

At a regular meeting of the Southampton County Board of Supervisors held in the Board Room of the Southampton County Office Center, 26022 Administrative Center Drive, Courtland, Virginia on July 27, 2009 at 6:00 PM.

SUPERVISORS PRESENT

Dallas O. Jones, Chairman (Drewryville)
Walter L. Young, Jr., Vice-Chairman (Franklin)
Walter D. Brown, III (Newsoms)
Carl J. Faison (Boykins-Branchville)
Anita T. Felts (Jerusalem)
Ronald M. West
Moses Wyche (Capron)

SUPERVISORS ABSENT

None

OTHERS PRESENT

Michael W. Johnson, County Administrator (Clerk)
James A. Randolph, Assistant County Administrator
Julia G. Williams, Finance Director
Robert L. Barnett, Director of Community Development
Julien W. Johnson, Jr. Public Utilities Director
Richard E. Railey, Jr., County Attorney
Susan H. Wright, Administrative Secretary

Chairman Jones called the meeting to order, and after the *Pledge of Allegiance*, Supervisor Faison gave the invocation.

Chairman Jones sought approval of the minutes of the June 22, 2009 Regular Session. They were approved as presented, as there were no additions or corrections.

Regarding highway matters, Chairman Jones recognized Mr. Jerry Kee, Assistant Residency Administrator of the Virginia Department of Transportation (VDOT) Franklin Residency.

Mr. Kee advised that they were replacing a section of pipe on Route 607 (Farmers Bridge Road) and the road was currently closed. The work should be completed this week. He informed that they just completed the second mowing on primary roads – Routes 58, 35, 189, and 258. The surface treatment/paving schedule would start in about 3 weeks.

Mr. Kee welcomed any concerns from the Board.

Supervisor Felts advised that she had already spoken to Mr. Kee about ditch/water concerns.

Vice-Chairman Young stated that he had received a lot of calls about the grass on secondary roads. He asked when would the next round of mowing on the secondary roads take place? Mr. Kee replied not until another 45 days or so – they were cutting grass on the secondary roads only twice a year. However, they were addressing concerns with site distances at intersections due to tall grass and welcomed those concerns.

Vice-Chairman Young confirmed with Mr. Kee that he should contact Benny Necessary, VDOT Superintendent, with any site distance/safety concerns.

Supervisor Faison advised that he appreciated the ditch work on Clarksbury Road. However, it rained the next day and the ditch filled back up with silt from the field. Mr. Kee informed that they had met with USDA and one of the farmers – they were in the process of trying to come up with a plan to prevent that from happening.

Supervisor West advised that he had requested some ditches to be cleaned out a while back (on Doles Road and Seacock Chapel Road). He realized they had not gotten to them, but assumed they would soon. Mr. Kee stated that they had a list of ditches needing to be cleaned out and the crews were working on it.

Supervisor West stated that there would really be problems this fall when the bushes along the ditches would grow further into the road as a result of VDOT only cutting the shoulders and not the edges of the ditch. He asked Mr. Kee what they would do? Mr. Kee replied that per the contracts, they were supposed to cut everything every 4 years. He acknowledged that they would have some issues this fall, as they had already seen some issues in a lot of places. He noted that they would address them on a case-by-case basis.

Supervisor Brown thanked Mr. Kee for the first round of grass cutting on the secondary roads in his area. He confirmed with Mr. Kee that the second round would begin in about 45 days.

Supervisor Wyche advised that he had received some concerns about Medicine Springs Rd. He informed the citizens that VDOT had previously conducted a speed study on that road, but he would mention it to VDOT again. He remarked that perhaps the Sheriff's Department needed to look into it to curtail the speeding.

Supervisor Wyche advised that he also received a concern about Cypress Bridge Road. The person stated that his mother could not sit out on the porch due to the dust and dirt. He indicated to the person that he did not think there was much VDOT could do, except maybe put some chemicals on the road, but he would mention it. Mr. Kee advised that they no longer put chemicals on the road, as that was one of the items cut from the budget.

Mr. Kee noted that the contractor was scheduled to begin paving Old Place Road next week.

Supervisor West asked Mr. Kee when they would find out if there were any positive or negative changes to their budget? Mr. Kee replied that they just received the budget this week, and it was exactly what they were told they would receive. No adjustments had been made to budget besides the original adjustments that he and Mr. Lomax, Residency Administrator, had previously shared with the Board of Supervisors.

Supervisor Felts advised that she saw in the news that 50 VDOT jobs would be lost. She asked if it would affect anyone in our area? Mr. Kee explained that 50 jobs would be lost in our district, the Hampton Roads District, which ran from the Eastern Shore to Brunswick County to New Kent County. Our maintenance areas were not included so the employees here should be ok.

Mr. Michael Johnson, County Administrator, advised that regarding the amendment of the six-year plan, he had been discussing with Mr. Kee the possibility of reallocating some of the funds that would remain as a result of the reduced scope of work on Route 671. However, at this point, they were still awaiting completion of the resolution from the state office, and Mr. Kee had indicated that a public hearing may possibly be required before the six-year plan could be amended. As a result, they were asking that this item be deferred.

Regarding reports, various reports were received and provided in the agenda. They were Financial, Sheriff's Office (Communication Center Activities, EMS and Fire Department Activities, Traffic Tickets, and Civil Papers), Animal Control, Litter Control, Building Permits, and New Housing Starts. Also, Cooperative Extension, Treasurer's Report, Delinquent Tax Collection, Solid Waste Quantities, and Personnel.

In regards to Animal Control, Supervisor Felts confirmed with Mr. Johnson that they did not do anything about the cat population. She stated that she had received lots of complaints about cats and she did not know what to tell people. Mr. Johnson advised that the pound was a "dog only" facility – they did not have any facilities to confine cats. The Sheriff's Office would be glad to loan out traps to people to catch cats, but they had to find a home for them after catching them, as they were not accepted at the pound.

Supervisor Brown confirmed with Mr. Johnson that the County used to control cats years ago.

Mr. Johnson clarified that the Sheriff's Office and Animal Control would address any cat bites. Supervisor Felts stated she mostly received nuisance complaints about cats – she was not certain that all of the cats were necessarily stray cats.

Supervisor Brown stated that the cat population here was out of control. People were calling him complaining about cats. He noted that someone who lived near him had more than 2 dozen cats.

Chairman Jones advised that they could talk about it at budget time, as they did not have anywhere to keep cats at the present time.

In regards to New Housing Starts, Supervisor Brown confirmed with Mr. Johnson that the projected number of new homes for 2009 was 50. Supervisor Brown asked what was the impact of having fewer homes built in the County than in previous years? Mr. Johnson replied that it was not a substantial impact at this time, but you would not want it to continue for a long period of time.

In regards to the Treasurer’s Report, Mr. David Britt, Treasurer, recognized Mrs. Rhonda Griffin, an employee in his office, who had completed certification and was recently awarded the distinction of “Certified Deputy Treasurer”.

The Board congratulated Mrs. Griffin.

In regards to the personnel report, Mr. Johnson advised that Elizabeth H. “Beth Lewis was hired as our new Planner effective 07/01/09 at an annual salary of \$51,954. He recognized Mrs. Lewis, who was in the audience, and advised that her cover letter and resume were included in the pocket of the agenda books.

Mr. Johnson stated that Richard T. Harvey, Jr. was hired in the Sheriff’s Office effective 07/01/09 at an annual salary of \$31,349. He informed that the salary of M. Evelyn Fancher of the Sheriff’s Office was adjusted to \$30,862 effective 07/01/09 due to a Compensation Board adjustment. The salary of Camden S. Cobb of the Sheriff’s Office was also adjusted to \$30,862 effective 07/01/09 due to a Compensation Board adjustment. He advised that J. Michael Blythe of the Sheriff’s Office remained on active military leave effective 07/09/08.

Moving to financial matters, Mr. Johnson announced that included in the agenda was a copy of the Final FY 2009 appropriation resolution with total appropriations of \$34,001,188.77. The appropriation consisted of \$33,426,941.74 of revenues received in FY 2009 (the majority of which was derived from the VRA financing of the Water/Wastewater project), \$10.85 of revenue carried over from pervious fiscal years, \$200,000.00 transferred in from the Inmate Enterprises Fund and \$374,236.18 of new money which came from the unappropriated general fund reserve, since the associated expenses were not included in the FY 2009 annual budget. An itemized list of the new money items was included in the agenda. He noted that more than half of the new money required was related to the mid-year tipping fee increase by SPSA.

The appropriations resolution is as follows:

APPROPRIATIONS - JULY 27, 2009

NEW MONEY REQUIRED FOR JULY FOR JUNE 30, 2009 APPROPRIATION

GENERAL FUND

495.00	BOARD OF SUPERVISORS/OLF
500.00	BOARD OF SUPERVISORS/PDCCC GOLF TOURNAMENT
6,313.00	COUNTY ADMIN/COUNTY ATTORNEY
41,605.30	TREASURER/SUNTRUST BANK CHARGES
1,514.96	INSURANCE/COUNTY CODE/UNEMPLOYMENT INS
16,000.00	INSURANCE/COUNTY CODE/OPEB LIABILITY
1,884.00	INSURANCE/COUNTY CODE/COUNTY CODE UPDATE
3,286.00	INSURANCE/COUNTY CODE/PROPERTY INSURANCE
1,216.85	REGISTRAR/PART-TIME SALARIES/PRESIDENTIAL ELECTION
	VOLUNTEER RESCUE SQUADS/CONTRACTUAL SERVICES/DMAS
10,765.00	REFUND

750.00	VOLUNTEER RESCUE SQUADS/GREENSVILLE CO RESCUE SQUAD
2,795.65	DETENTION/EMPLOYEE SICK LEAVE
20.00	MEDICAL EXAMINER/PROFESSIONAL HEALTH SERVICES
2,357.00	STREET LIGHTS/ELECTRICAL SERVICES
203,337.00	SANITATION WASTE REMOVAL/SPSA
8,065.00	BUILDINGS & GROUNDS/ELECTRICAL SERVICES
13,171.00	COMPREHENSIVE SERVICES ACT/LOCAL REQUIRED MATCH
4,389.15	TRANSFER OUT/ENTERPRISE/SOUTHAMPTON BUSINESS PARK
55,771.27	TRANSFER OUT/ENTERPRISE DEFICIT
<hr/>	
374,236.18	TOTAL NEW MONEY/GENERAL FUND

GENERAL FUND - CARRY-OVER FUNDS

10.85	COMMONWEALTH'S ATTORNEY/COST COLLECTIONS
<hr/>	
10.85	TOTAL CARRY-OVER/GENERAL FUND

GENERAL FUND - TRANSFER IN FROM OTHER FUNDS

200,000.00	INMATE ENTERPRISES/JAIL/BUDGET REQUIREMENT ONLY
<hr/>	
200,000.00	TOTAL TRANSFER IN TO GENERAL FUND

APPROPRIATIONS -- JULY FOR JUNE, 2009

11010 BOARD OF SUPERVISORS	(1) Funds previously approved by Board for legal fees for OLF (\$495) New Money (2) Funds previously approved by Board for gold sponsorship for golf tournament/PDCCC (\$500) New Money
12110 COUNTY ADMINISTRATOR	Cost above budget for Compensation to County Attorney for additional legal services (\$6,313) New Money
12410 TREASURER	Cost above budget for bank charges--fees charged by SunTrust for checking account (\$41,605.30) New Money
12550 INSURANCE/COUNTY CODE	(1) Reimbursement received from retirees for BCBS (\$5,252) (2) Appropriation needed to allocate unemployment insurance to proper department--unemployment insurance is paid quarterly--funds are originally budgeted in one department (\$-0-) Additional

