

**B. PROPOSED CAPITAL IMPROVEMENTS PLAN
FY 2010 - 2016**OPENING STATEMENT

This public hearing is held pursuant to § 15.2-2204, Code of Virginia, 1950, as amended to receive public comment on the.

The notice of this public hearing was published in the Tidewater News on March 7 and March 14, 2010 as required by law. Following its public hearing on February 11, 2010, the Southampton County Planning Commission voted unanimously to recommend approval.

After conclusion of this public hearing, the Board of Supervisors will consider the comments offered this evening and may act upon the application or defer action until such time as it deems appropriate.

Mrs. Beth Lewis, our Principal Planner and Secretary to the Planning Commission will provide introductory remarks after which all interested parties are invited to come forward and express their views.

MOTION REQUIRED: If the Board is so inclined, a motion is required to accept the Planning Commission recommendation and approve the rezoning request.

FY 2010-2016 Capital Improvements Plan
Project Ranking Score Sheet

Department	Project	Ranking (FY 2010-2012)	Total Estimated Cost	Possible Funding Source
School Board	Capron Elementary School	High	\$10,504,691	Low Interest Literary Loan Fund
Sheriff	Replace jail	High	\$ 4,600,000	General Assembly reimbursement
Library	Expand/renovate building	High	\$ 3,058,218	
Sheriff	Animal pound	High	\$ 500,000	
School Board	Replacement school buses	High	\$ 455,000	
Sheriff	Radio system repeaters	High	\$ 300,000	
Sheriff	Courthouse security improvements	High	\$ 300,000	Courthouse security fees
Utilities	Slip line sewers, Edgehill	High	\$ 261,000	
Buildings and Grounds	Replace HVAC, two pipe system, Courthouse	High	\$ 125,000	
Utilities	Pump station #6, Grant Street	High	\$ 105,100	Benson Woods facility fees
IT	AS400, Windows server upgrade	High	\$ 100,000	
Administration	Funds for PDR/open space/conservation easement	High	\$ 100,000	
Public Works	Two 4x4 pick-up trucks	High	\$ 55,000	
Utilities	Pump station #10, Pino's	High	\$ 52,500	
Utilities	Pump station #5, Shands Drive	High	\$ 52,500	
Utilities	Pump station #9, Bill Vick's house	High	\$ 52,500	
Utilities	Pump station #4, behind jail	High	\$ 52,500	
IT	BAI.NET for e-government	High	\$ 50,000	
Library	Public area lighting	High	\$ 50,000	
Building and Grounds	Seal courthouse water intrusion	High	\$ 35,000	
Building and Zoning	Building renovation	High	\$ 32,000	
Administration	Admin building generator	High	\$ 30,000	
Administration	Admin building security	High	\$ 25,000	
Administration	Vehicle	High	\$ 22,000	
Utilities	Slip line sewer Beaton Avenue, East St. to Main	High	\$ 21,000	

	Street, Boykins			
Public Works	Replace four red boxes	High	\$ 20,000	
Building and Zoning	"Toughbook" computers	High	\$ 20,000	
Building and Zoning	Replace GPS tablet	High	\$ 15,000	
Utilities	Install manhole, South Main at East Street, Boykins	High	\$ 12,000	
IT	Server for PEG channel TV	High	\$ 10,000	
Public Works	RCS upgrades	High	\$ 10,000	
IT	Annual computer replacement	High	\$ 8,000	
Building and Zoning	Update tax maps	High	\$ 5,000	
IT	Annual printer replacement	High	\$ 2,000	
Total High Priority			\$21,041,009	

