

# **YOUTH ACTIVITIES FUNDING**



## Southampton County, Virginia

Michael W. Johnson, County Administrator

P.O. Box 400 – Courtland, VA 23837-0400

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March 18, 2011

Dear Applicant:

Southampton County's purpose in providing financial resources for non-profit youth organizations is to enhance their ability to support healthy growth and development of our young people, and to develop relationships with community organizations whose goals and objectives align with ours.

Eligible applicants are not-for-profit recreational organizations to which the county can provide funding in accordance with §15.2-953 (B) (iv) of the *Code of Virginia*. The organization must provide a recreational program or service for Southampton County youth and must be supported by an effective and efficient organization.

A review panel comprised of two members of the Board of Supervisors, Assistant County Administrator, Director of Community Development and Finance Director will review applications and present their recommendations to the Board of Supervisors in May 2011.

Applications can be obtained from the County Administrator's Office. To ensure your application's consideration, please submit your application to the Southampton County Administrator's Office, P.O. Box 400, Courtland, Virginia 23837 by 5:00 p.m. on Friday, April 29, 2011. Each applicant will be advised of the outcome of their request no later than June 1, 2011.

We recognize and appreciate your interest in serving the youth of Southampton County.

Sincerely,

Michael W. Johnson  
County Administrator



**Southampton County, Virginia**  
**Youth Activity Funding Application, continued**

*If additional space is needed, please modify as necessary or retype the page to suit your needs. Please be sure to answer all questions.*

Please define your organization's mission:

Please provide a description of the scope of services you offer or intend to offer the youth of Southampton County.

Define your objectives, service targets, and action plan for next 12 months. Include current and new initiatives, and target dates for new initiatives.

Describe the methodology you use to calculate the amount of funds you require.

Please provide a detailed breakdown of how the funds requested from Southampton County will be used.

**Southampton County, Virginia  
Youth Activity Funding Application, continued**

If you received Southampton County funding in the past year, how were those funds used?

If your request for FY2011 is larger than your previous request, please explain the reason for the requested increase.

What other matching funds are you requesting (e.g. other localities, private donations, state funds, etc.)?

What are the organization's three- to five-year goals and the structure you have in place to achieve them?

What will be the impact on your organization and on Southampton County youth if funding is denied or is less than requested?

**Southampton County, Virginia  
Youth Activity Funding Application, continued**

**Organization Operating Budget**

**Please use your own format for this page.**

**Southampton County, Virginia  
Youth Activity Funding Application**

**Checklist**

Please be sure to include one copy of the following in your application packet:

- Completed application form
- 501(c)3 or other designation as a not-for-profit organization as defined by Internal Revenue Code
- By-laws
- Current Board of Directors
- Current Operating Budget
- If your annual budget exceeds \$10,000, include a copy of audited financial statements for the most recent year available. The audit report must include an opinion on the effectiveness of your organization's system of internal controls and on compliance with your organization's by-laws and with applicable laws, rules, and regulations.