	<p>funds above budget for increased costs--rates change by Virginia Employment Com at end of calendar year (\$1,514.96) New Money</p> <p>(3) Funds previously approved by Board for OPEB Liability (\$16,000) New Money</p> <p>(4) Cost above budget for County Code Updates (\$1,884) New Money</p> <p>(5) Cost above budget for property insurance (\$3,286) New Money</p>
13200 REGISTRAR	<p>Cost above budget for Part-Time Salaries due to additional hours needed for presidential election (\$1,216.85) New Money</p>
21100 CIRCUIT COURT	<p>State reimbursement received for jurors & witnesses (\$279.60)</p>
22100 COMMONWEALTH'S ATTORNEY	<p>(1) Carry-over funds received for Commonwealth Attorney Delinquent Collection on Criminal Cases for office expenses (\$10.85) Carry-Over Funds</p>
31200 SHERIFF-LAW ENFORCEMENT	<p>(1) Funds received from Southampton High School for security (\$228.75)</p> <p>(2) Comprehensive insurance claim received (\$560.49)</p>
32200 VOL FIRE DEPTS	<p>Reimbursement received from Drewryville & Sedley Vol Fire Depts for electrical costs (\$757.41)</p>
32300 VOL RESCUE DEPTS	<p>(1) Cost above budget for Contractual Services/Day-time Operations due to refund to the Dept of Medical Assistance & postage costs for Medical Transport (\$10,765) New Money</p> <p>(2) Four-For-Life state funds received from EMS for volunteer rescue squads (\$18,107.44)</p> <p>(3) Cost above budget for Greensville Vol Rescue for 3 additional runs into Southampton Co (\$750) New Money</p>
33100 DETENTION	<p>(1) Reduction in budgeted state funds due to position vacancies (-\$125,805)</p> <p>(2) Reduction in budgeted state funds for FY 09 for Per Diem for inmates (-\$47,015)</p> <p>(3) Transfer of funds from Inmate Enterprises for jail expenses (\$200,000) Transfer from Other Fund</p> <p>(4) Local funds needed for sick leave for employee resignation (\$2,795.65) New Money</p>
35300 MEDICAL EXAMINER	<p>Cost above budget for services of Medical Examiner (\$20) New Money</p>
41320 STREET LIGHTS	<p>Additional cost of street lights above budget (\$2,357) New Money</p>
42400 REFUSE DISPOSAL	<p>Costs above budget for transferring refuse to Suffolk &</p>

curbside recycling due to increase in rate (\$203,337)

New Money

43000 BLDGS & GROUNDS	<p>(1) Insurance claim received for balance of water damage in Social Services (\$11,851)</p> <p>(2) Reimbursement received from Rawls Museum Arts for electrical services (\$5,424.45)</p> <p>(3) Cost above budget for electrical services (\$8,065) New Money</p> <p>(4) Reimbursements rec'd from Dept of Social Services and Health Dept for telecommunications (\$1,737.34)</p>
53500 COMPREHENSIVE SERVICES ACT	<p>Increase to CSA budget for FY 09--new state funds (\$27,605) and required local funds (\$13,171) NEW MONEY</p>
61200 SUMMER YOUTH WORK EXPERIENCE	<p>Reimbursement to be received from funding for the American Recovery Reinvestment Act (\$274.42)</p>
72200 RAWLS MUSEUM ARTS	<p>Grant received from VA Commission on the Arts (\$10,000)</p>
82500 CHOWAN BASIN SOIL & WATER CONSE	<p>Reimbursement rec'd for all costs related to payroll & fringes (\$18,940.89)</p>
92000 HOME PROGRAM PROJ	<p>Reimbursement received from City of Suffolk for HOME Consortium Program (\$32,849.79)</p>
93000 TRANSFER OUT TO OTHER FUND	<p>Transfer of General Fund Reserve Funds to the Enterprise Fund to cover shortage in revenues and expenditures above budget (\$60,160.42) New Money</p>
SOCIAL SERVICES	<p>Increase in state revenues and request to transfer line items (see attached letter)</p>
SCHOOL BOARD	<p>(1) Categorical changes as requested by the School Board--includes decrease in state funds and transfer of funds--see attached letters</p> <p>(2) Expenditure refunds received--see attached letters</p> <p>(3) Reimbursements received for Day Care--see attached letter</p> <p>(4) Increase in Federal Funds--see attached letters</p>
CAFETERIA FUND	<p>Appropriation of transfer from School Board for expenses</p>
UTILITY TAX BUILDING FD	<p>Appropriation of expenses for Riverdale Elementary School, Turner Tract, GIS carry-over funds, refund for GIS & Water Quality Improvement Grant</p>
ENTERPRISE FUND	<p>(1) Funds requested from General Fund Reserve to cover shortage in revenue & expenditures above budget</p> <p>(2) Appropriate bond proceeds for WWTP PPEA Proj</p>

- (3) Appropriate FY 08 Enterprise Carry-Over Funds
- (4) Appropriate Carry-Over Proposal Review Fee
- (5) Appropriate Carry-Over funds for Eng/Constr South Business Park

FORFEITURE FUND	Appropriation of funds received & expended
SPECIAL WELFARE FUND	Appropriation of revenues and expenditures in Special Welfare Fund
LAW LIBRARY FUND	Appropriation of revenues and expenditures in Law Library Fund
BLACKWATER REGIONAL LIBRARY	Appropriation of revenues and expenditures in the Blackwater Regional Library Fund
CANTEEN FUND	Appropriation of funds received & expended
INMATE ENTERPRISES	Appropriation of funds received & expended for work release, inmate telephone funds, jail prisoner medical treatment, bounty for inmates & jail room & board including funds transferred to Detention

At a meeting of the Board of Supervisors of Southampton County, Virginia on Monday, July 27, 2009

RESOLUTION

BE IT RESOLVED by the Board of Supervisors of Southampton County, Virginia that the following appropriations be and hereby are made from the Fund to the Fund for the period of July 1, 2008 through June 30, 2009 for the function and purpose indicated:

From the General Fund to the General Operating Fund to be expended only on order of the Board of Supervisors:

4-100-11010-3150	Legal Services/OLF	495.00
11010-5648	Paul D Camp Community College	500.00
12110-1700	Compensation County Attorney	6,313.00
12110-2600	Unemployment Insurance	120.00
12310-2600	Unemployment Insurance	243.14
12410-2600	Unemployment Insurance	137.41
12410-5848	Bank Charges	41,605.30
12430-2600	Unemployment Insurance	120.00
12510-2600	Unemployment Insurance	80.00
12550-2300	Hospital Plan	5,252.00
12550-2600	Unemployment Insurance	(4,700.00)

July 27, 2009

12550-2800	OPEB Liability	16,000.00
12550-3170	County Code Update	1,884.00
12550-5304	Property Insurance	3,286.00
13200-2600	Unemployment Insurance	92.44
13200-1300	Part-Time Salaries	1,216.85
21100-2600	Unemployment Insurance	40.00
21100-3848	Jurors & Witnesses - State	279.60
21200-2600	Unemployment Insurance	33.78
21600-2600	Unemployment Insurance	278.03
21700-2600	Unemployment Insurance	340.97
22100-2600	Unemployment Insurance	232.80
22100-5835	Cost Collections Carry-Over Funds	10.85
31200-1901	Part-Time/Southampton High School	212.50
31200-2100	FICA	16.25
31200-2600	Unemployment Insurance	852.41
31200-3310	Repair & Maintenance	560.49
32200-5110	Electrical Services	80.86
32200-5110	Electrical Services	676.55
32300-3170	Contractual Services/Daytime Operations	10,765.00
32300-5651	Contributions-General Fund	750.00
32300-5843	State Funds/Four-For-Life	18,107.44
33100-1100	Salaries & Wages Regular	(101,000.00)
33100-1200	Over-Time Salaries	43,907.00
33100-1325	Sick Leave	2,795.65
33100-1920	Compensation - Other	(17,079.00)
33100-2100	FICA	(7,726.00)
33100-2600	Unemployment Insurance	1,916.77
33100-3110	Professional Health Service	70,973.00
33100-3310	Repair & Maintenance	14,691.00
33100-5120	Heating Services	17,442.00
33100-6002	Food Supplies	(47,015.00)
33100-6002	Food Supplies	52,987.00
34000-2600	Unemployment Insurance	80.00
35100-2600	Unemployment Insurance	40.00
35300-3160	Professional Health Service	20.00
41320-5110	Street Lights	2,357.00
42300-2600	Unemployment Insurance	1,250.64
42400-3845	Transfer Refuse to Suffolk	203,337.00
43000-2600	Unemployment Insurance	266.53
43000-3310	Repair & Maintenance	11,851.00
43000-5110	Electrical Services	5,424.45
43000-5110	Electrical Services	8,065.00
43000-5241	Telecom-Soc Ser/Health	346.95
43000-5241	Telecom-Soc Ser/Health	686.28
43000-5241	Telecom-Soc Ser/Health	347.40
43000-5241	Telecom-Soc Ser/Health	356.71
53500-5667	Standard Allocation	13,171.00
53500-5667	Standard Allocation	27,605.00
61200-3600	Advertising	274.42
72200-5601	Contribution-Govt Challenge/VA Comm	10,000.00
81100-2600	Unemployment Insurance	90.04
82500-1100	Salaries & Wages Regular	11,085.90
82500-1300	Salaries-Part-Time	3,033.16
82500-2100	FICA	1,030.58
82500-2210	Retirement	1,088.64

82500-2215	Retirement - Employee	554.30
82500-2300	Hospital Plan	2,033.00
82500-2400	Group Life	90.90
82500-2600	Unemployment Insurance	24.41
92000-8201	HOME Rehabilitation	32,849.79
93000-9220	Transfer out to Enterprise Fund	4,389.15
93000-9220	Transfer out to Enterprise Fund	55,771.27
		<hr/>
	TOTAL	535,295.61

From the General Fund to the Virginia
Public Assistance Operating Fund to
be expended only on order of the Social
Services Board of Southampton County:

4-201-53100-1100-309	Salaries & Wages Regular	(30,300.00)
53100-2210-309	Retirement	9,100.00
53100-3320-309	Maintenance Service Contracts	5,500.00
53100-3600-309	Advertising	1,500.00
53100-5230-309	Telecommunications	1,500.00
53100-5540-309	Travel Convention, Education	3,000.00
53100-6001-309	Office Supplies	7,500.00
53100-6009-309	Vehicle Supplies	500.00
53100-6012-309	Books and Subscriptions	500.00
53100-6014-309	Other Operating Supplies	1,200.00
53100-1100-310	Salaries & Wages Regular	(11,900.00)
53100-2210-310	Retirement	8,400.00
53100-3310-310	Repair & Maintenance	3,000.00
53100-3600-310	Advertising	500.00
53210-5706-313	ADC-FC	63,250.00
53210-5711-313	Other Purchased	1,400.00
53210-5725-313	Adoption Subsidy	18,369.00
53210-5734-313	Non-View Child Day Care 100% Fed	14,508.00
53210-5740-313	Working & Transitional Day Care	11,775.00
53210-5752-313	ILP-Education & Training Vouchers	(1,400.00)
		<hr/>
	TOTAL	107,902.00