Department	Project	Ranking (FY 2013-2014)	Total Estimated Cost	Possible Funding Source
School Board	Bus garage	Medium	\$ 1,696,689	
School Board	HVAC replacement, Career Tech	Medium	\$ 600,000	
Utilities	Water main extension, Agribusiness center	Medium	\$ 410,000	Tap/facility fees
Sheriff	Security, Sheriff's office	Medium	\$ 150,000	
Public Works	Replace three compactors/trash disposal improvements	Medium	\$ 120,000	
Administration	Parks/Recreation: Parkland acquisition and development	Medium	\$ 100,000	
Building and Grounds	Maintenance/storage shop	Medium	\$ 75,000	
Utilities	Pump station #2 Florence Street	Medium	\$ 52,500	
Utilities	Pump station #8 Steven Woods	Medium	\$ 52,500	
Administration	Campus landscaping/lighting	Medium	\$ 50,000	
IT	Fiber options, Admin/Community Development buildings	Medium	\$ 50,000	
Building and Zoning	Two vehicles	Medium	\$ 40,000	
IT	Board meeting room video equipment	Medium	\$ 37,000	
Building and Grounds	Courthouse window replacement	Medium	\$ 35,000	
Building and Grounds	Courthouse roof replacement	Medium	\$ 35,000	
Administration	Entry "Welcome" signs	Medium	\$ 30,000	
IT	Board room audio equipment	Medium	\$ 26,000	
IT	Data storage	Medium	\$ 25,000	
IT	Vehicle	Medium	\$ 20,000	
Building and Grounds	Judges' parking lot	Medium	\$ 20,000	
Public Works	Red box replacement	Medium	\$ 20,000	
Public Works	RCS upgrades	Medium	\$ 10,000	
Building and Grounds	Courthouse parking lot seal/paint	Medium	\$ 10,000	
IT	Annual computer replacement	Medium	\$ 8,000	
IT	Bandwidth distribution solution	Medium	\$ 8,000	
IT	Data processing room security	Medium	\$ 4,000	
IT	Annual printer replacement	Medium	\$ 2,000	
Total Medium Priority			\$ 3,686,689	

Department	Project	Ranking (FY 2015-2016)	Total Estimated Cost	Possible Funding Source
Utilities	Pump station, force main, gravity sewer, Scottswood	Low	\$ 3,700,000	
School Board	SHS track	Low	\$ 323,000	
Public Works	Tractor and trailer	Low	\$ 150,000	
Public Works	Roll off truck replacement	Low	\$ 130,000	
Administration	Fairgrounds improvements	Low	\$ 100,000	
IT	Paperless agenda hardware/software	Low	\$ 65,000	
IT	Admin building wireless solution	Low	\$ 55,000	
Building and Grounds	Wood Building upgrade (IP building on Old Stage Road)	Low	\$ 50,000	
Utilities	460 area study for sanitary sewer	Low	\$ 50,000	
Building and Grounds	School Board building roof	Low	\$ 40,000	
IT	Server, in-house email/web hosting	Low	\$ 25,000	
Administration	Office furniture	Low	\$ 20,000	
Public Works	Red box replacements	Low	\$ 20,000	
Buildings and Grounds	Admin building parking lot seal/paint	Low	\$ 20,000	
Building and Grounds	Extension office parking lot seal/paint	Low	\$ 20,000	
Building and Grounds	Front end loader, used	Low	\$ 20,000	
Building and Grounds	Voter Registration HVAC upgrade	Low	\$ 18,000	
Public Works	RCS upgrades	Low	\$ 10,000	
IT	Annual computer replacement	Low	\$ 8,000	
IT	Tag process to track assets	Low	\$ 8,000	
IT	Annual printer replacement	Low	\$ 2,000	
Total Low Priority			\$ 4,834,000	
Total CIP			\$29,561,698	

FY 2010-2011 Capital Improvements Plan (CIP) by Department/Agency
Project Ranking Score Sheet amended as of 2/12/2010

Department	Project	Total Estimated Cost	High Priority	Medium Priority	Low Priority	Possible Funding Source other than General Fund (i.e. grant funding)
School Board	Capron Elementary School	\$10,504,691	X			Low Interest Literary Fund Loan
	Replacement school buses (1)	\$455,000	X			
	Replacement Career Tech HVAC units (2)	\$600,000		X		
	New bus garage (3)	\$1,696,689		X		
	SHS Track	\$323,000			X	
Total School Board		\$13,579,380	\$10,959,691	\$2,296,689	\$323,000	

- (1) 10% replacement, 7 buses, \$65,000 each
- (2) HVAC units are 29 years old, 4 units, \$150,000 each
- (3) Current garage constructed in early 1950s or prior
 - buses have gotten larger, require more sophisticated maintenance
 - number of special needs cars has increased
 - service 150 total vehicles

