

July 28, 2003

At a regular meeting of the Southampton County Board of Supervisors held in the Board Room of the Southampton County Office Center at 26022 Administration Center Drive, Courtland, Virginia on July 28, 2003 at 6:00 PM.

SUPERVISORS PRESENT

Reggie W. Gilliam, Chairman
Eppa J. Gray, Jr., Vice-Chairman
Carl J. Faison
Dallas O. Jones
Charleton W. Sykes
Ronald W. West
Walter L. Young, Jr.

SUPERVISORS ABSENT

None

OTHERS PRESENT

Michael W. Johnson, County Administrator (Clerk)
J. Waverly Coggsdale, III, Assistant County Administrator
Julia G. Williams, Finance Director
Cynthia L. Cave, Community/Economic Development Director
Susan H. Wright, County Administration Executive Secretary

Chairman Gilliam called the meeting to order at 6:00 PM, and after the *Pledge of Allegiance*, Vice-Chairman Gray gave the invocation.

Chairman Gilliam sought approval of the minutes of the June 23, 2003 Regular Meeting, and July 10, 2003 Joint Meeting with the Planning Commission. Both were approved as recorded, as there were no additions or corrections.

Regarding highway matters, Chairman Gilliam recognized Mr. Randolph Cook, Resident Engineer of the Virginia Department of Transportation (VDOT).

Mr. Cook reported that the contractor working on Route 671 had experienced some environmental problems, but should be back to work this week. He advised that they were beginning to put some plant mix in various locations in the County. The planting schedule was underway and he thought they were in Ivor today working on Route 616. They had already completed Route 616 North of Ivor that included the section in front of the old school. Supervisor West, representative of the Berlin-Ivor District, commented that it looked good. Mr. Cook stated that they tried to divide the plant mix so all areas of the County would receive some.

Mr. Michael Johnson, County Administrator, announced that included in the agenda was correspondence from Whit Clement, Secretary of Transportation, regarding a new schedule for the Six-Year Improvement Plan for Interstates and Primaries. The hearings for FY 2005 would be conducted this Fall, as opposed to the normal Spring cycle, to allow the Commonwealth Transportation Board additional time to digest public comment before developing the final program. He informed that the hearing for the Hampton Roads Transportation District was set for Thursday, November 6, 2003. The place had not been finalized, although he expected it to be at the Hampton Roads Planning District Commission where it was this past Spring. Mr. Cook commented that would be his guess also. Mr. Johnson noted that the meeting would be held in the evening, as opposed to the daytime, to allow for more citizen input.

Mr. Cook stated that he hoped Route 58 (the overpass project East of Courtland) would still be the County's major push, as he would like to see that back on schedule.

Supervisor Young advised that he had received several calls about the railroad crossing at Delaware Road. Mr. Cook indicated that he had talked to CSX a couple of times, but did not think anything had been done, as he was across there today. He commented that VDOT could not fix what needed fixing, as they could only get up to the tracks. He advised that he would call the boss of the person he had been talking to at CSX, as he had been talking with him about another matter, and would mention this item to him at the same time.

Supervisor West stated that New Road in the Berlin-Ivor area that connected Tucker Swamp and the Town of Ivor was all to pieces. He knew that plant mix had been put in some places, but he had

talked to Virgil Wall of VDOT and understood that there were some logs under the surface that were put there through swampy areas. He noted that he was getting many calls on a regular basis. He again stated that the road was all to pieces. It was gravel in some places, paved in others, potholed everywhere, etc. Mr. Cook advised that they would be digging out all those bad places, filling them with asphalt and/or plant mix, and hopefully by next Spring, resurfacing the whole road.

In regards to the appointment of a successor to the Blackwater Regional Library Board of Trustees, Supervisor Faison advised that he was supposed to be finding an appointee, but the person he thought was going to serve informed him that she would not have the time, and he had not had a chance to check with someone else. As a result, this item would be carried over another month.

Regarding monthly reports, Mr. Johnson received various reports and provided them in the agenda. Those reports were Financial, Sheriff's Office, Traffic Tickets for 2003, 9-1-1 Sign Repair, Animal Control, Building Inspections, and New Housing Starts. Also Cooperative Extension, Treasurer's Office for May 2003, Delinquent Tax Collection, Daytime E.M.S. Contract, Fire/Rescue Reports, and Personnel.

In reference to the personnel report, Mr. Johnson announced that Merle R. Holt, Jr. was hired in the Sheriff's Office effective 07/22/03 at an annual salary of \$23,329. Also Anita Falkins was hired as a Part-time cook at the jail effective 07/10/03. Donnie C. Porter resigned from the Sheriff's Office effective 06/30/03. He noted that J. Michael Blythe and Raymond E. Merkh of the Sheriff's Office remained on active military leave. A copy of the letter he forwarded to J. Michael Blythe on the Board's behalf was included in the agenda. (Raymond Merkh was still stateside).

Proceeding to financial matters, Mr. Johnson announced that included in the agenda was the annual salaries appropriation for FY 2004 for all county personnel.

The FY 2004 salaries appropriation is as follows:

At a meeting of the Southampton County Board of Supervisors held in the Board of Supervisors Meeting Room, Courtland, Virginia, on Monday, July 28, 2003.

RESOLUTION

BE IT RESOLVED by the Board of Supervisors of Southampton County, Virginia, that annual salaries of personnel be and hereby are fixed as indicated, effective July 1, 2003.

BOARD OF SUPERVISORS

Gilliam, Reggie W.	5,600
Gray, Eppa James, Jr.	5,000
Faison, Carl J.	5,000
Jones, Dallas O.	5,000
Sykes, Charleton W.	5,000
West, Ronald M.	5,000
Young, Walter L., Jr.	5,000

COUNTY ADMINISTRATION

Johnson, Michael W.	75,595
Coggsdale, J. Waverly, III	50,599
Wright, Susan H.	26,250

ACCOUNTING

Williams, Julia G.	56,993
Williams, June C.	37,844

Harness, M. Jeanne (1/2 salary)	16,800
PLANNING/INSPECTIONS	
Barnett, Robert L.	48,299
Jenkins, John P.	35,092
Copeland, Lee D.	32,079
DATA PROCESSING	
Plyler, Sandra P.	43,680
Faulk, Christine J.	33,107
ECONOMIC DEVELOPMENT	
Cave, Cynthia L.	60,000
COMMISSIONER OF THE REVENUE	
Harrup, John Robert	54,514
Carr, Amy B.	24,933
Everett, Jeannette S.	20,409
TREASURER	
Britt, David K.	54,514
Bloskis, Lorraine A.	18,260
Bunn, Frances H.	21,818
Carr, Virginia D.	23,848
COMMONWEALTH'S ATTORNEY	
Grizzard, Richard C.	96,659
Cooke, Eric A.	54,503
Edwards, Steven W.	45,607
Pitts, Sharon F.	22,361
Rice, Joan P.	31,934
Falkins, Cora L.	31,934
REGISTRAR/ELECTORAL BOARD	
Davis, Leona W.	36,463
Felts, Julian A.	3,159
Flowers, Mary T.	1,580
Sykes, Marie W.	1,580
HEALTH DEPT/SENIOR SERVICES	
Brown, Carolyn B.	39,901
CIRCUIT COURT JUDGE	
Phelps, Patricia A.	28,553
REFUSE COLLECTION	
Council, W. Hart	36,979
Council, Jesse	23,633
Goodwyn, Randolph	20,592
Ridley, Alfred K.	27,826
Shearin, Michael B.	21,415
Wyche, Charlie W.	21,415
VACANT - Public Ser Wkr/Equip Operator	20,592
ENTERPRISE SYSTEM	
Croak, Robert E.	39,547
Barnes, S. Billy	33,554
Edwards, Denise J.	20,395
Holland, Anthony T.	26,946
Vick, Jesse W.	44,365
Jackson, R. Keith	35,489
Banks, Arthur L.	21,415