From the General Fund to the School
Operating Fund to be expended only
on order of the Southampton County
School Board:

4-205-61100-1120-002-1-100	Instructional Salary-Reg	(200,000.00)
61100-1120-002-1-100	Instructional Salary-Reg	(110,000.00)
61100-1120-002-1-100	Instructional Salary-Reg	(18,000.00)
61100-1120-002-2-100	Instructional Salary-Sp	(100,000.00)
61100-1140-002-1-100	Technical Sal-Reg	(50,000.00)
61100-2100-002- -100	FICA	(25,000.00)
61100-2210-002- -100	VRS Ret-Prof	(75,000.00)
61100-2300-002- -100	Hospitalization	(3,000.00)
61100-2300-002- -100	Hospitalization	(50,000.00)
61100-3000-002-9-100	Other Instructional Costs-District Elem	(103,351.56)
61100-3000-002-9-100	Other Instructional Costs-District Elem	5,800.00
61100-6001-003-1-100	Materials & Supplies-Fresh Start	7.62

61210-6000-002-1-100	Materials & Supplies-Reg	5,000.00
61210-6000-003-1-100	Materials & Supplies-Reg	(5,000.00)
61310-1120-003-1-100	Supervisor Sal-Reg	100,000.00
61310-1120-003-2-100	Supervisor Sal-Sp	10,000.00
61410-1126-002- -100	Principal Sal-Reg	12,000.00
61410-2300-002- -100	Hospitalization	6,000.00
63100-2100	FICA	25.00
63200-1170	Operative Salaries	43,000.00
63200-2100	FICA	1,000.00
63200-6008	Vehicles & Powered Equip-Fuel	4,911.83
63200-6009	Vehicles & Powered Equip-Supplies	2,575.00
64200-1190	Service Salaries-Custodians	(43,000.00)
64200-2100	FICA	(1,025.00)
64200-6002	Repair & Maintenance Supplies	(30,000.00)
64300-3320	Maintenance Service Contracts	85,000.00
64400-3320	Maintenance Service Contracts	15,000.00
64500-3310	Repair & Maintenance Service	(60,000.00)
64500-6017	Vehicle Serv Operation	(10,000.00)
65100-2300	Hospitalization	3,000.00
93000-9200	Transfer Out to Other Fund (Cafeteria Fund)	93,429.04
	TOTAL	(496,628.07)
Meherrin Day Care, Program 220		
4-205-61100-1140-002-5-220	Technical Salary-Day Care	7,936.52
61100-2100-002- -220	FICA	579.48
	TOTAL	8,516.00
Capron Elementary Day Care, Program 225		
4-205-61100-1140-002-5-225	Technical Salary-Capron Day Care	1,197.29
61100-2100-002- -225	FICA	88.37
	TOTAL	1,285.66
Nottoway Day Care, Program 226		
4-205-61100-1140-002-1-226	Technical Salaries	555.40
61100-1140-002-1-226	Technical Salaries	874.19
61100-2100-002- -226	FICA Benefits	42.19
61100-2100-002- -226	FICA Benefits	66.26
	TOTAL	1,538.04
Rental Textbooks, Program 260		
4-205-61100-6040-002-1-260	Textbooks	(5,780.00)
	TOTAL	(5,780.00)
Technology Plan, Program 265		
4-205-68100-8205-009-1-265	Technology-Hardware (Carryover)	108,757.89
	TOTAL	108,757.89
Franklin/Southampton Charities, Program 320		
4-205-61100-6044-003-3-320	Tech Center Competition Costs 05/06	1.51

61100-8205-003-3-320	Capital Outlay/VT Smart Board	(1.51)
	TOTAL	<u>0.00</u>
International Paper Grants, Program 330		
4-205-61100-6008-002-1-330	Time for Learning Books 08/09	(2,300.00)
61100-6010-002-1-330	Meherrin Books for CPR prog 08/09	(3,500.00)
	TOTAL	<u>(5,800.00)</u>
Mentor Program, Program 425		
4-205-61100-1620-003-1-425	Supplemental Salary - Reg	9,761.51
61100-2100-003-1-425	FICA Benefits	1,300.00
61100-3000-003-1-425	Purchased Services	230.00
	TOTAL	<u>11,291.51</u>
21st Century Community Learning Center, Program 560		
4-205-61310-1150- - -560	Clerical Sal	8,000.00
61310-2100- - -560	FICA Benefits	3,000.00
61310-1120-002-1-560	Instructional Salary - Reg	94,190.35
61310-2100-002- -560	FICA Benefits	8,000.00
61310-6000-002-1-560	Materials & Supplies - Reg	35,000.00
63200-1170- - -560	Drivers	20,000.00
63200-2100- - -560	FICA Benefits	3,000.00
	TOTAL	<u>171,190.35</u>
		=====
	TOTAL SCHOOL FUND	(205,628.62)
From the General Fund to the School Food Service Fund to be expended only on order of the Southampton County School Board:		
4-207-65100-2214	VRS Life Ins	2,410.00
65100-2700	Worker's Compensation	1,155.00
65100-6002	Food Costs	89,864.04
	TOTAL	<u>93,429.04</u>
From the General Fund to the Local Utility Tax Building Fund to be expended only on order of the Board of Supervisors:		
4-300-94000-7900	Riverdale Elementary School	2,057,305.99
94000-8135	GIS	8,885.13
94000-8135	GIS	7,446.00
94000-8250	Turner Tract Development-Non-Utility	1,277,316.26
94000-8300	Water Quality Improvement Grant	23,000.00
	TOTAL	<u>3,373,953.38</u>

From the Enterprise Fund to the Operating Enterprise Fund to be expended only on order of the Board of Supervisors:

4-500-89400-8222	Eng/Cons South Business Park	19,132.46
89400-8222	Eng/Cons South Business Park	4,389.15
89400-8350	Proposal Review/PPEA/Courtland WWTP	16,330.74
89400-8380	Wastewater Trtmt Fac Util Inf Proj	29,716,964.83
89500-5110	Electrical Services	33,834.00
89500-5130	Water & Sewer	15,810.00
89500-8201	Equipment	24,275.79
89500-9105	VRA Pooled Financing Prog/Debt Ser	645,030.94
89500-9106	VRA Bond Closing Fees	500,097.13
89600-8221	Engineering/Construction	12,620.04
	TOTAL	<u>30,988,485.08</u>

From the Federal Forfeiture Fund to the Operating Federal Forfeiture Fund to be expended only on order of the Board of Supervisors:

4-730-22100-8299	Com Atty Asset Forfeiture	2,018.34
31200-1300	Pt Salaries/Fed Forfeiture	2,557.00
31200-2100	FICA/Fed Forfeiture	195.61
31200-2600	Unemployment Tax/Fed Forfeiture	10.48
31200-8298	Forfeiture Funds-Federal	9,213.34
31200-8299	Asset Forfeiture Funds- State	12,825.00
93000-9201	Transfer Out - Com Atty	1,121.61
	TOTAL	<u>27,941.38</u>

From the Special Welfare Fund to the Special Welfare Operating Fund to be expended only on order of the Board of Social Services:

4-733-53500-5720	Special Welfare	52,986.00
	TOTAL	<u>52,986.00</u>

From the Law Library Fund to the Law Library Operating Fund to be expended only on order of the Board of Supervisors:

4-734-91000-6001	Office Supplies	3,500.00
	TOTAL	<u>3,500.00</u>

From the Blackwater Regional Library Fund

to the Blackwater Regional Library Operating
Fund to be expended only on order of
the Blackwater Regional Library Board:

4-735-73000-5699	Blackwater Regional Library	2,084,000.00
	TOTAL	<u>2,084,000.00</u>

From the General Fund to the
Canteen Account Fund to be
expended only on order of the
Board of Supervisors:

4-736-91000-0001	Canteen	80,000.00
	TOTAL	<u>80,000.00</u>

From the General Fund to the
Inmate Enterprises Fund to be
expended only on order of the
Board of Supervisors:

4-737-92000-1300	PT Salaries/Transportation	8,410.00
92000-2100	FICA	643.36
92000-2600	Unemployment Insurance	39.40
92000-5840	Work Release Clothes Tax	128.90
92000-6011	Clothing for Work Release	3,871.76
92000-8201	Equipment	12,219.60
92000-9210	Transfer Out - Gen Fund	185,658.98
92500-1300	Part-Time Salaries	3,809.00
92500-2100	FICA	291.39
92500-2600	Unemployment Insurance	16.12
92500-3325	Contractual Services	1,050.00
92500-8200	Furniture & Fixtures	1,486.20
92500-8201	Equipment	1,312.55
93000-9200	Transfer Out - Gen Fund	6,008.73
93500-9200	Transfer Out - Gen Fund	1,088.09
94000-9200	Transfer Out - Gen Fund	1,892.00
95000-9200	Transfer Out - Gen Fund	5,352.20
	TOTAL	<u>233,278.28</u>

TOTAL APPROPRIATIONS 37,375,142.15

REVENUE APPROPRIATION JULY FOR JUNE, 2009
(REVENUE RECEIVED FOR ABOVE EXPENDITURES)

July 27, 2009

3-100-16040-0003	Reimbursement VFD-VRS	80.86
3-100-16040-0003	Reimbursement VFD-VRS	676.55
3-100-16090-0001	Health-Telephone	346.95
3-100-16090-0001	Health-Telephone	686.28
3-100-16110-0001	Social Services-Telephone	347.40
3-100-16110-0001	Social Services-Telephone	356.71
3-100-16120-0001	Reimb-Soil & Water Salaries	18,940.89
3-100-16140-0002	Electrical - RMA	5,424.45
3-100-18030-0003	Expenditure Refund	228.75
3-100-18030-0004	Insurance Claims & Dividends	560.49
3-100-18030-0004	Insurance Claims & Dividends	11,851.00
3-100-18030-0005	Hospital Plan	5,252.00
3-100-18030-0095	Reimb HOME Program Funds	32,849.79
3-100-23020-0001	Sheriff's Office Salaries	(101,000.00)
3-100-23020-0001	Sheriff's Office Salaries	(17,079.00)
3-100-23020-0002	Sheriff's Employer FICA	(7,726.00)
3-100-24040-0005	Share of Jail Costs	(47,015.00)
3-100-24040-0014	Jurors & Witnesses	279.60
3-100-24040-0016	Emergency Medical Service	18,107.44
3-100-24040-0052	Comprehensive Services Act	27,605.00
3-100-24040-0056	VA Com for the Arts-RMA	10,000.00
3-100-33010-0829	ARRA-Summer Youth Work Program	274.42
3-100-41050-0001	Transfer In From Other Funds	200,000.00
3-100-41050-0005	Transfer In-General Fund Reserve	495.00
3-100-41050-0005	Transfer In-General Fund Reserve	500.00
3-100-41050-0005	Transfer In-General Fund Reserve	41,605.30
3-100-41050-0005	Transfer In-General Fund Reserve	3,286.00
3-100-41050-0005	Transfer In-General Fund Reserve	16,000.00
3-100-41050-0005	Transfer In-General Fund Reserve	1,884.00
3-100-41050-0005	Transfer In-General Fund Reserve	750.00
3-100-41050-0005	Transfer In-General Fund Reserve	10,765.00
3-100-41050-0005	Transfer In-General Fund Reserve	10.85
3-100-41050-0005	Transfer In-General Fund Reserve	1,216.85
3-100-41050-0005	Transfer In-General Fund Reserve	6,313.00
3-100-41050-0005	Transfer In-General Fund Reserve	1,514.96
3-100-41050-0005	Transfer In-General Fund Reserve	2,795.65
3-100-41050-0005	Transfer In-General Fund Reserve	2,357.00
3-100-41050-0005	Transfer In-General Fund Reserve	203,337.00
3-100-41050-0005	Transfer In-General Fund Reserve	20.00
3-100-41050-0005	Transfer In-General Fund Reserve	8,065.00
3-100-41050-0005	Transfer In-General Fund Reserve	13,171.00
3-100-41050-0009	Trans In-Gen Fund Res/for Enterprise Fund	4,389.15
3-100-41050-0009	Trans In-Gen Fund Res/for Enterprise Fund	55,771.27