Notes from meeting:

- Capron Elementary - Capron is ADA accessible from the rear only, not at the front door. Of the \$10M request, \$350K is for land, current site is unsuitable, wet at back of site, water/sewer issues, too small. The rated capacity of Capron ES is 89 students, but they house 187, although capacity measures vary. Currently 18 Pre-K students are housed at another school. New school planned for 350 students. The school is strong academically, some of the highest SOLs. School facility profile provided. School Board expects some students now at private schools may come to public schools in wake of closing of IP plant, so enrollment Countywide is expected to grow. School Board is grateful for support from County in past, looking at previous CIP found that items on list have been provided in large part.

- Buses – Some of the current buses are 18 years old, the State standards suggest replacement after 12 years. The School Board provides 30 vehicles (cars) a day for transportation for special needs students to Suffolk and Petersburg; some of the cars have over 300K miles. The School Board uses 100 vehicles (cars and buses) per day. In the past, the bus replacement schedule has been 10% a year but that has not been possible lately.
- HVAC units – Only Tim Parrish will work on the current ones because of their age. Replacement includes a good amount of ductwork and control work as well as the new units.
- Bus garage – This is for an 8-bay garage, office, storage space. The current location is too small, they need 3-5 acres. This will include an asphalt surface, not gravel like presently. Current garage has had additions made to it, limited size causes some of the work to be sent out as they do not have facilities on site. Painting is done outdoors, there are no facilities to wash buses. When asked if Capron gets a new school on a different site, could the current Capron site be used for the bus garage, the answer was yes. It was discussed by the Planning Commission that the garage could accommodate maintenance/repair facilities for County vehicles as well.
- Track at SHS – There is a school committee working on the track funding, but County funding is sought.

Department	Project	Total Estimated Cost	High Priority	Medium Priority	Low Priority	Possible Funding Source other than General Fund (i.e. grant funding)
Sheriff	Animal Pound (1)	\$500,000	X			
	Security improvements to Sheriff's Office (2)	\$150,000		X		
	Repeaters for radio system (3)	\$300,000	X			
	Security improvements to Courthouse (4)	\$300,000	X			Courthouse security fees
	Replace jail (5)	\$4,600,000	X			Reimbursement from General Assembly
Total Sheriff		\$5,850,000	\$5,700,000	\$150,000		

- (1) The pound has been overcrowded for many years. There is constant pressure from the State Vet's office to relieve the overcrowding problem. It is assumed that the pressure will steadily increase until the issue is addressed.
- (2) In the present state of concerns, a non-secure facility raises a number of issues such as direct access to the communications center, as well as many others.
- (3) There are two areas where coverage is below standard. One is the Branchville/Little Texas area and the other is the 258/189 area. This creates a public safety issue for all first responders.
- (4) This is the only Courthouse in a 50-mile radius without proper security improvements. The Virginia Supreme Court is requesting these improvements to all Virginia Courthouses. Judicial staff and the safety of the general public is the goal of these improvements.
- (5) The present jail was built in 1950 and does not meet present standards. Many efforts have been done and will continue to be done to mitigate issues raised by the Board of Corrections. Planning for this issue needs to begin prior to increased demands from the State.

Department	Project	Total Estimated Cost	High Priority	Medium Priority	Low Priority	Possible Funding Source other than General Fund (i.e. grant funding)
Library	Building expansion and renovation (1)	\$3,058,218	X			
	Lighting in public area (2)	\$50,000	X			
	ADA and building code compliance issues (3)		X			
Total Library		\$3,108, 218*	\$3,108, 218			

* If building expansion and renovation is undertaken, compliance work can be part of that and no separate line item is needed.

- (1) Per Blackwater Regional Library Feasibility Study of Library Space and Facility needs dated 27 Sept 2007, a building expansion of 8,131 square feet is needed to meet current population.
- (2) Lighting is original to the building and needs to be updated. Asbestos in ceiling that needs to be removed and lighting replaced at the same time.
- (3) Per feasibility study, building does not meet ADA or building codes. Needs rear door entry minimum clearance, lever style hardware throughout the building, paved handicapped parking space, panic door hardware on all exit doors, automatic fire suppression system, updated mechanical and electrical systems meeting energy code requirements, and removal of hazardous construction materials.

