

July 26, 2010

At a regular meeting of the Southampton County Board of Supervisors held in the Board Room of the Southampton County Office Center, 26022 Administration Center Drive, Courtland, Virginia on July 26, 2010 at 6:00 PM

SUPERVISORS PRESENT

Dallas O. Jones, Chairman (Drewryville)  
Walter L. Young, Jr., Vice-Chairman (Franklin)  
Carl J. Faison (Boykins-Branchville)  
Anita T. Felts (Jerusalem)  
Ronald M. West (Berlin-Ivor)  
Moses Wyche (Capron)

SUPERVISORS ABSENT

Walter D. Brown, III (Newsoms)

OTHERS PRESENT

Michael W. Johnson, County Administrator (Clerk)  
Julia G. Williams, Finance Director  
Beth Lewis, Principal Planner  
Robert L. Barnett, Director of Community Development  
Sandi Plyler, Information Technology Manager  
Julien W. Johnson, Jr. Public Utilities Director  
Richard E. Railey, Jr., County Attorney  
Susan H. Wright, Administrative Secretary

Chairman Jones called the meeting to order. Boy Scout Troop 66 led the *Pledge of Allegiance*, after which, Supervisor Faison gave the invocation.

Supervisor West advised that his church, Tucker Swamp Baptist Church, proudly sponsored Boy Scout Troop 66.

The members of Boy Scout Troop 66 introduced themselves. The Board indicated that they were glad to have them here tonight.

Chairman Jones sincerely thanked everyone for the phone calls, cards, and other acts of kindness shown to him during his wife's illness and passing.

Chairman Jones sought approval of the minutes of the June 28, 2010 regular meeting. They were approved as presented, as there were no additions or corrections.

Regarding highway matters, Mr. Michael Johnson, County Administrator, advised that included in the agenda was a spreadsheet that Mr. Jay Randolph, Assistant County Administrator, had prepared to summarize the issues raised last month. He would be pleased to take any concerns.

Vice-Chairman Young pointed out that per the spreadsheet, VDOT's response concerning Champs Drive in the Franklin District was that, "No additional contact had been made, and they were awaiting follow up with the church." He asked what church were they referring to? Mr. Johnson replied First Baptist, as First Baptist in Burdette was the project just ahead of Champs Drive.

Supervisor West stated that he wanted to keep bringing up, for the record, that the bushes growing along the ditch bank were continuing to affect the shoulders. Also, Tucker Swamp Baptist Church would be having Vacation Bible School next week. There would be 200 children in attendance and there was a potential for danger, with cars traveling along the cut-through road between the church parking lot and the church. He would like for VDOT to provide them with detour signs as they had done in the past.

Mr. Johnson indicated that he would try and contact a local VDOT representative due to the time-sensitive nature of needing the detour signs.

Regarding reports, various reports were received and provided in the agenda. They were Financial, Sheriff's Office (Communication Center Activities, EMS and Fire Department Activities, Traffic Tickets, Civil Papers), Animal Control, Litter Control, and Building Permits.

Also, New Housing Starts, Treasurer’s Report, Delinquent Tax Collection, Solid Waste Quantities, and Personnel.

In regards to Personnel, Mr. Johnson advised that Bruce W. Whichard, Jr. was hired in Public Utilities at an annual salary of \$31,336 effective 07/07/10. Matthew A. Snyder was hired in Public Utilities at an annual salary of \$25,780 effective 07/07/10. Milton A. Billups was hired in Public Utilities at an annual salary of \$25,780 effective 07/12/10. S. Gerald Griffin was also hired in Public Utilities at an annual salary of \$31,336 effective 07/19/10. Mr. Johnson informed that Benjamin R. Rand of the Commonwealth Attorney’s office resigned effective 07/19/10. James E. Covington, Jr. of the Sheriff’s Office retired effective 07/01/10.

Moving to financial matters, Mr. Johnson announced that included in the agenda was a copy of the final FY 2010 appropriation resolution with total appropriations of \$17,703,808.46. The appropriation consisted of \$17,205,943.58 of revenue received in FY 2010 (the majority being bond proceeds from VRA to finance construction of the Water/Wastewater project), \$1,769.36 of revenue carried over from previous fiscal years, \$321,966.00 transferred in from the Inmate Enterprises Fund and \$264,129.52 of new money which came from the unappropriated general fund reserve, since the associated expenses were not included in the FY 2010 annual budget. An itemized list of the new money items was included in the agenda. He noted that more than half of the new money required was related to water and sewer operations – revenues were down by 4% and expenditures were up by 3% in FY 2010 – these trends were accounted for in development of the FY 2011 budget.

The appropriations resolution is as follows:

**APPROPRIATIONS - JULY 26, 2010**

**NEW MONEY REQUIRED FOR JULY FOR JUNE 30, 2010 APPROPRIATION**

**GENERAL FUND**

4,400.00	COUNTY ADMINISTRATION/COUNTY ATTORNEY
29,754.52	TREASURER/BANK CHARGES
6,600.00	VOL RESCUE SQUADS/MEDICAL TRANSPORT POSTAGE
49,144.00	COMPREHENSIVE SERVICES ACT/AT-RISK
174,231.00	CHILDREN/MATCH
174,231.00	TRANSFER OUT/ENTERPRISE/OPERATING EXPENSES
<hr/> 264,129.52	<b>TOTAL NEW MONEY/GENERAL FUND</b>

