Lion opened. He would look at everything from reducing the speed limit to putting additional lighting at the Route 58 interchange. Mr. Cook was amenable to anything that may help the accident situation.

He advised that there was flooding in parts of the County today and they had people taking care of it.

Supervisor West thanked Mr. Cook for the mowing and reminded him not to forget New Road.

Mr. Cook announced that Mr. Pair was the new VDOT Superintendent for Supervisor West's area and they would be hiring a maintenance supervisor soon.

Moving to appointments, Mr. Johnson announced that included in the agenda was notice that Mrs. Mertle Claud had resigned her position on the Southeastern Tidewater Opportunity Project, Inc. (STOP) Board of Directors due to health reasons. It had been recommended to him that the Board consider appointment of Mr. Baucom (Bob) Hinson to succeed Mrs. Claud. Mr. Hinson, an Edgehill resident, had many years of experience on the STOP Board representing the City of Franklin, his former employer. He informed that he had also been advised that 2 other vacancies existed on that Board for Southampton County. Those vacancies were actually filled by the STOP Board itself, but Mrs. Jones informed him that she would welcome any recommendations the Board of Supervisors may have. One of the appointees must represent business, industry, labor, religious organizations, social services, education, or a community group. The other appointee should represent the low-income population of Southampton County.

Supervisor Faison moved, seconded by Supervisor Wyche, that Baucom Hinson be appointed to the STOP Board of Directors for a 4-year term, through June 30, 2008. All were in favor.

It was consensus of the Board to try and seek 2 additional appointees for the STOP Board.

Regarding monthly reports, Mr. Johnson received various reports and provided them in the agenda. They were Financial, Communication Center Activity Report, Traffic Tickets, Animal Control, and Building Inspections. Also New Housing Starts, Cooperative Extension, Delinquent Tax Collection, Daytime E.M.S. Contract, and Public Safety Radio System Status Report.

Mr. Johnson clarified for Supervisor West that there were no personnel changes to report. There were some salary changes but they were covered under the salary appropriation.

Proceeding to financial matters, Mr. Johnson announced that included in the agenda was the annual salary appropriation for FY 2005. All employees and their annual salaries were listed and would be effective July 1, 2004.

The FY 2005 salary appropriation resolution is as follows:

At a meeting of the Southampton County Board of Supervisors held in the Board of Supervisors Meeting Room, Courtland, Virginia, on Monday, July 26, 2004.

RESOLUTION

BE IT RESOLVED by the Board of Supervisors of Southampton County, Virginia, that annual salaries of personnel be and hereby are fixed as indicated, effective July 1, 2004.

BOARD OF SUPERVISORS

Jones, Dallas O.	5,600
Carter, E. Beale, Jr.	5,000
Faison, Carl J.	5,000
Felts, Anita T.	5,000
West, Ronald M.	5,000
Wyche, Moses	5,000
Young, Walter L., Jr.	5,000

COUNTY ADMINISTRATION

Johnson, Michael W.	77,863
Coggsdale, J. Waverly, III	52,117
Wright, Susan H.	27,038

ACCOUNTING

Williams, Julia G.	58,703
Williams, June C.	38,979
Harness, M. Jeanne (1/2 salary)	17,304

PLANNING/INSPECTIONS

Barnett, Robert L.	49,748
Jenkins, John P.	36,145
Copeland, Lee D.	33,041

DATA PROCESSING

Plyler, Sandra P.	44,990
Faulk, Christine J.	34,100

ECONOMIC DEVELOPMENT

Cave, Cynthia L.	64,890
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COMMISSIONER OF THE REVENUE

Harrup, John Robert	55,741
Carr, Amy B.	25,494
Everett, Jeannette S.	20,868

TREASURER

Britt, David K.	55,741
Bloskis, Lorraine A.	24,385
Bunn, Frances H.	22,309
Newbold, Donna M.	18,671

COMMONWEALTH'S ATTORNEY

Cooke, Eric A.	98,811
Edwards, Steven W.	55,729
Pitts, Sharon F.	22,864
Rice, Joan P.	32,653
Falkins, Cora L.	34,024
VACANT	-

REGISTRAR/ELECTORAL BOARD

Davis, Leona W.	37,283
Felts, Julian A.	3,230
Felts, R. M., Jr.	1,615
Sykes, Marie W.	1,615

HEALTH DEPT/SENIOR SERVICES

Bowden, Amy R.	39,500
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CIRCUIT COURT JUDGE

Phelps, Patricia A.	29,410
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REFUSE COLLECTION

Council, W. Hart	38,088
Council, Jesse	27,295
Goodwyn, Randolph	21,210
Murphy, Millard, Jr.	20,199
Ridley, Alfred K.	28,661
Shearin, Michael B.	22,057
Wyche, Charlie W.	22,057

SEWER SYSTEM

Johnson, Julien W., Jr.	47,380
Vick, Jesse W.	45,696
Jackson, R. Keith	38,381
Banks, Arthur L.	22,057
Turner, Frank A., Sr.	20,199
Hugh R. Holloman	19,611
Harness, M. Jeanne (1/4 salary)	8,652

WATER SYSTEM

Croak, Robert E.	40,733
Bryant, Raymond L., Jr.	35,020
Barnes, S. Billy	34,561
Holland, Anthony T.	27,754
Edwards, Denise J.	21,007
Darden, Ernest H.	20,199
Vick, J. Wesley	20,199
Harness, M. Jeanne (1/4 salary)	8,652

BUILDINGS & GROUNDS

Vick, Jackie D.	43,751
Mason, Gloria B.	16,459
Darden, Dorothy B.	14,634

SHERIFF-BAILIFF

Busching, Robert W.	27,261
Darden, Michael L.	29,142
Davis, Benjamin G.	26,075
Neave, Robbie Lynn	26,075
Parker, Raymond K.	31,153