REVENUE GENERAL FUND	TOTAL	<u>535,295.61</u>
----------------------	-------	-------------------

3-201-024010-0002	VPA State Revenues	107,902.00
-------------------	--------------------	------------

REVENUE PUBLIC ASSISTANCE	TOTAL	<u>107,902.00</u>
---------------------------	-------	-------------------

3-205-16120-0010	Day Care Center	11,339.70
------------------	-----------------	-----------

3-205-18990-0100	Expenditure Refunds	7,494.45
------------------	---------------------	----------

3-205-18990-0100	Expenditure Refunds	93,429.04
3-205-24020-0020	Basic Aid School	(125,676.00)
3-205-24020-0480	Regional Tuition	(54,239.24)
3-205-24020-0915	Mentor Teacher Program	11,291.51
3-205-24020-1000	Lottery	(92,109.00)
3-205-24020-2010	State Sales Tax	(331,327.32)
3-205-25020-0760	Technology Plan-265	108,757.89
3-205-25020-0140	Rental Textbooks-260	(5,780.00)
3-205-33020-0370	21st Century Com Learning	171,190.35
	REVENUE SCHOOL FUND	TOTAL
		(205,628.62)

3-207-61010-0015	Transfer In From Other Fund (School Fund)	93,429.04
	REVENUE SCHOOL FOOD	TOTAL
		93,429.04

3-300-18990-0003	Refunds	7,446.00
3-300-61010-0001	Reserve Funds	8,885.13
3-300-61010-0001	Reserve Funds	2,057,305.99
3-300-61010-0001	Reserve Funds	1,277,316.26
3-300-18990-0050	Water Quality Improvement FD Grant	23,000.00
	REVENUE UTILITY TAX BUILDING FUND	TOTAL
		3,373,953.38

3-500-16100-0015	Refunds	562.74
3-500-16100-0018	Enterprise Reserve Funds	30,768.56
3-500-16400-0001	Utility Loan Proceeds	29,716,964.83
3-500-16400-0001	Utility Loan Proceeds	645,030.94
3-500-16400-0001	Utility Loan Proceeds	500,097.13
3-500-16500-0001	Reserve/Util Exten Access Road	19,132.46
3-500-16700-0001	Proposal Review Fee/Crtld WTPP	6,330.74
3-500-16700-0002	Reserve/Proposal Review Fee/Crtld WTPP	10,000.00
3-500-41050-0005	Transfer in from General Fund	3,826.41
3-500-41050-0005	Transfer in from General Fund	55,771.27
	REVENUE ENTERPRISE FUND	TOTAL
		30,988,485.08

3-730-14010-0001	Federal Forfeiture Funds	2,968.98
3-730-14010-0002	Asset Forfeiture Proceeds	7,481.72
3-730-14010-0003	Com Atty-Forfeiture	1,878.15
3-730-61010-0001	Forfeiture Reserve Funds-Com Atty	1,261.80
3-730-61010-0002	Forfeiture Reserve Funds-Fed Forf	9,007.45
3-730-61010-0003	Forfeiture Reserve Funds-Asset Forf	5,343.28
	REVENUE FEDERAL FORFEITURE	TOTAL
		27,941.38

3-733-24010-0001	Special Welfare	52,986.00
	REVENUE SPECIAL WELFARE	TOTAL
		52,986.00

3-734-16010-0004	Law Library	3,500.00
------------------	-------------	----------

July 27, 2009

	REVENUE LAW LIBRARY	TOTAL	3,500.00
3-735-16150-0002	Blackwater Regional Library		2,066,080.00
3-735-16150-0010	Blackwater Regional Library Reserve		17,920.00
	REVENUE W C RAWLS LIBRARY	TOTAL	2,084,000.00
3-736-15023-0001	Canteen Sales		80,000.00
	REVENUE CANTEEN ACCOUNT	TOTAL	80,000.00
3-737-15030-0001	Work Release Revenue		102,795.00
3-737-15030-0010	Work Release Revenue Reserve		108,177.00
3-737-15040-0001	Inmate Telephone System Revenue		7,965.26
3-737-15050-0001	Jail Prisoner Med Trtmt Revenue		6,008.73
3-737-15060-0001	Bounty for Inmates Revenue		1,088.09
3-737-15070-0001	Weekend Reimbursement		1,892.00
3-737-15080-0001	Jail Room & Board \$1		5,352.20
	REVENUE INMATE ENTERPRISES	TOTAL	233,278.28
	TOTAL REVENUE APPROPRIATION		37,375,142.15

A copy teste: _____, Clerk
Michael W. Johnson

Southampton County Board of Supervisors
July 27, 2009

Supervisor Brown moved, seconded by Supervisor Felts, to approve the appropriations resolution. All were in favor.

Mr. Johnson advised that included in the agenda was the annual salaries appropriation for FY 2010. The aggregate sum of salaries for all 158 positions, including part-time employees and employees of constitutional officers, was \$5,714,072.

The salaries appropriations resolution is as follows:

At a meeting of the Southampton County Board of Supervisors held in the Board of Supervisors Meeting Room, Courtland, Virginia, on Monday, July 27, 2009.

RESOLUTION

BE IT RESOLVED by the Board of Supervisors of Southampton County, Virginia, that annual salaries of personnel be and hereby are fixed as indicated, effective July 1, 2009.

BOARD OF SUPERVISORS

Jones, Dallas O.	7,300
Young, Walter L., Jr.	6,700
Brown, Walter D., III	5,500
Faison, Carl J.	5,500
Felts, Anita T.	5,500
West, Ronald M.	5,500
Wyche, Moses	5,500

COUNTY ADMINISTRATION

Johnson, Michael W.	97,391
Randolph, James A.	66,447
Wright, Susan H.	34,160

ACCOUNTING

Williams, Julia G.	96,494
Steele, June W.	46,863
Anderson, Melissa L.	26,296

PLANNING

Barnett, Robert L.	61,778
Jenkins, John P.	41,950
Lewis, Elizabeth H.	51,954

INSPECTIONS

Copeland, Lee D.	40,084
Johnson, W. Andrew	35,238

DATA PROCESSING

Plyler, Sandra P.	58,425
Faulk, Christine J.	42,506

CIRCUIT COURT JUDGE

Phelps, Patricia A.	38,554
---------------------	--------

REFUSE COLLECTION

Council, W. Hart	44,974
Council, Jesse	33,560
Goodwyn, Randolph	28,103
Murphy, Millard, Jr.	26,296
Shearin, Michael B.	28,103
Wyche, Charlie W.	28,103

SEWER SYSTEM

Johnson, Julien W., Jr.	66,447
Jackson, R. Keith	43,360
Christenson, Timothy A.	25,780
Joyner, David L., Sr.	25,780
Pearson, Mitchell T.	25,043
Holloman, Hugh R.	25,043
Harness, M. Jeanne (1/2 salary)	20,760

WATER SYSTEM

Croak, Robert E.	62,182
Bryant, Raymond L., Jr.	49,583
Hyman, Charles D.	27,609
Beale, Dennis E.	27,068
Fowler, Daniel L., Jr.	25,780
Bryant, James C.	26,296

July 27, 2009

Jarrett, Linwood	23,851
Harness, M. Jeanne (1/2 salary)	20,761
BUILDINGS & GROUNDS	
Vick, Jackie D.	49,427
Mason, Gloria B.	19,974
Darden, Dorothy B.	18,688
COMMISSIONER OF THE REVENUE	
Carr, Amy B.	65,730
Everett, Jeannette S.	33,560
Bradshaw, Jackie L.	28,990
Smith, Patricia P.	25,043
TREASURER	
Britt, David K.	71,759
Griffin, Rhonda V.	33,560
Bunn, Frances H.	35,202
Horne, Rosemary B.	27,609
COMMONWEALTH'S ATTORNEY	
Cooke, Eric A.	115,660
Bruch, George W.	59,088
Rice, Joan P.	45,316
Gryder, Sharon F.	33,150
VACANT-Asst Comm Atty IV	59,088
VACANT-Asst Comm Atty I	41,992
VACANT-Paralegal	24,552
VICTIM WITNESS PROGRAM	
Falkins, Cora L.	44,192
REGISTRAR/ELECTORAL BOARD	
Davis, Leona W.	47,175
Davis, Peggy L.	23,851
Felts, Robert M., Jr.	3,756
Sykes, Marie W.	1,878
Herring, Joan V.	1,878
CLERK OF CIRCUIT COURT	
Francis, Richard L.	104,319
Beatty, Linda E.	23,851
Cross, Melanie H.	36,563
Everett, Kathleen B.	36,563
Jarratt, Dorothy U.	47,175
Kannan, Theresa L.	31,159
Simmons, Heather R.	33,623
SHERIFF - BAILIFF	
Busching, Robert W.	34,626
Neave, Robbie Lynn	38,175
Parker, Raymond K.	42,789
Ricks, Jimmie R.	49,719
Stivers, Wanda V.	45,525
Wills, Jesse A.	29,843
Wyche, Josh A.	47,175
SHERIFF - LAW ENFORCEMENT	
Francis, Vernie W., Jr.	99,093

Bell, Kimberly C.	27,609
Carpenito, Suzette B.	42,789
Covington, James E., Jr.	60,434
Darden, Michael L.	44,631
Davis, Tryphena L.	25,043
Drewery, Gene H.	52,011
Drewery, William D.	27,068
Edwards, Donald R.	32,324
Francis, Kenneth W.	89,183
Griffith, E. Greg	35,956
Griffith, Scott T.	32,324
Holland, William B.	40,017
Modlin, James F.	60,424
Prince, Lisa C.	27,609
Ray, Christopher D.	29,843
Rollins, Shana P.	27,609
Rose, Teresa G.	33,304
Smith, Jerry L.	35,867
Stutts, John B.	60,434
Turner, Mark B.	32,889
Blythe, J. Michael on military leave	38,175
SHERIFF - DETENTION	
Angel, Joshua J.	30,863
Armbruster, Becky K.	32,324
Atkins, Dustin K.	30,863
Barnes, Beverly A.	25,839
Bowden, Jonathan M.	38,175
Brinkley, Jason F.	29,843
Cessna, Brett A.	30,863
Clasp, Nina R.	32,533
Cobb, Camden S.	30,863
Cook, Loretta B.	23,017
Davis, Waymon D.	32,533
Doyle, Scott A.	42,087
Fancher, Evelyn	30,863
Forren, Dwayne A.	34,626
Garriss, Marcia L.	40,482
Griggs, John W., Jr.	34,626
Hardy, William R.	29,843
Harvey, Richard H., Jr.	31,349
Inman, Robert C., III	30,862
Jarratt, William G., Jr.	35,867
Johnson, Matthew N.	30,863
Kindred, Jerrel J.	32,533
Malcolm, Teresa L.	35,956
Morris, Richard T.	38,174
Necessary, Joni N.	32,324
Parsons, Ernest L.	35,867
Patterson, Mark W.	32,324
Pearce, Robert B., Jr.	31,382