**GENERAL FUND - CARRY-OVER FUNDS**

<hr/>	COMMONWEALTH'S ATTORNEY/COST COLLECTIONS
1,769.36	<b>TOTAL CARRY-OVER/GENERAL FUND</b>

**GENERAL FUND - TRANSFER IN FROM OTHER FUNDS**

231,966.00	INMATE ENTERPRISES/JAIL/BUDGET REQUIREMENT ONLY
<hr/> 231,966.00	<b>TOTAL TRANSFER IN TO GENERAL FUND</b>

APPROPRIATIONS -- JULY FOR JUNE, 2010

12110 COUNTY ADMINISTRATION	Cost above budget for County Attorney (\$4,400) <b>New Money</b>
12410 TREASURER	(1) Adjustments to lines requested by the Treasurer (\$0) (2) DMV Stop Fees collected to cover DMV costs (\$7,929.51) (3) Costs charged to Treasurer's Office above budget for bank charges--no interest earned available (\$29,754.52) <b>New Money</b>
12550 INSURANCE/COUNTY CODE	(1) Reimbursement received from retirees for BCBS (\$11,355) (2) Appropriation needed to allocate unemployment insurance to proper department--unemployment insurance is paid quarterly--funds are originally budgeted in one department (\$-0-)
21600 CLERK OF THE CIRCUIT COURT	(1) Technology Trust Funds received from the state (\$28,952) (2) Records Preservation Grant received (\$3,049)
21700 SHERIFF - BAILIFF	Transfer of state funds budgeted for full-time in Sheriff-Law Enforcement to Sheriff-Bailiff for full-time, part-time & fringes (\$0)
22100 COMMONWEALTH'S ATTORNEY	(1) Transfer of funds from Temporary Salaries to Office Supplies as approved by the Compensation Board (\$0) (2) Carry-over funds received for Commonwealth Attorney Delinquent Collection on Criminal Cases for equipment & office expenses (\$1,769.36) <b>Carry-Over Funds</b>
31200 SHERIFF- LAW ENFORCEMENT	(1) Transfer of state funds budgeted for full-time in Sheriff-Law Enforcement to Sheriff-Bailiff for full-time, part-time & fringes & Temporary Funds transferred to Detention (\$0) (2) Two comprehensive claims reimbursement received (\$5,920.78) (3) Extradition funds received from state (\$239.95) (4) Reimbursement from employees for uniforms (\$47.50) (5) Funds rec'd for service weapon/retirement of employee (\$1)
31600 PROJECT LIFESAVER	Funds received for Project Lifesaver (\$25)
32200 VOL FIRE DEPTS	Reimbursement received from Drewryville & Sedley Vol Fire Depts for electrical costs (\$821.87)
32200 VOL RESCUE SQUADS	Costs above budget for postage reimbursements for Medical Transport (\$6,600) <b>New Money</b>

33100 DETENTION	<p>(1) Reduction in state funds budgeted for full-time positions (\$-197,167)</p> <p>(2) Transfer of funds from Inmate Enterprises for jail expenses (\$231,966) <b>Transfer from Other Fund</b></p> <p>(3) Funds received for scrap metal (\$649.88)</p> <p>(4) Funds rec'd for service weapon/retirement of employee (\$1)</p> <p>(5) Reimbursement from new employee for health insurance premium (\$291)</p>
35100 ANIMAL CONTROL	Insurance reimbursement from employee (\$392)
42300 REFUSE COLLECTION	<p>(1) Transfer of funds from Refuse Disposal to Sanitation Waste Removal for repair (\$1,828.74)</p> <p>(2) Funds received from auction of surplus property (\$2,061.59)</p>
42300 REFUSE DISPOSAL	Transfer of funds from Refuse Disposal to Sanitation Waste Removal for repair (\$-1,828.74)
43000 BLDGS & GROUNDS	Reimbursements rec'd from Dept of Social Services and Health Dept for telecommunications (\$1,644.24)
53500 COMPREHENSIVE SERVICES ACT	<p>(1) Reimbursements received for children at-risk from SSI-SSA (\$18,939)</p> <p>(2) Supplemental allocation from state received for at-risk children (\$103,006) local match (\$49,144)</p> <p><b>New Money</b></p>
82500 CHOWAN BASIN SOIL & WATER CONSE	Reimbursement rec'd for all costs related to payroll & fringes (\$18,805.97)
93000 TRANSFER OUT TO OTHER FUND	Transfer of General Fund Reserve Funds to the Enterprise Fund to cover operating cost of systems (\$174,231) <b>New Money</b>
SOCIAL SERVICES	Increase in state revenues and request to transfer line items (see attached letter)
SCHOOL BOARD	<p>(1) Categorical changes as requested by the School Board--includes carry-over of Technology funds and insurance refunds and transfer of funds--see attached letters</p>
ENTERPRISE FUND	<p>(1) Appropriation of reserve funds for engineering services &amp; construction for Wastewater Treatment Facility Utility Infrastructure Project</p> <p>(2) Transfer of General Fund Reserve Funds to the Enterprise Fund to cover operating cost of systems</p>
FORFEITURE FUND	Appropriation of funds received & expended

SPECIAL WELFARE FUND	Appropriation of revenues and expenditures in Special Welfare Fund
LAW LIBRARY FUND	Appropriation of revenues and expenditures in Law Library Fund
BLACKWATER REGIONAL LIBRARY	Appropriation of revenues and expenditures in the Blackwater Regional Library Fund
CANTEEN FUND	Appropriation of funds received & expended
INMATE ENTERPRISES	Appropriation of funds received & expended for work release, inmate telephone funds, jail prisoner medical treatment, & bounty for inmates including funds transferred to Detention

At a meeting of the Board of Supervisors of Southampton County, Virginia on Monday, July 26, 2010

RESOLUTION

BE IT RESOLVED by the Board of Supervisors of Southampton County, Virginia that the following appropriations be and hereby are made from the Fund to the Fund for the period of July 1, 2009 through June 30, 2010 for the function and purpose indicated:

From the General Fund to the General Operating Fund to be expended only on order of the Board of Supervisors:

4-100-12110-1700	Compensation - County Attorney	4,400.00
12110-2600	Unemployment Insurance	187.20
12310-2600	Unemployment Insurance	347.16
12410-2600	Unemployment Insurance	193.65
12410-3150	Legal Services	(150.00)
12410-3310	Repair & Maintenance	(170.00)
12410-3320	Maintenance Service Contracts	(6.24)
12410-3325	Contractual Services	(41.44)
12410-3600	Advertising	(300.00)
12410-4100	Data Processing Services	(0.32)
12410-5210	Postal Service	55.78
12410-5230	Telecommunications	0.24
12410-5240	DMV Direct Communications	7,929.51