Harness, M. Jeanne (1/2 salary)	16,800
VACANT - Director	55,000
VACANT - Supervisor	35,000
VACANT - Maintenance Worker	20,000
VACANT - Maintenance Worker	20,000
VACANT - Meter Reader	19,000
VACANT - Meter Reader	19,000
BUILDINGS & GROUNDS	
Vick, Jackie D.	42,477
Mason, Gloria B.	15,980
SHERIFF'S DEPARTMENT	
Francis, Vernie W., Jr.	67,628
Busching, Robert W.	26,661
Darden, Michael L.	28,501
Davis, Benjamin G.	25,501
Neave, Robbie Lynn	25,501
Parker, Raymond K.	30,467
Ricks, Jimmie R.	38,917
Stivers, Wanda V.	36,404
Wyche, Josh A.	35,602
Bailey, Douglas G.	31,153
Blythe, J. Michael ON MILITARY LEAVE	26,074
Carpenito, Suzette B.	29,121
Carwile, Ronald W.	34,819
Covington, James E., Jr.	43,495
Drewery, Gene H.	36,404
Francis, Kenneth W.	56,807
Griffith, E. Greg	28,501
Holland, William B.	31,855
Joyner, Mary E.	19,949
Modlin, James F.	43,495
Necessary, Joni N.	19,949
Parker, Valerie B.	19,949
Rose, Teresa G.	20,857
Smith, Jerry L.	19,949
Stutts, John B.	42,539
Turner, Mark B.	25,501
Walker, Richard A.	25,501
Aleshire, Jimmy L.	25,501
Barnes, Beverly A.	19,080
Barry, Robert M., II	26,074
Bowden, Jonathan M.	29,142
Byrum, William C.	28,501
Clasp, Nina R.	25,501
Cooke, James T., Jr.	23,329
Cribb, Mary D.	33,304
Darden, Jonathan P.	25,501
Darden, Phillip G.	26,661
Davis, Waymon D.	25,501
Doyle, Scott A.	26,661
Eaton, McCoy L.	23,329

Forren, Dwayne A.	26,074
Garriss, Marcia L.	28,501
Gentry, Billy B.	46,498
Gray, James A.	25,501
Griggs, John W., Jr.	23,329
Hopko, Joseph Paul, IV.	25,501
Jarratt, William G., Jr.	23,329
Jenkins, Gloria J.	19,080
Joseph, David L.	28,501
Kindred, Jerrel J.	25,501
Landers, Ronald E.	26,661
Magette, John N.	28,501
Malcolm, Teresa L.	26,661
Merkh, Raymond E. ON MILITARY LEAVE	25,501
Morris, Richard T.	26,661
Parsons, Ernest L.	25,501
Pope, James Dale	25,501
Porter, Donnie C.	25,501
Powell, Cynthia B.	27,872
Smith, Brenda S.	25,501
Stapleton, William D.	25,501
Story, J. Kevin	25,501
Story, Susan C.	28,501
Vance, Billy G.	25,501
Vick, Jim I., Jr.	23,329
Vinson, William C., Jr.	23,329
Watson, Stanley E.	27,259
Williams, Wilma J.	20,857
Woodard, Dennis M.	26,074
Xinos, Vicki L.	28,501
Allmond, William E., III	23,329
Bryant, Tryphena L.	19,949
Gentry, Billy S.	19,949
Joyner, Sheril J.	23,854
VACANT - Deputy/Medical	23,329
VACANT - Deputy/Medical	23,329
VACANT - Deputy/Medical	23,329
VACANT - Deputy/Jail	23,329
VACANT - Deputy/Jail	23,329
VACANT - Deputy/Animal Control	25,501

TOTAL \$4,030,329

A copy teste: _____

Michael W. Johnson, Clerk
 Southampton County Board of Supervisors
 7/28/2003

Vice-Chairman Gray moved, seconded by Supervisor Young, that the FY 2004 salaries appropriation be adopted. All were in favor.

Mr. Johnson announced that also included in the agenda was the final FY 2003 regular appropriation resolution with total appropriations of \$3,142,137.48. The appropriation consisted of \$2,963,080.74 of revenue received in FY 2003, \$5.14 of revenue carried over from previous fiscal years, \$16,932.60 transferred from the Family Preservation funding, and \$162,119 of new money from the unappropriated general fund reserve. The necessity of new money was primarily attributable to additional expenses associated with solid waste disposal, which was up overall by 16.9% in FY 2003.

Chairman Gilliam remarked that the hailstorm (in May 2003) probably contributed a lot to that. He thought everyone in Drewryville was getting new shingles on their homes. Mr. Johnson agreed that the last two months were terrible. Supervisor West commented that the third dumpster added at the Unity Road site stayed full along with the other two and there was a problem with people from Isle of Wight and the City of Suffolk dumping there. Mr. Johnson reminded that for the first time, in the FY 2004 Budget, they included \$15,000 for off-duty sheriff's personnel to work the dumpster sites including nights and weekends. That began July 1 and he knew they were working them because he had received a number of calls from City of Franklin residents and commercial businesses in the County that had been stopped and warned. He did not know if anyone had been ticketed as of yet, but expected that to begin. Vice-Chairman Gray added that he had heard several comments concerning that also. Other Board members mentioned problems at dumpsters in their respective districts. They concluded that the problems were the same at all the dumpsters in the County.