Notes from meeting:

- Bookmobile is stored outdoors with books inside, would benefit from climate-controlled garage, not included in this request.
- The existing parking lot is full on typical days, overflow parks in unmarked areas or at museum. More parking is needed for current library. If expansion is built, greater parking need.
- Self-checkout would provide library more staff time to work with library users instead of checking out books, but initial cost is substantial.
- The current building is not energy efficient. The public part has new windows but the rest of the building has old windows that let air out. Also side door has 1" gap that lets insects in every night.
- The flooring in areas needs to be replaced.
- There are no staff restrooms or staff break area. Lack of storage and office space throughout.
- Increased visibility is sought. Perhaps an illuminated sign? Solar floodlights are available that would not require wiring.
- There is no fire suppression system, no security system. Vandalism has been a problem, although outdoor lighting has been installed.

Department	Project	Total Estimated Cost	High Priority	Medium Priority	Low Priority	Possible Funding Source other than General Fund (i.e. grant funding)
Administration	Vehicle	\$22,000	X			
	Administration Building Security Improvements (1)	\$25,000	X			
	Tourism: County "Welcome" signs 6 signs, \$5,000 each (2)	\$30,000		X		
	Office furniture (3)	\$20,000			X	
	Administration campus landscaping and lighting improvements (4)	\$50,000		X		
	Parks and Recreation: Park land acquisition and development (5)	\$100,000		X		
	Fairgrounds improvements (6)	\$100,000			X	
	Purchase of Development Rights, open space, conservation easements	\$100,000	X			
Total Administration		\$447,000	\$147,000	\$180,000	\$120,000	

- (1) Security is needed in Commissioner of Revenue's office as well as throughout building.
- (2) Only County "Welcome" sign is located near Greenville County line. To market County as a tourist destination, signage is needed.
- (3) Most of the building furniture is 30 years old.
- (4) Cost includes improved lighting in parking lot, landscape improvements, and electronic changeable copy sign. Sign can be used to advertise meetings or to broadcast information in case of emergency.
- (5) Park Master Plan called for ball fields for organized sports, programs that would require a community building (before/after school programs, arts and crafts, clubs, etc.), playgrounds, indoor gym, pool.
- (6) Fairground improvements could permit use of facility throughout year for various community events and festivals.

Department	Project	Total Estimated Cost	High Priority	Medium Priority	Low Priority	Possible Funding Source other than General Fund (i.e. grant funding)
Utilities	Agribusiness Water Main Extension – 12” main extension from Food Lion to 7-11 on 58 with associated appurtenances	\$410,000		X		Tap/Facility fees
	Install manhole on South Main Street at East Street tap in Boykins	\$12,000	X			
	Slip line sewer down Beaton Avenue from East Street to South Main in Boykins	\$21,000	X			
	Slip line sewers in Edgehill to eliminate infiltration	\$261,000	X			
	Pump Station #6 Grant Street (1)	\$105,100	X			Benson Woods Facility fees
	Pump Station #10 Pino’s	\$52,500	X			
	Pump Station #5 Shands Drive	\$52,500	X			
	Pump Station #9 Bill Vick’s house	\$52,500	X			
	Pump Station #4 Behind jail	\$52,500	X			
	Pump Station #2 Florence Street	\$52,500		X		
	Pump Station #8 Steven Woods	\$52,500		X		

	Study of sanitary sewer extension in the area of the proposed 460	\$50,000			X	
	Construction of sanitary sewer service for the Scottswood subdivision, including a pump station, force main and gravity sewer along Scottswood Drive (2)	\$3,700,000			X	
Total Utilities		\$4,874,100	\$609,100	\$515,000	\$3,750,000	

(1) The pump stations are linked in a daisy chain and upgrades must be done in order listed.

(2) This is dependent on development taking place in the area that was at one time known as the Villages of Southampton and infrastructure for that development providing the means to provide sanitary sewer service to Scottswood.