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12410-5500	Travel Convention, Education	195.88
12410-5810	Dues & Membership	(185.00)
12410-5848	Bank Charges	29,754.52
12410-6001	Office Supplies	418.75
12410-6021	County License Tags	182.35
12430-2600	Unemployment Insurance	187.20
12510-2600	Unemployment Insurance	124.80
12550-2300	Hospital Plan	11,355.00
12550-2600	Unemployment Insurance	(9,414.04)
13200-2600	Unemployment Insurance	128.27
21100-2600	Unemployment Insurance	62.40
21200-2600	Unemployment Insurance	39.94
21600-2600	Unemployment Insurance	410.40
21600-3847	Tech Trust Fund/Imaging	28,952.00
21600-3866	Grant - Records Preservation	3,049.00
21700-1100	Salaries & Wages Regular	2,907.36
21700-1300	Part-Time Salaries	8,237.85
21700-2100	FICA	330.70
21700-2210	Retirement	305.92
21700-2215	Retirement-Employee	145.05
21700-2300	Hospital Plan	592.00
21700-2600	Unemployment Insurance	669.71
22100-1100	Salaries & Wages Regular	(10,000.00)
22100-2600	Unemployment Insurance	352.00
22100-6000	Cost Collection Expenses	1,769.36
22100-6001	Office Supplies	10,000.00
31200-1100	Salaries & Wages Regular	(2,907.36)
31200-1100	Salaries & Wages Regular	(8,237.85)
31200-2100	FICA	(330.70)
31200-2210	Retirement	(305.92)
31200-2215	Retirement-Employee	(145.05)
31200-2300	Hospital Plan	(592.00)
31200-2600	Unemployment Insurance	1,289.90
31200-3310	Repair & Maintenance	2,397.32
31200-3310	Repair & Maintenance	3,523.46
31200-5500	Travel Convention, Education	239.95
31200-6011	Uniforms & Apparel	47.50
31200-6023	Ammunition	1.00
31600-5510	Training/Equip Proj Lifesaver	25.00
32200-5110	Electrical Services	169.73
32200-5110	Electrical Services	652.14
32300-3170	Contractual Services/Daytime Operations	6,600.00
33100-1100	Salaries & Wages Regular	(75,785.00)
33100-1200	Over-Time Salaries	30,349.00
33100-1920	Compensation - Other	(89,528.00)
33100-2100	FICA	(16,854.00)
33100-2210	Retirement	(15,000.00)
33100-2300	Hospital Plan	291.00
33100-2600	Unemployment Insurance	2,762.05
33100-3110	Professional Health Service	137,868.00
33100-5120	Heating Services	11,419.00
33100-6002	Food Supplies	3,941.00
33100-6004	Medical & Lab Supplies	48,389.00
33100-6009	Vehicle Repairs/Supplies	649.88
33100-6023	Ammunition/Weapons	1.00
34000-2600	Unemployment Insurance	124.80
35100-2300	Hospital Plan	392.00



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61410-1127-002- -100	Assistant Principal-Elem Reg	12,775.00
61410-2300-003- -100	Hospitalization	17,544.00
61410-3000-003- -100	Other Inst Cost-Reg	3,703.00
62120-2350	Retiree Health Ins Premium	1,684.75
62150-3120	Census, Survey	(1,850.00)
62160-3130	Audit Expense	1,850.00
62220-1131	School Nurse Sal	1,530.00
63200-6008	Vehicles & Powered Equip-Fuel	(80,040.00)
63400-6014	Other Operating Vehicles	28,200.00
63400-8101	Capital Outlay Repl-Buses	51,840.00
64200-2300	Hospitalization	(1,783.00)
64300-3320	Maintenance Service Contracts	42,000.00
64400-3320	Maintenance Service Contracts	13,000.00
64500-3310	Repair & Maintenance Service	(42,000.00)
64500-3310	Repair & Maintenance Service	(13,000.00)
65100-2300	Hospitalization	1,783.00
	TOTAL	<u>(17,795.25)</u>
School Activity Reimbursement Accounts		
4-205-69001-1170	Operative Salaries	19,434.00
69007-1170	Operative Salaries	46.00
69007-2100	FICA	
	TOTAL	<u>19,480.00</u>
Rental Textbooks, Program 260		
4-205-61100-6040-002-1-260	Textbooks	0.00
	TOTAL	<u>0.00</u>
Technology Plan, Program 265		
4-205-68100-8205-009-1-265	Technology - Hardware (Carry-Over)	135,199.87
	TOTAL	<u>135,199.87</u>
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	TOTAL SCHOOL FUND	136,884.62
From the Local Utility Tax Building Fund to the Operating Local Utility Tax Building Fund to be expended only on order of the Southampton County Board of Supervisors		
4-300-94000-8250	Turner Tract Development-Non-Utility	608,580.00
	TOTAL	<u>608,580.00</u>

From the Enterprise Fund to the Operating Enterprise Fund to be expended only on order of the Board of Supervisors:

4-500-89400-8221	Engineering/Construction	3,692.00
89400-8222	Eng/Cons South Business Park	9,726.00
89400-8380	Wastewater Trtmt Fac Util Inf Proj	13,772,791.00
89500-5110	Electrical Services	18,033.00
89500-5130	Water & Sewer	19,312.00
89500-6004	Laboratory Supplies	9,955.00
89500-6007	Repair & Maintenance Supplies	18,116.00
89500-8201	Equipment	19,412.00
89600-6004	Laboratory Testing	5,560.00
89600-6007	Repair & Maintenance Supplies	7,344.00
	TOTAL	<u>13,883,941.00</u>

From the Federal Forfeiture Fund to the Operating Federal Forfeiture Fund to be expended only on order of the Board of Supervisors:

4-730-22100-8299	Forfeiture Funds	2,135.00
31200-8298	Forfeiture Funds-Federal	40,166.00
31200-8299	Asset Forfeiture Funds	8,656.00
93000-9200	Transfer Out To Other Funds	178.00
	TOTAL	<u>51,135.00</u>

From the Special Welfare Fund to the Special Welfare Operating Fund to be expended only on order of the Board of Social Services:

4-733-53500-5720	Special Welfare	49,265.00
	TOTAL	<u>49,265.00</u>

From the Law Library Fund to the Law Library Operating Fund to be expended only on order of the Board of Supervisors:

4-734-91000-6001	Office Supplies	3,851.00
	TOTAL	<u>3,851.00</u>

From the Blackwater Regional Library Fund to the Blackwater Regional Library Operating Fund to be expended only on order of the Blackwater Regional Library Board:

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4-735-73000-5699	Blackwater Regional Library	2,065,132.00
	TOTAL	<u>2,065,132.00</u>

From the General Fund to the  
Canteen Account Fund to be  
expended only on order of the  
Board of Supervisors:

4-736-91000-0001	Canteen	67,626.00
	TOTAL	<u>67,626.00</u>

From the General Fund to the  
Inmate Enterprises Fund to be  
expended only on order of the  
Board of Supervisors:

4-737-92000-1300	Pt Salaries/Transportation	13,712.00
92000-2100	FICA	1,048.95
92000-2600	Unemployment Tax	59.09
92000-5840	Work Release Clothes Tax	155.67
92000-6011	Clothing for Work Release	1,629.37
92000-9210	Transfer Out - Gen Fund	206,207.16
92500-8105	Motor Vehicles	17,200.00
93000-9200	Transfer Out - Gen Fund	11,077.47
93500-9200	Transfer Out - Gen Fund	1,200.00
94000-9200	Transfer Out - Gen Fund	1,990.50
95000-9200	Transfer Out - Gen Fund	11,490.87
	TOTAL	<u>265,771.08</u>

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TOTAL APPROPRIATIONS	17,703,808.46
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REVENUE APPROPRIATION JULY FOR JUNE, 2010  
(REVENUE RECEIVED FOR ABOVE EXPENDITURES)

3-100-11060-0006	DMV/STP	7,929.51
3-100-16040-0003	Reimbursement VFD-VRS	169.73
3-100-16040-0003	Reimbursement VFD-VRS	652.14
3-100-16090-0001	Health-Telephone	314.33
3-100-16090-0001	Health-Telephone	316.59

3-100-16090-0001	Health-Telephone	304.65
3-100-16110-0001	Social Services-Telephone	343.73
3-100-16110-0001	Social Services-Telephone	364.94
3-100-16120-0001	Reimb-Soil & Water Salaries	18,805.97
3-100-16170-0001	Project Lifesaver	25.00
3-100-18030-0003	Expenditure Refund	1.00
3-100-18030-0003	Expenditure Refund	47.50
3-100-18030-0003	Expenditure Refund	1.00
3-100-18030-0003	Expenditure Refund	649.88
3-100-18030-0004	Insurance Claims & Dividends	2,397.32
3-100-18030-0004	Insurance Claims & Dividends	3,523.46
3-100-18030-0005	Hospital Plan	11,355.00
3-100-18030-0005	Hospital Plan	291.00
3-100-18030-0005	Hospital Plan	392.00
3-100-18990-0006	Sale of Salvage/Surplus Property	2,061.59
3-100-23020-0001	Sheriff's Office Salaries	(165,313.00)
3-100-23020-0002	Sheriff's Employer FICA	(16,854.00)
3-100-23020-0003	Sheriff's Employer Retirement	(15,000.00)
3-100-23020-0007	Extradition Expenses	239.95
3-100-23070-0006	Clerk Technology Trust Fund	28,952.00
3-100-24040-0023	Circuit Court Grant	3,049.00
3-100-24040-0050	Comp Services Act-SSI	18,939.00
3-100-24040-0052	Comp Services Act	103,006.00
3-100-41050-0001	Transfer In From Other Funds	231,966.00
3-100-41050-0005	Transfer In-General Fund Reserve	4,400.00
3-100-41050-0005	Transfer In-General Fund Reserve	6,600.00
3-100-41050-0005	Transfer In-General Fund Reserve	29,754.52
3-100-41050-0005	Transfer In-General Fund Reserve	1,769.36
3-100-41050-0005	Transfer In-General Fund Reserve	49,144.00
3-100-41050-0009	Trans In-Gen Fund Res/for Enterprise Fund	174,231.00
	REVENUE GENERAL FUND	TOTAL 504,830.17
3-201-024010-0002	VPA State Revenues	66,792.59
	REVENUE PUBLIC ASSISTANCE	TOTAL 66,792.59
3-205-18990-0060	School Blue Cross Blue Shield	1,684.75
3-205-25020-0760	Technology Plan-265	135,199.87
	REVENUE SCHOOL FUND	TOTAL 136,884.62
3-300-61010-0001	Reserve Funds	608,580.00
	REVENUE UTIL TAX BUILDING FUND	TOTAL 608,580.00
3-500-16400-0001	Utility Loan Proceeds	13,772,791.00
3-500-41050-0005	Transfer in from General Fund	111,150.00
	REVENUE ENTERPRISE FUND	TOTAL 13,883,941.00

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3-730-14010-0001	Federal Forfeiture Funds		40,166.00
3-730-14010-0002	Asset Forfeiture Proceeds		8,656.00
3-730-14010-0003	Com Atty-Forfeiture		2,135.00
3-730-41050-0001	Transfer In From other Funds		178.00
		TOTAL	
	REVENUE FEDERAL FORFEITURE	L	51,135.00
3-733-24010-0001	Special Welfare		49,265.00
		TOTAL	
	REVENUE SPECIAL WELFARE	L	49,265.00
3-734-16010-0004	Law Library		3,851.00
		TOTAL	
	REVENUE LAW LIBRARY	L	3,851.00
3-735-16150-0002	Blackwater Regional Library		2,065,132.00
		TOTAL	
	REVENUE BLACKWATER REG LIBRARY	L	2,065,132.00
3-736-15023-0001	Canteen Sales		67,626.00
		TOTAL	
	REVENUE CANTEEN ACCOUNT	L	67,626.00
3-737-15030-0001	Work Release Revenue		222,812.24
3-737-15040-0001	Inmate Telephone System Revenue		17,200.00
3-737-15050-0001	Jail Prisoner Med Trtmt Revenue		11,077.47
3-737-15060-0001	Bounty for Inmates Revenue		1,200.00
3-737-15070-0001	Weekend Reimbursement		1,990.50
3-737-15080-0001	Jail Room & Board		11,490.87
		TOTAL	
	REVENUE INMATE ENTERPRISES	L	265,771.08
		=====	
		=	
	TOTAL REVENUE APPROPRIATION		17,703,808.46

A copy teste: \_\_\_\_\_, Clerk

Michael W. Johnson

Southampton County Board of Supervisors

July 26, 2010

**Vice-Chairman Young moved, seconded by Supervisor Felts, to adopt the FY 2010 Final Appropriations Resolution. All were in favor.**

Mr. Johnson advised that included in the agenda was the annual salaries appropriation for FY 2011. The aggregate sum of salaries for all 158 positions, including part-time employees and employees of constitutional officers, was \$5,678,890.