Ricks, Jimmie R.	39,793
Stivers, Wanda V.	37,223
Wyche, Josh A.	36,403
SHERIFF-COURT SECURITY	
Griffith, Scott T.	26,075
SHERIFF-LAW ENFORCEMENT	
Francis, Vernie W., Jr.	69,150
Bailey, Douglas G.	31,854
Blythe, J. Michael	26,661
Carpenito, Suzette B.	29,776
Covington, James E., Jr.	44,474
Drewery, Gene H.	37,223
Francis, Kenneth W.	58,085
Griffith, E. Greg	29,142
Holland, William B.	32,572
Dunn, Mary E.	20,398
Modlin, James F.	44,474
Necessary, Joni N.	20,398
Taylor, Valerie B.	20,398
Rose, Teresa G.	21,326
Smith, Jerry L.	20,398
Stutts, John B.	43,496
Turner, Mark B.	26,075
Walker, Richard A.	26,075
Vacant	35,602
Vacant	18,661
SHERIFF-SCHOOL RESOURCE OFFICER	
Allmond, William E., III	23,854
SHERIFF-DETENTION	
Aleshire, Jimmy L.	26,075
Ayers, Derek W.	23,854
Barnes, Beverly A.	19,509
Barry, Robert M., II	26,661
Bowden, Jonathan M.	29,798
Byrum, William C.	29,142
Clasp, Nina R.	26,075
Cook, Loretta B.	18,661
Darden, Jonathan P.	26,075
Darden, Phillip G.	27,261
Davis, Waymon D.	26,075
Doyle, Scott A.	27,261
Eaton, McCoy L.	26,075
Forren, Dwayne A.	26,661
Gainey, Gwen	23,854
Garriss, Marcia L.	29,142
Gentry, Billy B.	47,544
Gray, James A.	26,075
Griggs, John W., Jr.	26,075
Holt, Merle R., Jr.	23,854
Jarratt, William G., Jr.	26,075
Jenkins, Gloria J.	19,509

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Joseph, David L.	29,142
Kindred, Jerrel J.	26,075
Landers, Ronald E.	27,261
Magette, John N.	29,142
Malcolm, Teresa L.	29,142
Merkh, Raymond E. ON MILITARY LEAVE	26,075
Morris, Richard T.	27,261
Parsons, Ernest L.	26,075
Richardson, Eric L.	23,854
Smith, Brenda S.	26,075
Stapleton, William D.	26,075
Story, J. Kevin	26,075
Story, Susan C.	29,142
Vance, Billy G.	26,075
Vick, Jim I., Jr.	26,075
Vinson, William C., Jr.	26,075
Watson, Stanley E.	27,872
Wilson, Ricky H.	23,854
Woodard, Dennis M.	26,661
Xinos, Vicki L.	29,142
Vacant	23,854
Vacant	28,499
Vacant	34,053
Joyner, Sheril J.	24,391
VACANT - Deputy/Medical	23,854
VACANT - Deputy/Medical	23,854
VACANT - Deputy/Medical	23,854
SHERIFF-ANIMAL CONTROL	
Cooke, James T., Jr.	26,075
SHERIFF-911	
Bryant, Tryphena L.	20,398
Howell, Christie M.	20,398
TOTAL	
	\$4,141,954

A copy teste: _____

Michael W. Johnson, Clerk

Southampton County Board of Supervisors

7/26/2004

Vice-Chairman Young moved, seconded by Supervisor Faison, to adopt the FY 2005 salary appropriations resolution. All were in favor.

Mr. Johnson announced that also included in the agenda was a copy of the year-end appropriation for FY 2004 with total appropriations of \$3,341,548.16. It consisted of \$2,941,985.62 of revenue received in FY 2004, \$59,032.52 of revenue carried over from previous fiscal years, \$38,086.13 transferred in from other funds (Family Preservation and Inmate Enterprises) and \$302,443.89 of *new money* from the unappropriated general fund reserve, since the associated expenses were not included in the FY 2004 annual budget and there were no other sources of identified funding. He noted that an itemized list of the new money items was included in the agenda, roughly 2/3's of which were associated with refuse collection/disposal.

The FY 2004 year-end appropriation is as follows:

NEW MONEY REQUIRED FOR JULY FOR JUNE 30, 2004 APPROPRIATION

GENERAL FUND

2,000.00	BOARD OF SUPERVISORS/WHRO PIONEER GALA
3,487.00	TREASURER/HOSPITALIZATION
23,304.05	TREASURER/BANK CHARGES
785.00	TREASURER/OFFICE SUPPLIES
106.00	REGISTRAR/LEASE OF TRAILER
4,145.00	CLERK OF THE CIRCUIT COURT/HOSPITALIZATION
42,080.00	PROBATION/JUVENILE DETENTION
18,374.84	EMERGENCY SERVICES/FEMA MATCH
31,253.00	REFUSE COLLECTION/REPAIR & MAINTENANCE
167,511.00	REFUSE DISPOSAL/SPSA
9,398.00	ECONOMIC DEVELOPMENT/ENGINEERING EXPENSES
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302,443.89	TOTAL NEW MONEY/GENERAL FUND

GENERAL FUND - CARRY-OVER FUNDS

4,697.52	COMMONWEALTH'S ATTORNEY/COST COLLECTIONS
54,335.00	JAIL/EARMARKED REVENUES FOR INMATE EXPENSES
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59,032.52	TOTAL CARRY-OVER/GENERAL FUND

GENERAL FUND - TRANSFER IN FROM OTHER FUNDS

16,932.13	SOCIAL SERVICES/FAMILY PRESERVATION
21,154.00	INMATE ENTERPRISES/JAIL
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38,086.13	TOTAL TRANSFER IN TO GENERAL FUND

APPROPRIATIONS -- JULY FOR JUNE, 2004

11010 BOARD OF SUPERVISORS	Funds previously approved by Board for WHRO Pioneer Gala (\$2,000) New Money
12410 TREASURER	(1) Additional state revenue received for salary increase effective 12/01/03 (\$1,060.64) (2) Increase in hospitalization costs for two employees changing plans during open enrollment (\$3,487) New Money (3) Cost of bank charges not budgeted (\$23,304.05) New Money (4) Additional costs for office supplies related to proration (\$785) New Money
12415 DELINQUENT TAX COLLECTION	Cost above budget for collecting delinquent taxes--not new money due to delinquent taxes increasing accordingly (\$24,708)
12550 INSURANCE/COUNTY CODE	(1) Reimbursement received from retirees for BCBS (\$7,553) (2) Appropriation needed to allocate unemployment insurance to proper department--unemployment insurance is paid quarterly--funds are originally budgeted in one department (\$-0-)
13200 REGISTRAR	Increase in cost for leasing trailer for elections (\$106) New Money
21100 CIRCUIT COURT	State reimbursement received for jurors & witnesses (\$1,260)
21600 CLERK OF THE CIRCUIT COURT	Increase in hospitalization costs for employee changing plans during open enrollment (\$4,145) New Money
21750 COURTHOUSE SECURITY	Transfer of budgeted funds from Sheriff-Bailiff to new Courthouse Security for auditing purposes (\$ -0-)
22100 COMMONWEALTH'S ATTORNEY	(1) Transfer of office expense lines (\$ -0-) (2) Carry-over funds received for Commonwealth Attorney Delinquent Collection on Criminal Cases for office expenses (\$4,697.52) Carry-Over Funds (3) Reimbursement received from state for equipment (\$4,716.90)
22200 VICTIM WITNESS	Transfer of funds between lines (\$ -0-)
32200 VOL FIRE DEPTS	(1) Reimbursement received from Drewryville & Sedley Vol Fire Depts for electrical costs (\$424.16) (2) Fire Program Funds received (\$22,060.16)
32300 VOL RESCUE DEPTS	State Funds/Two-for-Life received for rescue squads (\$7,645.50)