Courtland Pump Station data 8/20/07

PS #1 – School bus garage
Est. 9% design capacity



PS #8 – Steven Woods
Est. 132% design capacity



PS #2 – Florence Street
Est. 131% design capacity



PS #3 – Hancock Peanut and high school
Est. 30% design capacity



PS #4 - Behind jail
Est. 102% design capacity



PS #9 – Bill Vick's
Est. 114% design capacity



PS #5 – Shands Drive
Est. 109% design capacity



PS #10 – Pino's
Est. 115% design capacity



PS #6 – Grant Street
Est. 112% design capacity



Courtland WWP

Notes from meeting:

- All of the items listed are projects that have the potential to create revenue.
- All of the items listed except the water line near the Agribusiness Park are failing or very nearly failing and require replacement. The Agribusiness water line is the only item listed that is not in need of immediate attention.

Department	Project	Total Estimated Cost	High Priority	Medium Priority	Low Priority	Possible Funding Source other than General Fund (i.e. grant funding)
IT	AS400 and Windows Server upgrade with software, backup solutions	\$100,000	X			
	BAI.NET for e-government, done through IBM lease program for AS400	\$50,000	X			
	Computer replacement on yearly rotation for 4 computers/ year @\$2,000 each	\$8000 per year	X \$8,000	X \$8,000	X \$8,000	
	Printer replacement on yearly rotation for 2 printers/ year @ \$1,000 each	\$2,000 per year	X \$2,000	X \$2,000	X \$2,000	
	Security for the Data Processing Room. Card swipe for door entry	\$4,000		X		
	Security solutions for tracking in-house users, to help distribute bandwidth	\$8,000		X		
	Paperless agendas including software, hardware, i.e. laptops, server, training. Does not include network connections for BOS	\$65,000			X	
	Server for in-house email/website hosting.	\$25,000			X	

	Software, hardware, training					
	Server for PEG channel TV. Replace failed existing one	\$10,000	X			
	Audio equipment for Board meeting room. Software, hardware, laptops, server, training, backup solution	\$26,000		X		
	Video Board meetings, Planning Commission meetings, etc. Web-based interface to our website with minutes, agenda. Requires designated server, includes training, some hardware, all software	\$37,000		X		
	Fiber options to Admin building, Community Development. Requires equipment in IT area, reconfiguration on existing firewalls, etc. Or upgrade bandwidth in a year or two	\$50,000		X		
	Wireless solution for Admin building. Piggyback with fiber cable laid	\$55,000			X	
	Data storage solutions for on-site and off-site storage	\$25,000		X		

	Tag process to identify and track all assets that meet criteria	\$8,000			X	
	Additional space for existing and future equipment				X	
	Vehicle to travel to satellite offices, transport equipment and materials	\$20,000		X		
Total IT without building additions		\$513,000	\$170,000	\$180,000	\$163,000	

Notes from meeting

- AS400 and BAI.NET need to be replaced by 2011.
- The server for PEG Channel TV has failed, so its replacement is needed immediately.
- The fiber options request needs to be done or an increase in bandwidth obtained within two years, as we will outgrow the current system.
- The requested vehicle is for Sandi to transport equipment. She now uses her personal vehicle which has sustained tears in the upholstery from carrying equipment.

Department	Project	Total Estimated Cost	High Priority	Medium Priority	Low Priority	Possible Funding Source other than General Fund (i.e. grant funding)
Building and Zoning	Replacement vehicles FY 2011-2012 2@ \$20,000 each (1)	\$40,000		X		
	Replacement GPS tablet	\$15,000	X			
	Computer "toughbooks" for inspectors \$5,000 each x 4 (2)	\$20,000	X			
	Renovations to department building <ul style="list-style-type: none"> • HVAC • Floor repairs • Roof replacement • Wired smoke detectors • Plan storage racks • Strobe/horn security system (3)	\$32,000	X			
	Update tax maps <ul style="list-style-type: none"> • Physical paper tax maps, book to hold them 	\$5,000	X			
Total Building and Zoning		\$112,000	\$72,000	\$40,000		

- (1) Vehicles are replaced at 100,000 miles. Two are approximately 70,000 miles, will need to be replaced in 1.5/2 years.
- (2) The computer "toughbooks" are to be used by inspectors in the field and in their vehicles. Can check property records, make inspection notes in field.
- (3) This is if the department stays in the current building instead of moving into the old IP building. If the department moves, other renovations may be required at new location and the current building can be used for storage with no renovations.