The salaries appropriation resolution is as follows:

At a meeting of the Southampton County Board of Supervisors held in the Board of Supervisors Meeting Room, Courtland, Virginia, on Monday, July 26, 2010.

RESOLUTION

BE IT RESOLVED by the Board of Supervisors of Southampton County, Virginia, that annual salaries of personnel be and hereby are fixed as indicated, effective July 1, 2010.

BOARD OF SUPERVISORS

Jones, Dallas O.	7,300
Young, Walter L., Jr.	6,700
Brown, Walter D., III (July-Dec transferred to school)	5,500
Faison, Carl J.	5,500
Felts, Anita T.	5,500
West, Ronald M.	5,500
Wyche, Moses	5,500

COUNTY ADMINISTRATION

Johnson, Michael W.	97,391
Randolph, James A.	66,447
Wright, Susan H.	34,160

ACCOUNTING

Williams, Julia G.	96,494 (1 month only)	8,041
Vacant - Finance Director		65,144
Steele, June W.		46,863
Anderson, Melissa L.		26,296

PLANNING

Barnett, Robert L.	61,778
Jenkins, John P.	41,950
Lewis, Elizabeth H.	55,296

INSPECTIONS

Copeland, Lee D.	40,084
Johnson, W. Andrew	35,238

DATA PROCESSING

Plyler, Sandra P.	58,425
Faulk, Christine J.	42,506

REFUSE COLLECTION

Council, W. Hart	44,974
Council, Jesse	33,560
Goodwyn, Randolph	28,103
Murphy, Millard, Jr.	26,296
Shearin, Michael B.	28,103
Wyche, Charlie W.	28,103

BUILDINGS & GROUNDS

July 26, 2010

Vick, Jackie D.	49,427
Mason, Gloria B.	19,974
Darden, Dorothy B.	18,688
SEWER SYSTEM	
Johnson, Julien W., Jr. (1/2 salary)	33,224
Harness, M. Jeanne (1/2 salary)	20,760
Jackson, R. Keith	43,360
Christenson, Timothy A.	27,068
Hyman, Charles D.	31,336
Beale, Dennis E.	28,422
Fowler, Daniel L., Jr.	27,068
Billups, Milton A.	25,780
Whichard, Bruce W., Jr.	31,336
Griffin, Samuel G., Jr.	31,336
WATER SYSTEM	
Johnson, Julien W., Jr. (1/2 salary)	33,223
Harness, M. Jeanne (1/2 salary)	20,761
Croak, Robert E.	62,182
Bryant, Raymond L., Jr.	49,583
Holloman, Hugh R.	25,043
Pearson, Mitchell T.	25,043
Bryant, James C.	26,296
Jarrett, Linwood	25,043
Joyner, David L., Sr.	25,780
Snyder, Matthew A.	25,780
CIRCUIT COURT JUDGE	
Phelps, Patricia A.	38,554
REGISTRAR/ELECTORAL BOARD	
Davis, Leona W.	47,175
Davis, Peggy L.	23,851
Felts, Robert M., Jr.	3,756
Sykes, Marie W.	1,878
Herring, Joan V.	1,878
COMMISSIONER OF THE REVENUE	
Carr, Amy B.	65,730
Everett, Jeannette S.	33,560
Bradshaw, Jackie L.	28,990
Smith, Patricia P.	25,043
TREASURER	
Britt, David K.	71,759
Griffin, Rhonda V.	33,560
Bunn, Frances H.	35,202
Horne, Rosemary B.	27,609
COMMONWEALTH'S ATTORNEY	
Cooke, Eric A.	115,660
Bruch, George W.	59,088
Rand, Benjamin R.	46,297
Duncan, Toni M.	46,297
Rice, Joan P.	45,316
Gryder, Sharon F.	33,150
VICTIM WITNESS PROGRAM	
Falkins, Cora L.	44,192

## CLERK OF CIRCUIT COURT

Francis, Richard L.	104,319
Beatty, Linda E.	23,851
Cross, Melanie H.	36,563
Everett, Kathleen B.	36,563
Jarratt, Dorothy U.	47,175
Kannan, Theresa L.	31,159
Simmons, Heather R.	33,623

## SHERIFF - BAILIFF

Busching, Robert W.	34,626
Covington, Wanda V.	45,525
Harvey, Richard H., Jr.	34,268
Neave, Robbie Lynn	41,101
Parker, Raymond K.	42,789
Wyche, Josh A.	47,175

## SHERIFF - LAW ENFORCEMENT

Francis, Vernie W., Jr.	99,093
Bell, Kimberly C.	27,609
Blythe, J. Michael	38,175
Carpenito, Suzette B.	42,789
Darden, Michael L.	44,631
Davis, Tryphena L.	25,043
Drewery, Gene H.	59,249
Drewery, William D.	27,068
Edwards, Donald R.	32,324
Fuller, James H.	29,843
Griffith, E. Greg	41,262
Griffith, Scott T.	32,324
Holland, William B.	40,017
Prince, Lisa C.	27,609
Ricks, Jimmie R.	55,260
Rollins, Shana P.	27,609
Rose, Teresa G.	33,304
Smith, Jerry L.	35,867
Stevens, Robert T.	41,262
Stutts, John B.	79,335
Turner, Mark B.	37,426
Vacant-Deputy	29,843

## SHERIFF - DETENTION

Angel, Joshua J.	30,863
Armbruster, Becky K.	32,324
Barnes, Beverly A.	25,839
Bowden, Jonathan M.	38,175
Brinkley, Jason F.	30,863
Cessna, Brett A.	30,863
Clasp, Nina R.	32,533
Cobb, Camden S.	30,863
Cook, Loretta B.	23,017
Davis, Waymon D.	32,533
Doyle, Scott A.	50,877
Fancher, Evelyn	30,863
Forren, Dwayne A.	34,626