Moving to appointments, Mr. Johnson announced that as requested last month, *The Tidewater News* was gracious in publishing a front page news story (and follow-up editorial) regarding the Board's solicitation for volunteers to represent Southampton County on the SPSA Board of Directors. At this writing, he had received calls or letters of interest from four (4) prospective candidates:

- 1) **Roy W. Chesson** – Berlin-Ivor District – a graduate of the U.S. Naval Academy with a B.S. in Chemistry and a MBA from Old Dominion University. Mr. Chesson was a Naval Officer for 20 years and presently worked for the City of Newport News as a Management Analyst in their Department of Public Works;
- 2) **Ron Cornwell** – Capron District – a graduate of the University of Richmond supplemented by masters level course work at George Washington University. Mr. Cornwell retired with 27 years of service to the Commonwealth of Virginia, the last 20 as an Adult Probation and Parole Officer;
- 3) **Glenn Updike** – Newsoms District – a graduate of Virginia Tech with a Master's Degree from Virginia State. Mr. Updike retired from Virginia Cooperative Extension as an agricultural farm agent. He was a local farmer and active attendant at meetings of the Board of Supervisors and Planning Commission. Mr. Updike formerly served on the Board of Equalization and presently served on the Board of Building Code Appeals.
- 4) **Stanya Yonker** – Berlin-Ivor District – completed coursework at Tidewater Community College. Ms. Yonker presently worked as the Finance and Operations Director for the Blackwater Regional Library in Courtland. She formerly worked in a variety of positions for the Cavalier Golf and Yacht Club in Virginia Beach including Controller, Office Manager and Assistant Office Manager.

Mr. Johnson noted that some of the Board members may have been contacted directly by other interested candidates.

It was consensus of the Board to defer the nomination of 3 candidates for consideration by the Governor until next month, as it was anticipated that there would be more interested candidates.

Mr. Johnson advised that as they may recall from their May meeting, the Board established a Complete Count Committee, charged with working with the community and business organizations to encourage full participation in the 2010 census. Each Board member was requested to nominate two committee members from his/her respective election district. Collectively, the committee members should represent a cross section of the community and be willing and able to serve until the census was over. They would be asked to implement a creative outreach campaign in areas that may pose a challenge in 2010. Members might include persons from the areas of education, media, business, religion, and community groups.

The following names were submitted:

- Carol Holland (submitted by Vice-Chairman Young)
- Diane Jones (Supervisor Faison)
- Kiana Blow (Supervisor Faison)
- Lynn Ramsey (Chairman Jones)

Supervisors not submitting any names or only submitting one name indicated that they had talked to individuals but had not heard back from them. As a result, they would be prepared with their names next month.

Vice-Chairman Young moved, seconded by Supervisor Felts, to nominate Carol Holland, Diane Jones, Kiana Blow, and Lynn Ramsey to the Complete County Committee. All were in favor.

Moving to Cooperative Extension Matters, Mr. Johnson announced that present this morning was Mr. Lonnie Johnson, Southeast District Director of Virginia Cooperative Extension. Mr. Johnson had been working with us in discussing potential ways we may be able to fill some of our vacant agricultural agent positions.

Chairman Jones recognized Mr. Lonnie Johnson.

Mr. Lonnie Johnson stated that he appreciated the opportunity to be here. He advised that Virginia Cooperative Extension's local office in Southampton County had recently gone through quite a bit of turnover – Wes Alexander, Agriculture Agent, retired after nearly 30 years of service, and Erika Bonnett, 4-H Agent, accepted a position with Perdue University, which left the office totally vacant. He informed that Virginia Cooperative Extension had experienced a 12 ½ percent budget reduction over the last two fiscal years, and they were bracing for a possible 5-15 percent cut that may come out of the General Assembly. As a result of those cuts, they were on a complete hiring freeze, which meant they could not bring any state dollars to the table. He was asking the Board to consider using local funds already approved in the local budget for both the agriculture agent and 4-H agent positions, combine those funds, and hire one (1) locally-funded Agriculture Agent to serve Southampton County. Virginia Cooperative Extension submitted a budget request this fiscal year to Southampton County in the amount of \$42,297 for its share of salaries and fringe benefits (for an agricultural and 4-H agent). The amount requested was budgeted in the County's local budget. They were asking to be able to use those funds solely on one person (agriculture agent) funded 100 percent by the County.

Mr. Michael Johnson, County Administrator, stated that in addition, there was another \$1,200 budgeted for part-time (Cooperative Extension) salaries that had not been used in the last couple of years, which could be rolled into the equation. As a result, realistically there was about \$43,500 to work with in the existing budget.

Mr. Lonnie Johnson advised that the typical starting salary for an agriculture agent with a Bachelor's Degree was \$33,000, and with a Master's Degree, \$36,000. Associated fringe benefits were about 35 percent. They would have to hire someone at the Bachelor's Degree level of \$33,000 in order to have enough in the budget to do this. The position would be advertised through their normal channels. Virginia Cooperative Extension would conduct the interviews and hire the person as a faculty member, just like a regular agriculture agent, but the person would be restricted based on local funds. It had been their experience in the past, when hiring persons with restricted funds, they generally attracted new people right out of school. Generally, they would not attract a 10-year veteran to come to a restricted position. They had a good opportunity to hire someone at the Bachelor's Degree level. He stated that when state dollars returned, Southampton County would be one of the first localities he would bring state dollars back to in order to help offset the County's incurred expenses.

Supervisor Brown advised that he understood that the recommendation was to combine the funds allocated in the local budget for both the Agriculture Agent and 4-H Agent positions and hire just an Agricultural Agent. Since funds for both agents would be utilized, and in order to be fair to the constituents, he thought there should be something in the Agricultural Agent's job description requiring them to also perform and carry out some of the duties of a 4-H Agent.

Mr. Lonnie Johnson advised that local farmers called a meeting about 3 weeks ago. Vice-Chairman Young and Mr. Michael Johnson were present, as well as 4-H volunteers. The consensus of the group was to hire an Agriculture Agent. However, he could ask that person to at least coordinate the major 4-H activities, such as summer camp, but he could not expect that person to do 2 complete jobs.

Supervisor Brown stated that it would be fair to the taxpayers if the person carried out some of the 4-H activities.

Mr. Lonnie Johnson advised that when state dollars returned, they would perhaps pursue hiring a 4-H Program Assistant.

Supervisor West indicated that he was in favor of filling the Agriculture Agent position with 100% local funds. Supervisors Felts agreed.

Supervisor Brown stated that he agreed in part. However, since funds from both positions were being combined, and in order to be fair to the constituents, he still thought there needed to be a line in the Agriculture Agent's job description indicating there would be some interface with 4-H.

Supervisor West stated that was directly addressed by Mr. Lonnie Johnson in that he said he would ask the person to coordinate 4-H activities, but the job was for an Agriculture Agent. He (Supervisor West) did not think anything else was reasonable or proper.

Vice-Chairman Young indicated that they could hire an Agriculture Agent as well as part-time 4-H Assistant, but it would cost the County more money. He agreed that 4-H was very important. Erika Bonnett, former 4-H agent, had over 200 people involved in 4-H programs

Supervisor Faison also agreed that 4-H was very important. He stated that he hoped the agriculture agent would recognize and address some of the 4-H needs. However, he was not in favor of changing a job description in hard times and then changing it back when things improved.

Supervisor Brown asked what percent of the \$43,500 proposed to be used to fund the Agriculture Position consisted of 4-H dollars? Mr. Michael Johnson asked Mrs. Julia Williams, Finance Director, to get that information.

Supervisor Wyche indicated that he was in favor of hiring an Agriculture Agent. They could ask the person to coordinate some 4-H activities, but could not expect that person to do 2 jobs. He acknowledged that there were a lot of 4-H programs.

Supervisor West advised that with the absence of a 4-H Agent, perhaps volunteerism would increase. He thought that volunteerism was a major factor in 4-H programs in prior years, and he thought that would continue. Most people understood the dire economic conditions and the need to cut back or "hold the line." Agriculture was the largest industry in Southampton County and we needed to cater to, work with, and provide guidance to the farming community as much as possible. Filling the Agriculture Agent position should be most important.

Supervisor Brown advised that most job descriptions included a line that stated, ". . . and other duties as specified." It was not about rewriting someone's job description.

Mrs. Julia Williams provided Mr. Johnson with information regarding Supervisor Brown's question about what percentage of the \$43,500 consisted of 4-H dollars. Mr. Johnson advised that 60 percent was agriculture dollars and 40 percent was 4-H dollars.

Supervisor Brown noted that it was almost half and half.

Chairman Jones advised that they could indicate to the Agriculture Agent that any assistance to the 4-H program would certainly be appreciated. Supervisor West agreed and stated that they needed to be open and honest with the person about the situation. He noted, however, that they could not force the issue.

Mr. Lonnie Johnson clarified for Supervisor Brown that there were 43 vacant positions in the state, 6 of which were in our district.

Supervisor West noted that Mr. Lonnie Johnson had taken a stand and gone on record tonight indicating that Southampton County would be one of the first localities he would bring state dollars back to when available.

Supervisor Brown advised that he still had some unreadiness and would not be able to support it for reasons already stated.

Vice-Chairman Young moved, seconded by Supervisor Felts, to proceed in filling the agriculture agent position with 100% local funds. Chairman Jones, Vice-Chairman Young, and Supervisors Faison, Felts, West, and Wyche voted in favor of the motion. Supervisor Brown voted in opposition to the motion. The vote was 6-1 in favor of the motion, thus the motion passed.

Moving forward, Mr. Johnson announced that David Britt, Treasurer, had requested time on the agenda to share with the Board a proposal to eliminate the issuance of county decals.

Chairman Jones recognized Mr. David Britt.

Mr. Britt thanked the Board for the opportunity to share with them a proposal to eliminate the issuance of decals in Southampton County. He presented a PowerPoint presentation. He advised that historically, the decals helped enforce car tax collections, in that the displayed decal was evidence of payment of the local motor vehicle tax and all personal property taxes. Currently, taxpayers could not purchase decals until their personal property taxes were paid. The decals were also a revenue source. Some may ask why change? He shared the following reasons for eliminating the decals: 1) Cumbersome process, 2) Unnecessary intrusion in people’s lives, 3) Popular growing trend, 4) Opportunity to collect additional revenues from taxpayers who had not complied, 5) Improve government efficiency and taxpayer convenience, and 6) No longer needed as a collection tool. He explained that decals were no longer needed as a collection tool because advanced technology had “dated” the decal as an antiquated tax revenue collection tool. The Treasurer’s Office was currently utilizing other means of collection including “freezing” any transaction at the Virginia Department of Motor Vehicles (DMV) level, imposing liens on wages, and intercepting state tax refunds, all of which could be done without leaving their desks.