33100 DETENTION	(1) Carry-over jail funds received FY 03/not expended (\$54,335) Carry-Over Funds (2) Reimbursement from other institutions for housing of inmates (\$1,290) (3) Additional state funds received for part-time cook (\$6,303.60) (4) Reimbursement for postage from inmate trust fund (\$17.92) (5) Transfer of funds from Inmate Enterprises for jail expenses (\$21,154)
33300 PROBATION	Increased cost for juvenile detention above budget (\$42,080) New Money
34000 INSPECTIONS	Comprehensive claim received for hail damage (\$2,562.73)
35500 EMERGENCY SERVICES	Reimbursement to be rec'd from FEMA (includes state and federal funds) for removal of debris (\$415,268.20 federal & state) (\$18,374.84 county funds)-- New Money
42300 REFUSE COLLECTION	Costs above budget for repair & maintenance (\$31,253) New Money
42400 REFUSE DISPOSAL	Increased cost for refuse disposal paid to SPSA (\$167,511) New Money
43000 BLDGS & GROUNDS	(1) Reimbursements rec'd from Dept of Social Services and Health Dept for telecommunications (\$6,590.05)
51400 SR CITIZEN HOME HEALTH SERVICE	Reimbursement received from local Health Dept for visiting nurse (\$9,747.14)
53500 COMPREHENSIVE SERVICES ACT	(1) Transfer of funds to Family Preservation for required local match for grant (-\$1,881.35)
53550 FAMILY PRESERVATION & SUPPORT	(1) Transfer from Comprehensive Services Act administration funds for 10% matching funds (\$1,881.35) (2) State grant funds rec'd through Social Services for Family Preservation Program (\$16,932.13)
81500 ECONOMIC DEV	Cost above budget for engineering expenses (\$9,398) New Money
SOCIAL SERVICES	Increase in state revenues -- see attached letter
FEDERAL GRANTS FUND	Funds received from HOME Program and IPR Administrative Funds

SCHOOL BOARD	(1) Categorical changes as requested by the School Board--see attached letter (2) Reimbursements received for Day Care and School Activities Accounts--see attached letter (3) Expenditure Refunds & E-Rates funds received--see attached letters
ENTERPRISE FUND	Utility loan proceeds received
FORFEITURE FUND	Appropriation of funds received & expended
SPECIAL WELFARE FUND	Appropriation of revenues and expenditures in Special Welfare Fund
LAW LIBRARY FUND	Appropriation of revenues and expenditures in Law Library Fund
BLACKWATER REGIONAL LIBRARY	Appropriation of revenues and expenditures in the Blackwater Regional Library Fund
CANTEEN FUND	Appropriation of funds received & expended
INMATE ENTERPRISES	Appropriation of funds received & expended for work release and inmate telephone funds

At a meeting of the Board of Supervisors of Southampton County,
Virginia on Monday, July 26, 2004

RESOLUTION

BE IT RESOLVED by the Board of Supervisors of Southampton County,
Virginia that the following appropriations be and hereby are made
from the Fund to the Fund for the period of July 1, 2003 through
June 30, 2004 for the function and purpose indicated:

From the General Fund to the
General Operating Fund to be
expended only on order of the
Board of Supervisors:

4-100-11010-5685	WHRO Pioneer Gala	2,000.00
12110-2600	Unemployment Insurance	105.59
12310-2600	Unemployment Insurance	132.42
12410-1100	Salaries & Wages-Regular	1,060.64
12410-2300	Hospital Plan	3,487.00
12410-2600	Unemployment Insurance	110.81
12410-5848	Bank Charges	23,304.05
12410-6001	Office Supplies	785.00
12415-1700	Compensation - Other	24,708.00
12430-2600	Unemployment Insurance	105.60
12510-2600	Unemployment Insurance	70.40
12550-2300	Hospital Plan	7,553.00
12550-2600	Unemployment Insurance	(3,965.50)
13200-2600	Unemployment Insurance	71.15
13200-5430	Lease of Trailer	106.00
21100-2600	Unemployment Insurance	35.20
21100-3848	Jurors & Witnesses - State	1,260.00
21200-2600	Unemployment Insurance	8.38
21600-2300	Hospital Plan	4,145.00
21600-2600	Unemployment Insurance	20.28
21700-1105	Courthouse Security Wages	(10,450.74)
21700-2600	Unemployment Insurance	331.30
21750-1100	Salaries & Wages-Regular	7,784.37
21750-1800	Salary Supplement	225.00
21750-2100	FICA	611.25
21750-2210	Retirement	252.56
21750-2215	Retirement-Employee Share	387.36
21750-2300	Hospital Plan	1,155.00
21750-2600	Unemployment Insurance	35.20
22100-2600	Unemployment Insurance	105.60
22100-5210	Postal Services	(84.24)
22100-5210	Postal Services	(43.07)
22100-5230	Telecommunications	84.24
22100-5230	Telecommunications	153.25
22100-6001	Office Supplies	43.07
22100-6001	Office Supplies	3,164.25
22100-8201	Equipment	4,716.90
22100-8201	Equipment	1,380.02
22200-6001	Supplies & Other Expenses	(1,471.08)
22200-8201	Equipment	1,471.08
31200-2600	Unemployment Insurance	655.21