The final FY 2003 regular appropriation resolution is as follows

APPROPRIATIONS - JULY 28, 2003

NEW MONEY REQUIRED FOR JULY FOR JUNE 30, 2003 APPROPRIATION

GENERAL FUND

500.00	BOARD OF SUPERVISORS/MARCH OF DIMES
3,750.00	BOARD OF SUPERVISORS/AAU BASKETBALL
500.00	BOARD OF SUPERVISORS/SUFFOLK SHELTER FOR THE HOMELESS
6,608.00	TREASURER/BANK CHARGES
8,724.00	ACCOUNTING/FULL-TIME POSITION
17,374.00	PROBATION/JUVENILE DETENTION
5,801.00	REFUSE COLLECTION/REPAIR & MAINTENANCE
113,862.00	REFUSE DISPOSAL/SPSA
5,000.00	RAWLS MUSEUM ARTS/OUTREACH
<hr/>	
162,119.00	TOTAL NEW MONEY/GENERAL FUND

GENERAL FUND - CARRY-OVER FUNDS

5.14	COMMONWEALTH'S ATTORNEY/COST COLLECTIONS
<hr/>	
5.14	TOTAL CARRY-OVER/GENERAL FUND

GENERAL FUND - TRANSFER IN FROM OTHER FUNDS

16,932.60	SOCIAL SERVICES/FAMILY PRESERVATION
-----------	-------------------------------------

 16,932.60

TOTAL TRANSFER IN TO GENERAL FUND

APPROPRIATIONS -- JULY FOR JUNE, 2003

11010 BOARD OF SUPERVISORS	(1) Funds previously approved by Board for March of Dimes match (\$500) New Money (2) Funds previously approved by Board for Western Tidewater AAU Basketball & Hoopsters AAU (\$3,750) New Money (3) Funds previously approved by Board for Suffolk Shelter for the Homeless, Inc. (\$500) New Money
12110 COUNTY ADMIN	(1) Transfer of Part-Time Salaries from County Administrator to Accounting due to part-time position changing to full time position (\$ -0-)
12410 TREASURER	(1) Partial cost of bank charges not budgeted (\$6,608) New Money (2) Reimbursement received from towns for decals and license certificates (\$787.42)
12415 DELINQUENT TAX COLLECTION	Cost above budget for collecting delinquent taxes--not new money due to delinquent taxes increasing accordingly (\$8,043)
12430 ACCOUNTING	(1) Transfer of Part-Time Salaries from County Administrator to Accounting due to part-time position changing to full time position (\$ -0-) (2) Full-time position previously approved by Board--funds needed after transfer of part-time funds from County Administrator--amount includes salary & fringes (\$8,724) New Money
12550 INSURANCE/COUNTY CODE	(1) Reimbursement received from retirees for BCBS (\$16,722) (2) Appropriation needed to allocate unemployment insurance to proper department--unemployment insurance is paid quarterly--funds are originally budgeted in one department (\$-0-)
21100 CIRCUIT COURT	State reimbursement received for jurors & witnesses (\$9,552.85)
22100 COMMONWEALTH'S ATTORNEY	(1) Transfer of office expense lines (\$ -0-) (2) Carry-over funds received for Commonwealth Attorney Delinquent Collection on Criminal Cases for office expenses (\$5.14) Carry-Over Funds
31200 SHERIFF	(1) Reimbursement received from the Dept of Justice, Drug Enforcement Administration for over-time salary & uniforms (\$9,373.47) (2) Grant funds received from DMV for selective enforcement & equip (\$1,237.36)

	(3) Grant funds received from DMV for operation video capture (\$9,937.01)
	(4) Reimbursement rec'd for uniforms (\$35.99)
	(5) Reimbursements rec'd for comprehensive claims for hail damage (\$10,595)
32200 VOL FIRE DEPTS	(1) Reimbursement received from Drewryville & Sedley Vol Fire Depts for electrical costs (\$1,104.23)
	(2) Fire Program Funds received for two years (\$40,097.81)
32300 VOL RESCUE DEPTS	State Funds/Two-for-Life received for rescue squads (\$14,722)
33100 DETENTION	(1) Transfer of funds from regular wages to part-time wages (\$ -0-)
	(2) Reimbursement from other institutions for housing of inmates (\$3,345)
33300 PROBATION	Increased cost for juvenile detention above budget (\$17,374) New Money
35100 ANIMAL CONTROL	Grant rec'd for Dog & Cat Sterilization--DMV funds for Animal Friendly Plates (\$136.94)
35500 EMERGENCY SERVICES	Funds received for Domestic Preparedness Equipment--equipment for fire departments (\$4,251.84)
42300 REFUSE COLLECTION	Costs above budget for repair & maintenance (\$5,801) New Money
42400 REFUSE DISPOSAL	Increased cost for refuse disposal paid to SPSA (\$113,862) New Money
43000 BLDGS & GROUNDS	(1) Reimbursements rec'd from Dept of Social Services and Health Dept for telecommunications (\$15,005.23)
	(2) Reimbursements rec'd from RMA for electrical services (\$4,610.78)
	(3) Reimbursements rec'd from child support enforcement for telecommunications (\$216.35)
51400 SR CITIZEN HOME HEALTH SERVICE	Reimbursement received from local Health Dept & SEVAMP for visiting nurse (\$30,606.66)
53500 COMPREHENSIVE SERVICES ACT	(1) Transfer of funds to Family Preservation for required local match for grant (-\$1,881.40)
53550 FAMILY PRESERVATION & SUPPORT	(1) Transfer from Comprehensive Services Act administration funds for 10% matching funds (\$1,881.40)
	(2) State grant funds rec'd through Social Services for Family Preservation Program (\$16,932.60)

72200 RAWLS MUSEUM ARTS	Funds previously approved by Board for RMA for expenses associated with Education Outreach Program (\$5,000) New Money
91400 NON-DEPARTMENTAL	Increase in payment to City of Franklin for shared revenue--no new money-increase in taxes paid to county by IP Converting Innovation Center (\$27,948.81)
SOCIAL SERVICES	Increase in state revenues -- see attached letter
FEDERAL GRANTS FUND	Funds received from Community Improvement Grants, IPR, HMGP buy-outs
SCHOOL BOARD	(1) Categorical changes as requested by the School Board--see attached letter (2) Reimbursements received for Day Care and School Activities Accounts--see attached letter
E-911 FUND	Increase in funds received from the Virginia Wireless E-911 Services Board for equipment
LOCAL UTILITY TAX BUILDING FUND	Appropriation of SNAP Arbitrage Proceeds transferred to General Fund
REHAB FUND	Reserve funds held for repairs to previous rehab program
FORFEITURE FUND	Appropriation of funds received & expended
SPECIAL WELFARE FUND	Appropriation of revenues and expenditures in Special Welfare Fund
LAW LIBRARY FUND	Appropriation of revenues and expenditures in Law Library Fund
BLACKWATER REGIONAL LIBRARY	Appropriation of revenues and expenditures in the Blackwater Regional Library Fund
CANTEEN FUND	Appropriation of funds received & expended
INMATE ENTERPRISES	Appropriation of funds received & expended for work release and inmate telephone funds

At a meeting of the Board of Supervisors of Southampton County,
Virginia on Monday, July 28, 2003

RESOLUTION

BE IT RESOLVED by the Board of Supervisors of Southampton County,
Virginia that the following appropriations be and hereby are made
from the Fund to the Fund for the period of July 1, 2002 through
June 30, 2003 for the function and purpose indicated:

From the General Fund to the
General Operating Fund to be
expended only on order of the
Board of Supervisors:

4-100-11010-5644	March of Dimes	500.00
11010-5651	Western Tidewater AAU Basketball	3,000.00
11010-5655	Hoopsters AAU	750.00
11010-5675	Suffolk Shelter for the Homeless, Inc.	500.00
12110-1300	Part-Time Salaries	(5,377.51)
12110-2600	Unemployment Insurance	47.97
12310-2600	Unemployment Insurance	51.63
12410-2600	Unemployment Insurance	51.54
12410-5848	Bank Charges	6,608.00
12410-6001	Office Supplies	410.42
12410-6021	County License Tags	377.00
12415-1700	Compensation - Other	8,043.00
12430-1100	Salaries & Wages Regular	5,377.51
12430-1100	Salaries & Wages Regular	8,724.00
12430-2600	Unemployment Insurance	48.00
12510-2600	Unemployment Insurance	32.00
12550-2300	Hospital Plan	16,722.00
12550-2600	Unemployment Insurance	(1,974.16)
12550-2600	Unemployment Insurance	16.00
13200-2600	Unemployment Insurance	32.00
21100-2600	Unemployment Insurance	16.00
21100-3848	Jurors & Witnesses - State	432.85
21100-3848	Jurors & Witnesses - State	9,120.00
21600-2600	Unemployment Insurance	12.24
21700-2600	Unemployment Insurance	141.89
22100-2600	Unemployment Insurance	64.48
22100-5210	Postal Services	371.21
22100-5230	Telecommunications	(371.21)
22100-5230	Telecommunications	(62.01)
22100-6001	Office Supplies	62.01
22100-6001	Office Supplies	5.14
31200-1200	Over-Time Salaries	7,148.21
31200-1200	Over-Time Salaries	1,438.50
31200-1903	Grant-DMV-Selective Enf & Equip	1,237.36
31200-1910	DMV/Operation Video Capture	9,937.01
31200-2600	Unemployment Insurance	268.40
31200-6011	Uniforms & Apparel	35.99
31200-6011	Uniforms & Apparel	786.76
31200-8105	Motor Vehicles	10,595.00
31750-2600	Unemployment Insurance	16.00
32200-5110	Electrical Services	931.13

July 28, 2003

32200-5110	Electrical Services	173.10
32200-5843	State Funds/Fire Program Funds	20,412.62
32200-5843	State Funds/Fire Program Funds	19,685.19
32300-5843	State Funds/Two-for-Life	14,722.00
33100-1100	Salaries & Wages Regular	(11,968.37)
33100-1300	Part-Time Salaries	11,968.37
33100-2600	Unemployment Insurance	784.78
33100-3800	Purchase of Service-Other Institutions	3,255.00
33100-3800	Purchase of Service-Other Institutions	90.00
33300-3166	Purchase of Service & Home Care-Detention	17,374.00
34000-2600	Unemployment Insurance	16.00
35100-1902	Grant-Dog & Cat Sterilization	136.94
35100-2600	Unemployment Insurance	4.33
35500-8201	Domestic Preparedness Equipment	4,251.84
42300-2600	Unemployment Insurance	112.14
42300-3310	Repair & Maintenance	5,801.00
42400-3845	Transfer Refuse to Suffolk	113,862.00
43000-2600	Unemployment Insurance	40.75
43000-5110	Electrical Services	4,610.78
43000-5230	Telecommunications	216.35
43000-5241	Telecom-Soc Ser/Health	8,334.42
43000-5241	Telecom-Soc Ser/Health	6,670.81
51400-1100	Salaries & Wages-Regular	23,275.56
51400-2600	Unemployment Insurance	16.00
51400-2700	Worker's Compensation	817.81
51400-2851	Fringe Benefits	4,712.75
51400-5510	Travel Mileage	1,800.54
53500-2600	Unemployment Insurance	1.56
53500-5666	Administrative Allocation	(1,881.40)
53550-5711	Purchased Services-Family Support	16,932.60
53550-5711	Purchased Services-Family Support	1,881.40
72200-5604	RMA Operational/Educ Outreach	5,000.00
81100-2600	Unemployment Insurance	32.00
81500-2600	Unemployment Insurance	16.00
83500-2600	Unemployment Insurance	0.43
91400-5680	Revenue Sharing-Franklin	27,948.81

TOTAL 387,234.47

Federal Grants Fund Capital Project
to be expended only on order of the
Board of Supervisors:

Federal Grants Fund Capital Project

4-202-89516-3199	IPR Administration	33,081.91
89516-8201	IPR Construction 2001 PR 55	177,295.80
202-92000-8201	HOME Rehabilitation/Owner	21,943.75
202-93000-3199	Management	1,403.03
93000-6012	Demolition of Structures	13,154.00
93000-6014	FEMA Relocation	11,699.57
93000-8201	CIG Rehabilitation/Owner	61,827.65
202-94900-3150	Legal Services Dockside	380.00
94900-8205	Elevation/Construction	105,500.00
94900-8210	Site Acquisition Dockside	13,759.01
202-96000-3198	Demolition of Structures	8,500.00

TOTAL 448,544.72

July 28, 2003

64200-5101	Heating Services-Gas, Oil, Coal	(62,900.00)
64200-5102	Water Services	(10,746.00)
64200-5102	Water Services	(18,976.00)
64200-5800	Miscellaneous-Other Expenses	(3,260.00)
64200-6002	Repair & Maintenance Service	(1,948.00)
64300-3320	Maintenance Service Contracts	73,646.00
64400-3320	Maintenance Service Contracts	18,976.00
64500-3310	Repair & Maintenance Service	1,948.00
65100-2300	Hospitalization	796.00
66200-8200	Site Improvements & Maintenance	3,260.00

TOTAL 0.00

School Activity Reimbursement Accounts

4-205-69007-1170	Operative Salaries	357.88
69007-1140	Technical Salaries	65.00
69007-2100	FICA	31.97
69005-1170	Operative Salaries	671.51
69005-2100	FICA	51.36
69004-1170	Operative Salaries	1,071.00
69004-2100	FICA	75.84
69002-1170	Operative Salaries	93.50
69002-2100	FICA	6.61
69003-1170	Operative Salaries	229.52
69003-2100	FICA	15.86
69001-1140	Technical Salaries	1,645.00
69001-1170	Operative Salaries	7,091.75
69001-2100	FICA	654.69

TOTAL 12,061.49

Meherrin Day Care, Program 220

4-205-61100-1140-002-5-220	Technical Salaries	4,112.00
61100-2100-002- -220	FICA	300.99

TOTAL 4,412.99

Capron Elementary Day Care, Program 225

4-205-61100-1140-002-5-225	Technical Salaries	1,216.00
61100-2100-002- -225	FICA	92.77

TOTAL 1,308.77

Nottoway Day Care, Program 226

4-205-61100-1140-002-1-226	Technical Salaries	3,622.50
61100-2100-002- -226	FICA	268.31

TOTAL 3,890.81

From the General Fund to the E-911
Fund to be expended only on order
of the Board of Supervisors:

4-280-31400-2600	Unemployment Insurance	23.19
------------------	------------------------	-------

July 28, 2003

		TOTAL	23.19
4-280-31500-1200	Over-Time Salaries		1,721.35
31500-1200	Over-Time Salaries		1,546.00
31500-2600	Unemployment Insurance		16.67
31500-5230	Telecommunications		1,388.00
31500-5500	Travel Convention, Education		484.04
31500-8201	Equipment		34,638.04
31500-8201	Equipment		29,843.00
31500-8201	Equipment		472.00
		TOTAL	<u>70,109.10</u>

