

**OUTGOING
CORRESPONDENCE**

SOUTHAMPTON COUNTY



26022 Administration Center Drive
P. O. Box 400
Courtland, Virginia 23837

757-653-3015
1-800-229-3160
Fax: 757-653-0227

July 12, 2010

Mrs. Barbara Ellsworth
P.O. Box 99
Drewryville, VA 23844

RE: County Board of Social Services Appointment

Dear Mrs. Ellsworth:

I am writing to confirm your recent appointment to the Southampton County Board of Social Services which was unanimously approved by the board of supervisors in their regular session on June 28, 2010.

You have been appointed to fill the unexpired term of Mrs. Rosa Jones through June 30, 2012 after which you will be eligible for reappointment for a successive four-year term.

By copy of this letter, I am notifying Mrs. Michelle Stivers, our Acting Director of Social Services, of your appointment. If she hasn't already, I'm sure she will be contacting you to discuss Board orientation and inform you of forthcoming Board meetings.

On behalf of the board of supervisors, please accept my gratitude for your willingness to serve.

With kind regards, I remain

Sincerely,

Michael W. Johnson
County Administrator

cc: Mrs. Michelle Stivers

SOUTHAMPTON COUNTY



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July 12, 2010

Ms. Marcia L. Garriss
P. O. Box 74
Boykins, VA 23827

RE: County Board of Social Services Appointment

Dear Ms. Garriss:

I am pleased to confirm your recent appointment to the Southampton County Board of Social Services which was unanimously approved by the board of supervisors in their regular session of June 28, 2010.

Your term will expire June 30, 2014.

By copy of this letter, I am notifying Mrs. Michelle Stivers, our Acting Director of Social Services, of your appointment. If she hasn't already, I'm sure she will be contacting you to discuss Board orientation and inform you of forthcoming Board meetings.

On behalf of the board of supervisors, please accept my gratitude for your willingness to serve.

With kind regards, I remain

Sincerely,

A handwritten signature in black ink, appearing to read 'Michael W. Johnson', written over a horizontal line.

Michael W. Johnson
County Administrator

cc: Mrs. Michelle Stivers

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July 12, 2010

Dr. Paul W. Conco, President
Paul D. Camp Community College
Post Office Box 737
Franklin, VA 23851

RE: College Board Appointments

Dear Dr. Conco:

I am delighted to confirm that Mr. A. Meredith Felts, Jr. was reappointed by the Southampton County Board of Supervisors on June 28, 2010 to serve a second consecutive term on the PDCCC local board.

With kind personal regards, I remain

Very truly yours,

A handwritten signature in black ink, appearing to read "Michael W. Johnson".

Michael W. Johnson
County Administrator

cc: A. Meredith Felts, Jr.

SOUTHAMPTON COUNTY



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July 9, 2010

Ms. Peggy J. Baggett
Executive Director
Virginia Commission for the Arts
Lewis House - Second Floor
223 Governor Street
Richmond, VA 23219-2010

RE: GRANT ID#: 11-0290
EIN: 546001618 FIPS: 175

Dear Ms. Baggett:

I am pleased to confirm Southampton County's continued commitment to the *Local Government Challenge Grant Program*. Our adopted FY 2011 budget includes a total appropriation of \$13,787 for Rawls Museum Arts, \$5,000 of which is specifically designated for the *Local Government Challenge Grant Program* match.

Please accept our sincere gratitude for this matching grant which assists in making high quality arts activities available to citizens of Southampton County.

With kind regards, I remain

Sincerely,

Michael W. Johnson
County Administrator

cc: Ms. Julia Williams

mikejohnson

From: Rohn Brown [rbrown@varetire.org]
Sent: Monday, July 12, 2010 3:32 PM
To: mikejohnson
Cc: Marie Daniels
Subject: RE: Southampton County

Mike-

Thanks. We look forward to receiving the original in the mail..

 Rohn Brown Employer Representative Virginia Retirement System P.O. Box 2500, Richmond, VA 23218-2500 P:(804)775-3228 F:(804)786-1541
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From: mikejohnson [mailto:mikejohnson@co.southampton.state.va.us]
Sent: Monday, July 12, 2010 3:13 PM
To: Rohn Brown; Marie Daniels
Cc: Julia Williams; June Steele
Subject: Southampton County

Rohn and Marie,
Attached herewith please find an electronic copy of the resolution adopted by the Board of Supervisors in regular session on June 28, 2010 agreeing to pick-up the 5% member contribution for its Plan 2 employees. The original is being sent out today via first class mail. Please let me know if you have any questions.

Kind regards,
Mike

Michael W. Johnson
County Administrator
Southampton County
P.O. Box 400
Courtland, VA 23837
(757) 653-3015
www.southamptoncounty.org

7/13/2010

SOUTHAMPTON COUNTY



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This is to acknowledge that Southampton County elects to pick up some or all of the 5 percent member contributions as detailed in the following duly approved resolution.