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32200-5110	Electrical Services	424.16
32200-5843	State Funds/Fire Program Funds	22,060.16
32300-5843	State Funds/Two-for-Life	7,645.50
33100-1200	Over-Time Salaries	54,335.00
33100-1301	Part-Time Cook	6,303.60
33100-2600	Unemployment Insurance	1,609.65
33100-3800	Purchase of Service-Other Institutions	1,290.00
33100-5210	Postal Services	17.92
33100-6002	Food Supplies	21,154.00
33300-3166	Purchase of Service & Home Care-Detention	42,080.00
34000-2600	Unemployment Insurance	35.20
34000-8105	Motor Vehicles	2,562.73
35100-2600	Unemployment Insurance	48.21
35500-2600	Unemployment Insurance	8.63
35500-3198	Emergency Debris Removal	18,374.84
35500-3198	Emergency Debris Removal	328,002.62
35500-3198	Emergency Debris Removal	87,265.58
42300-2600	Unemployment Insurance	253.70
42300-3310	Repair & Maintenance	31,253.00
42400-3845	Transfer Refuse to Suffolk	167,511.00
43000-2600	Unemployment Insurance	96.72
43000-5241	Telecom-Soc Ser/Health	3,535.55
43000-5241	Telecom-Soc Ser/Health	1,180.26
43000-5241	Telecom-Soc Ser/Health	937.62
43000-5241	Telecom-Soc Ser/Health	936.62
51400-1100	Salaries & Wages-Regular	6,583.34
51400-2600	Unemployment Insurance	37.84
51400-2700	Worker's Compensation	794.95
51400-2851	Fringe Benefits	1,840.92
51400-5510	Travel Mileage	490.09
53500-2600	Unemployment Insurance	19.62
53500-5666	Administrative Allocation	(1,881.35)
53550-5711	Purchased Services-Family Support	1,881.35
53550-5711	Purchased Services-Family Support	16,932.13
81100-2600	Unemployment Insurance	70.40
81500-2600	Unemployment Insurance	35.20
81500-8221	Engineering & Surveys	9,398.00
83500-2600	Unemployment Insurance	36.23

TOTAL 910,770.54

From the General Fund to the
Federal Grants Fund Capital Project
to be expended only on order of the
Board of Supervisors:

4-202-89516-3199	IPR Administration	827.42
89516-8201	IPR Construction 2001 PR 55	36,407.25

TOTAL 37,234.67

From the General Fund to the Virginia
Public Assistance Operating Fund to
be expended only on order of the Social
Services Board of Southampton County:

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61310-2300-002- -100	Hospitalization	(6,083.00)
61310-6000-002-6-100	Material & Supplies-Summer School	(11,234.00)
61320-2600-003- -100	VEC	11.52
61320-5500-002- -100	Travel (Mil)-Reg	(11.52)
61410-1126-002- -100	Principal Sal-Reg	6,755.00
61410-1150-002- -100	Clerical Salary	3,000.00
61410-2100-002- -100	FICA Benefits	1,500.00
61410-2300-002- -100	Hospitalization	5,000.00
61410-2600-002- -100	VEC	300.00
61410-2210-003- -100	VRS Ret-Prof	39,048.00
62110-5500	Travel (Mileage)	2,070.00
62120-6000	Office Supplies	3,817.00
62130-3160	Educational News Media	(6,000.00)
62150-3150	Special Legal Service	13,131.00
62160-3130	Audit Expense	75.00
62160-3130	Audit Expense	125.00
62170-3180	Other Contractual Services	(615.00)
62220-2600	VEC	38.00
62230-2300	Hospitalization	3,890.00
62230-2700	Worker's Compensation	1,421.00
62230-5500	Travel (Mileage)	490.00
62240-5500	Travel (Mileage)	1,889.00
63200-2300	Hospitalization	(19,368.00)
63200-5305	Insurance on Vehicles-Fleet	(6,960.00)
63200-6008	Veh & Powered Equip-Fuels	(14,032.00)
63200-6014	Other Operating Supplies	(20,331.00)
63400-8101	Capital Outlay Repl-Buses	6,960.00
64200-5101	Heating Services-Gas, Oil, Coal	(16,000.00)
64200-5101	Heating Services-Gas, Oil, Coal	(26,800.00)
64200-5102	Water Services	(59,000.00)
64200-5800	Miscellaneous-Other Expenses	(3,880.00)
64300-3320	Maintenance Service Contracts	75,000.00
64400-3320	Maintenance Service Contracts	(475.00)
64400-3320	Maintenance Service Contracts	(1,768.00)
64400-3320	Maintenance Service Contracts	(5,000.00)
64400-3320	Maintenance Service Contracts	5,000.00
64500-3310	Repair & Maintenance Service	11,500.00
64500-6017	Vehicles Service Operation	15,300.00
64500-6017	Vehicles Service Operation	12,000.00
66200-8200	Site Improvements & Maintenance	(16,080.00)
	TOTAL	<u>25,478.47</u>
School Activity Reimbursement Accounts		
4-205-69001-1140	Technical Salaries	1,980.00
69001-1170	Operative Salaries	8,149.25
69001-2100	FICA	755.10
69002-1170	Operative Salaries	862.75
69002-2100	FICA	62.74
69003-1170	Operative Salaries	119.00
69003-2100	FICA	8.15
69004-1170	Operative Salaries	833.00
69004-2100	FICA	62.37
69005-1170	Operative Salaries	357.00
69005-2100	FICA	26.78
69007-1170	Operative Salaries	463.25

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69007-2100	FICA	33.17
		<hr/>
	TOTAL	13,712.56
Meherrin Day Care, Program 220		
4-205-61100-1140-002-5-220	Technical Salaries	5,456.00
61100-2100-002- -220	FICA	398.08
		<hr/>
	TOTAL	5,854.08
Capron Elementary Day Care, Program 225		
4-205-61100-1140-002-5-225	Technical Salaries	1,456.00
61100-2100-002- -225	FICA	111.23
		<hr/>
	TOTAL	1,567.23
Technology Plan, Program 265		
4-205-61100-8250-003-1-265	Internet Services	3,039.24
61100-8250-003- -265	Internet Services	39,772.24
		<hr/>
	TOTAL	42,811.48
		=====
	TOTAL SCHOOL FUND	89,423.82
From the Local Utility Tax Building Fund to the Local Utility Tax Building Operating Fund to be expended only on order of the Board of Supervisors:		
4-300-94000-8101	School Debt Service	(463,652.00)
94000-9205	Transfer/School Debt Service	463,652.00
		<hr/>
	TOTAL	0.00
From the Enterprise Fund to the Operating Enterprise Fund to be expended only on order of the Board of Supervisors:		
4-500-89500-8201	Equipment	192,600.00
		<hr/>
	TOTAL	192,600.00
From the Federal Forfeiture Fund to the Operating Federal Forfeiture Fund to be expended only on order of the Board of Supervisors:		
4-730-31200-8298	Forfeiture Funds	22,553.00
4-730-31200-8299	Asset Forfeiture Funds	724.00
		<hr/>
	TOTAL	23,277.00
From the Special Welfare Fund to the		

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Special Welfare Operating Fund to be
expended only on order of the Board of
Social Services:

4-733-53500-5720	Special Welfare	61,348.00
	TOTAL	<u>61,348.00</u>

From the Law Library Fund to the
Law Library Operating Fund to be
expended only on order of the
Board of Supervisors:

4-734-91000-3325	Contractual Services-Computer	3,504.00
91000-5230	Telecommunications	862.00
91000-6001	Office Supplies	5,283.00
	TOTAL	<u>9,649.00</u>