From the General Fund to the Local
Utility Tax Building Fund to be expended
only on order of the Board of Supervisors:

4-300-94000-9200	Transfer Out to Other Funds		419,435.00
		TOTAL	<u>419,435.00</u>

From the Rehab Expense Fund
to the Operating Rehab Fund to be
expended only on order of the
Board of Supervisors:

4-302-89516-3199	Administration		299.14
		TOTAL	<u>299.14</u>

From the Enterprise Fund to the
Operating Enterprise Fund to be
expended only on order of the
Board of Supervisors:

4-500-89500-2600	Unemployment Insurance		48.08
		TOTAL	<u>48.08</u>

4-500-89600-2600	Unemployment Insurance		64.08
		TOTAL	<u>64.08</u>

From the Federal Forfeiture Fund to
the Operating Federal Forfeiture
Fund to be expended only on order
of the Board of Supervisors:

4-730-22100-8299	Forfeiture Funds		7.75
4-730-31200-8298	Forfeiture Funds		8,881.22
		TOTAL	<u>8,888.97</u>

From the Special Welfare Fund to the
Special Welfare Operating Fund to be
expended only on order of the Board of

July 28, 2003

Social Services:

4-733-53500-5720	Special Welfare	30,008.97
		<hr/>
	TOTAL	30,008.97

From the Law Library Fund to the Law Library Operating Fund to be expended only on order of the Board of Supervisors:

4-734-91000-3325	Contractual Services-Computer	4,000.00
91000-5230	Telecommunications	313.96
91000-6001	Office Supplies	5,600.44
		<hr/>
	TOTAL	9,914.40

From the Blackwater Regional Library Fund to the Blackwater Regional Library Operating Fund to be expended only on order of the Blackwater Regional Library Board:

4-735-73000-5699	Blackwater Regional Library	1,578,676.14
		<hr/>
	TOTAL	1,578,676.14

From the General Fund to the Canteen Account Fund to be expended only on order of the Board of Supervisors:

4-736-91000-0001	Canteen	81,084.00
		<hr/>
	TOTAL	81,084.00

From the General Fund to the Inmate Enterprises Fund to be expended only on order of the Board of Supervisors:

4-737-92000-1900	Inmate Labor	13,847.26
92000-6011	Clothing for Work Release	13,615.69
92000-8201	Equipment	4,678.77
92500-6001	Office Supplies	1,743.00
92500-6007	Repair & Maintenance Supplies	2,177.00
92500-8200	Furniture & Fixtures	764.60
92500-8201	Equipment	8,357.24
		<hr/>
	TOTAL	45,183.56

=====

TOTAL APPROPRIATIONS 3,142,137.48

REVENUE APPROPRIATION JULY FOR JUNE, 2003
(REVENUE RECEIVED FOR ABOVE EXPENDITURES)

3-100-11030-0001	Current Year Taxes Personal	27,948.81
3-100-11010-0010	Land Redemptions	8,043.00
3-100-16040-0003	Reimbursement VFD-VRS	931.13
3-100-16040-0003	Reimbursement VFD-VRS	173.10
3-100-16050-0001	Charges for Detention	3,255.00
3-100-16050-0001	Charges for Detention	90.00
3-100-16090-0001	Health-Telephone	8,334.42
3-100-16110-0001	Social Services-Telephone	6,670.81
3-100-16140-0002	Electrical-RMA	4,610.78
3-100-18030-0003	Expenditure Refund	787.42
3-100-18030-0003	Expenditure Refund	35.99
3-100-18030-0003	Expenditure Refund	7,148.21
3-100-18030-0003	Expenditure Refund	786.76
3-100-18030-0003	Expenditure Refund	1,438.50
3-100-18030-0004	Insurance Claims & Dividends	10,595.00
3-100-18030-0005	Hospital Plan	16,722.00
3-100-24040-0010	Domestic Preparedness Equip Prog	4,251.84
3-100-24040-0012	Fire Program Fund Allocation	20,412.62
3-100-24040-0012	Fire Program Fund Allocation	19,685.19
3-100-24040-0014	Jurors & Witnesses	9,120.00
3-100-24040-0014	Jurors & Witnesses	432.85
3-100-24040-0015	SEVAMP-Visiting Nurse	8,739.86
3-100-24040-0015	SEVAMP-Visiting Nurse	21,866.80
3-100-24040-0016	Emergency Medical Service	14,722.00
3-100-24040-0022	Highway Safety Grant	9,937.01
3-100-24040-0025	Local Law Enf Block Grant	1,237.36
3-100-24040-0055	Telephone-Child Support Enf	216.35
3-100-24040-0075	Animal Friendly Funds	136.94
3-100-41050-0001	Transfer In From Other Funds	16,932.60
3-100-41050-0005	Transfer In-General Fund Reserve	3,000.00
3-100-41050-0005	Transfer In-General Fund Reserve	750.00
3-100-41050-0005	Transfer In-General Fund Reserve	5,000.00
3-100-41050-0005	Transfer In-General Fund Reserve	500.00
3-100-41050-0005	Transfer In-General Fund Reserve	6,608.00
3-100-41050-0005	Transfer In-General Fund Reserve	8,724.00
3-100-41050-0005	Transfer In-General Fund Reserve	5.14
3-100-41050-0005	Transfer In-General Fund Reserve	17,374.00
3-100-41050-0005	Transfer In-General Fund Reserve	5,801.00
3-100-41050-0005	Transfer In-General Fund Reserve	113,862.00
3-100-41050-0005	Transfer In-General Fund Reserve	500.00
	REVENUE GENERAL FUND	TOTAL
		<u>387,386.49</u>
3-202-32000-0003	Fed-Burdette/Ivor/Boykins Acq	7,375.22
3-202-32000-0004	Fed-Dockside	89,729.26
3-202-32020-0003	State-Burdette/Ivor/Boykins Acq	1,966.72
3-202-32020-0004	State-Dockside Acquisition	23,927.80
3-202-32030-0001	Rental-Lease Agreement-Agri Bus Pk	12,000.00
3-100-32030-0040	Refund-Recording Costs, Etc	27,770.50
3-202-32040-0001	Flood Reclamatiion CIG #99-34	81,330.48