July 26, 2010

Garriss, Marcia L.	40,482
Griggs, John W., Jr.	34,626
Hardy, William R.	30,863
Inman, Robert C., III	30,862
Jarratt, William G., Jr.	35,867
Johnson, Matthew N.	30,863
Joyner, David L.	29,843
Kindred, Jerrel J.	32,533
Malcolm, Teresa L.	35,956
Morris, Richard T.	38,174
Olson, Jerre W.	29,843
Parsons, Ernest L.	35,867
Patterson, Mark W.	32,324
Pearce, Robert B., Jr.	31,382
Sadler, Lundy G.	30,862
Scott, Brenda D.	22,270
Scott, Tyrece D.	30,863
Smith, Brenda S.	33,947
Stapleton, William D.	34,626
Stith, Jovan S.	30,863
Story, J. Kevin	32,533
Sumpter, Stephanie R.	30,863
Vance, Billy G.	37,426
Vaughan, Robert C., Jr.	33,147
Vick, Jim I., Jr.	32,533
Watson, Stanley E.	36,719
Whitby, Jonathan K.	32,324
Wills, Jesse A.	30,863
Woodard, Dennis M.	34,626
Joyner, Sheril J.	31,304
Vacant-Deputy	29,843
SHERIFF - COURT SECURITY	
VACANT-Deputy	29,843
SHERIFF - SCHOOL RESOURCE OFFICER	
Allmond, William E., III	32,533
SHERIFF - ANIMAL CONTROL	
Cooke, James T., Jr.	32,533
VACANT-Deputy	32,533
SHERIFF - E911	
Carr, Robert M.	27,068
Xinos, Vicki L.	27,068
SHERIFF - E911 - PSAP	
Mills, Dominique A.	27,609
SHERIFF - ASSIGN-A-HIGHWAY	
Lee, David S.	29,843
TOTAL	\$5,678,890

A copy teste: \_\_\_\_\_

Michael W. Johnson, Clerk

Southampton County Board of Supervisors

07/26/2010

**Supervisor Wyche moved, seconded by Vice-Chairman Young, to adopt the FY 2011 salaries appropriation resolution. All were in favor.**

Mr. Johnson advised that bills in the amount of \$2,208,277.10 were received.

**Vice-Chairman Young moved, seconded by Supervisor West, that the bills in the amount of \$2,208,277.10 be paid with check numbers 97823 through 98289. All were in favor.**

Regarding appointments, Mr. Johnson announced that as discussed last month, it was the consensus of the Board to appoint a Board of Assessors to assume overall responsibility for the upcoming reassessment in accordance with Section 58.1-3275 (ii) of the Code of Virginia. In speaking with each member of the Board of Supervisors individually, it was his understanding that the following citizens had expressed a willingness to serve and the Board was prepared to make the appointments:

1. Mr. Dennis Whitby – Drewryville – Building Contractor
2. Mrs. Missy Lamm, Franklin – Realtor
3. Mr. Damian Dwyer, Newsoms – Attorney
4. Mr. Aubrey Parker, Boykins-Branchville – Retired Teacher
5. Mr. Hunter Darden, III, Jerusalem – Forester
6. Mrs. Teresa Preston, Berlin-Ivor – Realtor
7. Mr. Bruce Phillips, Capron – Farmer/Proprietor

Mr. Johnson continued that Mrs. Amy Carr, Commissioner of the Revenue, had spoken with Mr. Brian Bergen, a representative of the Virginia Department of Taxation, who had recommended that they proceed with appointment of this Board prior to scheduling the training session mandated by statute. In fact, he further recommended that they proceed in engaging the contract reassessment firm and allow them to complete the draft sales/assessment ratio study prior to scheduling the training – the study may then become an integral part of the training process. He noted that we could discuss this further under a later agenda item – for now, the primary issue was to officially appoint the Board of Assessors.

**Vice-Chairman Young moved, seconded by Supervisor Felts, to appoint the seven citizens referenced above to the Board of Assessors for the 2012 General Reassessment. All were in favor.**

Moving forward, Mr. Johnson announced that as Mr. Lonnie Johnson, District Director with Virginia Cooperative Extension (VCE), shared with them back in May, effective July 1, VCE temporarily reassigned of their Regional ANR agents to the Courtland Office. With us this evening was Mr. Neil Clark, who came to us by way of the Tidewater Agricultural Research and Extension Center in Holland. Neil was a native of Caroline County and obtained both his B.S. and M.S. degrees from Virginia Tech. He had a strong background in forestry and natural resources and had taught a number of short courses including the Virginia SHARP Logger Program and the Virginia Forest Landowner Education Program. He formerly worked with the Virginia Department of Forestry prior to joining the staff at VCE ten years ago. He was currently Chairman of the Urban Forest Roundtable of Hampton Roads. Neil in his wife resided in Suffolk. He advised that Neil had been actively making the rounds, scouting the area and meeting with local producers since July 1. He had already met with the Franklin-Southampton Fair Board and planned to become involved in Fair activities next month.

Chairman Jones recognized Mr. Neil Clark.

Mr. Clark indicated that he was happy to be here and looked forward to working with Southampton County.

The Board welcomed Mr. Clark and stated they were glad to have him.

Moving forward, Mr. Johnson announced that included in the agenda was a copy of a resolution and correspondence to the Governor's Office seeking his cooperation in having Southampton County declared a federal primary disaster area because of the damage to local crop production from the drought and excessive heat. Absent a federal declaration, county farmers were ineligible for federal disaster assistance, including emergency loans. Following a federal declaration, local farmers may qualify for emergency loans to restore or replace essential property, pay all or part of their production costs associated with this year's crop, pay essential family living expenses, reorganize their farming operation or refinance certain debts. Producers could borrow up to 100 percent of actual production or physical losses, to a maximum amount of \$500,000. Emergency loans currently carried a 3.75% interest rate and were normally repaid within 7 years. Other forms of federal assistance may also be made available to local producers depending upon the nature of the designation.

