

At an organizational meeting of the Southampton County Board of Supervisors held in the Board Room of the Southampton County Office Center at 26022 Administration Center Drive, Courtland, Virginia on January 5, 2004 at 6:00 PM.

SUPERVISORS PRESENT

Carl J. Faison
Anita T. Felts
Dallas O. Jones
Charleton W. Sykes
Ronald M. West
Moses Wyche
Walter L. Young, Jr.

SUPERVISORS ABSENT

None

OTHERS PRESENT

Michael W. Johnson, County Administrator (Clerk)
J. Waverly Coggsdale, III, Assistant County Administrator
Richard E. Railey, Jr., County Attorney
Julia G. Williams, Finance Director
Cynthia L. Cave, Community/Economic Development Director
Julien W. Johnson, Jr., Public Utilities Director
Susan H. Wright, County Administration Executive Secretary

Mr. Michael Johnson, County Administrator, called the meeting to order at 6:00 PM and welcomed Mrs. Anita Felts and Mr. Moses Wyche, the two newest board members. After the *Pledge of Allegiance*, Supervisor West gave the invocation.

Mr. Johnson announced that the first order of business was the election of a chairman and vice-chairman. If the board failed to designate the term of office, it was presumed by law that each was elected for a 1-year term or until a successor was elected. He noted that chairmen and vice-chairmen could succeed themselves in office. He then opened the floor for nominations for Chairman.

Supervisor Young nominated Dallas Jones for Chairman. Supervisor West seconded the nomination. Supervisor Sykes moved, seconded by Supervisor Wyche, to close nominations, and all were in favor. **Mr. Johnson called for a vote on Dallas Jones for Chairman. All were in favor.**

Mr. Johnson turned the meeting over to Chairman Jones.

Chairman Jones opened the floor for nominations for Vice-Chairman. **Supervisor Faison nominated Walter Young for Vice-Chairman. Supervisor Felts seconded the nomination.** Supervisor Wyche moved, seconded by Supervisor Felts, to close nominations, and all were in favor. **Chairman Jones called for a vote on Walter Young for Vice-Chairman. All were in favor.**

Chairman Jones announced that the next order of business was to establish the days and times for regular monthly board meetings. The prepared resolution was consistent with past policy of the board, with meetings being held on the fourth Monday of each month except for December (held on the third Monday in observance of Christmas). Times of the meetings had previously alternated monthly at 8:30 AM and 6:00 PM.

The resolution is as follows:

BE IT RESOLVED by the Southampton County Board of Supervisors that the following days and times are hereby prescribed for regular session meetings to be held at the Southampton County Office Center:

Monday, January 26, 2004	6:00 PM
Monday, February 23, 2004	8:30 AM
Monday, March 22, 2004	6:00 PM
Monday, April 26, 2004	8:30 AM
Monday, May 24, 2004	6:00 PM
Monday, June 28, 2004	8:30 AM
Monday, July 26, 2004	6:00 PM

Monday, August 23, 2004	8:30 AM
Monday, September 27, 2004	6:00 PM
Monday, October 25, 2004	8:30 AM
Monday, November 22, 2004	6:00 PM
Monday, December 20, 2004	8:30 AM

AND BE IT FURTHER RESOLVED that a regular meeting shall be continued to the next following regular business day if the Chairman, or Vice-Chairman in his absence, finds that inclement weather or other conditions are such that it is hazardous for members to attend.

Vice-Chairman Young moved, seconded by Supervisor Faison, that the resolution be adopted. All were in favor.

Chairman Jones advised that it was also necessary for the Board to establish the 2004 holiday schedule for county employees. The resolution that had been prepared was consistent with past policies of the board as well as that for state employees.

Mr. Johnson read aloud the following resolution:

WHEREAS, it is the policy of the Commonwealth of Virginia to fix and set aside certain days in the calendar year as legal holidays for the people of Virginia to honor and commemorate such holidays so established; and

WHEREAS, the following days have been established by the Commonwealth as legal holidays pursuant to § 2.2-3300, *Code of Virginia*.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Southampton County that the following holidays shall be recognized and observed by all county agencies.

Friday, January 16, 2004	Lee-Jackson Day
Monday, January 19, 2004	Martin Luther King, Jr. Day
Monday, February 16, 2004	President's Day
Monday, May 31, 2004	Memorial Day
Monday, July 5, 2004	Independence Day (legal holiday)
Monday, September 6, 2004	Labor Day
Monday, October 11, 2004	Columbus Day
Thursday, November 11, 2004	Veteran's Day
Thursday, November 25, 2004	Thanksgiving Day
Friday, November 26, 2004	Thanksgiving Holiday
Friday, December 24, 2004	Christmas (legal holiday)

and any other days so appointed by the Governor of the Commonwealth or the President of the United States as a legal holiday with regard to the transaction of business.

Supervisor West made a motion to adopt the resolution. Vice-Chairman Young seconded the motion. All were in favor.

Mr. Johnson announced that for the past several years, the Camp family foundations had graciously underwritten expenses associated with strategic planning retreats for the board of supervisors. He advised that by setting aside time for structured discussion away from the normal work environment, the Board could explore certain issues in depth and exchange ideas in a relaxed environment. And with two new Board members, it would also provide an opportunity for everyone to become better acquainted. A retreat could also be used as a tool to set goals for the coming year.

After discussion, the Board decided to tentatively schedule the 2004 retreat for Thursday, February 12 - Friday, February 13, 2004 at the Paul D. Camp Community College Workforce Development Center. Topics they wished to cover included rural planning, economic development, and the reassessment that would begin in FY 2006. They also wanted to reflect on how far they had come with goals set at last year's retreat. They wanted the county staff to participate in facilitating the retreat, as they were very pleased with their facilitations at last year's retreat. Supervisor West mentioned the possibility of having someone from the State facilitate a session regarding the budget. Mr. Johnson advised that that would not likely be feasible, as the General Assembly would be in

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session. The Board was interested in bringing in someone experienced in rural planning to facilitate a session on such. Chairman Jones, who is also a member of the Planning Commission, asked Mr. Waverly Coggsdale, who is Secretary of the Planning Commission, to try and arrange for that.

Regarding other matters, Mr. Johnson informed that Chairman Jones and Supervisors Felts and Wyche were registered for the Virginia Association of Counties (VACo) Supervisors Forum on January 9-11, 2004 in Richmond. He advised that the Southampton County Fire and Rescue Association was having their annual meeting and dinner on Tuesday, February 10, 2004 at 6:00 PM at the Capron Ruritan Club and the Board was invited to attend.

Vice-Chairman Young moved, seconded by Supervisors Faison and Wyche, to adjourn the meeting. All were in favor. The meeting was adjourned at 6:40 PM.

Dallas O. Jones, Chairman

Michael W. Johnson, Clerk