July 28, 2003

3-202-32040-0001	Flood Reclamatiion CIG #99-34		4,411.89
3-202-32060-0001	IPR Revenue Funds		141,151.84
3-202-32060-0001	IPR Revenue Funds		35,118.71
3-202-32060-0001	IPR Revenue Funds		9,749.80
3-202-32090-0001	Dept of Emergency Management		14,012.50
	REVENUE FEDERAL GRANTS FD	TOTAL	<u>448,544.72</u>
3-201-024010-0002	VPA State Revenues/Family Preservation		16,932.60
3-201-024010-0002	VPA State Revenues		24,017.00
	REVENUE PUBLIC ASSISTANCE	TOTAL	<u>40,949.60</u>
3-205-16120-0010	Day Care Center		9,612.57
3-205-18990-0110	School Activity Reimbursement		12,061.49
	REVENUE SCHOOL FUND	TOTAL	<u>21,674.06</u>
3-280-24040-0001	Wireless E-911 PSAP Funds		29,843.00
3-280-24040-0001	Wireless E-911 PSAP Funds		484.04
3-280-24040-0001	Wireless E-911 PSAP Funds		37,747.39
3-280-24040-0001	Wireless E-911 PSAP Funds		2,018.00
	REVENUE E-911	TOTAL	<u>70,092.43</u>
3-300-61010-0001	Reserve Funds		419,435.00
	REVENUE LOCAL UTILITY TAX	TOTAL	<u>419,435.00</u>
3-302-61010-0001	Reserve Funds		299.14
	REVENUE REHAB FUND	TOTAL	<u>299.14</u>
3-730-14010-0001	Federal Forfeiture Funds		8,881.22
3-730-61010-0001	Forfeiture Reserve Funds		7.75
	REVENUE FEDERAL FORFEITURE	TOTAL	<u>8,888.97</u>
3-733-24010-0001	Special Welfare		28,023.55
3-733-24010-0001	Special Welfare/Reserve		1,985.42
	REVENUE SPECIAL WELFARE	TOTAL	<u>30,008.97</u>
3-734-16010-0004	Law Library		5,887.48
3-734-16010-0004	Law Library/Reserve		4,026.92
	REVENUE LAW LIBRARY	TOTAL	<u>9,914.40</u>
3-735-16150-0002	Blackwater Regional Library		1,578,676.14

July 28, 2003

	REVENUE W C RAWLS LIBRARY	TOTAL	1,578,676.14
3-736-15023-0001	Canteen Sales		81,084.00
	REVENUE CANTEEN ACCOUNT	TOTAL	81,084.00
3-737-15030-0001	Work Release Revenue		32,141.72
3-737-15040-0001	Inmate Telephone System Revenue		13,041.84
	REVENUE INMATE ENTERPRISES	TOTAL	45,183.56
			=====
	TOTAL REVENUE APPROPRIATION		3,142,137.48

A copy teste: _____, Clerk
Michael W. Johnson

Southampton County Board of Supervisors

July 28, 2003

Vice-Chairman Gray made a motion to adopt the final FY 2003 regular appropriation resolution. Supervisor Young seconded the motion. All were in favor.

Bills in the amount of \$292,298.98 were received for FY 2003 (those received on or prior to June 30, 2003) and \$1,343,685.77 for FY 2004 (those received the first 15 days in July 2003), for a total of \$1,635,984.75. **Vice-Chairman Gray moved, seconded by Supervisors Jones and Young, that the bills be paid with check numbers 57016 through 57586. All were in favor.**

Mr. Johnson announced that in the agenda were memoranda from Bruce Stewart, Franklin City Attorney, regarding certain amendments to the three-party agreement between the Blackwater Regional Library, City of Franklin, and Southampton County. The latest agreement, adopted in May 1998, among other things, provided that: 1) The Ruth Camp Campbell Memorial Library would be owned by the City of Franklin but operated as part of the Blackwater Regional Library; 2) Franklin City Council would appoint 2 trustees to the Blackwater Regional Library Board; and 3) Franklin City Council would appoint a 7-member Board of Directors to promote just the Franklin Library, solicit contributions, administer funds, and control its operations. He advised that the City of Franklin was seeking to amend the Ruth Camp Campbell Memorial Library bylaws to increase the number of Directors from 7 to 11 and eliminate the provision for 4 alternate Directors. Due to the nature of the change, the amendment must also be ratified by each party to the May 1998 contract. He noted that in the agenda were copies of the original contract, proposed amendment, and summary of changes.

The amendment to the contract is as follows:

**AMENDMENT TO
RUTH CAMP CAMPBELL MEMORIAL LIBRARY CONTRACT**

THIS AMENDMENT TO CONTRACT dated July 25, 2003 among the Trustees of the Blackwater Regional Library (formerly the Walter Cecil Rawls Library and Museum), parties of the first part, the County of Southampton, Virginia, a political subdivision of the Commonwealth of Virginia, party of the second part, and the City of Franklin, Virginia, a municipal corporation, party of the third part.

WHEREAS, there exists a contract dated May 12, 1998 among the parties hereto with respect to the operation of the Ruth Camp Campbell Memorial Library; and

WHEREAS, the parties hereto wish to amend the said contract to allow for an increase in the number of board members of the Ruth Camp Campbell Memorial Library.

NOW, THEREFORE, the parties hereto agree as follows:

1. That the first clause of the first sentence of Section 5 of the said Ruth Camp Campbell Memorial Library Contract is hereby amended to read as follows:

5. That the Franklin City Council shall appoint an eleven member Board of Directors for the Campbell Memorial Library (hereinafter referred to as "the Franklin Board") which shall have the authority to do the following things:

2. That all other provisions of the said contract dated May 12, 1998 among the parties hereto shall remain as currently set forth in said contract.

IN WITNESS WHEREOF, the parties of the first, second and third part have caused this contract amendment to be executed on their behalf by the Chairman of the Board of Directors of the Blackwater Regional Library, the Chairman of the Southampton County Board of Supervisors and the Mayor of the City of Franklin respectively on the dates set forth below.

Date: _____ Blackwater Regional Library
By: _____
Chairman

Date: _____ County of Southampton, Virginia
By: _____
Chairman

Date: _____ City of Franklin, Virginia
By: _____
Chairman

Mr. Johnson clarified for Supervisor West that the Board of Trustees was responsible for the Regional Library and the number of Trustees would not change under this contract amendment. Only the Board of Directors, who was responsible for the Franklin Library only, would change.

Supervisor West made a motion to approve the contract amendment, authorizing Chairman Gilliam to execute it on behalf of the Board. Supervisor Jones seconded the motion. Vice-Chairman Gray advised that he would abstain from voting since he was currently employed by the City of Franklin. All were in favor.

Mr. Johnson announced that included in the agenda were capital funding requests for FY 2004 from Sedley Volunteer Fire Department and Newsoms Volunteer Fire Department. He noted that beginning in FY 2000, the Board agreed to provide almost \$1.2 million over a ten (10) year period for capital improvements for fire and rescue. The allocable share in FY 2004 was \$10,000 for each fire department and \$5,000 for each rescue squad. Funds were earmarked annually for each department or squad and held in escrow pending specific approval by the Board of Supervisors. Escrowed funds would continue to accrue for each department/squad over the next ten years if not drawn down. He noted that in the agenda was a status report of the appropriations from FY 2000 to date. They had appropriated \$379,500 and \$188,000 was budgeted in FY 2004 to be appropriated.

Vice-Chairman Gray made a motion to approve both requests. Supervisors West and Young seconded the motion. All were in favor.