He continued that the Southampton County Review Committee, made up of representatives from the Virginia Cooperative Extension, the Farm Service Agency, the Natural Resource Conservation Service, and local producers estimated corn crop losses of more than \$3.35 million due to the drought and excessive heat. Pasture losses accounted for another \$355,000 loss to local producers and the outcome on peanuts, soybeans, cotton, and other grains remains uncertain. As of last week, Governor McDonnell had received only one request for a disaster declaration – from Frederick County. He was sure there would be many others to follow, but the earlier the request was made, the earlier the U.S. Agriculture Secretary could make assistance available to Southampton County producers.

The resolution is as follows:

**BOARD OF SUPERVISORS  
SOUTHAMPTON COUNTY, VIRGINIA**

**RESOLUTION 0710-07**

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At a meeting of the Board of Supervisors of Southampton County, Virginia, held in the Southampton County Office Center, Board of Supervisors' Meeting Room, 26022 Administration Center Drive, Courtland, Virginia on Monday, July 26, 2010 at 6:00 p.m.

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**PRESENT**

The Honorable Dallas O. Jones, Chairman  
The Honorable Walter L. Young, Jr., Vice-Chairman  
The Honorable Carl J. Faison  
The Honorable Anita T. Felts  
The Honorable Ronald M. West  
The Honorable Moses Wyche

**IN RE: Request for Disaster Designation and Federal Assistance for Southampton County**

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Motion by Supervisor \_\_\_\_\_:

**WHEREAS**, Southampton County has experienced moderate drought conditions and excessive heat over the past 45 days, with well-below-average rainfall and temperatures exceeding 105 degrees; and

**WHEREAS**, the drought and excessively hot weather in Southampton County caused significant damage to livestock and crops produced by farmers in the County; and

**WHEREAS**, the Southampton County Review Committee, made up of representatives from the Virginia Cooperative Extension, the Farm Service Agency, the Natural Resource Conservation Service, and numerous local producers has reported that Southampton County has been adversely impacted by the drought and excessive heat with estimated losses in farm income of more than \$3.7



Supervisor West asked, if VDOT was unable to fund the road, where would that leave the project? Mr. Johnson clarified that the road must be built to VDOT standards at the *developer's* expense.

Supervisor West asked, how would the Board address the stormwater ponds? Mr. Johnson clarified that the Board would address that with the final subdivision plat. However, they could put the developer on notice that they did not plan to assume maintenance of those ponds.

**Supervisor Felts moved, seconded by Vice-Chairman Young, to accept the Planning Commission's recommendation and approve the preliminary plat. Chairman Jones, Vice-Chairman Young, and Supervisors Faison, Felts, and Wyche voted in favor of the motion. Supervisor West voted in opposition to the motion. The vote was 5-1 in favor of the motion, thus the motion passed.**

Moving forward, Mr. Johnson announced that included in the agenda was from VDOT confirming the Commonwealth Transportation Board's decision to award Southampton County \$420,000 in federal Enhancement Program funds to develop the 1831 Southampton Insurrection Driving Tour. Funds will not be available until after October 1, 2010, the beginning of the federal fiscal year. Project sponsor meetings will be scheduled by VDOT later this fall. He reminded that the driving tour would connect travelers, tourists, students and residents with sites associated with the Nat Turner rebellion. It would include fabrication of orientation exhibits, installation of interpretive signage, acquisition of easements, construction of turnouts and production of a brochure and map. The Rebecca Vaughan House, located on the *Museum of Southampton History* campus in Courtland, would function as a Visitor's Center and trailhead. Here, the public would learn about the rebellion, explore the route traveled by Turner and his insurgents, and discover period artifacts, including Turner's sword and the lock from his jail cell. Mr. Johnson noted that the Historical Society had another grant application pending before the Dominion Foundation to complete the restoration of the Rebecca Vaughan House. He pointed out that while the grant was actually awarded to Southampton County, we were simply functioning as a conduit for the Southampton County Historical Society – they would meet the required \$105,000 match with funds they had accrued over the last several years, including contributions from Southampton County.

Moving to the follow-up discussion regarding the 2012 general reassessment, Mr. Johnson announced that based upon questions submitted by a number of the reassessment firms and their need for additional time to prepare the proposals, he extended the submittal due date by addendum to July 16. In response to our Request for Proposals (RFP) and subsequent addenda, we received four proposals:

1. Blue Ridge Mass Appraisal Company – Staunton, VA
2. Pearson's Appraisal Service, Inc. – Richmond, VA
3. Wampler Eanes Appraisal Group, LTD – Daleville, VA
4. Wingate Appraisal Service – Roanoke, VA

Mr. Johnson continued that last month, the Board appointed Vice-Chairman Young and Supervisor to assist him and Mrs. Amy Carr, Commissioner of the Revenue, in evaluating proposals and conducting interviews. Given the intricate working relationship between the reassessment firm and the Board of Assessors (BOA), he would like to recommend that the Chairman and the Vice-Chairman of the BOA also serve on the evaluation committee (he was hoping to schedule the BOA's organizational meeting for August 3, at which they would elect their officers). He noted that he would like to schedule interviews with all 4 firms in mid-August and have a recommendation for the Board's consideration at their regular meeting on August 23.

Moving forward, Mr. Johnson announced that included in the agenda was a resolution of appreciation for Mrs. Julia Williams on the occasion of her retirement from Southampton County with thirty-eight (38) years of service.

Mr. Johnson read aloud the following resolution:

**RESOLUTION OF APPRECIATION TO  
JULIA G. WILLIAMS**

**WHEREAS**, Julia G. Williams served the citizens of Southampton County as Finance Director

for almost thirty-eight (38) years, beginning in September 1972 and ending with her retirement on August 1, 2010; and

**WHEREAS**, Julia G. Williams has worked diligently and tirelessly to plan, organize, and direct the financial activities and affairs of Southampton County for almost four decades; and

**WHEREAS**, Julia G. Williams has continuously functioned in a highly-responsible, senior management position with oversight of accounting, budgeting, payroll, purchasing, debt management, contract/grant administration, fixed asset management, utility billing, human resources administration, risk management and other related matters pertinent to county government; and

**WHEREAS**, Julia G. Williams dedicated herself to these endeavors, devoting countless hours of personal time to duty after hours, at night, on weekends and holidays, without additional compensation; and

**WHEREAS**, Julia G. Williams' high degree of professionalism, keen attention to detail, unquestionable personal integrity and warm personal demeanor facilitated her many accomplishments and earned for her the respect and admiration of her peers.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of Southampton County, Virginia that Julia G. Williams is recognized and commended for her long-standing and devoted service to the people of Southampton County; and

**BE IT FURTHER RESOLVED** that a copy of this resolution be spread upon the minutes of this Board on the twenty-sixth day of July, 2010, serving to record and forever preserve the gratitude and appreciation of this Board; and

**BE IT FURTHER RESOLVED** that a framed copy of this resolution be presented to Julia G. Williams as a visual token of the high esteem in which she is held by this Board and the people of Southampton County, Virginia.