He shared the decal sales history for Southampton County:

Year	Total Vehicles	Decals Sold	Decals Not Sold	Percentage Not Sold
2006	24,253	13,854	10,204	42%
2007	24,233	17,604	6,629	27.4%
2008	26,517	17,193	9,324	35.2%

He stated that vehicle license revenue would increase as a result of uniform building and collections versus increasing voluntary compliance in purchasing decals, as the Treasurer would now be able to collect delinquent taxes for vehicle decal taxes not paid.

He shared the tax rate collection percentages for personal property:

Year 2006 98.36%
 Year 2007 98.0%
 Year 2008 97.29% (still in process of collecting)

Mr. Britt advised that he was aware of 60 Virginia localities that had eliminated decals, including our neighbors, Greensville County, Isle of Wight County, and City of Suffolk. Section 46.2-752, Code of Virginia, authorized localities to “impose [a license tax] in such manner, on such basis, for such periods, . . . as proper local authorities may determine.”

He proposed the following process for Southampton County:

- Entirely eliminate the decal, but not the tax, and incorporate the tax on the personal property bill. There would be no net loss of revenue. There would actually be about a \$10,000 savings in expenses by eliminating the County’s cost of purchasing decals, forms, envelopes, and postage to mail the forms to the citizens and to mail the decals to those purchasing by mail.
- The tax would be placed on all motor vehicles except for those that fall under exemptions.
- Make clear on the personal property form that the decal tax was for the calendar year January 2010 – December 2010, but would be due on December 5, 2009.

Supervisor Felts asked if farm use vehicles were currently required to have decals? Mr. Britt replied no, they were exempt.

Mr. Britt advised that he and Mr. Johnson, County Administrator, had discussed the fact that eliminating decals would eliminate a key method of identifying Southampton County residents at our trash sites. As a result, they were proposing to issue small decals to be placed on the back of a

vehicle's rear view mirror so the site attendants could easily identify Southampton County residents.

Vice-Chairman Young asked if the small decal would be free to the citizens? Mr. Britt replied yes. Vice-Chairman Young stated that it seemed that issuing small decals would be cumbersome, which was something they were trying to get away from.

Supervisor Faison pointed out that the County would have to pay for the small decals, so there would be an expense associated with it. Mr. Britt advised that the expense would be a one-time expense.

Mr. Britt advised that they had not worked out the details on how they would distribute the decals. They had not determined if the decals would be given out at the Treasurer's Office, if they would be mailed, etc. He noted that they may not necessarily want the number of decals issued to a person to be based on the number of vehicles that the person had registered in the County. A person may have 4 vehicles, for example, but only use 1 vehicle to take trash to the dump. If you issued that person 4 decals when only 1 was actually needed, there was the potential for the person to give the extra decals to others who may not be Southampton County residents.

Supervisor West stated that if citizens had to come to the Treasurer's Office to get the decal, it would be an inconvenience to the citizens, which was something they were trying to eliminate. Or if the Treasurer's Office mailed the decals, you would have the expense of not only the decal, but envelopes and postage as well, which was also something they were trying to eliminate.

It was suggested to perhaps issue 1 decal per household.

Supervisor West advised that they would get a fight from the citizens if only 1 small decal per household were issued. However, he did agree with Mr. Britt's concept of eliminating the County decals. There were a lot of people in this County who were not purchasing decals. Per Mr. Britt's presentation, there were 9,324 vehicles which were registered in the County in which no decals were purchased. The \$23 decal tax multiplied by 9,324 was a lot of money we were not collecting. The process proposed by Mr. Britt would change that.

Supervisor Felts agreed with Supervisor West.

Supervisor Brown stated that it was a super idea, but there were some "bugs" in it. He was not in favor of getting rid of one decal and issuing another smaller decal.

Supervisor Faison advised that the small decal would enable the attendants at our trash sites to immediately recognize Southampton County residents. He was personally ok with issuing 1 small decal per household – it may be an inconvenience but these were tough economic times.

Supervisor Brown asked, why create another decal? There were other means by which the attendants could verify a person's residency, such as a driver's license or utility bill. The proposed process was not paperless if they created another decal.

Chairman Jones advised that the citizens would not want to have to show a driver's license or utility bill to the attendants, and the attendants could easily identify County residents by the small decal without having to approach them.

Supervisor Brown stated that the attendants were not supposed to be sitting back and glimpsing decals and letting people through. They were supposed to be monitoring and checking the type of waste being disposed of, which would require walking up to the citizens anyway. It would not take much effort to ask the citizens for identification. He noted that he was in favor of Mr. Britt's concept, but the bugs needed to be worked out.

Vice-Chairman Young moved, seconded by Supervisor Felts, to hold a public hearing on eliminating the issuance of County decals (but not the tax) at their August 24, 2009 meeting. All were in favor.

July 27, 2009

Proceeding to the public hearing, Mr. Johnson announced that the first and only public hearing was to consider the following:

REZ 2009:03 Application filed by James L. Taylor, applicant, on behalf of Elizabeth Streza, owner, requesting a change in zoning classification from B-2, General Business to A-1, Agricultural approximately 11.09 acres for the purpose of a single family residence. The parcel is located on the north side of Southampton Parkway (US 58) at the intersection of Bertorna Drive (private road) and is further identified as Tax Parcel 68A-24. The property is located in the Drewryville Magisterial District and Drewryville Voting District.

Mr. Jay Randolph, Assistant County Administrator and Secretary to the Planning Commission, reported that the Planning Commission held a public hearing on this application at its July 9, 2009 meeting and unanimously voted to recommend approval. This request for a change in zoning was actually a "downzoning" from B-2 to A-1. Should the rezoning be approved, it would allow for the development of one single-family residence on the property. There was some discussion at the Planning Commission meeting as to why this application was not seeking a Rural Residential (RR) zoning. He advised that it would not fit into the parameters of RR zoning. As a result, rezoning the property back to A-1 would provide the purpose of serving as a building lot for the prospective buyers. He noted that due to the month of July having an extra ½ week, it was possible to meet all advertising requirements for this application to be heard by both the Planning Commission and Board of Supervisors in the same month.

Supervisor Brown confirmed with Mr. Randolph that the entire 11.09 acres would be considered as a building lot, and not just 1 or 2 acres thereof. Mr. Randolph noted that the same would be true for any other 11-acre parcel in the County zoned A-1.

Chairman Jones opened the public hearing.

Ms. Elizabeth Streza, owner, addressed the Board. She advised that she had a contract to sell the property to Mr. James Taylor. Mr. Taylor would purchase the property contingent upon 2 things: A) that it would perk, and B) that it could be rezoned to A-1.

Supervisor Brown asked if the adjoining properties were zoned B-2? Ms. Streza replied no, they were zoned A-1.

Mr. Randolph clarified for Supervisor Brown that rezoning the property back to A-1 was consistent with the Comprehensive Plan.

Chairman Jones closed the public hearing.

Vice-Chairman Young moved, seconded by Supervisor Brown, to accept the Planning Commission's recommendation and approve the rezoning. All were in favor.

Moving forward, Mr. Johnson announced that on July 10, he received a copy of a proposal from ReEnergy Holdings, LLC to acquire, improve, finance and operate the solid waste management facilities of SPSA. The proposal was submitted to SPSA pursuant to the Public Private Educational Facilities Infrastructure Act (PPEA). As "affected local jurisdictions," member communities had sixty (60) days in which to offer their comments to SPSA. The submittal included both a proposal to SPSA to acquire its assets and to the eight member communities to enter into new 20-year waste services agreements. The purchase price was targeted at \$243 million which was expected to be sufficient to retire all of SPSA's outstanding debt. ReEnergy proposed to ramp down member communities' tipping fees over a 3 year period before reaching parity for all 8 member communities in 2013 at \$87.50/ton, adjusted annually thereafter based upon a leading economic index. He advised that SPSA had until August 6 to evaluate the conceptual proposal and decide if it wished to advertise for competing proposals. In the meantime, final proposals for acquisition of SPSA's Waste-to-Energy (WTE) plant in Portsmouth from two other prospective purchasers were expected to be received later this month. Acceptance of one of their proposals would make consideration of ReEnergy's proposal a moot point. Full copies of the ReEnergy proposal were available for review in his office and he would be happy to make copies upon request. He noted that in the event that SPSA decided to move forward in

considering ReEnergy's proposal, he would place this matter back on next month's agenda for discussion. Otherwise, no action would be required – he just wanted to bring it to their attention.

Supervisor Faison confirmed with Mr. Johnson that if SPSA were to accept ReEnergy's proposal, SPSA would be selling the entire operation and would be out of the picture.

Supervisor West asked, if ReEnergy were to acquire SPSA's assets and enter into 20-year agreements with member communities, where and how would the facility expand? It was his understanding that SPSA's life was set to end in 2018, and unless the City of Suffolk approved an additional cell/expansion of the current landfill, additional space was going to be needed elsewhere. Mr. Johnson explained that currently, in round numbers, about half of SPSA's municipal waste was disposed of in the landfill, and about half went to the WTE Plant. He noted that some industrial and commercial waste also went to the WTE Plant. ReEnergy was proposing primarily to utilize the WTE Plant to dispose of the region's waste. As a result, they probably would not need a landfill long-term.

Supervisor Brown stated that he understood that the County was responsible proportionally for the debt incurred by SPSA. He asked, if SPSA were to accept ReEnergy's proposal to purchase the assets for \$243 million and retire SPSA's debt, he would assume that the County would no longer be responsible for SPSA's incurred debt, correct? Mr. Johnson replied yes, that was correct. Supervisor Brown asked, if ReEnergy were to purchase SPSA, would the County also be responsible for any debt they may incur? Mr. Johnson replied no – the County would not be a partner in ReEnergy, but a customer.

Chairman Jones advised that ReEnergy's current projected tipping fee was \$87.50/ton, but that could increase.

Supervisor West stated that with the cost of living, etc., who knows what the tipping fee could go to. He pointed out that when ReEnergy initially showed the desire to purchase SPSA's assets, their projected tipping fee was much lower than the now projected \$87.50/ton.

Supervisor Brown remarked that it would be nice for Southampton County to become free of SPSA's debt.

Supervisor West pointed out that ReEnergy was proposing to reach parity on tipping fees for all 8 member communities in 2013. He asked, what happened between now and 2013? Mr. Johnson advised that as they knew, the City of Suffolk did not pay a tipping fee and the tipping fee for the City of Virginia Beach was capped. ReEnergy was suggesting a time period of 3 years to reach parity where all 8 member communities would pay the same. Supervisor West asked what would Southampton County pay in the meantime? Mr. Johnson advised that they had not gotten to that level of detail, but it would be ramped down from the current \$170/ton to \$87.50 over the 3-year period. Supervisor West stated that Southampton County could theoretically be paying \$150/ton or so for the next few years which would really affect our budgeting process.

Supervisor Brown advised that it would be nice for all 8 members to pay their equal share. Supervisor West stated that that would not take place until 2013 and would affect our budget until then. Supervisor Brown advised that 2013 was better than 2018.