Mr. Johnson announced that included in the agenda was correspondence from *The Genieve Shelter* seeking the Board's consideration in sponsoring a "roast" of Delegate Chris Jones on October 18, 2003. All proceeds would benefit transitional housing for victims of domestic abuse in Western Tidewater. He noted that the FY 2004 budget included \$3,500 for use by *The Genieve Shelter* in their operations. The funds were appropriated last month and scheduled to be dispersed at the end of this month. He mentioned that the Board had provided special appropriations in the past (\$300 in

1999, \$500 in 2000, and \$250 in 2001) for sponsorship of similar events. He informed that this year's event had 4 levels of sponsorship: \$100, \$250, \$500, and \$1,000. The number of complimentary tickets was proportionate to the level of sponsorship. Individual tickets were also available for \$35 each. He advised that *The Genieve Shelter* sought representation from each of the local governing bodies in Franklin, Suffolk, Isle of Wight, and Southampton at these events.

Chairman Gilliam indicated that he would like to attend the event.

Supervisor West moved, seconded by Supervisor Jones, to sponsor the event at the \$250 level. All were in favor.

Mr. Johnson announced that they received two proposals on July 15 for the repairs to the Southampton County Courthouse, including survey and repair of nineteen wooden windows, survey and repair of exterior wooden columns, and repainting of all exterior wooden surfaces. The two contractors were W.T. Riddick & Company of Franklin and Roger D. Atkins Contracting and Restoration, Inc. of Smithfield. The proposals were evaluated by a committee comprised of Mr. Bill Crosby, Senior Historical Architect with the Virginia Department of Historic Resources, Mrs. Kitty Futrell with the Southampton County Historical Society, Mr. Robert Barnett, Southampton County Building Official, and himself (Mr. Johnson). Interviews were scheduled with both contractors last week, but unfortunately, W.T. Riddick & Company's representative was unable to attend. He advised that based upon the factors involved in the Request for Proposals, the committee was recommending engaging the services of Roger D. Atkins Contracting and Restoration, Inc. *on a time and material basis, with a maximum limit of \$35,000 unless further authorized by the Board of Supervisors*. He noted that as you could tell by the name of his company, Mr. Atkins specialized in restoration work. While much of his experience was in residential restoration, he had completed public projects in Old Towne Petersburg, at Chippokes Plantation, and for the Wakefield Foundation.

He advised that Mr. Atkins' company was small (4 employees) and he personally done much of the work himself. He proposed to remove each window one-at-a-time, temporarily cover the opening with plywood, take the window across the street to the old Bell House, which the County owned, and set up a temporary workshop where he would do the repairs, then carry the window back across the street and reinstall it. He planned to patch the columns with wood, vent the columns with small vents at the top and bottom to increase air circulation, a recommendation of the architect, and repaint them after sanding. He stated that the agreement would reimburse Mr. Atkins his actual cost plus fifteen percent (15%). His labor rates were \$20/hour for skilled carpenters and \$15/hour for helpers. He advised that the committee felt that contracting on a time and material basis would likely provide the county overall cost savings and also protect Mr. Atkins from any surprising and unforeseen circumstances, should they arise. He noted that because the FY 2004 budget did not include specific funding for this project, the source of funding could come from either the Building Fund's "Other Capital Projects" line, or be specially appropriated from the unappropriated general fund reserve.

Supervisor West stated that one proposal gave an estimate for replacement while the other gave an estimate for repairs. Mr. Johnson explained that the proposal by W.T. Riddick, who specialized primarily in new construction, gave estimates for putting in *new* windows and columns, and that was why their estimate was substantially higher (3 times higher) than the *restoration* cost estimate (provided in the proposal of Roger D. Atkins). Supervisor West advised that he knew Mr. Atkins and that he was much on schedule and people had been really pleased with him. He noted that he was not taking anything away from Mr. Riddick.

Supervisor West made a motion to fund the project from the Building Funds' "Other Capital Projects" line and authorize a contract with Roger D. Atkins Contracting & Restoration, Inc. (on a time and material basis as described above). Supervisor Jones seconded the motion.

Vice-Chairman Gray asked Mr. Johnson if he thought restoration would provide a long-term solution versus replacing them? Mr. Johnson replied that the architect thought the long-term solution was to ventilate the columns. The architect was with Historical Resources, which prided itself in preservation, so he was not going to recommend replacing them if they were anywhere near salvageable. Mr. Johnson stated they were still in good shape, but needed some repair and attention.

All were in favor of the motion.

Mr. Johnson announced that as directed at the Board's joint meeting with the Planning Commission on July 10, he had placed the topic of strip development on the agenda for further discussion. He reminded that Southampton County's Comprehensive Plan had identified strip development as one of

the more serious land use issues for the last 15 years, as it affected the potential of the agricultural industry, directly affected the cost of servicing residential development, and reduced the aesthetic appeal of the landscape. It could create conflicts between farmers and people that move out into the rural areas. Nevertheless, the current ordinances encouraged that pattern of development. He advised that there were options, such as clustered housing or serviced subdivision requirements.

However, they would not be popular with many rural landowners, particularly in light of the changes in the farm program. He noted that the value of rural land was directly related to the amount of road frontage a farm had. He stated that at the joint meeting, the Board made specific reference to Suffolk's Unified Development Ordinance, excerpts of which were included in the agenda. He was not suggesting that that was anything close to what was needed in the County, but it would provide some sense of the way they approached the issue. He commented that if the Board's objective was to avoid controversy, they did not need to do anything, but there was a cost in doing nothing, as they would assure the worst possible pattern of development for the County in the long run, and postpone the day of reckoning when a future Board would be forced to address it.

Vice-Chairman Gray advised that he was not present at the joint meeting and wanted to express his opinion. He stated that in light of the farm bill, the farmers might need to sell a piece of land to make money. Who were they to tell them they could not sell an acre of land? The problem was people from out of town buying farms and selling them. The poor farmer selling a lot or two was not the real problem. He remarked that he did not know how to address it.

Supervisor Young, a farmer and landowner, advised that with all the land he and his family had ever bought, the first thing they and the realtor looked at were road front lots. He commented that if farmers did not have a bad year last year, they were definitely going to have one this year. He thought the timing (of trying to address the strip development issue) was bad.

Supervisor Faison remarked that he did not think there would ever be a best time, but if they wanted to look after the future of the County, they were going to have to implement something to protect this type of development they were experiencing.

Supervisor West strongly agreed and stated that he was deeply concerned. The Comprehensive Plan was updated in 2000 for use for the next 20 years, but the zoning ordinances had not kept up with it, as they had not been changed since 1990. He found Suffolk's plan to be very comprehensive in that it broke down into many divisions that Southampton County did not have. He thought perhaps the County may need more divisions. He stated that you had to give something to get something, but the question was what. They needed to address strip development. He did not want to be the one who sat still so long and let it continue to happen.

Supervisor Faison thought they needed to do something if it was just planning at this point and incorporating the farmers' interest in that planning. If a farmer had to sell a lot, perhaps there could be some discussion with that farmer on how it should be done. Supervisor Young remarked that there would definitely be some discussion if he could not sell it.