Unanimously adopted July 26, 2010.

BOARD OF SUPERVISORS

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Dallas O. Jones, Chairman

A copy teste:

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Michael W. Johnson, Clerk

**Supervisor Wyche moved, seconded by Supervisor Felts, to adopt the resolution. All were in favor.**

Regarding miscellaneous issues, Mr. Johnson announced that included in the agenda was memoranda from Mr. Jay Randolph, Assistant County Administrator, announcing a joint workshop with the Board of Supervisors, Planning Commission, and Franklin-Southampton Economic Development, Inc. (FSEDI) Board of Directors at 6:00 PM on Tuesday, August 24 at the Satellite Services Building (formerly I.P. Woodlands), 24283 Old Bridge Road, Courtland. The workshop would be facilitated by Dr. Michael Chandler, Professor Emeritus at Virginia Tech, and would focus on sustainable strategies for planning and economic development and their symbiotic relationship. A brief biography for Dr. Chandler was included in the agenda.

Mr. Johnson advised that included in the agenda was a registration form from Dr. Patsy Joyner with the Paul D. Camp Community College (PDCCC) Foundation, seeking the County's

July 26, 2010

sponsorship of the college's 7<sup>th</sup> annual golf tournament on August 20 at Cypress Creek Golf Course. The County had provided a gold sponsorship each of the last several years. A contribution of \$500 provided for 4 greens fees and 1 hole sign. Given the current state of the economy, and our own budget issues, he was unsure how they may wish to proceed. All proceeds from this event were used by the Community College to endow scholarships or contribute to other staff or faculty needs.

Vice-Chairman Young commented that he was not so much in favor of sponsorship this year.

Supervisor Faison remarked that PDCCC did a lot for the community, but he recognized the financial state of the County.

Supervisor West stated that it was for a worthy cause. Playing golf was not important. He did not think \$500 would make or break us.

Supervisor Wyche agreed with Supervisor West.

**Supervisor Faison moved, seconded by Supervisor Wyche, to contribute \$500 to Paul D. Camp Community College to serve as a sponsor for its 7<sup>th</sup> annual golf tournament. All were in favor.**

Mr. Johnson advised that he was pleased to report that we had received remittance in the amount of \$673,530 from the City of Franklin for industrial corridor revenue sharing based on the 1985 Annexation Agreement. The payment was 11% higher than their FY 2009 payment and 14% more than we budgeted in FY 2010. While this was welcome news at the close of the fiscal year, the payment was based on revenues derived from FY 2009 – he expected next year's payment to be substantially lower, given the state of the economy.

Mr. Johnson informed that the following notices were received:

- 1) Notice from DEQ regarding a groundwater withdrawal application filed by the James City County Service Authority;
- 2) Notice from DEQ regarding a groundwater withdrawal application filed by West Point Veneer, LLC; and
- 3) Notice from International Paper regarding its request to modify its Hazardous Waste and Corrective Action Permit by eliminating certain monitoring wells and constituent testing associated with its groundwater monitoring program.

Mr. Johnson noted that incoming and outgoing correspondence and articles of interest were also included in the agenda.

Moving to late arriving matters, Mr. Johnson announced that we had received official notice that the transportation study on behalf of Senior Services of Southeastern Virginia had been funded.

**Mr. Johnson announced that it was necessary for the Board to conduct a closed meeting in accordance with the provisions set out in the Code of Virginia, 1950, as amended, for the following purposes:**

**Section 2.2-3711 (A) (5) Discussion concerning prospective industries where no previous announcement has been made of the business' or industry's interest in locating its facilities in the community;**

**Section 2.2-3711 (A) (7) Consultation with legal counsel and briefings by staff members related to actual litigation where such briefing in an open session would adversely affect the litigating posture of the public body; and**

**Section 2.2-3711 (A) (1) Discussion of prospective candidates for employment.**

**Vice-Chairman Young moved, seconded by Supervisor Wyche, conduct a closed meeting for the purposes previously read.**

Richard Railey, County Attorney, Julia Williams, Finance Director, Julien Johnson, Public

Utilities Director, and John Smolak, President of Franklin-Southampton Economic Development, Inc. were present in the closed meeting along with the Board.

**Upon returning to open session, Vice-Chairman Young moved, seconded by Supervisor Wyche, to adopt the following resolution:**

**RESOLUTION OF CLOSED MEETING**

**WHEREAS, the Southampton County Board of Supervisors had convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and**

**WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by the Board that such closed meeting was conducted in conformity with Virginia law.**

**NOW, THEREFORE, BE IT RESOLVED that the Southampton County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public matters as were identified in the motion convening the closed meeting were heard, discussed and considered by the Southampton County Board of Supervisors.**

**Supervisors Voting Aye: Dallas O. Jones  
Walter L. Young, Jr.  
Carl J. Faison  
Anita T. Felts  
Ronald M. West  
Moses Wyche**

**The motion passed unanimously.**

Chairman Jones advised that a motion was needed as a result of the closed meeting.

**Vice-Chairman Young moved, seconded by Supervisor Felts, to authorize the County Administrator to enter into contract with Mrs. Julia Williams to provide for up to 180 hours of part-time assistance in preparing the FY 2010 annual audit and training her successor, for a total fee not to exceed \$7,500 unless authorized in advance by the Board. All were in favor.**

There being no further business, the meeting was adjourned at 8:20 PM.

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Dallas O. Jones, Chairman

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Michael W. Johnson, Clerk

July 26, 2010

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