Moving forward, Mr. Johnson announced that they may recall that the 2007 contract between the County and the Board of Trustees for the Blackwater Regional Library provided that the Library Board would designate a fiscal agent to maintain custody of undesignated funds. At the time of the agreement, the Southampton County Treasurer was serving as fiscal agent and the contract stipulated that the parties would enter into a supplemental written agreement setting forth the duties, compensation and term for the fiscal agent. Included in the agenda was a copy of the proposed agreement. It was retroactive to July 1, 2007 and ran through June 30, 2010. The contract was *quid pro quo* – our services as fiscal agent in exchange for their payment of annual utility expenses for the Walter Cecil Rawls Branch Library (which were our financial responsibility under the terms of our contract). The value of the agreement was estimated at \$16,000 annually.

The contract is as follows:

THIS CONTRACT is made and entered into this 19th day of May, 2009, by and between **SOUTHAMPTON COUNTY, VIRGINIA** and the **BOARD OF TRUSTEES FOR THE BLACKWATER REGIONAL LIBRARY**.

RECITATIONS:

- R-1 In 2007, Southampton County, Virginia ("Southampton") and the Board of Trustees for the Blackwater Regional Library ("Board of Trustees") entered into a multi-jurisdictional contract ("Contract") for Regional Library services.
- R-2 The Contract required that by March 31, 2007, the Board of Trustees would enter into an agreement for services of a Fiscal Agent with the Library.
- R-3 The Board of Trustees and Southampton County entered into an unwritten agreement for such services.
- R-4 The unwritten agreement provided that Southampton County would be paid \$16,000.00 per year for its services as Fiscal Agent.
- R-5 The Fiscal Year for both the Regional Library and Southampton County commences on July 1, and extends through June 30.
- R-6 Southampton County's share of each annual budget approved for the Regional Library is paid in two semi-annual installments, one of which is due on July 1 and the other which is due on January 1.
- R-7 For FY08 and FY09 the \$ 16,000.00 owed by Southampton County for utilities for Rawls Library branch were paid for by Blackwater Regional Library in lieu of paying Southampton County \$16,000.00 for its service to Blackwater Regional Library as their Fiscal Agent.
- R-8 For FY10 the \$ 16,000.00 owed by Southampton County for utilities will be paid by Blackwater Regional Library in lieu of paying Southampton County \$16,000.00 for its service to Blackwater Regional Library as their Fiscal Agent.
- R-9 Southampton County and the Board of Trustees make and enter into this contract to acknowledge and approve the services provided by Southampton County as Fiscal Agent from July 1, 2007, through the date hereof, and to acknowledge and approve the payments made to Southampton County for its services as Fiscal Agent.
- R-10 Southampton County and the Board of Trustees make and enter this contract to evidence the terms and conditions on which Southampton County will serve as Fiscal Agent for the Regional Library from the date hereof through June 30, 2010.

WITNESSETH: That for and in consideration of the mutual and reciprocal benefits inuring to the parties hereunder, and in further consideration of the duties imposed upon the parties hereby, the parties covenant and agree as follows:

1. The Board of Trustees hereby designates Southampton County, Virginia, as the Fiscal Agent for the Regional Library.
2. Southampton's term as Fiscal Agent shall continue upon execution hereof by both parties, and extend thereafter thru June 30, 2010.
3. The Fiscal Agent shall have custody of those Regional Library funds which are not designated or set aside in specific Library funds (the Board of Trustees shall retain custody of those Library funds which are designated or set aside in specific Library funds). The duties of the Fiscal Agent shall include the following:

- a. Receive all non-designated funds paid to the Regional Library, or paid for its benefit.
- b. Disburse all Regional Library funds held by Fiscal Agent pursuant to direction of the Regional Library, by action of its Board of Trustees. All checks issued for payment of Regional Library costs shall require two signatures, one by a duly authorized agent of Southampton County, and the other by a duly authorized agent of the Regional Library.
- c. Maintain current and accurate records of all receipts and disbursements made on behalf of the Regional Library.
- d. Make available to the Regional Library all records pertaining to the funds which Fiscal Agent manages for the Regional Library.

4. The parties shall have until March 31, 2010, to finalize a contract for Southampton County to continue its service as Fiscal Agent for the Regional Library. If such contract has not been finalized by March 31, 2010, then effective April 1, 2010, the Regional Library's Board of Trustees shall be entitled to enter into a contract with any third party for any such services.

5. As compensation for the services rendered by it hereunder, Southampton County shall be paid \$16,000.00 per year by the Regional Library, payable as follows:

- a. For FY08 and FY09 the \$16,000.00 owed by Southampton County for utilities for Rawls Library branch were paid for by Blackwater Regional Library in lieu of paying Southampton County \$16,000.00 for its service to Blackwater Regional Library as their Fiscal Agent.
- b. For FY10 the \$16,000.00 owed by Southampton County for utilities would be paid by Blackwater Regional Library in lieu of paying Southampton County \$16,000.00 for its service to Blackwater Regional Library as their Fiscal Agent.

In witness whereof, Southampton County, Virginia, has caused this Contract to be executed by its duly authorized agent effective retroactively to May 19, 2009.

Vice-Chairman Young moved, seconded by Supervisor West, to authorize the County Administrator to execute the contract. All were in favor.

Moving forward, Mr. Johnson announced that as they recalled from last month, the Board authorized him to originate a loan on behalf of the Franklin Southampton Fair Foundation for approximately \$34,000 to facilitate the installation of air conditioning in the Exhibition Building at the Southampton County Fairgrounds. While he could certainly do that, the principal sum was small enough that we may be better served to simply pay for the project from funding set aside for "Other Capital Projects" in the Building Fund and allow the Fair Foundation to pay us back (as opposed to a commercial lending institution) over time. That way, the hard-working, nonprofit, group of volunteers could avoid loan origination fees and interest over the life of the loan (estimated at roughly \$9,000). While we may be sacrificing a limited amount of interest or foregoing some other capital project, it was important to remember that the property that would be improved by the project was ours – it was simply leased to the Fair Foundation. He noted that before moving forward, given their direction last month, he wanted to get their advance approval.

Supervisor Brown advised that the Fair Foundation volunteers were doing a super job. They were there on Friday when the Cheroenhaka (Nottoway) Indian Tribe was setting up for the PowWow, and they were also there this morning when they were cleaning up from the PowWow.

Supervisor Wyche moved, seconded by Supervisors Brown and Felts, to authorize the County Administrator to pay up to \$34,000 towards the project from the County Building Fund, with such sum to be repaid over a ten year period at 0% interest by the Franklin Southampton Fair Foundation. Chairman Jones and Supervisors Brown, Faison, Felts, West, and Wyche voted in favor of the motion. Vice-Chairman Young abstained to avoid a potential conflict of interest (Note: Vice-Chairman Young was on the Fair Board.) The vote

was 6-0 in favor of the motion, thus the motion passed.

Moving forward, Mr. Johnson announced that as directed last month, he had obtained a change order proposal to extend the gravity sewer along the north side of Camp Parkway an additional 580' from its current terminus at Riverdale Elementary School in order to better align with the Methodist Church property. The estimate, \$120,000.00, included design and construction of two deep manholes, 580' of 18" sewer line, dewatering and reclamation. The extension also made sewer readily available to the property owned by Hampton Roads Development (an exhibit was included in the agenda).

He proposed the following for their consideration:

- 1) That we execute a project change order and proceed with construction of the extension;
- 2) That we offer Hampton Roads Development an opportunity to equally share in the cost of the extension (\$60,000 each) in exchange for a credit for twelve (12) sewer facility fees for future single-family development (presently valued at \$6,000 each);
- 3) That we fund the change order (\$60,000 or \$120,000, depending upon Hampton Roads Development's interest) from interest already earned on VRA bond proceeds for the project;
- 4) That High Street United Methodist Church would assume responsibility for expenses associated with the jack and bore beneath Camp Parkway. Southampton County, at its option, may choose to install a larger pipe than necessary for the church and pay the marginal difference. The larger pipe would be installed at a depth sufficient to accommodate future flows south of Camp Parkway. The marginal difference would be determined by competitive estimates for both alternatives;
- 5) That Southampton County would waive the connection fee (but not facility fee) for High Street United Methodist Church since it was installing the connection at its own expense.

Vice-Chairman Young asked about the larger pipe being installed at a depth sufficient to accommodate future flows south of Camp Parkway. Were they talking about back towards Delaware Road – Mr. Bryant's land? Mr. Johnson replied potentially, but not in Mr. Bryant's lifetime. They did not want to go under Camp Parkway but once, so they were going to size the pipe accordingly.

Mr. Johnson clarified for Supervisor Faison that the most the County would be responsible for was \$120,000. The church would be responsible for expenses associated with the jack and bore beneath Camp Parkway. He noted that VDOT had indicated that it was not necessary to jack and bore beneath the boulevard, as they could do an open cut.

Vice-Chairman Young moved, seconded by Supervisors Felts & Wyche, to authorize the County Administrator to proceed as outlined above. All were in favor.

Moving to First Readings, Mr. Johnson announced that since 1990, we had assessed a \$2 fee for each criminal and traffic case for construction, renovation and maintenance of the courthouse and jail. The enabling legislation provided that the \$2 fee may also be imposed on civil cases. He passed out an amended ordinance prepared by Mr. Richard E. Railey, Jr., County Attorney (to replace the ordinance that was included in the agenda). The ordinance would include the \$2 fee on all civil cases.

Vice-Chairman Young moved, seconded by Supervisor Wyche, to advertise a public hearing on the ordinance at their August 24 regular session. All were in favor.

Accordingly, a First Reading was held on the following ordinance:

AN ORDINANCE TO AMEND SECTION 1-13 TO IMPOSE A FEE OF TWO DOLLARS (\$2.00) IN ALL CIVIL CASES FOR CONSTRUCTION RENOVATION OR MAINTENANCE OF THE COURTHOUSE OR JAIL AND COURT- RELATED FACILITIES

BE IT ORDAINED by the Board of Supervisors of Southampton County, Virginia, that the Southampton County Code be, and hereby is, amended to read as follows:

Sec. 1-13. Assessment for construction, renovation or maintenance of courthouse or jail and court-related facilities.

The sum of TWO DOLLARS (\$2.00) is hereby assessed, as part of the fees taxes as costs, in (i) each civil action filed in the Southampton County General District Court, Southampton County Juvenile and Domestic Relations District Court or the Circuit Court of Southampton County, Virginia, and (ii) each criminal or traffic case in the Southampton County General District Court, Southampton County Juvenile and Domestic Relations District Court or the Circuit Court of Southampton County, Virginia, in which the defendant is charged with a violation of any statute or ordinance.

The total assessments in a civil action, pursuant to this section, and Section 42.1-70 shall not exceed FOUR DOLLARS (\$4.00).

Such assessment shall be collected by the Clerk of said Court in which the action is filed and remitted to the Treasurer of the County of Southampton, to be held by said Treasurer, subject to disbursement by the Board of Supervisors of Southampton County for the construction, renovation or maintenance of courthouse or jail or court-related facilities and to defray increases in the costs of heating, cooling and electricity and ordinary maintenance. The assessment provided herein shall be in addition to any other fees prescribed by law, except as provided hereinabove. The assessment shall be required in each felony, misdemeanor or traffic infraction case regardless of the existence of a local ordinance requiring its payment.