From the Blackwater Regional Library Fund
to the Blackwater Regional Library Operating
Fund to be expended only on order of
the Blackwater Regional Library Board:

4-735-73000-5699	Blackwater Regional Library	1,718,438.00
	TOTAL	<u>1,718,438.00</u>

From the General Fund to the
Canteen Account Fund to be
expended only on order of the
Board of Supervisors:

4-736-91000-0001	Canteen	87,866.00
	TOTAL	<u>87,866.00</u>

From the General Fund to the
Inmate Enterprises Fund to be
expended only on order of the
Board of Supervisors:

4-737-92000-3199	Admin/Match SRO/DCJS	6,775.00
92500-6001	Office Supplies	2,214.00
92000-6010	Police Supplies	849.00
92000-6011	Clothing for Work Release	10,446.00
92000-8200	Furniture & Fixtures	700.00
92000-8201	Equipment	16,950.00
92000-9210	Transfer Out-Gen Fund	52,444.00
92500-8200	Furniture & Fixtures	3,890.00
92500-8201	Equipment	6,993.00
92500-8202	Waterproofing System/Sheriff's Office	6,573.00
92500-9200	Transfer Out-Gen Fund	30,000.00
93000-9200	Transfer Out-Gen Fund	18,754.00
93000-9200	Transfer Out-Gen Fund	2,400.00
		<u></u>

TOTAL 158,988.00

=====

3,341,548.16

TOTAL APPROPRIATIONS

REVENUE APPROPRIATION JULY FOR JUNE, 2004
(REVENUE RECEIVED FOR ABOVE EXPENDITURES)

3-100-11010-0010	Land Redemptions	24,708.00
3-100-16040-0003	Reimbursement VFD-VRS	424.16
3-100-16050-0001	Charges for Detention	1,290.00
3-100-16090-0001	Health-Telephone	3,535.55
3-100-16090-0001	Health-Telephone	1,180.26
3-100-16110-0001	Social Services-Telephone	937.62
3-100-16110-0001	Social Services-Telephone	936.62
3-100-18030-0003	Expenditure Refund	17.92
3-100-18030-0004	Insurance Claims & Dividends	2,562.73
3-100-18030-0005	Hospital Plan	7,553.00
3-100-23010-0006	Commonwealth Attorney Other Costs	4,716.90
3-100-23020-0001	Sheriff's Office Salaries	6,303.60
3-100-23040-0001	Treasurer Expenses Salaries	1,060.64
3-100-24040-0012	Fire Program Fund Allocation	22,060.16
3-100-24040-0014	Jurors & Witnesses	1,260.00
3-100-24040-0015	SEVAMP-Visiting Nurse	8,920.57
3-100-24040-0015	SEVAMP-Visiting Nurse	826.57
3-100-24040-0016	Emergency Medical Service	7,645.50
3-100-24040-0100	State Match FEMA	87,265.58
3-100-33010-0100	FEMA-Federal Share	328,002.62
3-100-41050-0001	Transfer In From Other Funds	16,932.13
3-100-41050-0001	Transfer In From Other Funds	21,154.00
3-100-41050-0005	Transfer In-General Fund Reserve	2,000.00
3-100-41050-0005	Transfer In-General Fund Reserve	27,576.05
3-100-41050-0005	Transfer In-General Fund Reserve	106.00
3-100-41050-0005	Transfer In-General Fund Reserve	4,145.00
3-100-41050-0005	Transfer In-General Fund Reserve	4,697.52
3-100-41050-0005	Transfer In-General Fund Reserve	54,335.00
3-100-41050-0005	Transfer In-General Fund Reserve	18,374.84
3-100-41050-0005	Transfer In-General Fund Reserve	42,080.00
3-100-41050-0005	Transfer In-General Fund Reserve	31,253.00
3-100-41050-0005	Transfer In-General Fund Reserve	167,511.00
3-100-41050-0005	Transfer In-General Fund Reserve	9,398.00
	REVENUE GENERAL FUND	TOTAL 910,770.54
3-202-32060-0001	IPR Revenue Funds	1,554.67
3-202-32080-0001	Home Program Revenue	35,680.00
	REVENUE FEDERAL GRANTS FD	TOTAL 37,234.67

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3-201-024010-0002	VPA State Revenues/Family Preservation	16,932.13
3-201-024010-0002	VPA State Revenues	35,021.00
	REVENUE PUBLIC ASSISTANCE	TOTAL
		51,953.13
3-205-16120-0010	Day Care Center	7,421.31
3-205-18990-0100	Expenditure Refund	20,000.00
3-205-18990-0100	Expenditure Refund	1,264.97
3-205-18990-0100	Expenditure Refund	4,213.50
3-205-18990-0100	Expenditure Refund	39,772.24
3-205-18990-0110	School Activity Reimbursement	13,712.56
3-205-18990-0200	E-Rates Refund	3,039.24
	REVENUE SCHOOL FUND	TOTAL
		89,423.82
3-500-16400-0001	Utility Loan Proceeds Revenue	192,600.00
	ENTERPRISE FUND	TOTAL
		192,600.00
3-730-14010-0001	Federal Forfeiture Funds	22,553.00
3-730-14010-0002	Asset Forfeiture Proceeds	724.00
	REVENUE FEDERAL FORFEITURE	TOTAL
		23,277.00
3-733-24010-0001	Special Welfare	60,058.00
3-733-24010-0001	Special Welfare/Reserve	1,290.00
	REVENUE SPECIAL WELFARE	TOTAL
		61,348.00
3-734-16010-0004	Law Library	7,486.00
3-734-16010-0004	Law Library/Reserve	2,163.00
	REVENUE LAW LIBRARY	TOTAL
		9,649.00
3-735-16150-0002	Blackwater Regional Library	1,718,438.00
	REVENUE W C RAWLS LIBRARY	TOTAL
		1,718,438.00
3-736-15023-0001	Canteen Sales	87,866.00
	REVENUE CANTEEN ACCOUNT	TOTAL
		87,866.00
3-737-15030-0001	Work Release Revenue	118,560.00
3-737-15040-0001	Inmate Telephone System Revenue	32,816.00
3-737-15050-0001	Jail Prisoner Med Trtmt Revenue	7,612.00

REVENUE INMATE ENTERPRISES	TOTAL	158,988.00
		=====
TOTAL REVENUE APPROPRIATION		3,341,548.16

A copy teste: _____, Clerk
 Michael W. Johnson

Southampton County Board of Supervisors

July 26, 2004

Vice-Chairman Young moved, seconded by Supervisor Wyche, to adopt the FY 2004 year-end appropriation resolution. All were in favor.