Department	Project	Total Estimated Cost	High Priority	Medium Priority	Low Priority	Possible Funding Source other than General Fund (i.e. grant funding)
Public Works	Replacement of (2) 4 x 4 pickup trucks	\$27,500 each \$55,000	X			
	Red box replacements 4 per year	\$20,000 per year	X \$20,000	X \$20,000	X \$20,000	
	Roll off truck replacement	\$130,000			X	
	Tractor and trailer	\$150,000			X	
	Replace (3) compactors and/or trash disposal improvements	\$40,000 each \$120,000		X		
	RCS upgrades	\$10,000 per year	X \$10,000	X \$10,000	X \$10,000	
Total Public Works		\$545,000	\$85,000	\$150,000	\$310,000	

- Pickup truck for Director currently has 206K miles
- Pickup truck for Assistant Director has 190K miles
- Red box replacements: (2) 20 yd. boxes, (2) 40 yd. boxes per year
- Roll off truck will be needed in next 5 years, current fleet consists of 2006 Mack, 2002 Volvo, 1998 Mack
- Tractor and trailer may be needed to transfer solid waste to landfill other than SPSA
- Compactors at Joyners Bridge and Capron RCS are 15 years old, compactor at Courtland is 22 years old
- RCS upgrades consist of additional gravel at sites, repairs of retaining walls, electric service upgrades for recycling compactors
- It was discussed at the Planning Commission that the funds for trash disposal improvements may be directed toward the purchase of property for a landfill

Department	Project	Total Estimated Cost	High Priority	Medium Priority	Low Priority	Possible Funding Source other than General Fund (i.e. grant funding)
Buildings and Grounds	Maintenance/storage shop <ul style="list-style-type: none"> • Close in back building at the IP building. If School Board was to get new bus garage, could be part of that. Siding, heaters, electricity. 	\$75,000		X		
	Courthouse <ul style="list-style-type: none"> • Replace HVAC, two pipe system, 3,4,7,8,5 • Control system, base leaks, seal water intrusion • Replace windows • Replace roofing • Seal and repaint parking lot • Parking lot for judges 	\$125,000 for HVAC \$35,000 to seal water intrusion \$35,000 for windows \$35,000 for roofing \$10,000 for parking lot \$20,000 for judges' parking	X X	X X X		

	Administration Center • Seal and repaint parking lot	\$20,000			X	
	Extension office • Seal and repaint parking lot	\$20,000			X	
	School Board buildings • Replace roofs	\$40,000			X	
	Voter Registration building • Upgrade HVAC	\$18,000			X	
	Front end loader, used	\$20,000			X	
	Generator for Admin building	\$30,000	X			
	Wood Building (former IP property) improvements Roof replacement Carpet replacement Furniture Parking and lighting	\$50,000			X	
Total Building and Grounds		\$533,000	\$190,000	\$175,000	\$168,000	

Notes from meeting:

- Need for some sort of maintenance building. Could be at Wood (IP) building or another location.
- The parking lot for the judges would be a separate lot at the rear of the building that would permit the judges to access the building with a greater level of security than currently exists.

CIP Totals

Department	Total CIP request	High Priority	Medium Priority	Low Priority
School Board	\$13,579,380	\$10,959,691	\$2,296,689	\$323,000
Sheriff	\$5,850,000	\$5,700,000	\$150,000	
Library	\$3,108,218	\$3,108,218		
Administration	\$447,000	\$147,000	\$180,000	\$120,000
Utilities	\$4,874,100	\$609,100	\$515,000	\$3,750,000
IT	\$513,000	\$170,000	\$180,000	\$163,000
Building and Zoning	\$112,000	\$72,000	\$40,000	
Public Works	\$545,000	\$85,000	\$150,000	\$310,000
Building and Grounds	\$533,000	\$190,000	\$175,000	\$168,000
Total	\$29,561,698	\$21,041,009	\$3,686,689	\$4,834,000