For State Law Authority see §17.1-281 of the 1950 Code of Virginia, as amended.

A copy teste:

Clerk
Southampton County Board of Supervisors
Adopted: August 24, 2009

Mr. Johnson advised that subsequent to our adoption of the Land Use Taxation ordinance in 2005, the General Assembly adopted legislation enabling localities to exempt family subdivisions that failed to meet the minimum acreage requirements from the roll-back tax requirements. As an example, suppose a 40-acre farm was divided into 5 (five) 8-acre parcels while settling a family estate. Under our current ordinance, because the parcels failed to meet the minimum 10-acre requirement, they were no longer eligible for participation in the land use program. The exemption would allow them to continue in the land use program provided the parcels were not sold within 60 months, were not rezoned to a more intensive use, and the use of the property (agriculture) remained unchanged. He noted that the language came out of the state enabling statute.

Vice-Chairman Young moved, seconded by Supervisors Brown and West, to advertise a public hearing on the ordinance at their August 24 regular session. All were in favor.

Accordingly, a First Reading was held on the following ordinance:

AN ORDINANCE TO AMEND SECTION 15-101 TO EXEMPT FAMILY SUBDIVISION
FAILING TO MEET THE MINIMUM ACREAGE REQUIREMENTS
FROM ROLL-BACK TAXES

BE IT ORDAINED by the Board of Supervisors of Southampton County, Virginia that the Southampton Code be, and hereby is, amended to read as follows:

Sec. 15-101. Change in use, zoning or area; roll-back taxes.

There is hereby imposed a roll-back tax, and interest thereon, in such amounts as may be determined under Virginia Code, § 58.1-3237, on real estate which has qualified for assessment and taxation on the basis of use under this division, upon one or more of the following occurrences:

- (1) When the use by which it qualifies changes to a more intensive use;
- (2) When it is rezoned to a more intensive use, as described in Code of Virginia, § 58.1-3237; or
- (3) When one or more parcels, lots or pieces of land are separated or split off from the real estate, as described in Code of Virginia, § 58.1-3237. *The application of roll-back taxes shall not apply to a subdivision or split-off of property that results in parcels that do not meet the minimum acreage requirements of this chapter, provided that title to the parcels subdivided, separated, or split-off is held in the name of an immediate family member for at least the first 60 months, immediately following the subdivision separation, or split-off. An "immediate family member" means any person defined as such in Section 14-3(6)(c) of the Southampton County Code.*

A copy teste: _____, Clerk
Southampton County Board of Supervisors
Adopted: August 24, 2009

Moving forward, Mr. Johnson announced that included in the agenda was email correspondence from Mr. Warren Greth, McGuireWoods, to Mrs. Julia Williams seeking the Board's consideration and approval of the OPEB (Other Post Employment Benefits) Trust Agreement and Participating Employers Agreement, also included in the agenda. He noted that they adopted a resolution to establish the Trust as a late arriving matter last month. The Trust Agreement defined the duties and powers of the Trustees (David Britt, Julia Williams, and himself), established a procedure for replacement of Trustees, authorized the Trustees to appoint a Trust Fund Custodian, provided for amendments to the Trust Agreement and termination of the Trust, and provided for other employers to join the Trust. The Participating Employers Agreement simply allowed the Southampton County School Board to join the Trust and specified the terms of their participation. He reminded that both the County and the School Board were phasing in their OPEB obligations over a 10-year period as allowed under GASB guidelines. Our annual contribution to the Trust Fund was estimated at \$16,000 over the 10-year period and the School Board's contribution was estimated at \$29,000 annually.

Supervisor West confirmed with Mr. Johnson that the agreement provided one trust for both Southampton County and the School Board.

Vice-Chairman Young moved, seconded by Supervisor Felts, to approve the OPEB Trust Agreement and Participating Employers' Agreement with the School Board. All were in favor.

Regarding miscellaneous issues, Mr. Johnson announced that included in the agenda was official confirmation from the Department of Conservation and Recreation that the Blackwater River fully qualified for inclusion in the State Scenic River System from Proctor's Bridge to its confluence with the Nottoway River south of Battle's Beach. In order for this to move forward, each community would need to adopt resolutions of public support after conducting a public hearing. It was his understanding that Supervisor Bradshaw (Isle of Wight County) would like to coordinate a regional community information meeting at the Workforce Development Center prior to each community scheduling their respective public hearing. Mr. Jay Randolph, Assistant County

Administrator, was seeking to coordinate this with the other affected communities.

Mr. Jay Randolph informed that the City of Franklin and City of Suffolk had elected not to have a community meeting and would move ahead with the public hearing.

Supervisor West stated that he was in favor of Southampton County holding a regional community information meeting with Isle of Wight County. So was the consensus of the Board.

Mr. Johnson advised that he was pleased to inform that Southampton County had received \$32,850 in grant funding from the Department of Homeland Security to purchase nine (9) notebook computers for emergency transport vehicles (ambulances). Mr. Randolph prepared and submitted the grant application. The Board thanked Mr. Randolph for his efforts.

Mr. Johnson informed that the each Board member had been invited to a Kick-Off Event for the Plastic Bag Coalition in Smithfield on August 5, 2009 from 9:00 AM to Noon. He asked them to please RSVP in accordance with the instructions on the invitation if they planned to attend.

Mr. Johnson stated that he was contacted earlier this week by Ms. Mary Jones, Sussex County Administrator, who was directed by her Board to coordinate a joint meeting with the Boards of Supervisors from Southampton and Surry to discuss certain matters associated with the proposed Outlying Landing Field. She suggested the week of August 24-28. Because our Board meeting was on August 24th (a day meeting), they could simply continue their next meeting to the mutually convenient date and time. She had suggested meeting at the Airfield Conference Center in the evening. Mr. Johnson asked each Board member to let him know which evenings they had unavoidable conflicts.

Supervisor West indicated that he was in favor of meeting on August 24, since that day had already been set aside anyway for our morning Board meeting. So was the consensus of the Board.

Mr. Johnson advised that included in the agenda were copies of the paperwork associated with demolition of the old Drewryville School as authorized last month. Work commenced last week and was proceeding well – the structure was no longer a threat to public safety. He noted that they were putting grass seed down today.

Mr. Johnson stated that included in the agenda was information related to a scholarship fundraiser by Delta Sigma Theta Sorority. Miss LeAndra Watford (the young lady that presented the Girl Scout Patch last month) was selling ads in a souvenir booklet in order to raise scholarship funding. Delta Sigma Theta was a private nonprofit organization whose purpose was to provide services and programs to promote human welfare. They were the world's largest African American sorority and a leader in education, economic, political and social empowerment. Given Miss Watford's work and presentation last month, he did not know if the Board wanted to make a small contribution to the Scholarship Fund or not. Suggested contributions on the form were \$25, \$50, and \$100.

The Board discussed the matter, and while they would like to contribute, decided not to make a contribution. The Board noted that she was one of many participants raising money for the organization. The Board also wanted to be careful not to open "Pandora's Box" and open it up for other organizations to present similar requests to the Board. Supervisor Brown indicated that, in his opinion, he thought the request was being made to each individual Board member. He noted that he planned to make a personal donation.

Mr. Johnson informed that included in the agenda was correspondence between SPSA (Southeastern Public Service Authority) and the City of Suffolk as it related to conditions associated with construction of Cell VII.

Mr. Johnson advised that also included in the agenda were various environmental notices, incoming and outgoing correspondence, and articles of interest.

Moving to late arriving matters, Mr. Johnson passed out copies of a request that had been received

July 27, 2009

from a citizen in the Kingsdale community for the installation of a streetlight on Artis Circle, approximately one thousand (1,000) feet from the intersection with Pretlow Street (Route 258). Staff conducted a field review on July 27, 2009 and learned that there were currently no streetlights in the immediate vicinity, and that the addition of a streetlight midway along Artis Circle would provide significant lighting improvement to the roadway. There were five (5) residences nearby that would benefit from the installation of a streetlight. Based on the current adopted policy of the Board of Supervisors, staff had determined that the location met the criteria for the installation of a streetlight in order to improve safety by providing lighting benefit to the street and adjacent residences.

Vice-Chairman Young moved, seconded by Supervisors Felts and Wyche, to approve the streetlight request. All were in favor.

Mr. Johnson advised that VACo's Annual Meeting in Bath County would take place November 8-10. Advance reservations had been made at The Homestead (based on seniority) for Chairman Jones, Vice-Chairman Young, and Supervisor West (Supervisor Faison had previously indicated that he would not attend). Several other rooms had been reserved at a local inn. He inquired as to who planned to attend. All of the Board members, with the exception of Supervisor Faison, indicated that they planned to attend. Mr. Johnson noted that he personally would not be attending this year, as he had made cuts to his travel budget.

Mr. Johnson announced that it was necessary for the Board to conduct a closed meeting in accordance with the provisions set out in the Code of Virginia, 1950, as amended, for the following purposes:

Section 2.2-3711 (A) (5) Discussion concerning prospective industries where no previous announcement has been made of the business' or industry's interest in locating its facilities in the community;

Section 2.2-3711 (A) (7) Consultation with legal counsel and briefings by staff members related to actual litigation where such briefing in an open session would adversely affect the litigating posture of the public body;

Section 2.2-3711 (A) (3) Discussion or consideration of the acquisition of real property for a public purpose (community water systems) where discussion in an open meeting would adversely affect the bargaining position of the public body.

Vice-Chairman Young moved, seconded by Supervisor Wyche, to conduct a closed meeting for the purposes previously read.

Richard Railey, County Attorney, Jay Randolph, Assistant County Administrator, Julia Williams, Finance Director, Robert Barnett, Director of Community Development, and Julien Johnson, Public Utilities Director, were also present in the closed meeting.

Upon returning to open session, Vice-Chairman Young moved, seconded by Supervisor Wyche, to adopt the following resolution:

RESOLUTION OF CLOSED MEETING

WHEREAS, the Southampton County Board of Supervisors had convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by the Board that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Southampton County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by

Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public matters as were identified in the motion convening the closed meeting were heard, discussed and considered by the Southampton County Board of Supervisors.

**Supervisors Voting Aye: Dallas O. Jones
Walter L. Young, Jr.
Walter D. Brown, III
Carl J. Faison
Anita T. Felts
Ronald M. West
Moses Wyche**

The motion passed unanimously.

Chairman Jones asked if there was anything else to come before this Board?

Mr. Johnson, County Administrator, advised that the Franklin Redevelopment and Housing Authority had contacted him seeking permission to hold a 2-day retreat at the County-owned former I. P. Building. He indicated to them that the Board had not discussed a policy on the use of the building. Mr. Johnson stated to the Board that he was not sure if they wanted to get into that.

After discussion, the consensus of the Board was to have Mr. Johnson draft some guidelines and place the matter on the agenda of a future meeting.

Supervisor West stated that in regards to hiring an extension agent, perhaps they could look at supplementing that position with part-time retired agents.

Supervisor Brown thanked everyone for their support of the Cheroenhaka (Nottoway) Indian Tribe Pow-Wow. There were 2,000 attendees from 12 states and 2 countries (France and Russia).

There being no further business, the meeting was recessed at 8:45 PM.

Dallas O. Jones, Chairman

Michael W. Johnson, Clerk

THIS PAGE LEFT BLANK INTENTIONALLY

DRAFT