Finalizing financial matters, Mr. Johnson advised that bills in the amount of \$1,501,009.82 were received. **Vice-Chairman Young moved, seconded by Supervisor West, that the bills in the amount of \$1,501,009.82 be paid with check numbers 63723 through 64323. All were in favor.**

Moving to fire and rescue capital funding requests, Mr. Johnson announced that included in the agenda were requests for FY 2005 funding from Sedley Volunteer Fire Department, Newsoms Volunteer Fire Department, and Drewryville Volunteer Fire Department. He reminded that in FY 2000, the Board agreed to provide almost \$1.2 million over a 10-year period for fire and rescue capital improvements. The share for each fire department in FY 2005 is \$10,000 and for each rescue squad, \$5,000. Funds were earmarked annually for each department or squad and held in escrow pending specific approval by the Board of Supervisors. Escrowed funds would continue to accrue pending specific approval by the Board of Supervisors. Escrowed funds would continue to accrue for each department/squad over the next 10 years if not drawn down. He advised that Sedley was requesting \$10,000, Newsoms - \$10,000, and Drewryville - \$20,000 (\$10,000 in FY 2004 funds and \$10,000 in FY 2005 funds.)

Supervisor Wyche moved, seconded by Supervisor Faison, to approve capital funding requests for Sedley Volunteer Fire Department in the amount of \$10,000, Newsoms Volunteer Fire Department - \$10,000, and Drewryville Volunteer Fire Department - \$20,000. All were in favor.

Moving forward, Mr. Johnson announced that as the Board was aware, certain employees in our organization were ineligible for overtime worked under the *Fair Labor Standards Act* (FLSA) because they were paid on a salary basis and their duties were genuinely executive, administrative, or professional. Managers and administrative personnel were simply expected to put in whatever time it took to get the job done, without qualifying for any overtime. He stated that as they had learned in 1999 and 2003 with their experiences with Hurricane(s) Floyd and Isabel, the demands on those employees during declared disasters were excessive. Last September they had 9 exempt employees who worked in excess of 350 overtime hours in response and recovery of Hurricane Isabel. While the Board recognized their dedication by providing them bonuses for meritorious service, the bonuses equated only to straight-time pay, as opposed to typical time-and-a-half, and were funded 100% locally, as they did not qualify for FEMA reimbursement. He advised that it was now his understanding that FEMA would reimburse a locality for overtime worked by FLSA-exempt personnel, *if the locality had an adopted, written policy in place prior to a disaster declaration.*

Accordingly, he was recommending that the *Personnel Policies and Procedures of Southampton County* be amended as follows as indicated by the double-underlined sentence:

1.17 OVERTIME AND COMPENSATORY TIME

2. Eligibility

Time spent at authorized tasks beyond the normal work week 40 hour period will be reimbursed in accordance with the Department of Labor Fair Labor Standards Act applicable at the time work is performed. **Provided, however, that in the event Southampton County is included in an area with respect to which the President of the United States has issued a declaration of emergency, then all full-time employees of Southampton County, regardless of exemption under the Fair Labor Standards Act, shall be entitled to overtime reimbursement or compensatory time for time spent at authorized tasks beyond the normal 40-hour work week.**

Mr. Johnson noted that the City of Franklin adopted a similar policy after 1999, but before 2003, and they were reimbursed in entirety for all of their overtime expenses following Hurricane Isabel.

Supervisor West moved, seconded by Vice-Chairman Young, to amend Sec. 1.17 (2) of the Personnel Policies and Procedures (above) to provide that all full-time employees, regardless of FLSA exemption, shall be entitled to overtime reimbursement or compensatory time for time spent at authorized tasks beyond the normal 40-hour work week during such time that Southampton County is included in a federally-declared disaster area. All were in favor.

[Note: Supervisor Beale Carter arrived at this time (6:30 PM)].

Proceeding to consideration of a resolution authorizing competitive negotiation as the method of procuring the public safety communications system replacement, Mr. Johnson announced that as they were aware, § 2.2-4303, *Code of Virginia*, provided that competitive negotiation, as opposed to competitive sealed bids, may be utilized for procuring certain goods, **if a determination was made in advance, in writing, by the governing body that competitive sealed bidding was not practicable or fiscally advantageous to the public.** He stated that competitive negotiation involved issuance of a written Request for Proposals indicating in very broad and general terms that which was sought to be procured, specifying the factors that would be used in evaluating the proposal. Selection was then made of two or more vendors deemed to be fully qualified and best suited among those submitting proposals, on the basis of the factors published in the Request for Proposal. Negotiations were then conducted with each of the contractors so selected. Price may be considered, but need not be the sole determining factor. After negotiations had been conducted with each contractor so selected, the County would select the contractor, which in its opinion, made the best proposal and award the contract to that contractor. He advised that included in the agenda was a resolution that outlined the reasons why competitive negotiation would be in the Board's best interest. Also included was a full draft copy of the RFP. He noted that the RFP might be slightly modified prior to its release next week, but was fairly complete at this point.

Mr. Johnson read allowed the following resolution:

RESOLUTION AUTHORIZING COMPETITIVE NEGOTIATION
AS THE METHOD OF PROCURING A PUBLIC SAFETY
COMMUNICATIONS SYSTEM REPLACEMENT

WHEREAS, the existing public safety radio system in Southampton County is near the end of its useful life; and

WHEREAS, Southampton County is preparing to replace its public safety radio system; and

WHEREAS, Southampton County recognizes that prospective offerors may utilize different equipment, techniques, and methods in meeting its needs, with equal success; and

WHEREAS, Southampton County seeks to encourage innovation, efficiency, and superior levels of performance in procurement of such equipment; and

WHEREAS, there are many factors in addition to price that must be considered when procuring a public safety radio system, including, but not limited to the financial stability of the offeror, the qualifications of project personnel, a demonstrated experience in installing public safety radio equipment, and the offeror's ability to support and maintain such equipment; and

WHEREAS, the process of competitive sealed bidding does not lend itself to the consideration of these and other factors when considering award of the contract.

NOW, THEREFOR, BE IT RESOLVED by the Board of Supervisors of Southampton County, Virginia that, in its judgment, competitive sealed bidding is not fiscally advantageous to the citizens of Southampton County for the reasons described herein above; and

BE IT FURTHER RESOLVED that this Board intends to utilize competitive negotiation to procure such goods and services and authorizes its County Administrator to publish and distribute a Request for Proposals, with such proposals to be received and evaluated by a committee appointed by the County Administrator; and

BE IT FURTHER RESOLVED that such committee shall competitively negotiate with such offerors it deems to be fully qualified and best suited based upon the evaluation criteria contained in the RFP, and shall make a recommendation to this Board for action at a future regular meeting.

Adopted this 26th day of July 2004.

