

At a **special meeting (retreat)** of the Southampton County Board of Supervisors held at the Workforce Development Center in Franklin, VA on March 6, 2003 beginning at 9:00 AM

SUPERVISORS PRESENT

Reggie W. Gilliam, Chairman
Eppa J. Gray, Jr., Vice-Chairman
Carl J. Faison
Dallas O. Jones
Charleton W. Sykes
Ronald W. West
Walter L. Young, Jr.

SUPERVISORS ABSENT

None

OTHERS PRESENT

Michael W. Johnson, County Administrator (Clerk)
J. Waverly Coggsdale, III, Assistant County Administrator
Cynthia L. Cave, Community/Economic Development Director
Julia G. Williams, Finance Director
Robert Barnett, Building Official
Sandy Plyler, Data Processing Manager
Jesse Vick, Chief Utility System Operator
Robert Croak, Utilities Systems Supervisor
Hart Council, Interim Public Works Director

Chairman Gilliam called the meeting to order at 9:00 AM.

Michael Johnson, County Administrator, announced that before officially beginning the retreat, the Board needed to consider a resolution authorizing him to prepare and file an application for federal financial assistance with the Virginia Department of Emergency Management to assist with implementation of a domestic preparedness program, as funds must be obligated prior to March 23.

The resolution is as follows:

DESIGNATION OF APPLICANTS AGENT

RESOLUTION

BE IT RESOLVED BY OF Board of Supervisors OF Southampton County

THAT Michael W. Johnson , County Administrator

Is hereby authorized to execute for and in behalf of

Southampton County , a public entity established under the laws of the State of Virginia, this application and to file it in the appropriate State Office for the purpose of obtaining certain Federal financial assistance under the OJP, National Domestic Preparedness Office Grant Program(s), administered by the Commonwealth of Virginia.

That, Southampton County , a public entity established under the laws of the Commonwealth of Virginia, hereby authorizes its agent to provide to the Commonwealth and to the Office of Justice Programs (OJP) for all matters pertaining to such Federal financial assistance any and all information pertaining to these Grants as may be requested.

Passed and approved this 6 day of March , 20 03

Reggie W. Gilliam
Eppa J. Gray, Jr.
Carl J. Faison
Dallas O. Jones
Charleton W. Sykes
Ronald W. West
Walter L. Young, Jr.

CERTIFICATION

I, Michael W. Johnson, duly appointed and Clerk for the Board of Supervisors of Southampton County, do hereby certify that the above is a true and correct copy of a

Resolution passed and approved by the Board of Supervisors of Southampton County

On the 6 Day of March, 2003

Date: March 6, 2003 Clerk to the Board

Vice-Chairman Gray moved, seconded by Supervisor West, to adopt the resolution. All were in favor and the motion passed.

Mr. Johnson welcomed everyone to the retreat, provided an overview of the activities for the day, and briefly discussed why the Board should retreat and how a retreat was different from a regular meeting. He then initiated discussion of the Board of Supervisors' role of achieving effective community leadership. Afterwards, Mr. Johnson led a group exercise entitled "Do We Have a Consensus?" designed to help in building a consensus.

Draper Aden Associates presented a Utilities Management Plan to the Board and Staff. They began the presentation by introducing and discussing the proposed organizational structure, including staffing requirements, and its benefits. They talked about the financial requirements, connection fees, facility fees, and user charges. They then discussed the capital improvement program, which consisted of 3 priority levels, in which projects would be implemented over a 6-year period, and discussed the funding for such. Draper Aden offered comments at the end of the presentation and welcomed Board and staff questions and discussion. The Board and staff asked questions, provided input, and discussed the information provided in the presentation.

The Board and Staff took a 30-minute break for lunch.

Upon returning to open session, several staff members provided presentations to the Board and fellow staff relevant to their "line of work" at the County. First, Waverly Coggsdale, Assistant County Administrator, gave a presentation entitled, "Southampton County Comprehensive Planning and Capital Improvement Plan", followed by Cindy Cave, Community/Economic Development Director who provided a presentation entitled, "Economic Development Plan". Next, Building Official, Robert Barnett, provided a presentation entitled "Building/Zoning and Code Violations", then Julia Williams, Finance Director, gave a presentation entitled "A Financial Perspective", followed by Sandy Plyler, Data Processing Manager, who provided the last presentation entitled "Southampton County Information Technology".

The Board and Staff recessed for the day at 5:00 PM.

The Board and Staff returned to open session at 8:30 AM on Friday, March 7, 2003. (Please note that Jesse Vick, Bob Croak, and Hart Council were not present for this 2nd day of the retreat). Mr. Johnson began by initiating a group discussion on the priorities, goals, and objectives for FY 2004.

Following substantial discussion, the Board reached consensus on the following priorities for FY 2004:

- 1) Develop and make available a County website on the worldwide web;
- 2) Work cooperatively with Charter Cablevision to develop and air a public access television station for Southampton County citizens;
- 3) Negotiate and obtain site control of the "Turner Tract", an industrial site near the intersection of CSX railway and Rose Valley Road;
- 4) Proceed with due diligence and preliminary site planning for development of the Turner Tract as a prospective industrial site;
- 5) Initiate the rezoning of the Turner Tract from its current Agricultural classification to an Industrial classification;
- 6) Absent any substantive complications that may arise following due diligence and preliminary planning, proceed with extension of water and sewer services along Route 671 to the Turner Tract;
- 7) Organize and host an appreciation event for existing industries in Southampton County;

- 8) Develop an economic development marketing plan and appropriate marketing materials for potential prospects;
- 9) Coordinate a joint retreat with the Planning Commission in June or July 2003 to discuss overall growth management;
- 10) Organize and host a community informational forum in late April or early May 2003 to share Draper Aden's Utilities Management Plan with interested citizens and customers;
- 11) Incorporate funding for part-time assistance in the FY 2004 budget to police illegal dumping at County solid waste transfer sites and assist with enforcement of certain zoning violations and high-weed and junk-car complaints.

Chairman Gilliam advised it was then necessary for the Board to conduct a closed meeting in accordance with the provisions set out in the Code of Virginia, 1950, as amended, for the following purposes:

Section 2.2-3711 (A) (1) to discuss appointment, assignment, performance, and salaries of specific public officers;

Section 2.2-3711 (A) (3) discussion or consideration of the acquisition of property for economic development purposes where discussion in an open meeting would adversely affect the negotiating strategy of the public body.

Vice-Chairman Gray moved, seconded by Supervisor West, to conduct a closed meeting for the purposes aforementioned. All were in favor.

Upon returning to open session, **Vice Chairman Gray moved, seconded by Supervisor Young, that the following resolution be adopted:**

RESOLUTION OF CLOSED MEETING

WHEREAS, the Southampton County Board of Supervisors had convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by the Board that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Southampton County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public matters as were identified in the motion convening the closed meeting were heard, discussed and considered by the Southampton County Board of Supervisors.

Supervisors Voting Aye: Reggie W. Gilliam
Eppa J. Gray, Jr.
Carl J. Faison
Dallas O. Jones
Charleton W. Sykes
Ronald W. West
Walter L. Young, Jr.

All were in favor of the motion and the resolution was adopted.

No action was taken on any matters discussed in closed session.

The Board and Staff took a 45-minute break for lunch and then the meeting was adjourned at 12:45 PM.

Reggie W. Gilliam, Chairman

Michael W. Johnson, Clerk