Supervisor West agreed with Supervisor Faison that maybe they needed to have farmers involved in the process. He commented that it was a nightmare to travel Seacock Chapel Road and Tucker Swamp Road and see the "haphazard" development there. And recently, a farm or two on Route 58 Bypass had been divided up and piecemealed here and there; there was no plan. He stated that they had a beautiful Comprehensive Plan that they paid \$70,000 for and no ordinances to keep up with it.

Vice-Chairman Gray stated, that in his opinion, the worst looking areas were 5-10 acre lots that had been sold and developed into "farmettes", with a double-wide trailer, horse barn, and chicken wire strung up; not the farmers selling an acre along the road.

Supervisor Jones, also a member of the Planning Commission, advised that the Planning Commission needed direction from the Board on how to proceed with the research and planning involved in developing a solution to the strip development problem.

Mr. Johnson cautioned that land use regulations were not going to be popular.

Supervisor West thought, that as a minimum, they needed to look at the zoning ordinances and get them up to date, and do with citizen input.

Supervisor Jones suggested that the Planning Commission get together with the farmers, landowners, and those involved in building and development, talk with them, find out what would work best, and

determine if there was a solution. Hopefully they could come up with something; right now they had nothing. He advised that the Planning Commission would keep the Board informed every step of the way to avoid them going in a direction not favorable by the Board.

Supervisor Jones put his above statements in the form of a motion. Supervisors West and Young seconded the motion. All were in favor.

Vice-Chairman Gray remarked they should spend ample money on advertising notifying the people of such meetings. If they wanted to have effective meetings, the people needed to know about it

Regarding miscellaneous issues, Mr. Johnson announced that he, along with Supervisors Gilliam, Jones, and West were registered to attend the 2003 Local Government Officials Conference (LGOC) in Norfolk on August 10-12. Overnight accommodations had been made at the Sheraton, the conference overflow hotel, across the street from the convention center. A conference agenda was in the agenda. He noted that Steering Committee meetings would begin at 1:00 PM on Sunday, so they needed to leave no later than 11:00 AM to provide adequate time for lunch prior to the meeting.

He pleasingly reported that three (3) grant projects had been successfully completed and closed out by County staff. They were Grant #00-SH-02, the Thomaston Road self-help water and sewer extension project, for \$206,000 to extend water and sewer services to 8 households in the Newsoms Area, and Grant #99-34 and #01-PR-55SA collectively amounting to \$1.2 million for county-wide flood recovery efforts.

Mr. Johnson stated that in the agenda was the routine monitoring report for the Victim-Witness Program. The overall evaluation was satisfactory and it was noted that the program was organized and efficient.

Continuing with miscellaneous issues, he advised that included in the agenda was a copy of the S.C.C. order docketing the petition of Dominion Virginia Power to revise its fuel factor from 1.613 cents/kWh to 2.331 cents/kWh, increasing their annual revenue by \$441.7 million, effective January 1, 2004. A public hearing would be convened by the SCC on October 7, 2003 in Richmond.

Supervisor West remarked that that increase would be major. Supervisor Young agreed.

Mr. Johnson informed that the following environmental notices were received:

- 1) From the Department of Health to Southampton County, a Notice of Violation for total coliform exceedence during the month of June for the Boykins-Branchville water system. All requirements contained in the notice had been completed;
- 2) Copied correspondence from the Department of Health to Colonial Coast Girl Scout Camp Darden, a Notice of Violation for total coliform exceedence during the second quarter of 2003;
- 3) From the Department of Environmental Quality, notice of an application for groundwater withdrawal by Smithfield Hams and Products, Inc. for monthly withdrawals of 1.2 million gallons;
- 4) From the Department of Environmental Quality, notice of an application for groundwater withdrawal by St. Laurent Paper Board for monthly withdrawals of approximately 701 million gallons for the West Point paper mill.

He informed that the following incoming correspondence was received:

- 1) From the Auditor of Public Accounts, a report of the audit of cash receipts and disbursements of the Clerk of the Circuit Court's office (no findings or recommendations);
- 2) Notice from Community Electric Cooperative, notice of the cost of replacing vandalized site lighting at the Sebrell transfer station;
- 3) From Charter Communications, notice of increasing cable prices, effective August 2003.

Finalizing miscellaneous issues, Mr. Johnson advised that outgoing correspondence and various news articles of interest were included in the agenda.

In relation to the news article regarding the Supervisors in Hanover County giving themselves a 13% salary increase, Supervisor Jones advised that the Southampton County Planning Commission and

Board of Zoning Appeals members had earned the same salary for the last 35 years. He wanted that to be addressed at the next budget session. It was the consensus of the Board to do so.

Chairman Gilliam advised it was necessary for a closed meeting to be held in accordance with the provisions set out in the Code of Virginia, 1950, as amended, for the following purposes:

Section 2.2-3711 (A) (5) Discussion concerning prospective industries where no previous announcement has been made of the business' or industry's interest in locating its facilities in the community.

Section 2.2-3711 (A) (3) Discussion concerning the potential disposition of property in the Berlin-Ivor District formerly used as an elementary school where discussion in an open forum could adversely affect the bargaining position or negotiating strategy of the governing body; and

Section 2.2-3711 (A) (1) Discussion of prospective candidates for employment.

Vice-Chairman Gray made a motion to conduct a closed meeting for the purposes aforementioned. Supervisors Jones and Young seconded the motion. All were in favor.

J. Waverly Coggsdale, III, Assistant County Administrator, and Cindy Cave, Community/Economic Development Director, were present in the closed session.

Upon returning to open session, Chairman Gilliam advised that only those items previously assigned had been discussed.

Vice-Chairman Gray moved, seconded by Supervisor Young, to adopt the following resolution:

RESOLUTION OF CLOSED MEETING

WHEREAS, the Southampton County Board of Supervisors had convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by the Board that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Southampton County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public matters as were identified in the motion convening the closed meeting were heard, discussed and considered by the Southampton County Board of Supervisors.

**Supervisors Voting Aye: Reggie W. Gilliam
Eppa J. Gray, Jr.
Carl J. Faison
Dallas O. Jones
Charleton W. Sykes
Ronald W. West
Walter L. Young, Jr.**

The motion was approved unanimously.

Regarding other business, Vice-Chairman Gray commented that the Southampton County website was great. Mr. Johnson stated that Sandy Plyler, Data Processing Manager, worked hard on it and deserved a lot of credit. He mentioned that Cindy Cave worked on it as well. Supervisor Jones remarked that his nephew in Florida had visited the website and spoke highly of it.

Supervisor Young brought up the letter Mr. Johnson had written to Gary Cross and included in the agenda under "Outgoing Correspondence". Mr. Cross was a poultry producer and the closings of the Perdue plants in Emporia and Robersonville would have a profound effect on his operation, among others.

July 28, 2003

Vice-Chairman Gray mentioned the peanut production report. Supervisor Young informed that it was the lowest production since records had been kept.

There being no further business, the meeting was adjourned at 7:45 PM.

Reggie W. Gilliam, Chairman

Michael W. Johnson, Clerk