BOARD OF SUPERVISORS

Dallas O. Jones, Chairman

ATTEST

Michael W. Johnson, Clerk

Supervisor West moved, seconded by Vice-Chairman Young, to adopt the resolution. All were in favor.

Moving forward, Mr. Johnson announced that included in the agenda was a resolution for the Board's consideration declaring certain property owned by the county as surplus and ordering that it be sold or otherwise disposed of. The list consisted of approximately seventy (70) various items or groups of items, which had been compiled and identified by the Sheriff's Office.

Mr. Johnson read aloud the following resolution:

Whereas, § 15.2-951, Code of Virginia, provides broad authority for counties, cities and towns to acquire and dispose of personal property for the purpose of exercising their powers and duties; and

Whereas, the following listing of personal property items owned by Southampton County no longer serve any useful purpose.

NOW, THEREFOR, BE IT RESOLVED by the Board of Supervisors of Southampton County that the following items are hereby declared surplus property:

SEE SCHEDULE "A" ATTACHED HERETO

AND BE IT FURTHER RESOLVED that the County Administrator is directed to proceed with the sale of the aforementioned items by public auction or sealed bids, with notice of the date, time and place of the sale to be advertised, in advance, in *The Tidewater News*;

AND BE IT FURTHER RESOLVED that the County Administrator is directed to dispose of any such property which may remain after the sale in the most cost-effective manner; and

BE IT FURTHER RESOLVED that the proceeds from the sale of this property shall be deposited in the county General Fund.

Adopted, this 26th day of July, 2004.

BOARD OF SUPERVISORS

Dallas O. Jones, Chairman

ATTEST:

Michael W. Johnson, Clerk

Vice-Chairman Young moved, seconded by Supervisor Wyche, that the resolution be adopted. All were in favor.

Regarding miscellaneous issues, Mr. Johnson announced that he and Supervisors Jones, Wyche, and Felts were registered to attend the Local Government Officials Conference (LGOC) in Norfolk on August 1-3. To keep things simple, all lodging reservations were in his name, but he had a separate confirmation number for each Supervisor. If anyone were interested in ride-sharing, they could arrange it after the meeting.

He pleasingly reported that 10 local residents recently completed their training and became certified as EMT-Enhanced technicians. The individuals were members of the Boykins, Courtland, Franklin, and Ivor Rescue Squads and were recently featured in the TEMS newsletter. He noted that their group photograph and names were included in the agenda. He asked the Board to congratulate them when the opportunity arose.

Mr. Johnson advised that included in the agenda for the Board's reference was notice of a few state tax changes. The sales tax would increase from 4.5% to 5% on September 1, and the recordation tax would increase from 15 cents/\$100 to 25 cents/\$100.

He informed that included in the agenda was a copy of the mid-year report for the Small Business Development Center of Hampton Roads. The Center had assisted 28 clients from Southampton County since 1997.

Mr. Johnson advised that included in the agenda was copied correspondence from the Leadership Institute at Paul D. Camp Community College to the respective Town Councils of Southampton County encouraging them to schedule quarterly town-hall meetings, and encouraging the Mayors to meet on a regular basis to discuss issues and concerns of mutual interest.

He advised that also included in the agenda was correspondence relative to ongoing economic development efforts.

Mr. Johnson reported that the following environmental notices were received:

- 1) From the Department of Environmental Quality, notice of a groundwater withdrawal application by Virginia Ready-Mix, LLC to withdraw up to 20,301 gallons per day at its plant in the Lee Hall area of Newport News;
- 2) From the Department of Health, Office of Drinking Water Programs, notice of violation to the owners of the 460 Café waterworks for failure to collect the required bacteriological samples; and
- 3) From the Department of Health, Office of Drinking Water Programs, a copy of the final construction inspection report for water system improvements at Southampton Meadows Mobile Home Park.

He informed that the following incoming correspondence was received:

- 1) Notification from the Virginia Commission for the Arts that the County had qualified for a \$5,000 grant for Rawls Museum Arts;
- 2) From the Town of Boykins, a copied resolution of the Town Council relative to a fireworks display on Independence Day;
- 3) From SPSA, notification of a number of recent awards received from national associations;
- 4) A note of thanks from the Western Tidewater Community Services Board for the Board's FY 2005 appropriation;
- 5) From Woolpert Engineers, notice that Jim Bradshaw had been hired as a business developer; and

- 6) From the Hampton Roads Partnership, notice that President & CEO James “Jimmy” Eason had resigned in order to accept the position of Economic Development Director for the City of Hampton.

Mr. Johnson advised that outgoing correspondence and news articles of interest were included in the agenda.

Vice-Chairman Young stated that they needed to be proud of the Southampton-Sussex Girls All-Star Teams as they did very well in the tournaments. He noted that most of the girls were from Southampton County. Chairman Jones suggested that Mr. Johnson send them a letter thanking them for participating. Mr. Johnson stated that he would be glad to do so. Vice-Chairman Young advised that he had all the names of the coaches and would get the addresses to Mr. Johnson.

Moving to late arriving matters, Mr. Glenn Updike addressed the Board regarding his concerns with the livestock market in Southampton County. He presented the Board with a letter explaining his concerns.

Excerpts from the letter are as follows:

“For the last 15 months the livestock farmers have been losing between \$50 and \$75 per head on every head of cattle they have sold since December 2002 – due to the livestock market being closed and its poor management. It has cost the livestock farmers and the economy of Southampton County several hundred thousand dollars in lost income. It is very clear that something must be done to get the livestock market back on its feet. I suggest that the livestock market be given a new lease on life so that the farmers in the county have a place to market their livestock at a fair price. We livestock producers need your help in getting the livestock market back on its feet.”

Vice-Chairman Young informed that the Fair Board had advertised for an operator and had agreed to readvertise after the Fair.

Mr. Johnson advised that the Board of Supervisors’ lease with the Fair Board provided that in the event the livestock center would cease to operate as a commercial market for a period that would exceed 12 months, the County may, in its discretion, with 30 days notice to the Fair Board, relieve the Fair Board of its rights and obligations to use the livestock center. He noted that since the Board of Supervisors executed that lease with the Fair Board in 1999, it had been the Fair Board’s responsibility to go through the process and find the operator. He confirmed with Vice-Chairman Young that the Fair Board had been through that process twice and was preparing to do so again. It was his understanding that they just finalized the termination with Sage in the last 30 days or so.

Mr. Updike stated that it would require funds, leadership, and more than just bringing in an auctioneer to get the livestock market back on its feet. It had been dead for a year and a half. Sage never did get it running and operating.