RESOLUTION

Authorization to Pick-up the Employee's Contribution to VRS Under § 414(h) of the Internal Revenue Code for Plan 2 Employees

WHEREAS, the Virginia General Assembly, in its 2010 session passed legislation creating a separate retirement plan for employees hired on or after July 1, 2010 (hereafter referred to as "Plan 2 Employees"). The legislation stipulates that Plan 2 Employees will pay their 5 percent member contribution and that, absent other action by the employer, such contribution will be paid through salary reduction according to Internal Revenue Code § 414 (h) on a pre-tax basis; and

WHEREAS, the legislation allows certain employers, including Southampton County, to pick-up and pay all or a portion of the member contributions on behalf of its Plan 2 employees as an additional benefit not paid as salary; and

WHEREAS, the election to pick-up and pay all or a portion of the member contributions on behalf of its Plan 2 Employees as an additional benefit not paid as salary shall, once made, remain in effect for the applicable fiscal year (July 1-June 30) and shall continue in effect beyond the end of such fiscal year absent a subsequent resolution changing the way the 5 percent member contribution is paid; and

WHEREAS, employee contributions that are picked-up as an additional benefit not paid as salary are not considered wages for purposes of VA Code § 51.1-700 et seq. nor shall they be considered salary for purposes of VA Code §51.1-100 et seq.; and

WHEREAS, Southampton County desires to pick-up and pay its Plan 2 Employees' member contributions to VRS as an additional benefit not paid as salary in an amount equal to 5% of creditable compensation; and

WHEREAS, VRS tracks such picked-up member contributions and is prepared to treat such contributions as employee contributions for all purposes of VRS.

NOW, THEREFORE, IT IS HEREBY RESOLVED that effective the first day of July, 2010, Southampton County shall pick-up member contributions of its Plan 2 Employees to VRS as an

additional benefit not paid as salary in an amount equal to 5% of creditable compensation subject to the terms and conditions described above; and it is further

RESOLVED that such contributions, although designated as member contributions, are to be made by Southampton County in lieu of member contributions; and it is further

RESOLVED that nothing herein shall be construed so as to permit or extend an option to VRS members to receive the picked-up contributions made by Southampton County directly instead of having them paid to VRS.

Adopted in Courtland, Virginia this 28th day of June, 2010.



Michael W. Johnson, Clerk
Southampton County Board of Supervisors

SOUTHAMPTON COUNTY

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P.O. Box 400
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July 6, 2010

Ms. Kaye Harrup, Town Clerk/Treasurer
Town of Branchville
P.O. Box 129
Branchville, VA 23828

RE: Hydrant Flushing

Dear Ms. Harrup:

Thank you for your letter of June 25 expressing the Town Council's concern regarding hydrant flushing for the Boykins-Branchville water system. It is important to place Mr. Johnson's response in the proper context – in his response to Mayor Edwards, he was referring to flushing that occurs above and beyond that associated with our routine program. That was unclear in his letter, but something that has been discussed with Mayor Edwards on many occasions and was simply taken for granted.

In accordance with our policy dated October 1998, each hydrant connected to the Boykins-Branchville water system is inspected and flushed twice annually by the Department of Public Utilities, typically in the spring and fall each year. The most recent round of inspections and routine flushing was concluded just last month. In addition to the water quality benefits that routine flushing provides, our program also documents the physical appearance, functionality, and ease of operation of each hydrant. Hydrants are lubricated at the time of inspection in accordance with manufacturer's recommendations and repainted, if necessary. Any hydrants found to be nonfunctioning are temporarily taken out of service and bagged until such time as they are repaired and returned to service. Please note that our policy incorporates the best practices recommended by the American Water Works Association (AWWA) and the National Fire Protection Association (NFPA).

In addition to the routine semiannual flushing, there are a number of hydrants located at the end of system lines which are not looped (dead ends) where we receive periodic complaints of water quality. These hydrants are flushed at least once each month and, more often if necessary, if complaints continue. This is what Mr. Johnson was referring to in his letter.

Following receipt of your letter, I have asked Mr. Johnson to add the dead-end lines in Branchville to the group flushed more regularly. Because there were no recent documented complaints of water quality in these areas, they had only been flushing these hydrants on a semiannual basis. This will include the hydrants located at the end of the lines on Branch Bridge Street, Broad Street, Grizzard Street, Whitehead Road and Old Branchville Road.

Sincerely,

Michael W. Johnson
County Administrator

SOUTHAMPTON COUNTY



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June 29, 2010

Scott Whisenant
Franklin Power and Light
Post Office Box 179
Franklin, Virginia 23851

RE: Request for streetlight installation

Dear Mr. Whisenant:

The Southampton County Board of Supervisors on June 28, 2010 approved installation of a new streetlight at 29418 Delaware Road in the Nottoway Gardens subdivision. Therefore, I am requesting a light be installed on Pole # C 102 17, which is located at the above referenced address.

If you can provide me notification when this request is complete, it would be greatly appreciated. Should you require additional information or have any questions, please feel free to contact me directly at jrandolph@co.southampton.state.va.us or 757-653-3005.

Sincerely,

A handwritten signature in black ink, appearing to read 'J. A. Randolph', is written over the typed name.

James A. Randolph
Assistant County Administrator

cc: Southampton Finance Department