Supervisor West asked Mr. Updike where he got his figures of \$50-\$75 per head for every head of cattle? Mr. Updike replied, from Mr. Darden. He then explained the figures and noted that they were conservative.

Supervisor Carter advised that Mr. Updike had talked to him about this a couple of times and he had heard from other people in the area that dealt with livestock. He stated that he thought it was a problem and needed to be discussed and decided on.

Moving on, Mr. Charles Turner, Superintendent of Southampton Public Schools, proudly announced that they came within one content area at Southampton Middle School of having all the schools in Southampton County fully accredited. They were really proud of the teachers, students, and parents.

There was discussion between Mr. Turner and some members of the Board of Supervisors related to teacher turnover, the significance of SOLs, etc.

Supervisor Felts stated that the Southampton County Land Development Task Force had its kick-off meeting last week and it went very well.

Proceeding to public hearings, Chairman Jones announced that the first and only public hearing was to consider the following:

An ordinance to amend and reordain Chapter 5 of the Southampton County Code by revising Section 5-16 (g) (2) to establish the Forks of the River Community Center as the polling place for the Newsoms Election District, Blackwater Precinct. Heretofore the polling place for the Blackwater Precinct has been a mobile office trailer on leased property at the intersection of Routes 258 and 189. This ordinance makes no further changes in polling places, and it is noted that the Forks of the River Community Center will continue to serve as the polling place for the Franklin Election District, Forks of the River Precinct.

The ordinance is as follows:

AN ORDINANCE TO AMEND AND REORDAIN CHAPTER 5 OF THE SOUTHAMPTON COUNTY CODE, 1991, SO AS TO AMEND SECTION 5-16, PARAGRAPH (g) (2)

- - - - -

BE IT ORDAINED by the Board of Supervisors of Southampton County, Virginia that the Southampton County Code be, and hereby is amended and reordained so as to amend Section 5-16, paragraph (g) (2) and reading as follows:

Section 5-16. Enumerated.

The precincts for each election district and the polling place for each precinct shall be set forth below:

- (g) Newsoms Election District:
(2) Blackwater Precinct

Polling Place – ~~Mobile office trailer on property of John B. and Joe Nye Wiggins (current owners) located on the northeast side of the intersection of Routes 258 and 189.~~ *Forks of the River Community Center.*

All other portions of Section 5-16 remain unchanged.

A copy teste: _____, Clerk
Southampton County Board of Supervisors
Adopted: _____

Chairman Jones opened the public hearing. There was no public input. Chairman Jones closed the public hearing.

Vice-Chairman Young moved, seconded by Supervisor Carter, that the resolution be adopted. All were in favor.

Chairman Jones announced that it was necessary for the Board to conduct a closed meeting in accordance with the provisions set out in the Code of Virginia, 1950, as amended, for the following purposes:

Section 2.2-3711 (A) (5) Discussion concerning prospective industries where no previous announcement has been made of the business' or industry's interest in locating its facilities in the community;

Section 2.2-3711 (A) (7) Consultation with legal counsel and briefings by staff members regarding specific legal matters (contract negotiations) requiring the provision of legal advice by counsel;

Section 2.2-3711 (A) (7) Consultation with legal counsel and briefings by staff members regarding specific legal matters (ordinance enforcement) requiring the provision of legal advice by counsel;

Section 2.2-3711 (A) (7) Consultation with legal counsel and briefings by staff members regarding specific legal matters (labor violation) requiring the provision of legal advice by counsel; and

Section 2.2-3711 (A) (7) Consultation with legal counsel and briefings by staff members regarding specific legal matters (grievance) requiring the provision of legal advice by counsel.

Mr. Johnson advised that Section 2.2-3711 (A) (1) needed to be added for discussion of a personnel matter.

Vice-Chairman Young moved, seconded by Supervisor West, to conduct a closed meeting for the purposes previously read.

Richard Railey, County Attorney, Waverly Coggsdale, Assistant County Administrator, and Cindy Cave, Community/Economic Development Director, were present in the closed meeting.

Upon returning to open session, **Vice-Chairman Young moved, seconded by Supervisor Wyche, to adopt the following resolution:**

RESOLUTION OF CLOSED MEETING

WHEREAS, the Southampton County Board of Supervisors had convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by the Board that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Southampton County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public matters as were identified in the motion convening the closed meeting were heard, discussed and considered by the Southampton County Board of Supervisors.

**Supervisors Voting Aye: Dallas O. Jones
Walter L. Young, Jr.
E. Beale Carter, Jr.
Carl J. Faison
Anita T. Felts
Ronald M. West
Moses Wyche**

The motion passed unanimously.

Supervisor Wyche made a motion to continue the meeting to Tuesday, July 27, 2004 at 6:30 PM. Supervisor Faison seconded the motion. All were in favor.

There was some discussion among the Board and staff about the continual problems with excessive trash, limbs, etc. being dumped at the transfer stations throughout the County. Mr. Johnson stated that they needed to seriously look at the way they handled solid waste. He informed that 2 of the 3 trash trucks were now running. The truck that was involved in the accident at the bridge was still in the shop in Richmond and he did not expect repairs to be complete until late summer.

There being no further business at that time, the meeting was recessed at 8:28 PM and continued to July 27, 2004 at 6:30 PM.

July 27, 2004

Chairman Jones called the meeting back to order on July 27, 2004 at 6:30 PM.

(Note: Waverly Coggsdale, Assistant County Administrator, Julia Williams, Finance Director, and Julien Johnson, Public Utilities Director, were not present.)

Chairman Jones announced that it was necessary for a closed meeting to be held in accordance with the provisions set out in the Code of Virginia, 1950, as amended, for the following purposes:

Section 2.2-3711 (A) (7) Consultation with legal counsel and briefings by staff members regarding specific legal matters (contract negotiations) requiring the provision of legal advice by counsel.

Vice-Chairman Young moved, seconded by Supervisor Wyche, to conduct a closed meeting for the purposes previously read.

Upon returning to open session, **Vice-Chairman Young moved, seconded by Supervisor Wyche, to adopt the following resolution:**

RESOLUTION OF CLOSED MEETING

WHEREAS, the Southampton County Board of Supervisors had convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by the Board that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Southampton County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public matters as were identified in the motion convening the closed meeting were heard, discussed and considered by the Southampton County Board of Supervisors.

**Supervisors Voting Aye: Dallas O. Jones
Walter L. Young, Jr.
E. Beale Carter, Jr.
Carl J. Faison
Anita T. Felts
Ronald M. West
Moses Wyche**

The motion passed unanimously.

No further action was taken by the Board.

There being no further business, the meeting was adjourned at 6:50 PM.

Dallas O. Jones, Chairman

Michael W. Johnson, Clerk